



**BREED VALLEY  
MUNICIPALITY**

# **ANNUAL REPORT**

**2024/25**





Reflecting on the past year, we have much to be proud of, and these achievements further strengthen our shared sense of purpose as we continue to collaborate with our stakeholders in pursuit of our Vision of being “A Caring Valley of Excellence.” It is my privilege to present the 2024/25 Annual Report, which offers a comprehensive overview of our collective efforts to enhance the quality of life for all residents and visitors within our vibrant Breede Valley community.

As we approach the conclusion of our five-year term as Council, it is important to acknowledge that the path to sustainable development is seldom easy. Yet every step we take toward a better future reaffirms our commitment to progress, responsible leadership, and service to our communities. This report chronicles not only the service delivery achievements,

challenges, and milestones of the past year, but also the journey of an organisation navigating complex realities while remaining focused on fulfilling its mandate.

I am pleased to mention that we have received and maintained an unqualified (“clean”) audit. This accomplishment reflects the strength of our financial discipline, governance practices, and performance management systems. It also reaffirms our unwavering commitment to accountable, transparent, and community-centred governance as we continue to build a municipality that is resilient, inclusive, and future-focused.

### **SERVICE DELIVERY:**

Service delivery is fundamental to effective governance, and it is our duty to ensure that all residents have access to essential services, including water, sanitation, roads, electricity, and social support. In the face of significant challenges such as resource constraints, population growth, and socio-economic disparities, our team has diligently worked to improve infrastructure, optimise processes, and enhance the efficiency and responsiveness of municipal departments. As we approach the new financial year, we remain steadfast in our commitment to advancing infrastructure, strengthening service delivery frameworks, and ensuring that every resident is heard, supported, and valued.

### **COMMUNITY SUPPORT:**

In a bid to strengthen social development, promote inclusivity, and improve the well-being of vulnerable groups such as women, children, and the disabled, the Office of the Executive Mayor continued to prioritise targeted community support initiatives. Through strategic funding allocations, we supported a range of community-based programmes, including initiatives focused on youth development, education support, food security, social welfare, sports, and capacity-building for local organisations.



### CRIME & SAFETY:

While safety and security may not fall solely within our mandate, they remain key priorities for our municipality. We acknowledge the ongoing and deeply concerning challenges posed by gender-based violence, theft, gang-related activities, and driving under the influence, issues that continue to affect our communities. We remain steadfast in our commitment to supporting the victims of these social ills. Aligned with our commitment to building safe, secure, and resilient communities, we will continue to implement proactive measures to strengthen public safety. This includes strengthening collaboration with law enforcement agencies, community policing forums, and local stakeholders to ensure that every resident can live, work, and thrive in an environment free from fear.

### INDIGENT SUPPORT:

I fully recognise the daily challenges encountered by many families: rising living costs, unemployment, and limited access to basic services. As South Africa's Care Capital, we remain steadfast in our commitment to safeguarding the dignity and well-being of our most vulnerable residents. Through our Indigent Support Programme, we continue to uphold our responsibility to ensure that every household, regardless of income or circumstance, has access to essential services and the opportunity to live with security and hope. No community can truly thrive when any of its members are left behind, and this principle continues to guide our work.

### CHALLENGES:

Notwithstanding the progress achieved during the reporting period, we continue to contend with several structural and operational challenges that impact the pace and sustainability

of service delivery. These include the vandalism of municipal property, illegal dumping, weather-related disruptions, and incidents of violence in certain areas that compromise the safety of officials and hinder service delivery operations. In addition, cable theft and aging infrastructure across electricity, water, sanitation, and road networks continue to pose significant constraints, necessitating substantial investment in refurbishment, upgrades, and long-term maintenance. Despite these challenges, we remain committed to implementing targeted interventions, strengthening governance and financial controls, and enhancing organisational capacity to ensure sustainable, reliable, and community-centred service delivery.

Finally, as I reflect on the achievements of the year under review, I wish to express my sincere appreciation to all members of the Council and the Mayoral Committee (MAYCO), whose collective leadership has been pivotal in advancing BVM's strategic objectives. I would also like to extend my appreciation to the Executive Management Team, under the leadership of the Municipal Manager, Mr. David McThomas, whose dedication and stewardship have been integral to these accomplishments.

Our commitment, collaboration, and resilience remain central to the progress we continue to make. Together, we will further strengthen our capacity to deliver, inspire public confidence, and create meaningful opportunities for all who call the Breede Valley home.

**Ald. Antoinette Steyn**

**EXECUTIVE MAYOR**



## CONTENT

<b>MAYOR’S MESSAGE.....</b>		<b>1</b>	3.6	MUNICIPAL FUNCTIONS.....	96	
<b>CHAPTER 1: EXECUTIVE SUMMARY.....</b>		<b>5</b>	3.7	OVERVIEW OF PERFORMANCE PER WARD .....	97	
1.1	MUNICIPAL MANAGER’S MESSAGE.....	6	<b>COMPONENT A: BASIC SERVICES .....</b>			<b>124</b>
1.2	MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW .....	13	3.8	WATER SERVICES .....	124	
1.3	SERVICE DELIVERY OVERVIEW .....	24	3.9	SANITATION SERVICES.....	130	
1.4	FINANCIAL HEALTH OVERVIEW .....	26	3.10	ELECTRICITY .....	134	
1.5	ORGANISATIONAL DEVELOPMENT OVERVIEW .....	29	3.11	WASTE MANAGEMENT (REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING) .....	141	
1.6	AUDITOR-GENERAL REPORT .....	30	3.12	HOUSING .....	163	
1.7	IDP, BUDGET AND PMS PROCESS.....	32	3.13	FREE BASIC SERVICES AND INDIGENT SUPPORT.....	168	
<b>COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE .....</b>		<b>46</b>	<b>COMPONENT B: ROAD TRANSPORT.....</b>			<b>169</b>
2.1	POLITICAL GOVERNANCE STRUCTURE .....	46	3.14	ROADS.....	169	
2.2	ADMINISTRATIVE GOVERNANCE STRUCTURE .....	51	3.15	STORMWATER DRAINAGE .....	179	
<b>COMPONENT B: INTER-GOVERNMENTAL RELATIONS.....</b>		<b>52</b>	<b>COMPONENT C: PLANNING AND DEVELOPMENT .....</b>			<b>183</b>
2.3	INTERGOVERNMENTAL RELATIONS (IGR) .....	52	3.16	PLANNING .....	183	
<b>COMPONENT C: PUBLIC ACCOUNTABILITY.....</b>		<b>54</b>	3.17	LOCAL ECONOMIC DEVELOPMENT (LED) .....	188	
2.4	PUBLIC MEETINGS .....	55	3.18	TOURISM .....	200	
<b>COMPONENT D: CORPORATE GOVERNANCE.....</b>		<b>63</b>	3.19	INTEGRATED DEVELOPMENT PLAN (IDP) .....	211	
2.5	RISK MANAGEMENT.....	63	<b>COMPONENT D: COMMUNITY AND SOCIAL SERVICES.....</b>			<b>216</b>
2.6	FRAUD PREVENTION.....	65	3.20	LIBRARIES .....	216	
2.7	AUDIT COMMITTEE.....	66	3.21	CEMETERIES.....	220	
2.8	PERFORMANCE AUDIT COMMITTEE .....	69	3.22	REGIONAL SOCIO-ECONOMIC PROGRAMME (RSEP) .....	222	
2.9	INTERNAL AUDIT .....	70	3.23	PARKS.....	225	
2.10	SUPPLY CHAIN MANAGEMENT (SCM) .....	72	3.24	COMMUNITY DEVELOPMENT.....	226	
2.11	POLICIES AND BY-LAWS.....	84	<b>COMPONENT E: ENVIRONMENTAL PROTECTION .....</b>			<b>228</b>
2.12	WEBSITE .....	85	3.25	POLLUTION CONTROL .....	228	
2.13	COMMUNICATION .....	86	3.26	BIODIVERSITY, LANDSCAPE AND OPEN SPACES.....	231	
<b>CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I) ) .....</b>		<b>46</b>	<b>COMPONENT F: SECURITY AND SAFETY .....</b>			<b>231</b>
3.1	PERFORMANCE MANAGEMENT .....	47	3.27	TRAFFIC AND LICENSING .....	231	
3.2	THE IDP AND THE BUDGET.....	49	3.28	FIRE, RESCUE AND DISASTER MANAGEMENT SERVICES.....	234	
3.3	INTRODUCTION TO SERVICE DELIVERY PERFORMANCE .....	50	3.29	MUNICIPAL COURT.....	239	
3.4	STRATEGIC SDBIP (TOP LAYER) .....	56	<b>COMPONENT G: SPORT AND RECREATION .....</b>			<b>242</b>
3.5	SERVICE PROVIDER STRATEGIC PERFORMANCE .....	77	3.30	HOLIDAY RESORTS AND CAMPSITES .....	242	





## CONTENT

3.31	SWIMMING POOLS AND SPORT GROUNDS .....	243	5.12	TOTAL DEBTORS AGE ANALYSIS .....	327
<b>COMPONENT H: CORPORATE POLICY, OFFICES AND OTHER SERVICES.....249</b>			5.13	BORROWING AND INVESTMENTS .....	328
3.32	EXECUTIVE AND COUNCIL .....	249	<b>COMPONENT D: OTHER FINANCIAL MATTERS ..... 330</b>		
3.33	FINANCIAL SERVICES .....	251	5.14	SCM .....	330
3.34	HUMAN RESOURCE SERVICES.....	256	5.15	GRAP COMPLIANCE.....	330
3.35	INFORMATION AND COMMUNICATION TECHNOLOGY (ICT).....	260	5.16	COST CONTAINMENT MEASURE AND ANNUAL COST SAVING .....	331
3.36	INTERNAL AUDIT AND ENTERPRISE RISK MANAGEMENT.....	262	<b>CHAPTER 6: AUDITOR-GENERAL AUDIT FINDINGS..... 333</b>		
3.37	LEGAL SERVICES .....	263	<b>COMPONENT A: AUDITOR-GENERAL OPINION 2023/24 ..... 334</b>		
3.38	EMPLOYEES: OTHER SERVICES .....	267	6.1	AUDITOR-GENERAL REPORT 2023/24 .....	334
3.39	CAPITAL EXPENDITURE: OTHER SERVICES .....	271	<b>COMPONENT B: AUDITOR-GENERAL OPINION 2024/25 ..... 335</b>		
<b>COMPONENT I: ORGANISATIONAL PERFORMANCE SCORECARD.....272</b>			6.2	AUDITOR-GENERAL REPORT 2024/25 .....	335
3.40	DEVELOPMENT AND SERVICE DELIVERY PRIORITIES FOR 2025/26 .....	272	<b>ABBREVIATIONS ..... 336</b>		
<b>CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II).....279</b>			<b>LIST OF TABLES ..... 339</b>		
4.1	INTRODUCTION TO THE MUNICIPAL WORKFORCE .....	279	<b>LIST OF FIGURES ..... 345</b>		
4.2	MANAGING THE MUNICIPAL WORKFORCE .....	284	<b>LIST OF GRAPHS ..... 345</b>		
4.3	CAPACITATING THE MUNICIPAL WORKFORCE .....	287	<b>ANNEXURE A: FINANCIAL STATEMENTS</b>		
4.4	MANAGING THE MUNICIPAL WORKFORCE EXPENDITURE .....	291	<b>ANNEXURE B: REPORT OF THE AUDITOR-GENERAL</b>		
<b>CHAPTER 5: FINANCIAL PERFORMANCE .....293</b>			<b>ANNEXURE C: REPORT OF THE AUDIT AND PERFORMANCE AUDIT COMMITTEE</b>		
<b>COMPONENT A: STATEMENT OF FINANCIAL PERFORMANCE .....294</b>					
5.1	FINANCIAL SUMMARY .....	294			
5.2	FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION .....	299			
5.3	GRANTS.....	305			
5.4	ASSET MANAGEMENT.....	308			
5.5	FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS .....	310			
<b>COMPONENT B: SPENDING AGAINST CAPITAL BUDGET .....316</b>					
5.6	CAPITAL EXPENDITURE.....	316			
5.7	SOURCES OF FINANCE.....	321			
5.8	CAPITAL SPENDING ON 5 LARGEST PROJECTS .....	323			
5.9	BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW .....	324			
<b>COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS .....324</b>					
5.10	CASH FLOW .....	325			
5.11	GROSS OUTSTANDING DEBTORS PER SERVICE.....	326			



*Breede Valley Municipality is proud  
to present this  
2024/25 Annual Report.*

*The Report describes  
the Municipality's operations  
in terms of its core legislative obligations,  
and the various accomplishments  
and challenges for the period 1 July 2024 to 30 June 2025.  
The Annual Report is prepared  
in accordance with Section 121(1)  
of the  
Municipal Finance Management Act (MFMA),  
in terms of which  
the Municipality  
must prepare an Annual Report  
for each financial year.*



## MUNICIPAL MANAGER'S MESSAGE

### 1.1 MUNICIPAL MANAGER'S MESSAGE

The local government sector continues to grapple with a myriad of multifaceted challenges that necessitates a renewed commitment to navigating these issues collaboratively, effectively, and innovatively. These challenges are further compounded by rising demands for both the quantity and quality of municipal services at a time when fiscal and resource constraints across the state are tightening significantly, particularly given that 85% of the Municipality's revenue base is funded directly by ratepayers and residents, underscoring the immense pressure borne by local communities in sustaining the municipal fiscus. The Breede Valley Municipality (BVM) entered the 2024/25 cycle with a clear understanding that our operating landscape is increasingly shaped by external shocks, rapid socio-economic shifts, climate-related pressures, and escalating community needs, to mention a few. These dynamics require a municipality that is adaptive, financially resilient, forward-looking and innovative in its stewardship of public resources.

Rather than viewing this complexity solely as a constraint, BVM has embraced it as a catalyst for strengthening institutional resilience and rethinking how services are planned, prioritised and delivered. We approached the year with a renewed emphasis on strategic coherence, operational discipline and integrated development, ensuring that each decision contributes meaningfully to long-term sustainability and community wellbeing.

It is against this backdrop that I present the 2024/25 Annual Report, which records our performance against the Integrated Development Plan (IDP), Budget and SDBIP, and reflects the collective effort of Council, the administration, key partners and communities.

A core focus of this year's strategic direction has been strengthening BVM's financial footing while enhancing the



integrity of our governance and service delivery systems. Our approach centred on consolidating organisational controls, improving evidence-based planning, and ensuring that fiscal decisions support both immediate service needs and long-term developmental outcomes. In this regard, the following highlights are emphasised:

- Continuous prioritisation and implementation of astute financial management principles to enhance and safeguard the organisation's financial sustainability. These simple yet essential principles enabled the Municipality to achieve the following:
  - A sustained revenue collection rate above 90%, coupled with the subsequent ability to maintain our investment trajectory in critical capital and operational projects.
  - Systematic implementation of key revenue enhancement deliverables
  - A sustained discretionary capital budget (R207 024 366 in 24/25), to maintain our investment-centric approach to improve service delivery. The information below depicts the



## MUNICIPAL MANAGER'S MESSAGE

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approximate capital budget assigned to the key strategic assets (amongst others):

- R35 million towards upgrading/augmenting the municipal sewer network and wastewater treatment works in hotspot areas;
- R20.5 million towards upgrading/augmenting water networks (pipe-cracking, pipeline and related infrastructure upgrades) and storage infrastructure (upgrading the Stettynskloof dam wall);
- R3.7 million towards road infrastructure projects, including the reseal of pre-identified tarred roads and upgrading of pre-identified gravel roads;
- R24.1 million on electrical infrastructure, including the Transhex electrical reticulation system, the refurbishment of substations and upgrading of high mast- as well as street lights;
- R75.5 million (excluding expenditure recorded under the aforementioned categories) on the implementation of ward priorities, including the upgrading of gravel roads in pro-poor areas such as Zwelethemba, Avian Park and Touwsrivier, reseal of tarred roads, construction of speed humps, erection of play parks, repair/installation of high mast lights and fencing of electrical substations;
- R11.9 million towards preliminary feasibility studies, EIA's and bulk infrastructure planning and design linked to the development of the two envisaged industrial parks (adjacent to Avian Park and Uitvlugt);
- R16.5 million towards the procurement of specialised service delivery fleet and related

machinery & equipment to enhance service delivery, including refuse compactors, tractors, 4x4 Fire Engines

- R14.5 million towards sporting & recreational facilities, including (amongst others) constructing a modular library in Overhex, completing the installation of the Esselen Park Perimeter Fence and upgrading the Fanie Otto and Rawsonville Sportsgrounds; and
  - R1.4 million to commence with the upgrading of municipal rental units in Hexpark, Worcester.
- Continuous collaboration on the Transhex Human Settlement development, spearheaded by the Provincial Department of Infrastructure (DoI - Human Settlements Branch). We continue to rigorously engage the department to fast-track the construction of the next phase of top structures, expected to commence towards the latter part of the 2025/26 financial period or early in 2026/27. Furthermore, the implementation of the formalisation and upgrading of informal settlements in Zwelethemba, undertaken in partnership with the department and the Housing Development Agency (HDA) as the appointed implementing agent, is already laying the foundation for improved living conditions and more dignified human settlement opportunities. Importantly, this initiative will also unlock major catalytic developments for the region—most notably the construction of the Worcester Eastern Bypass Road and the development of the Uitvlugt Industrial Park, both of which hold substantial long-term economic benefits. Collectively, these initiatives hold the potential to meaningfully reduce the housing backlog of 20 654 households, strengthen security of tenure, and stimulate broader economic activity. As such, unlocking and





## MUNICIPAL MANAGER'S MESSAGE

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accelerating the municipal housing pipeline remains a central focus of our intergovernmental engagements and a critical component of our long-term development agenda.

- Continuation of specialised business support initiatives (in collaboration with strategic partners such as the Department of Economic Development and Tourism (DEDAT) and the Small Enterprise Development Agency (SEDA) to aid key industries, corporates and businesses in successfully navigating the challenging economic climate. Furthermore, Council adopted the Breede Valley Investment Incentive Policy which seeks to showcase our offering- and attract potential investors to the Breede Valley. This policy may serve as a major catalyst to unlock the full potential of the envisaged industrial parks, and many other catalytic projects earmarked for the region.
- Stimulating the local economy by awarding product and works to the approximate value of R18.7 million (within the “formal written price quotation” procurement classification – i.e. between R30 000 – R300 000) to local companies within the Breede Valley jurisdiction, in accordance with the revised Preferential Procurement Policy Framework.
- Spending approximately R10.3 million on municipal Expanded Public Works Programmes (EPWP), yielding 411 temporary employment opportunities (translating to 299.6 FTE's) for beneficiaries throughout the municipal area.
- Significant progress was made in enhancing our strategic communications, resulting in increased public reach, higher engagement, and a clear appetite for municipal news and civic education. Improved coordination across departments and government partners enabled more timely and accessible information-sharing. While further refinement remains a priority, the momentum achieved

this year lays the foundation for more interactive, real-time platforms that will deepen transparency, accountability and citizen participation.

These achievements contributed to BVM being recognised as the second-best local municipality (out of 26) in the *B2 Large Town Local Municipalities* category of Good Governance Africa's Governance Performance Index (GPI). In addition, BVM ranked fourth overall both provincially (out of 24) and nationally (out of 205) in the same index. These accolades were reinforced by recognition from the Department of Cooperative Governance and Traditional Affairs (CoGTA), which awarded BVM certificates of achievement for consistently tabling funded and credible budgets for ten consecutive years or more, as well as for maintaining its clean audit status.

Despite the progress recorded during the year, we remain acutely aware of several persistent challenges that continue to influence our service delivery environment. The vulnerability of municipal infrastructure, driven by aging systems, rapid population growth, constrained funding and recurring incidents of vandalism, remains a central strategic risk. To mitigate this, we are strengthening our infrastructure planning, prioritising proactive maintenance and responsibly leveraging our long-term loan facility to accelerate critical upgrades that protect service continuity and extend asset lifespans.

Infrastructure vandalism continues to undermine service reliability and impose significant unplanned costs on the municipality. While we remain committed to safeguarding and restoring affected infrastructure, long-term solutions require stronger community partnership, shared responsibility and continuous public awareness to preserve the value of public assets.

Similarly, illegal dumping continues to place pressure on municipal resources, degrade our natural environment and



## MUNICIPAL MANAGER'S MESSAGE

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negatively affect investor confidence. The municipality invests heavily each year in area cleaning and waste removal, yet the behaviour persists. Over the next period, we will intensify community education, strengthen operational processes and work closely with neighbourhood structures to drive behavioural change and reduce the financial burden of non-compliance.

These pressures unfold against a backdrop of rising service expectations and shrinking fiscal resources, amplified by weak economic conditions, unemployment and inequality. Meeting growing community needs will increasingly rely on multi-stakeholder collaboration, innovation and strategic prioritisation to ensure that limited resources deliver the greatest developmental impact.

Access to dignified housing also remains a significant challenge, compounded by migration patterns and illegal land occupation. While human settlements fall within provincial and national mandates, the municipality will continue strengthening intergovernmental coordination to accelerate delivery, protect land earmarked for development, and address unlawful occupation in a manner that is firm, lawful and humane.

These issues remain at the centre of our strategic agenda for the coming period. Through continued collaboration with our communities, social partners and other spheres of government, we remain committed to addressing these challenges systematically while sustaining the progress achieved to date.

As we navigate an increasingly complex operating environment, I wish to acknowledge the critical role played by the Council and its oversight structures. Their commitment to accountability, clean governance and constructive scrutiny continues to reinforce the integrity of our institution and the quality of our service delivery. Equally, we extend our appreciation to the residents of the Breede Valley. Your

willingness to engage, to question, and to hold us to the highest standards reflects an active citizenry that is essential for a responsive and accountable local government.

It is through the combined efforts of a dedicated administration, diligent oversight bodies and an engaged community that Breede Valley continues to demonstrate resilience, build on its achievements and confront persistent challenges with purpose. Together, we remain steadfast in advancing our shared vision of a unique and caring valley of service excellence, opportunity and growth—and in creating a sustainable, inclusive environment in which future generations can thrive.

Yours in government,

**David McThomas**

**MUNICIPAL MANAGER**



The image features an abstract geometric composition. In the lower-left, a dark red banner with a right-pointing arrow contains the text 'CHAPTER 1' in white. Behind this banner and extending towards the right is a large yellow hexagon. To the left of the yellow hexagon is a large olive green hexagon. Above these two large hexagons are three smaller hexagons: two olive green and one yellow. The entire design is set against a plain white background.

# CHAPTER 1

## CHAPTER 1: MUNICIPAL OVERVIEW

### 1.2 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

The data presented in paragraph 1.2 has not yet completed the full verification and quality assurance cycle. Accordingly, the data should be interpreted as provisional until the review process is finalised. Data of paragraph 1.2 will be updated prior to the final adoption of this report.

#### 1.2.1 Demographic information

##### a) Municipal geographical information

The BVM covers an area of approximately 3 833 km<sup>2</sup> stretching from the Du Toitskloof Mountains in the southwest to the Kwadousberg in the southeast and includes the towns of Rawsonville, Worcester, De Doorns and Touwsrivier, as well as the rural areas adjacent to and between these towns and the Matroosberg rural area. The town of Worcester lies on the N1 and has a major railway link, which presents the town with a locational advantage that provides access to inland markets. The most striking feature of the Breede Valley is its scenic beauty. Majestic mountains, fertile valleys, vineyards and vast plains covered with indigenous semi-desert vegetation captivate the soul. Per the 2022 Census, the region had a counted population of 212 682, coupled with 54 284 households. Per the 2023 Municipal Socio-economic Profile, compiled by Western Cape Provincial Treasury, a 1.2% average population growth rate is anticipated for the Breede Valley between 2023 and 2027. By applying this average growth rate to the Census 2022 population and household statistics (i.e. baseline figures), the anticipated population figure and number of households for 2024, equates to 217 794 and 54 935 respectively.

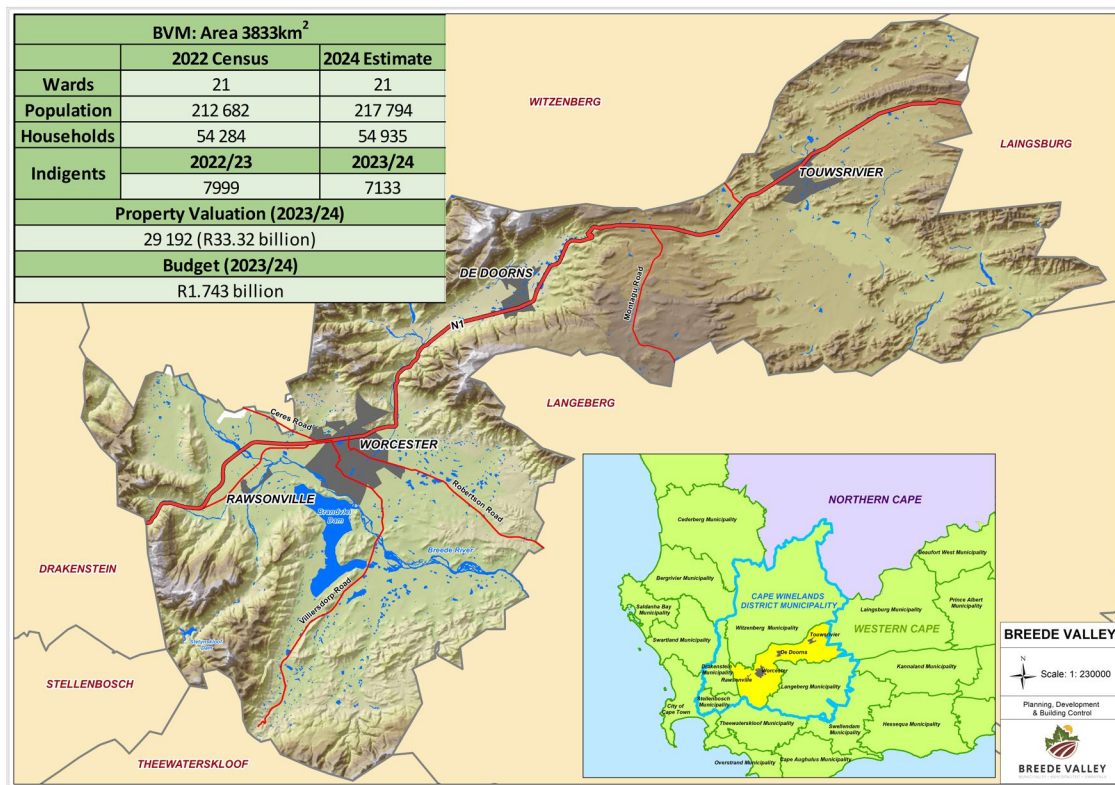


Figure 1: Breede Valley Municipal Area





## CHAPTER 1: MUNICIPAL OVERVIEW

### Wards

The BVM was formed in December 2000 encompassing the towns of Touwsrivier, De Doorns, Worcester and Rawsonville. The Municipality is structured into the following 21 wards:

Ward	Areas
1	The entire community of Touwsrivier, including business and residential areas and surrounding farms
2	Stofland and adjacent farms
3	Section of De Doorns town centre, Hasie Square, Ekuphumleni and adjacent farm areas
4	Section of De Doorns town centre, Orchard and adjacent farm areas
5	De Doorns and Worcester farming areas including Brandwag, De Wet and Sandhills, parts of Panorama, Altona and Van Riebeeck Park
6	N1 Worcester entrance, Tuindorp, Bergsig, Van Riebeeck Park, Panorama, Hospital Hill, Hospital Park, Fairway Heights, Bloekompos and part of Altona
7	Paglande, Meiringspark, Roux Park, De La Bat Way, Fairy Glen and part of Industrial Area
8	Part of Industrial Area, Hex Industrial, part of Roodewal and part of Zwelethemba
9	Roodewal area and part of Esselen Park (the Chessies)
10	Part of Hex Park, Part of Transhex and Roodewal flats
11	Parkersdam, Florian Park and parts of Esselen Park (the OVD), Hugosdorp, and Riverview
12	Part of Avian Park, Russell Scheme and CBD
13	Johnsons Park 1, 2 and part of 3, part of Noble Park, Hex Park, part of Avian Park and Riverview houses
14	Riverview flats, Part of Noble Park (Boland Collage and school) and Victoria Park
15	Langerug, Worcester West, Somerset Park, Leighton Park and Goudini Farms
16	Part of Zwelethemba and Mandela Square
17	Part of Zwelethemba
18	Part of Zwelethemba and farms from Overhex, Nonna etc.
19	Part of Rawsonville, Goedeman Park and outlying farming community
20	Part of the centre of Rawsonville and areas towards N1
21	Part of Avian Park and surrounding informal areas

Table: 1 Municipal wards



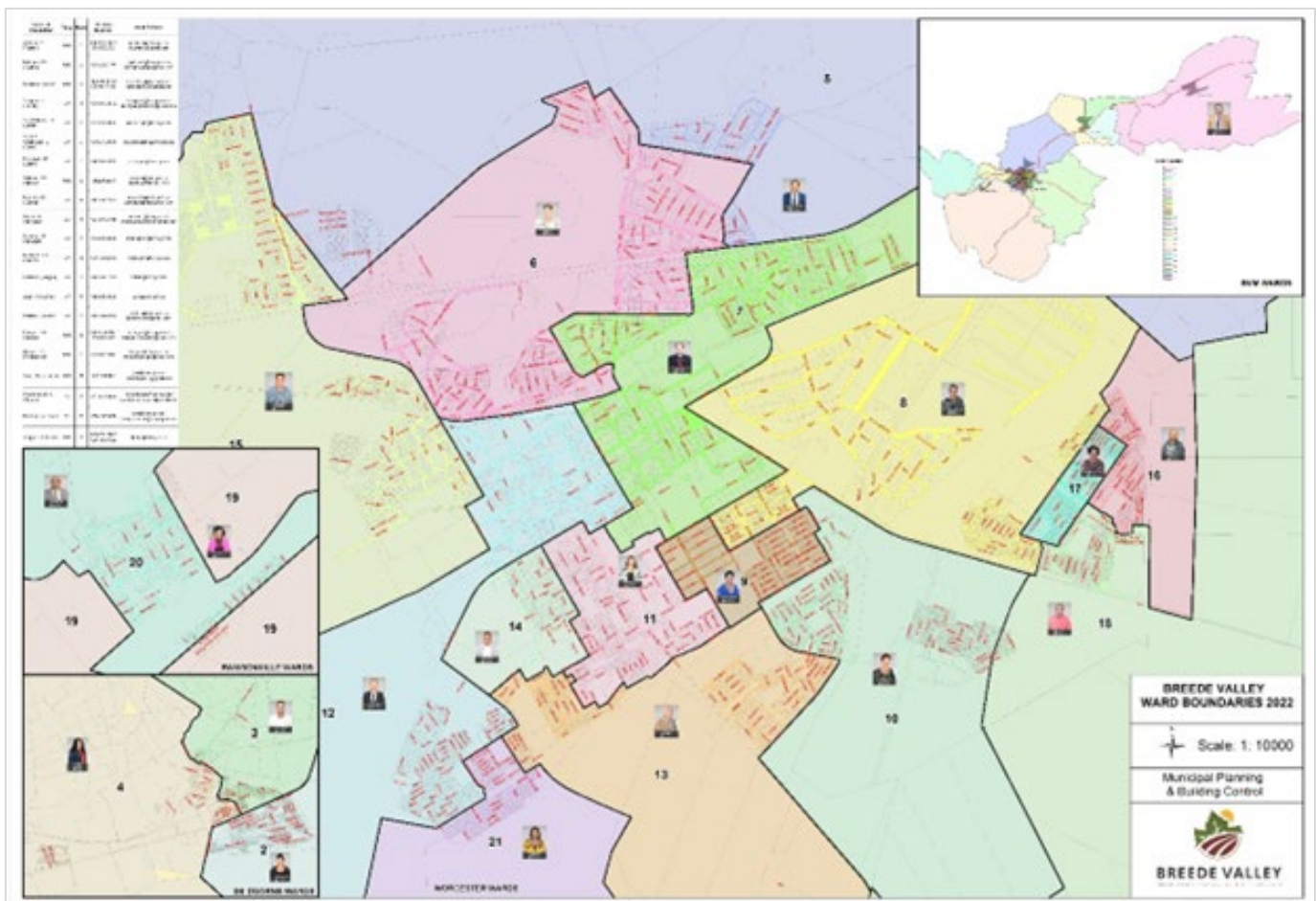


Figure 2: Municipal wards

### Worcester

Worcester is located 120 km northeast of Cape Town on the N1 highway north to Johannesburg.

Worcester is the largest town in the BVM - home to approximately 125 000 people, including those people living on the surrounding farms. It is an old town established in 1820 and named after Lord Charles Somerset's nephew, the Marquis de Worcester. In 1823 there were only 10 houses in Worcester. The town serves as the administrative capital of the Breede Valley local municipality and as regional headquarters for most national and provincial government departments. The town also serves as the hub of the Western Cape's interior commercial, distribution and retail activity with a shopping mall, well developed central business district and infrastructure.

Worcester is considered as one of the largest wine growing regions in South Africa, both in number of vines and volume of wine produced. The vineyards of Worcester produce roughly a quarter of all the country's wine, and the region has many co-operative estates. There is plenty to see and do in the area and being so centrally situated to the surrounding towns, Worcester is an ideal base from which to explore the region.



## CHAPTER 1: MUNICIPAL OVERVIEW

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### De Doorns, Hex River Valley

De Doorns lies on the main route to and from Cape Town, Johannesburg and Port Elizabeth. With its wide range of services and commercial facilities, De Doorns has become the business and shopping centre for the entire valley and surrounding towns. De Doorns is a town with a particularly impressive cultural heritage. In 1819 De Doorns was proclaimed a sub-drostdy of Tulbagh, after two farms had been bought for laying out a town. In 1822 De Doorns was proclaimed a full drostdy.

The little town of De Doorns lies at the centre of the Hex River valley, only one and a half hours' drive from Cape Town, just off the N1 and 35 kilometres north of Worcester, in the midst of South Africa's table grape industry. This is a valley of rolling vineyards, historical Cape Dutch homesteads and snow-capped mountains during winter that combine to make it one of the most picturesque valleys, particularly during autumn when the different vines give rise to a display of variegated colour so rich that all who see it are inspired and none left untouched by its beauty.

De Doorns literally translated means 'the thorns' in Dutch and refers to the Acacia thorn trees that dominate the Hex River banks. De Doorns' wine cellar boasts the longest harvest season in the world, from December through until April, and the area exports approximately 23 million cartons of grapes annually. Farms here lie nestled between the Hex and Kwadous mountains, which provide much in the way of hiking, mountain biking and rock climbing.

### Rawsonville

Rawsonville is a small wine growing and farming community in the Breede River valley of the Western Cape province of South Africa. The town is in a scenic portion of the valley on the eastern flanks of the Du Toitskloof mountains.

The climate is hinterland (further from oceanic influences) mediterranean with cool, rainy winters and warm, dry summers. Due to its more inland location, winters can get frosty at times, with occasional heavy snowfalls on the surrounding high-ground. Summers are generally pleasant although some February and March days can reach 38°C or higher.

The area is known for the Breede Kloof Wine Route with its assortment of cellars and wine estates. The economy remains heavily reliant on serving the agricultural community, however tourism, in the form of weekend retreats, is becoming more important to the town's income. Rawsonville is located 90 km to the east of Cape Town and 15 km to the west of the large town of Worcester.

### Touwsrivier

On 7 November 1877, the Worcester-Matjiesfontein section of the Cape Government Railways' Cape Town-Kimberley main line was opened to traffic. The line included a station, originally named "Montagu Road", where the line bridged the Touwsrivier. The name was given in reference to the town of Montagu, which lies about 90 kilometres to the south by road. In 1883 the station was renamed "Touwsrivier".

The town of Touwsrivier developed around the railway depot, at which locomotives were changed after the climb over the Hex River pass. It was particularly busy because of the need to bank trains over the pass; banking locomotives were turned at Touwsrivier to return to De Doorns. From 1924 it also served as the junction for the branch line to Ladysmith. The closing of the Ladysmith branch in 1981 and the opening of the Hex River tunnel in 1989 reduced the importance of Touwsrivier as a depot.



## CHAPTER 1: MUNICIPAL OVERVIEW

Touwsrivier received municipal government in 1962 and with the transformation of local government in South Africa it has been incorporated into the Breede Valley local municipality. It is in ward 1 of the local municipality, which in turn falls within the Cape Winelands district municipality.

Touwsrivier is located at an altitude of 770 meters (2 530 ft.) on the southwestern edge of the Great Karoo, east of the Hex River mountains and north of the Langeberg, at the point where the Donkies River flows into the Touwsrivier. It lies just to the south of the N1 highway, 180 kilometres (110 miles) by road from Cape Town. The railway line passes through the town, with the yards and depot being located just to the northeast. By rail it is 257 kilometres (160 miles) from Cape Town.

### b) Population

Population size provides an indication of the volume of demand for government services in a geographical space. It also serves as a planning measure to assist budget planners to match available resources to address the relative demand for services. Of the five local municipalities within the Cape Winelands District, Breede Valley recorded the second largest population count (212 682) during the 2022 Census. This total is estimated to increase to 225 670 by 2027 which equates to a 1.2% annual average growth rate. The estimated population growth rate of Breede Valley is therefore lower than the estimated population growth of the Cape Winelands of 1.6%.

The adjacent figure indicates the total population per municipality within the Cape Winelands District according to the 2022 Census.

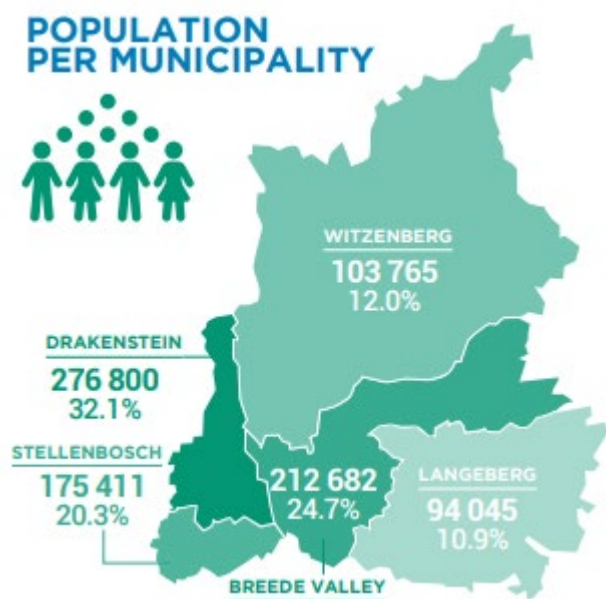


Figure 3: CWD Population per Municipality





## CHAPTER 1: MUNICIPAL OVERVIEW

### c) Households

Using the Census 2022 household count (i.e. 54 284) as basis for calculating the household count in 2023/24 (considering the 1.2% average annual growth rate), the number of households in 2023/24 is estimated at 54 935.

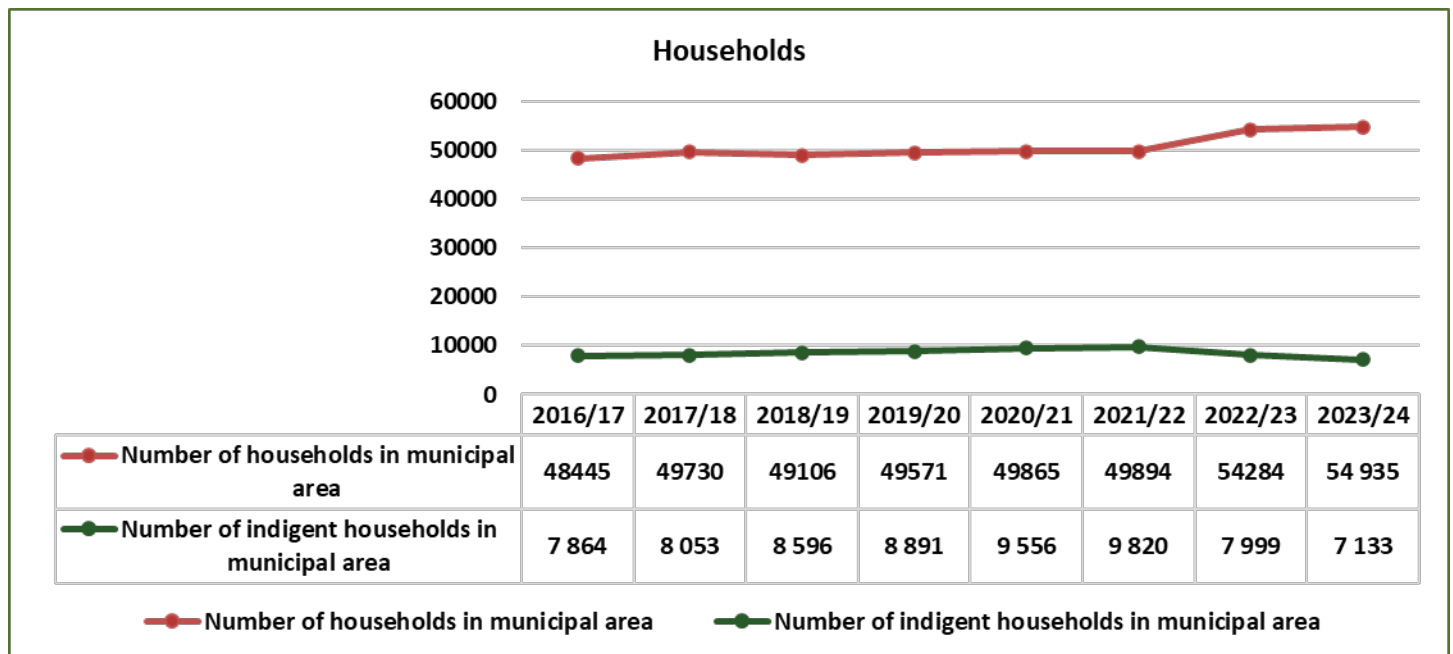
The table below indicates the households and indigent households in the municipal area for various financial years:

Households	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Number of households in municipal area	48 445 <sup>#</sup>	49 730 <sup>#</sup>	49 106 <sup>#</sup>	49 571 <sup>#</sup>	49 865 <sup>#</sup>	49 894 <sup>#</sup>	54 284 <sup>*</sup>	54 935
Number of indigent households in municipal area	7 864	8 053	8 596	8 891	9 556	9 820	7 999	7 133

*\*Source: 2022 StatsSA Census*  
*#Source: Municipal Economic Review & Outlook compiled by Provincial Treasury*  
*Note: the 2022/23 figure reported in the 2023/24 Annual Report, has been aligned to the Census information and therefore differs from the corresponding information reported in the 2022/23 Annual Report (as derived from the MERO)*

Table: 2 Total number of households

The graph below shows that the total number of indigent households grew from 7 864 in the 2016/17 to 7 133 in the 2023/24 financial year



Graph 1: Indigent household representation within the municipal area

### d) Key economic sectors and employment by industry

The table below indicates the Gross Domestic Product per Region (GDPR) contribution of each CWD municipal area in 2021 and the forecasted GDPR growth in 2024. The information has been derived from the 2023/24 MERO:



## CHAPTER 1: MUNICIPAL OVERVIEW

Municipality	R billion value 2021	Contribution to GDPR (%) 2021	Forecasted GDPR growth (%) 2024
Witzenberg	R11.3	13.3%	3%
Drakenstein	R28	33%	1.1%
Stellenbosch	R20.6	24.4%	1%
Breede Valley	R16.2	19.2%	1.6%
Langeberg	R8.6	10.1%	1.9%
<i>Total Cape Winelands District</i>	<i>R84.8</i>	<i>100.0%</i>	<i>1.5%</i>
<b>Western Cape Province</b>	<b>R764.7</b>	<b>-</b>	<b>-</b>

Table: 3 Cape Winelands District GDPR contribution

In 2021, the Breede Valley municipal area recorded a GDPR of R16.2 billion while employing 75 389 people, 19.2% of whom were informally employed. The economy of the Breede Valley is securely invested in grape farming, whether through the cultivation of fresh grapes for the local and international markets or the production of wine. This leads to a labour force skewed towards low-skilled (33.1%) and semi-skilled (31.5%) workers. The local wine industry also contributes to tourism, as the area is popular for weekend getaways, sporting events and festivals. Worcester serves as the commercial hub of the municipal area, resulting in the finance sector being the largest in terms of GDPR. The finance sector had a GDPR of R4.1 billion (25.2% of GDPR) in 2021 and is predominantly made up of business services such as those provided by bookkeepers, insurers, lawyers and security specialists. This sector was also the leading source of economic growth in 2022. In addition, Worcester is a centre for public administration. There is a strong local and Provincial Government presence in the town, including the Breede Valley Municipality, Cape Winelands District Municipality, Brandvlei Correctional Centre, the Worcester Regional Public Hospital and Brewelskloof Hospital, which is a specialist tuberculosis hospital, with 4 456 people being employed locally by the public sector.

Other prominent sectors in terms of GDPR include trade (16.5% of GDPR) and manufacturing (14.0% of GDPR). The high levels of urbanisation and large number of tourist activities contribute substantially to the vibrant trade environment in Worcester. The leading manufacturers in the Breede Valley municipal area are the 22 wineries in the Rawsonville, Slanghoek, Goudini and Breede River areas and the 11 wineries in the Worcester and De Doorns areas. Other manufacturing includes agro-processing (Safari Dried Fruit & Nuts, Sasko bakery, RCL Foods and Breede River Valley Bottling) and the production of packaging materials for fruit growers. The latter reflects the prevalence of the well-developed grape-growing value chain in the area. In addition to encompassing a substantial number of agro-processing industries, the area is also home to Hextex, a local fabric producer that reopened in 2022 after being closed in 2020 and 2021.

The livelihood of the De Doorns community primarily depends on grape production, with Modderdrift Boerdery, Matroosberg Grapes and Mooigezicht Estates growing, packing and exporting grapes. Other companies, notably Hexco and Sapex, provide export services for producers. In addition, Hexkoel has established itself as one of the leading packhouses in De Doorns, having expanded its operations by 10 500m<sup>2</sup> in 2022 in response to expansion within the grape industry. The well-developed value chain is favourable to local communities during times of growth and good market conditions such as those that have prevailed in recent years, as evidenced by the strong growth of perennial crop production jobs (1 239 jobs) in 2022. However, the dependence on grape production also makes



## CHAPTER 1: MUNICIPAL OVERVIEW

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the area vulnerable, an aspect that was apparent during the 2018 drought. Furthermore, reliance on seasonal labour contributes to the area's socio-economic challenges. The large influx of workers increases the demand for housing and other services, often resulting in more people living in informal settlements. Furthermore, the seasonality of work also contributes to alcohol and drug abuse, which has a negative impact on the wellbeing of rural communities.

It is estimated that in 2022, the GDPR of the Breede Valley municipal area expanded by 2.7%, a substantial slowdown from the 4.2% recorded in 2021. This decline in growth was primarily due to a 2.9% contraction in the agriculture sector, which was severely affected by loadshedding, logistical challenges at the Port of Cape Town, the increased international competition for table grape exports and rising input costs. Despite the contraction, the agriculture sector remains operating at levels exceeding those of 2019 because of solid growth in 2020 and 2021. Other industries that contracted and continue to operate at levels below those recorded before the COVID-19 pandemic include mining, manufacturing, electricity, gas and water, construction and general government. The trade sector was one of the leading sources of economic growth in 2022, contributing 0.8 of a percentage point to GDPR growth. However, it too has not yet fully recovered from the effects of the pandemic, with high inflation, increased fuel prices and interest rate hikes lowering household purchasing power. These challenging economic conditions resulted in 987 formal job losses across various industries in the Breede Valley in 2022.

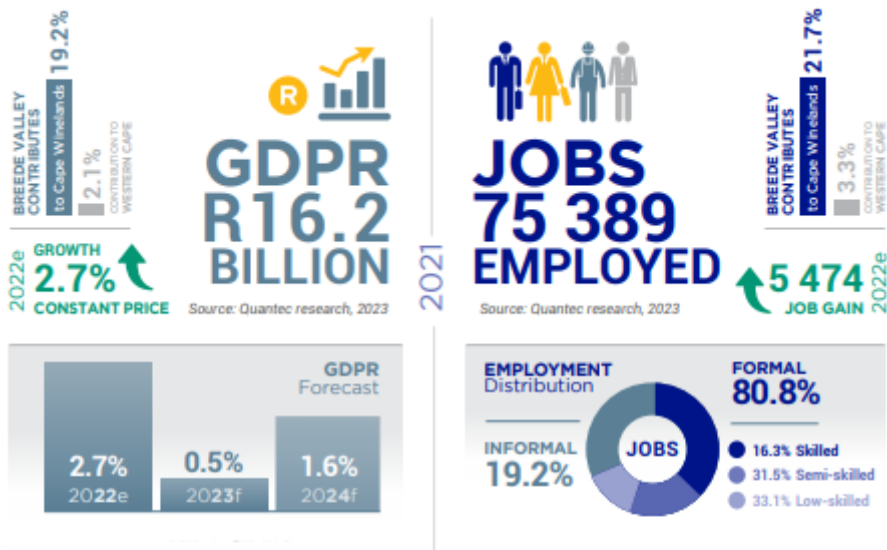
Despite GDPR rebounding fully in 2021 from the COVID-19-induced recession of 2020, the job market continued to deteriorate. However, in 2022 workers returned to the labour force, evidenced by the labour force participation rate increasing to 64.9%. The recovery of business activities during the year led to new job opportunities, resulting in a 2.8 percentage point increase in the labour absorption rate. Improved labour market conditions in 2022 led to a decline in the unemployment rate, which fell by 1.1 percentage points to 14.6%. While this decline in the unemployment rate will relieve impoverished communities, the 2022 rate nonetheless remains above the unemployment rate of 2019 (11.6%), a reminder that substantial economic growth is required to regain all of the jobs lost since 2020. To ensure that the local labour force can be employed in new opportunities, skills development is essential, as more work has been available for semi-skilled persons in recent years.

However, slow growth for employment may be on the cards. With the all-important agriculture sector expected to continue its declining trend in 2023, GDPR is forecast to expand by just 0.5% in the course of this year. Fortunately, economic revival is expected in 2024, when GDPR is forecast to expand by 1.6% because of anticipated strong growth in the trade and finance sectors. Construction is also expected to contribute positively, as public sector expenditure on capital projects is likely to boost the industry.



## CHAPTER 1: MUNICIPAL OVERVIEW

### GDPR (CURRENT PRICES) AND EMPLOYMENT, Breede Valley



### EMPLOYMENT PROFILE

Unemployment rate	Labour force participation rate	Labour absorption rate (employment-to-population ratio)	Not economically active proportion of working-age population
2021 ↓ 2022e	2021 ↑ 2022e	2021 ↑ 2022e	2021 ↓ 2022e
15.7% 14.6%	62.4% 64.9%	52.6% 55.5%	37.6% 35.1%

Figure 4: Breede Valley GDP & Employment Statistics - Overview





## CHAPTER 1: MUNICIPAL OVERVIEW

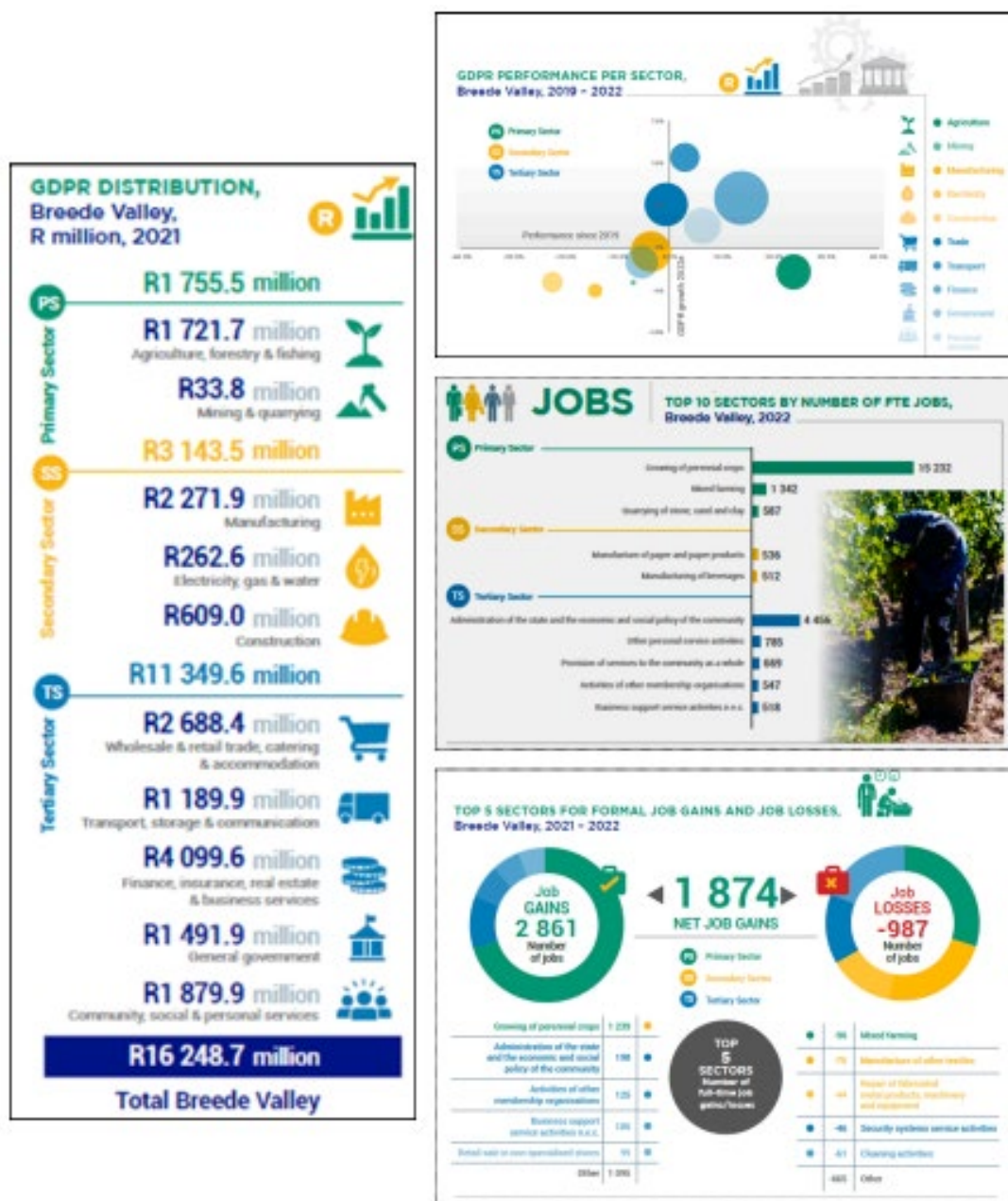


Figure 5: Breede Valley GDPR & Employment Statistics - Detailed

The narrative and supporting figures have been derived from the MERO, BVM Socio-Economic Profile and Stats SA (amongst others). Therefore, more detail and information regarding Breede Valley Municipality's key socio-economic and demographic statistics may be obtained via the following links:

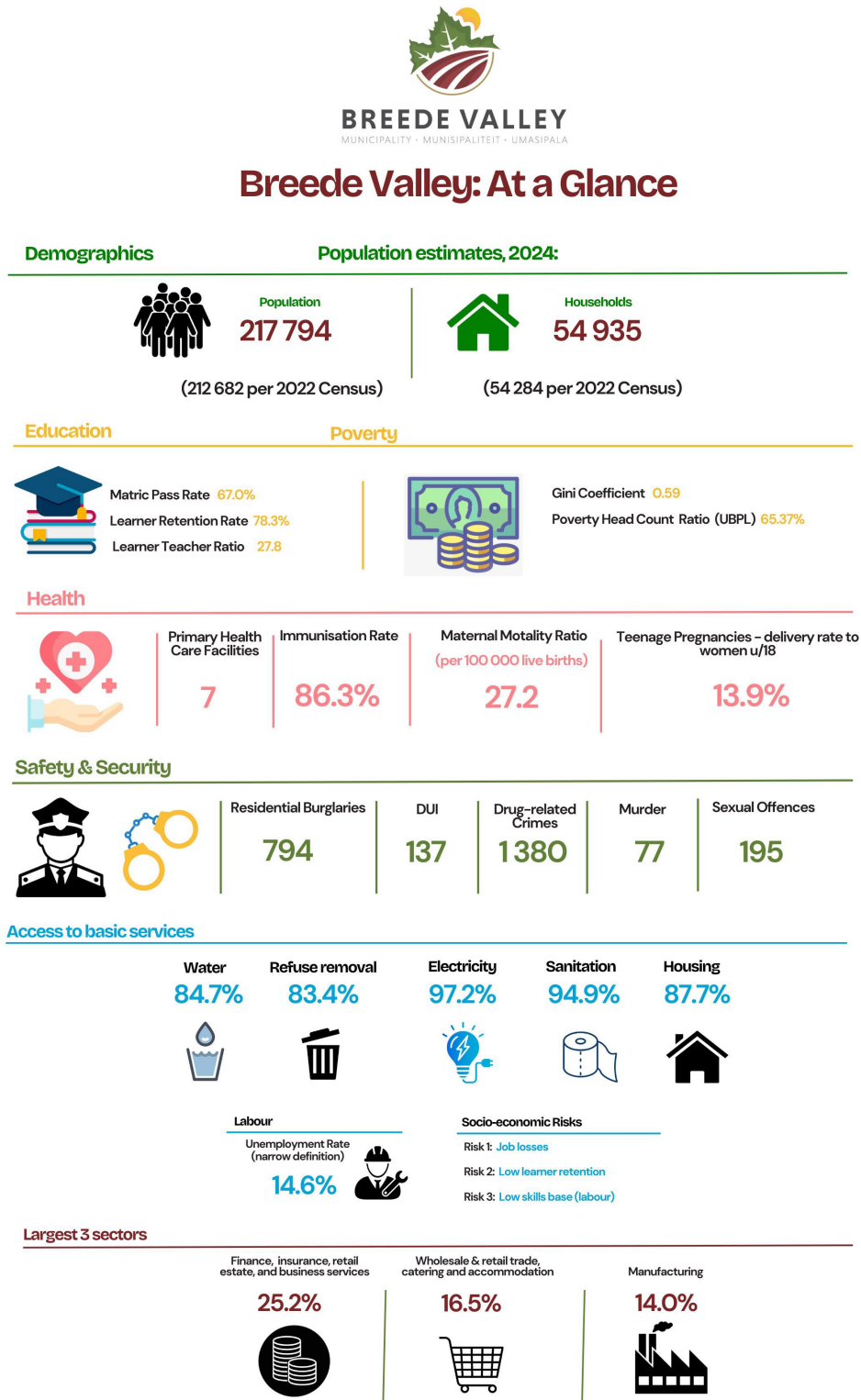
- MERO: [2023-24 MERO Cape Winelands District.pdf](#)
- BVM Socio-economic Profile: [PowerPoint Presentation](#)
- Stats SA: [Statistics South Africa | Census Dissemination](#)
- Wazimaps: <https://next.wazimap.co.za/?geo=WC025>

## CHAPTER 1: MUNICIPAL OVERVIEW

### 1.2.2 Socio economic information

#### a) Socio economic profile

The figure below indicates the socio-economic profile of BVM:



## CHAPTER 1: MUNICIPAL OVERVIEW

### 1.3 SERVICE DELIVERY OVERVIEW

#### 1.3.1 Basic service delivery highlights

The table below depicts some of the key municipal basic service delivery highlights achieved throughout the 2024/25 financial year (note: more detail and information is obtainable under the specific sub-sections throughout the report):

Highlights	Description
Human Settlements Progress	Ongoing collaboration on Transhex development; accelerated formalisation and upgrading of Zwelethemba informal settlements with HDA as implementing agent; unlocking Worcester Eastern Bypass and Uitvlugt Industrial Park
Sustained Capital Investment	Approximately R207 million invested in strategic assets: sewer upgrades, water infrastructure, roads, electricity networks, ward priorities, feasibility studies for industrial parks, fleet procurement and community facilities
Improved Strategic Communications	Significantly enhanced reach, engagement and access to municipal information; improved cross-departmental coordination

Table: 4 Basic services delivery highlights

#### 1.3.2 Basic service delivery challenges

The following general challenges are experienced by the Municipality with regards to basic service delivery:

Service Area All Wards	Challenge	Actions to address
BVM	Infrastructure vandalism	<ul style="list-style-type: none"> <li>Intensify community awareness, law enforcement collaboration, surveillance measures and community reporting mechanisms</li> </ul>
	Ageing service infrastructure	<ul style="list-style-type: none"> <li>Strengthen infrastructure planning, prioritise preventative maintenance and utilise long-term loan facilities responsibly to accelerate upgrades.</li> </ul>
	Procurement delays and adverse contractor performance	<ul style="list-style-type: none"> <li>Proactive demand management planning, implementation, monitoring and review at senior management level. Enhanced departmental contract management principles, prioritising active contract management throughout the lifespan of a contract and ensuring that appropriate and timeous performance management provisions and penalties are activated, particularly in instances where non-performance result in material project delays</li> </ul>



## CHAPTER 1: MUNICIPAL OVERVIEW

Service Area All Wards	Challenge	Actions to address
	High vacancy rate	<ul style="list-style-type: none"> <li>Ensure that all envisaged positions are appropriately encapsulated on the staff establishment, fully funded and aligned to an approved Job Description. In addition, expedite the recruitment &amp; selection processes, emphasising critical vacancies</li> </ul>
	Limited project funding	<ul style="list-style-type: none"> <li>The MIG programme makes a valuable contribution to the funding of infrastructure for disadvantaged communities of the Breede Valley Municipality, however, the quantum of funding provided is insufficient to address the existing and future development areas. Increasing the MIG allocations will enable the municipality to address backlogs in a more economical and aggressive manner</li> <li>Alternative funding sources should also be proactively pursued</li> </ul>
	Adverse weather conditions (i.e. Abnormal rainfall, etc.) affecting lead-times of key infrastructural projects	<ul style="list-style-type: none"> <li>Excessive rainfall and high precipitation were experienced during the 2024/25 financial year. Works were planned and executed to minimize the impact on construction</li> </ul>

Table: 5 Basic service delivery challenges

### 1.3.3 Proportion of households with access to minimum level of basic services

The table indicates the total number of households that have access to the minimum levels of basic services:

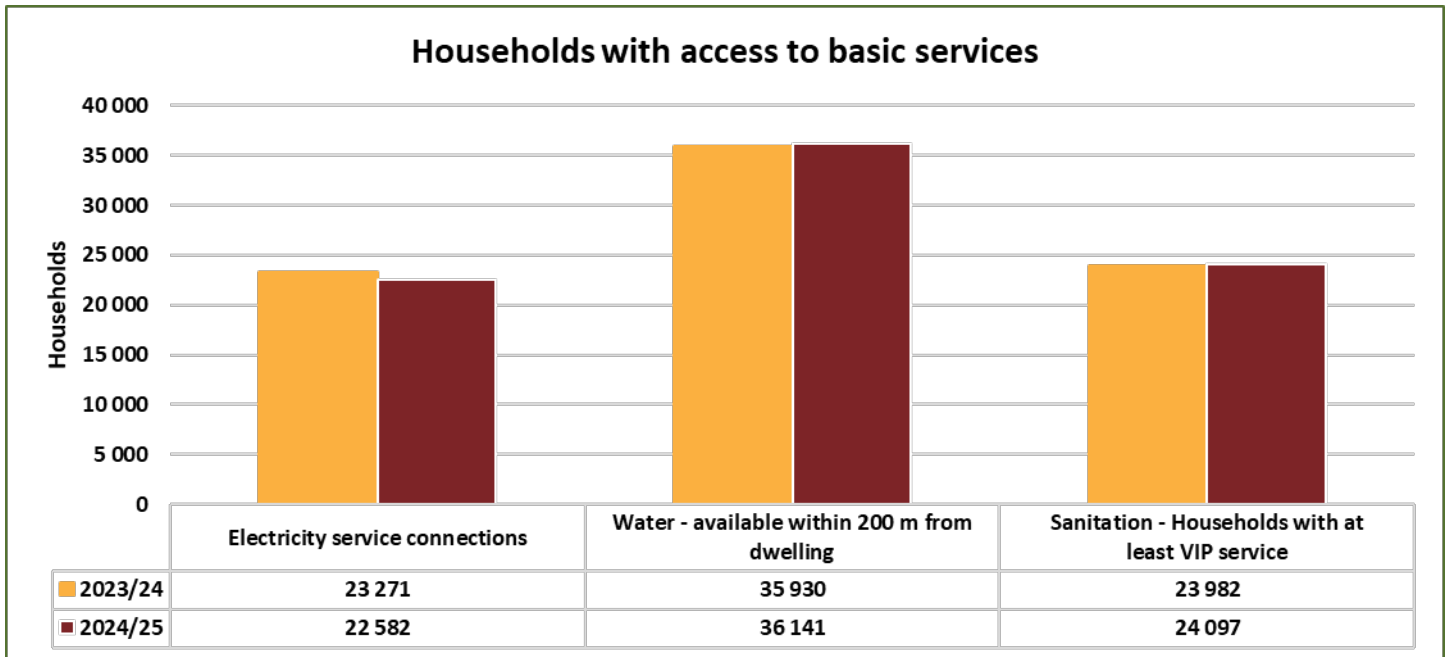
Level of services	2023/24	2024/25
Electricity service connections	23 271	22 582
Water - available within 200 m from dwelling	35 930	36 141
Sanitation - Households with at least VIP service	23 982	24 097
<p>* Excludes Eskom households</p> <p># Data in line with SAMRAS and the database from the Department of Human Settlements: 2014 image count</p>		

Table: 6 Households with minimum level of basic services



## CHAPTER 1: MUNICIPAL OVERVIEW

The graph shows the proportion of households with access to basic level of services:



Graph 2: Households with access to basic services

### 1.4 FINANCIAL HEALTH OVERVIEW

#### 1.4.1 Financial viability highlights

The following highlights were achieved by the Municipality regarding financial viability:

Highlight	Description
Maintain a debt collection rate of above 90% despite adverse economic conditions	The Municipality has a fully functional credit control department that stringently applies credit control procedures in line with the approved Credit Control Policy. All of these measures resulted in maintaining a debt collection rate of above 90% for the current year
Decrease of water losses	The Municipality successfully managed to decrease its water losses through the implementation of pipe cracking and meter replacement programs. This improvement positively affected the revenue of the Municipality
Sound financial sustainability	The liquidity and solvency ratio's improved for the year under review which is indicative of the Municipality's ability to finance its day-to-day expenditure and continuation as a going concern

Table: 7 Financial viability highlights





## CHAPTER 1: MUNICIPAL OVERVIEW

### 1.4.2 Financial viability challenges

The following general challenges are experienced by the Municipality with regards to financial viability:

Challenge	Action to address
Funded budget despite the impact that inflation has on the price of goods and services	The Municipality has sound conservative approach. Budgeting of expenditure at only 90% of total anticipated revenues. Stringent budget control measures to ensure proper tariff setting
Impact of inflation on revenue generations	Stringent budget control measures to ensure tariffs set during budget is affordable
Higher than anticipated growth in informal areas	Effective utilisation of the equitable share grant to address basic services. Local Economic Development initiatives to allow for job creation

Table: 8 Financial viability challenges

### 1.4.3 National key performance indicators – Municipal Financial Viability and Management (Ratios)

The following table indicates the municipality's performance in terms of the **national key performance indicators** required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and Section 43 of the MSA. These key performance indicators are linked to the **national key performance area** namely **municipal financial viability and management**.

KPA and indicator	2023/24	2024/25	Comments
Debt coverage- [(Total operating revenue- operating grants received)/debt service payments due within the year]	23.59%	23.77%	The ratio measures the Municipality's ability to finance debt out of own funding. The ratio slightly improved from 23.77% in 2023/24 to 23.59% in 2024/25 due to an increase in revenue
Service debtors to revenue- (Total outstanding service debtors/ revenue received for services)	10.19%	10.21%	The ratio slightly improved from 10.21% in 2023/24 to 10.19% in 2024/25 due to a decrease in revenue received for services
Cost coverage- (Available cash+ investments)/ Monthly fixed operating expenditure	2.05	1.96	The ratio measures the Municipality's ability to pay its short-term obligations. Ratio decreased from 2.05 in 2023/24 to 1.96 in 2023/24 due to an increase in the Municipality's monthly expenditure

Table: 9 National KPIs for financial viability and management

### 1.4.4 Financial overview

The table below shows the financial overview of the Municipality for the 2024/25 financial year (all financial information

Details	Original Budget	Final Budget	Actual
	(R)		
<b>Income</b>	<b>1 664 098 750</b>	<b>1 707 764 400</b>	<b>1 534 788 168</b>
Grants	253 246 000	274 950 262	263 047 978
Taxes, levies and tariffs	1 071 611 044	1 106 595 114	1 135 841 370



## CHAPTER 1: MUNICIPAL OVERVIEW

Details	Original Budget	Final Budget	Actual
	(R)		
Other	339 241 706	326 219 024	135 898 819
<b>Less: Expenditure</b>	<b>1 617 631 207</b>	<b>1 624 696 387</b>	<b>1 489 618 280</b>
<b>Net surplus/(deficit)</b>	<b>46 467 543</b>	<b>83 068 013</b>	<b>45 169 888</b>
<i>*Note: All financial information reported in this table, aligns to mSCOA</i>			

Table: 10 Financial overview

### 1.4.5 Operating ratios

The following table contains the operating ratios for the 2024/25 financial year:

Detail	Expected norm	Actual	% Variance
	(%)		
Employee cost	35	29.05	(5.95)
Repairs and maintenance	8-12	6.51	(1.49-5.49)
Finance charges and depreciation	18	9.86	(8.14)

Table: 11 Operating ratios

### 1.4.6 Total capital expenditure

The table below shows the total capital expenditure for the last two financial years:

Detail	2023/24	2024/25
	(R)	
Original budget	190 530 652	187 437 290
Adjustment budget	293 359 201	213 540 564
Actual	234 620 530	180 887 867

Table: 12 Total capital expenditure



## CHAPTER 1: MUNICIPAL OVERVIEW

### 1.5 ORGANISATIONAL DEVELOPMENT OVERVIEW

#### 1.5.1 Municipal Transformation and Organisational Development highlights

The following highlights were achieved by the Municipality regarding municipal transformation and organisational development:

Highlight	Description
Review of Staff Establishment	Staff establishment in terms of the Local Government Municipal Staff Regulations (Regulation 890) was reviewed and approved by Council on 14 December 2024 for implementation on 01 January 2025
Job Descriptions	Ninety-eight-point six nine percent (98.69%) of the job categories on the approved staff establishment were verified/evaluated as at 30 June 2025. Competencies in terms of the Local Government Municipal Staff Regulations (Regulation 890) were added to job descriptions

Table: 13 Municipal Transformation and Organisational Development highlights

#### 1.5.2 Municipal Transformation and Organisational Development Challenges

The following general challenges are experienced by the Municipality regarding municipal transformation and organisational development:

Challenge	Actions to address
Compliance with the organisational design metric prescribed by the LG: Municipal Staff Regulations	Development Implementation Plan to comply with LG: Municipal Staff Regulations
Fire and Rescue Competency Framework – the MSR prescribes many of the specialist courses, which are meant for fire department personnel who specialise in a specific technical function and leave no room for the different career paths that are in the fire services.	The Municipality wrote to the COGTA to request that the firefighter positions be advertised with the minimum requirements in the job descriptions instead of the competency framework. CoGTA approved the request and indicated that personal development plans must be developed for persons appointed to ensure that they meet the minimum requirements as prescribed
Absence of Workforce Analysis, Planning and Forecasting	Conduct Work Study and Workforce Analysis for future workforce demand and compliance with organisational metrics

Table: 14 Municipal Transformation and Organisational Development Challenges

#### 1.5.3 MFMA competencies

In terms of Section 83(1) of the MFMA, the accounting officer, senior managers, chief financial officer, non-financial managers, and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the MFMA. National Treasury has prescribed such financial management competencies in Government Notice 493 dated 15 June 2007.

In order to assist the above-mentioned officials to acquire the prescribed financial competencies, National Treasury, with the collaboration of various stakeholders and role-players in the local government sphere, developed the unit standards accredited by



## CHAPTER 1: MUNICIPAL OVERVIEW

South African Qualification Authority (SAQA). By end of the financial years, almost 95% of staff were subjected the minimum competency level training and still outstanding is new appointees that will undergo training within the next financial year when tender is awarded.

BVM is committed to ensuring that the relevant positions in terms of the abovementioned legislation comply with the necessary competencies.

The table below provides details of the financial competency attainment levels amongst financial and supply chain management officials as required by the regulation:

Description	Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	Competency assessments completed (Regulation 14(4)(b) and (d))	Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
<b>Financial officials</b>				
Accounting Officer	1	1	1	1
Chief Financial Officer	1	1	1	1
Senior managers S56	4	4	4	4
Any other financial officials	4	4	4	4
<b>Supply chain management officials</b>				
Heads of supply chain management units	0	0	0	0
Senior Manager: SCM	1	1	0	1
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>11</b>

Table: 15 Financial competency development: Progress report

### 1.6 AUDITOR-GENERAL REPORT

The Auditor-General of South Africa has a constitutional mandate and, as the Supreme Audit Institution (SAI) of South Africa, exists to strengthen our country's democracy by enabling oversight, accountability and governance in the public sector through auditing, thereby building public confidence. In short, the Auditor-General checks the spending of public money by looking at whether it has been used ideally and for the purposes intended. This is done by annually checking all government spending.

The Auditor-General's annual audit examines 3 areas:

- Fair presentation and absence of significant misstatements in financial statements
- Reliable and credible performance information for predetermined objectives
- Compliance with all laws and regulations governing financial matters.

There can be 5 different outcomes to an audit, once the municipality has submitted their financial statements to the Auditor-General, which can be simply defined as follows:



## CHAPTER 1: MUNICIPAL OVERVIEW

- **Unqualified audit without findings:** The financial statements are free from material misstatements and there are no material findings on reporting on predetermined objectives or non-compliance with legislation. This is commonly referred to as a “clean audit” outcome.
- **Unqualified audit with findings:** The financial statements contain material misstatements. Unless a clean audit outcome is expressed, findings will be raised on either reporting on predetermined objectives or non-compliance with legislation, or both these aspects.
- **Qualified audit opinion:** The financial statements contain material misstatements in specific amounts, or there is insufficient evidence to conclude that specific amounts included in the financial statements are not materially misstated.
- **Adverse audit opinion:** The financial statements contain material misstatements that are not confined to specific amounts, or the misstatements represent a substantial portion of the financial statements.
- **Disclaimer of audit opinion:** Insufficient evidence was provided in the form of documentation on which to base an audit opinion. The lack of sufficient evidence is not confined to specific amounts or represents a substantial portion of the information contained in the financial statements.

BVM implemented MGRO as initiated by Provincial Treasury. MGRO is a Municipal Governance and Review Outlook plan to monitor the performance of municipalities within certain focus areas to ensure clean administration within the Western Cape.

The key control exercise, which is a quarterly assessment initially implemented by the Auditor-General to monitor performance of the municipality, was performed in-house by the Internal Audit team of BVM for the 2024/25 financial year. The findings of the quarterly assessment, together with the audit findings of the previous year, a complete compliance list and the emerging risks identified by the Auditor-General and top ten risks of each directorate were included in the MGRO document to ensure good governance. Progress is being followed up on a continuous basis. MGRO has been included on the dashboard of the Municipal Manager and action plans are monitored on a regular basis.

### 1.6.1 Audited outcomes

The table below illustrates the audit outcomes for the past six years for BVM:

Year	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Status	Unqualified audit without findings (Clean Audit)	Unqualified audit without findings (Clean Audit)	Unqualified audit without findings (Clean Audit)	Unqualified audit without findings (Clean Audit)	Unqualified audit without findings (Clean Audit)	Unqualified audit without findings (Clean Audit)

Table: 16 Audit outcomes





## CHAPTER 1: MUNICIPAL OVERVIEW

### 1.7 IDP, BUDGET AND PMS PROCESS

The table below provides a summary of the key activities planned for implementation throughout July 2024 – June 2025, including July 2025 – August 2025 (i.e. 2024/25 financial year). These activities serve (amongst others) as the point of departure for compiling & finalising the 3<sup>rd</sup> review/amendment of the 5th Generation IDP (2022/23 – 2026/27) pertaining to the 2025/26 financial period, the 2025/26 Budget and the 2024/25 financial- and performance reporting cycle respectively.

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
July 2024	Preparation of the draft 2025/26 IDP/Budget/Performance Management Time Schedule (hereafter referred to as the Time Schedule) for implementation in the 2024/25 financial period		MFMA S21(1)(b)	Executive Management/BVM Management//IDP & PM Unit
	Executive/Senior Management to discuss & provide input on the draft Time Schedule & to ensure internal alignment			Executive Management/BVM Management//IDP & PM Unit
	Engagement with the Provincial Department of Local Government & Cape Winelands District Municipality to ensure alignment, coupled with the submission of the draft Time Schedule to them for input			PGWC/CWDM/IDP & PM Unit
	Address provincial IDP Assessment findings (subject to the receipt of correspondence from the Provincial DLG)		MSA S31	DLG/Executive Management/BVM Management/IDP & PM Unit
	Executive Mayor initiates planning for next three-year budget cycle in accordance with co-ordination role of budget process and review of previous year's budgeting process		MFMA S53	Executive Mayor/Executive Management
	Accounting Officer, Executive Management and Senior Management of municipality review options and contracts for service delivery		MSA S76-81	Executive Management/BVM Management
	Approve and announce new budget schedule and set up committees and forums after consultation on performance and changing needs			Executive Management
	Submission of 2023/24 Q4 performance inputs by BVM Management			Executive Management/BVM Management/IDP & PM Unit
	Tabling & submission of the unaudited Q4 SDBIP Performance Report (for last quarter of 2023/24) to Council & stakeholders		MSA S41 (1)(e); MFMA S52 (d); MPPR Reg. 14	Director Strategic Support Services/IDP & PM Unit
	Finalisation of S57 Performance Agreements & submission to the Executive Mayor & Municipal Manager for approval by no later than 31 July 2024 (subject to not being concluded during June)		MFMA S69 MSA S57	Executive Mayor/Executive Management/IDP & PM Unit
	Tabling the approved SDBIP & S57 Performance Agreements in Council for notification purposes			Council/Executive Management/IDP & PM Unit



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	Commence with the preparation/review of Sector Plans for consideration/incorporation in the 2025/26 IDP & Budget			Executive Management/BVM Management
	Preparation of the 2023/24 draft Annual Financial Statements & collation of user input into the 2023/24 draft Annual Report & Annual Performance Report		MFMA S126(1)(a); MSA S46	Executive Management/BVM Management/IDP & PM Unit
	Commencement of ward cluster workshops			Community Development
	Commencement of 1 <sup>st</sup> round of ward committee meetings			Community Development
August 2024	Continuation of ward cluster workshops			Community Development
	Continuation of 1 <sup>st</sup> round of ward committee meetings			Community Development
	Commencement of 1 <sup>st</sup> round of ward report-back meetings			Community Development
	Roll-Over Budget tabled to Council (by the 25 <sup>th</sup> of August)	Aug 2024	MFMA S28(2)(e), MBRR 23(5)	CFO/Budget & Costing Unit
	Executive Mayor tables the Time Schedule in Council	Aug 2024	MFMA S21,22, 23 MSA S34	Council/IDP & PM Unit
	Submit approved Time Schedule to National Treasury, Provincial Treasury, Department of Local Government and the Cape Winelands District Municipality	Aug 2024		IDP & PM Unit
	Publication of the approved Time Schedule in order to meet AG audit requirements			IDP & PM Unit
	Review comments received from DLG (where applicable) on the 2024/25 IDP document (2 <sup>nd</sup> review or 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP 2022 - 2027)			IDP Steering Committee/Executive Management/IDP/PMS unit
	Self-assessment to identify gaps in the IDP process			IDP Steering Committee / Executive Management / BVM Management / IDP/PMS unit
	Review situational analysis to identify changing community needs and challenges			IDP Steering Committee / IDP/PMS unit
	Review of Municipal Strategies, Objectives, KPA's, KPI's and targets			IDP Steering Committee / Executive Management / BVM Management / IDP/PMS unit
	Accounting Officer submits final draft Annual Financial Statements and Annual Performance Report (pertaining to the 2023/24 financial period) to the Auditor-General by 31 August 2024	Aug 2024	MFMA S126(1)(a); MSA S46	Accounting Officer/CFO/Director Strategic Support Services
SEPTEMBER 2024	Continue with the compilation of new- or the review of existing Sector Plans for consideration and incorporation into the			Executive Management/BVM Management/IDP & PM Unit



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	3 <sup>rd</sup> review / 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP			
	Commence with the compilation/review of ward-based plans to identify ward priorities			Community Development Unit/IDP & PM Unit
	Continuation of 1 <sup>st</sup> round of ward report-back meetings & commencement of 2 <sup>nd</sup> round of ward committee meetings			Community Development Unit
	Review and prepare the Vision, Mission and Objectives linked to the 3 <sup>rd</sup> review / 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP			Executive Management/IDP & PM Unit
	Review of provincial and national government sector and strategic plans		MFMA S35, 36, MTBPS	IDP & PM Unit
	Consider provincial and national sector specific programmes (schools, libraries, clinics, water, electricity, roads, etc.) for preliminary alignment/inclusion in the 3 <sup>rd</sup> review / 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP		MFMA S35, 36, MTBPS	IDP & PM Unit
	1 <sup>st</sup> MPAC sitting			MPAC Committee/Executive Management/Management/Governance, Risk & Compliance Unit
	Audit of performance measures			AG
	Assess municipal performance and identify where changes are needed for next 3 years [incorporate community inputs]			Executive Management/IDP & PM Unit
	Review the municipality's performance management system (PMS)		MPPMR Reg. 14	Internal Audit/IDP & PM Unit
	Review the measures and annual performance targets (as and when recommended by the AG)			IDP & PM Unit
	Conduct a diagnosis that involve an analysis of the staff establishment and service delivery model's alignment to the legislative mandate and IDP.		MSR	HR Unit
	Send reminder to BVM Management to submit their performance inputs for consideration in the 2024/2025 Q1 SDBIP Performance Report			IDP & PM Unit
OCTOBER 2024	Integration of information from reviewed provincial and national sector plans into the 3 <sup>rd</sup> review / 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP			IDP & PM Unit
	Stage 1: Inception of the Review of the SDF which includes a notification to Council stating the intention to review the SDF; subsequent Council's notification, establishing an internal project steering committee in respect of the review process		MSA Section 34, SPLUMA Section 21 (2), LUPA Section 11 (a) and (b), MPPMR Reg. 2 (4), BVM Municipal Land Use Planning By-Law Section 5	Town Planning



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	Review and update the strategic elements of the IDP			IDP & PM Unit
	IDP Steering Committee Meeting			IDP & PM Unit
	Discuss potential price increases of bulk resources with sector departments		MFMA S35, 36, 42; MTBPS	Accounting Officer/CFO
	Determine revenue projections and proposed rates and service charges	Oct 2024		CFO/Budget Steering Committee/Budget & Costing Unit
	Drafts initial allocations to functions and departments for the next financial year based on strategic objectives	Oct 2024		CFO/Budget & Costing Unit
	Engagement with sector departments, share and evaluate plans, national policies, MTBPS			CFO/Financial Planning Unit
	2 <sup>nd</sup> MPAC sitting			MPAC Committee/Executive Management/Management/Governance, Risk & Compliance Unit
	Incorporate initial changes into IDP			IDP & PM Unit
	Develop or review the service delivery model to ensure that it reflects the Municipality's mandate and meet its obligations to the community	Oct 2024		Executive Management/BVM Management/HR Unit
	Develop or review the functional operating model aligned with the service deliver model	Oct 2024		HR Unit
	Submission of 2024/25 Q1 performance inputs by BVM Management			Executive Management/BVM Management/IDP & PM Unit
	Tabling & submission of the unaudited Q1 SDBIP Performance Report (for first quarter of 2024/25) to Council & stakeholders		MSA S41 (1)(e); MFMA S52 (d); MPPR Reg. 14	Director Strategic Support Services/IDP & PM Unit
	S57 Managers' <b>informal</b> quarterly performance assessments (for first quarter of 2024/25)			Executive Management/BVM Management/IDP & PM Unit
	Commence with 1st round public participation sessions throughout all wards			Executive Management/BVM Management/IDP & PM Unit
NOVEMBER 2024	Review of Municipal Strategies, Objectives, KPA's, KPI's and targets			Executive Management/IDP & PM Unit
	Identification of priority IDP projects based on stakeholder inputs			Executive Management/IDP & PM Unit
	Reviews and initial changes are drafted into IDP		MSA S34	IDP & PM Unit
	Review the macro structure, which involves the disaggregation of each service or cluster of services identified in the service delivery model		MSA S66; MSR	Executive Management/BVM Management/HR Unit
	Accounting officer and senior officials consolidate and prepare proposed budget and plans for next financial year taking into account previous year's performance as	Nov 2024		Executive Management/Budget Steering Committee



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	per audited financial statements			
	Identify new CAPEX/OPEX projects and programmes emanating from IDP & Budget engagements	Nov 2024		Executive Management/IDP Steering Committee/Budget & Costing Unit/IDP & PM Unit
	AG provides audit report by 30 November 2024		MFMA S126(4)	AG/Accounting Officer
	3 <sup>rd</sup> MPAC sitting			MPAC Committee/Executive Management/Management/Governance, Risk & Compliance Unit
	Review performance of service providers as per the approved policy			Executive Management/BVM Management
	S57 Managers' <b>formal</b> quarterly performance assessments (for fourth quarter and as at year-end of 2023/24)			Executive Mayor/Portfolio Councillors/Executive Management/IDP & PM Unit
	Continuation of 1st round public participation sessions throughout all wards (subject to non-conclusion in October 2024)			Executive Management/BVM Management/IDP & PM Unit
	Commencement of 3 <sup>rd</sup> round of ward committee engagements			Community Development
DECEMBER 2024	Continuation of 3 <sup>rd</sup> round of ward committee engagements			Community Development
	Stage 2: Updating of SDF Status Quo Report and submit to Council for adoption		BVM: By-law on Municipal Planning, Chapter 3, Section 5(1)(a)	Town Planning/BVM Departments/Internal Project Steering Committee
	Stage 3: Commencement of the compilations of the Draft SDF		BVM: By-law on Municipal Planning, Chapter 3, Section 5(1)(b)	Town Planning/BVM Departments/Internal Project Steering Committee
	Mayor tables the draft 2023/24 Annual Report in Council in the first week of December ( <u>note</u> : this tabling could occur in the last week of November 2024, subject to timeous receipt of the audit report from the AG in November 2024)		MFMA S127(2)	Executive Mayor/Accounting Officer/IDP & PM Unit
	Municipal Manager tables the macro structure in the LLF and Council		MSA S66; MSR	Municipal Manager/ Director: SSS/HR Unit
	The draft 2023/24 Annual Report is referred to MPAC for commencement of the oversight process		MFMA S129	Enterprise Risk Management Unit/ IDP & PM Unit
	4 <sup>th</sup> MPAC sitting			MPAC Committee/Executive Management/Management/Governance, Risk & Compliance Unit
	Submit the draft 2023/24 Annual Report to National Government, Provincial Government & the AG) and publish it on local media platforms, calling for community inputs/representations thereon		MFMA S127 & MSA S21a	IDP & PM Unit
	Departments to comment on the reviewed			Executive Management/BVM Management





## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	Municipal Strategies, Objectives, KPA's, KPI's and targets			
	Project alignment between CWDM and BVM			IDP & PM Unit
	Review & refinement of priority IDP projects			IDP & PM Unit
	Council finalises tariff policies for next financial year		MSA S74, 75	Executive Mayor/CFO
	Inputs from Departments for Adjustments Budget	Dec 2024		Executive Management/Budget Steering Committee/Budget & Costing Unit
	Commence with preparations pertaining to the 2024/25 mid-year performance review and S57 Managers' performance assessment			IDP & PM Unit
	Review and respond to recommendations contained in LG-MTEC reports and IDP (2024/25) Analysis Reports	Dec 2024		IDP & PM Unit
	Send reminder to BVM Management to submit their performance inputs for consideration in the 2024/25 Q2 SDBIP Performance Report		MSA S41 (1)(e); MFMA S52 (d)	IDP & PM Unit
JANUARY 2025	Review of Municipal Strategies, Objectives, KPA's, KPI's and targets in strategic planning session with senior management			IDP & PM Unit
	Review key processes that underpin each of the services in the service delivery model (e.g., policies on services, and streamlining of processes), and the microstructure that covers the work study investigation to determine the headcount for each service		MSA S67; MSR	BVM Management /HR Unit
	Review & refinement of priority IDP projects			IDP & PM Unit
	IDP Steering Committee Meeting			IDP & PM Unit
	Submission of 2024/25 Q2 performance inputs by BVM Management			Executive Management/BVM Management/IDP & PM Unit
	Tabling & submission of the unaudited Q2 SDBIP & Financial Performance Report – Section 72 (for second quarter of 2024/25) to Council & stakeholders		MSA S41 (1)(e); MFMA S52 (d); MPPR Reg. 14	Accounting Officer/CFO/Director Strategic Support Services/Financial Planning Unit/IDP & PM Unit
	Table the final 2023/24 Annual Report & Oversight Report in Council, for Council's consideration & adoption/approval (subject to this activity not been completed in December 2024)		MFMA S121, S127 & S129	IDP & PM Unit
	Council considers the 2023/24 Oversight Report and adopts/approves the 2023/24 Annual Report (subject to this activity not been completed in December 2024)			Council/IDP & PM Unit
	Publicise the final 2023/24 Annual &		MFMA S127, 129 &	IDP & PM Unit



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	Oversight Report and submit it to the National (NT) and Provincial (PT & DLG) Government as well as the AG (subject to this activity not been completed in December 2024)		132; MSA S21A	
	Table an item to Council of the preliminary findings / status of the IDP review process and whether the IDP will be reviewed (thus 3 <sup>rd</sup> review) or amended (thus 1 <sup>st</sup> amendment) based on significant changes in strategic circumstances ( <u>note</u> : this item may serve in, but no later than, February 2025)			IDP & PM Unit
	Table an item to Council on the proposed engagement methodology linked to the 2 <sup>nd</sup> round of IDP & Budget public engagements ( <u>note</u> : this item may serve in, but no later than, February 2025)			IDP & PM Unit
	Commencement of 4 <sup>th</sup> round of ward committee engagements			Community Development
FEBRUARY 2025	Continuation of 4 <sup>th</sup> round of ward committee engagements			Community Development
	Commencement of 2 <sup>nd</sup> round of ward report-back meetings			Community Development Unit
	Stage 4: Submit first draft SDF to Council for approval for it to be published for public comment		BVM: By-law on Municipal Planning, Chapter 3, Section 5(1)(b) LUPA – Section 13	Town Planning
	Stage 5: Public Participation in respect of the First Draft SDF. The draft SDF must be submitted to the Provincial Minister for written comment (60 day commenting period)		BVM Land Use Planning By-Law Section 5(b)(c), SPLUMA Section 20(3)(b) – 60 days commenting period	Town Planning
	Continuous Review of Municipal Strategies, Objectives, KPA's, KPI's and targets			IDP & PM Unit
	Continuous identification/review of priority IDP projects			Executive Management / BVM Management / IDP & PM Unit
	Assess the municipality's service delivery performance and the service delivery targets and performance indicators set in the 2024/25 TL SDBIP, amend if necessary, and submit to Council for consideration and approval			Executive Management/BVM Management/ IDP & PM Unit
	Subject to Council's approval, submit the amended 2024/25 TL SDBIP to NT, PT and DLG			IDP & PM Unit
	Assess the past year's annual report, and progress on resolving issues identified in the annual report			Executive Management/BVM Management/ IDP & PM Unit



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	Accounting Officer finalises and submits to Mayor proposed budgets and plans for next three-years, taking into account the recent mid-year review and any corrective measures proposed as part of the oversight report for the previous years audited financial statements and annual report			Accounting Officer/CFO/Budget & Costing Unit
	Prepare Adjustments Budget	Feb 2025		CFO/Budget & Costing Unit
	Table Adjustments Budget before Council	Feb 2025	MFMA S28(2) b,d,f	Executive Mayor
	5 <sup>th</sup> MPAC sitting			MPAC Committee/Executive Management/Management/Governance, Risk & Compliance Unit
	S57 Managers' <b>formal</b> quarterly performance assessments (for second quarter and as at mid-year of 2024/25)			Executive Mayor/Portfolio Councillors/Executive Management/IDP & PM Unit
	Accounting officer reviews proposed national and provincial allocations to municipality for incorporation into the draft budget for tabling	Feb 2025	MFMA S36	CFO/Manager Budget & Costing
MARCH 2025	Commencement of 5 <sup>th</sup> round of ward committee engagements			Community Development
	Submit approved Adjustments Budget to NT, PT and Public	10 Working days after approval		Budget & Costing Unit
	Commence with the compilation of the 2025/26 SDBIP (coupled with consideration/review/amendment of 5-year performance scorecards) & S57 Performance Agreements			Executive Management/BVM Management/IDP & PM Unit
	Conclusion of the draft Municipal Strategies/Sector Plans, Objectives, KPA's, and KPI's and targets for inclusion in the draft IDP & Budget			IDP & PM Unit
	IDP Steering Committee Meeting			IDP & PM Unit
	Continuation of Stage 5: Public participation for SDF (60 days commenting period)		BVM Land Use Planning By-Law Section 5(b)(c), SPLUMA Section 20(3)(b) – 60 days commenting period	Town Planning
	Review the organisational design metrics to set parameters (guardrails) for organisational design choices (level of work, span of control, structural layers and shapes		MSA S66; MSR	Executive Management/BVM Management/HR Unit
	Mayor tables the draft 3 <sup>rd</sup> review / 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP & 2025/26 Budget, at least 90 days before start of budget year, to Council for consideration ( <u>note</u> : should an amendment of the IDP be needed, the	Mar 2025	MFMA S16, 22, 23, 87; MSA S 34	Executive Mayor/Executive Management/Council



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	process as stipulated in regulation 3 of the MPPMR will be followed from this point forward until conclusion of the process)			
	Submit 1 <sup>st</sup> draft 2025/26 SDBIP to Council (tabled as part of / annexure to the requisite IDP)			IDP & PM Unit
	Send reminder to BVM Management to submit their performance inputs for consideration in the 2024/25 Q3 SDBIP Performance Report		MSA S41 (1)(e); MFMA S52 (d)	IDP & PM Unit
	Set performance objectives for revenue for each budget vote		MFMA S 17	CFO/Revenue Unit
	Commence with 2 <sup>nd</sup> round public participation sessions throughout all wards on the draft 3 <sup>rd</sup> review / 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP and Budget (note: the 2 <sup>nd</sup> round of engagements may only commence in April 2025, depending on the date of tabling the draft IDP in March 2025)			Council/Executive Management/BVM Management/IDP & PM Unit
APRIL 2025	Publicise draft 3 <sup>rd</sup> review / 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP and 2025/26 Budget and invite local community to make written comments in respect of the IDP and Budget	Immediately after Tabling before Council	MFMA S22 & MSA S21A	Accounting Officer/CFO/Director Strategic Support Services/Budget & Costing Unit/IDP & PM Unit
	Develop an organisational design report, implementation plan and a change management plan to support any change		MSR	HR Unit
	Consult the staff establishment with recognised trade unions within the local labour forum		MSR	HR Unit
	Submit a report and proposed staff establishment to Council for approval		MSA S66; MSR	Municipal Manager/ Director: SSS/HR Unit
	The mayor submits the staff establishment to the MEC		MSA S66; MSR	Municipal Manager/ Director: SSS/HR Unit
	Accounting officer publishes tabled budget, plans, and proposed revisions to IDP and submits to NT, PT and others as prescribed	Immediately after Tabling before Council	MFMA S22 & MSA S21A	Accounting Officer/CFO/Director Strategic Support Services/Budget & Costing Unit/IDP & PM Unit
	Review written comments/input received in respect of the Budget and IDP	April 2025	Best Practice	Executive Management/Budget & Costing Unit/IDP & PM Unit
	Finalisation of the Municipal Strategies/Sector Plans, Objectives, KPA's, and KPI's and targets for inclusion in the final IDP & Budget			IDP & PM Unit
	IDP Steering Committee Meeting			IDP & PM Unit
	Continue with the 2 <sup>nd</sup> round public participation sessions throughout all wards on the draft 3 <sup>rd</sup> review / 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP and Budget			Council/Executive Management/BVM Management/IDP & PM Unit



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	Review/finalisation of community inputs on the draft IDP & Budget			IDP Steering Committee/Executive Management/BVM Management/IDP & PM Unit
	District/Local Municipalities' Alignment of Strategies			IDP & PM Unit
	Prepare departmental business plans linked to the IDP strategies, objectives, KPI's and targets			IDP & PM Unit
	Accounting officer assists the Mayor in revising budget documentation in accordance with consultative processes and taking into account the results from the third quarterly review of the current year	30 April 2025	MFMA S21	MM/CFO
	Submission of 2024/25 Q3 performance inputs by BVM Management			Executive Management/BVM Management/IDP & PM Unit
	Tabling & submission of the unaudited Q3 SDBIP Performance Report (for third quarter of 2024/25) to Council & stakeholders		MSA S41 (1)(e); MFMA S52 (d); MPPR Reg. 14	Director Strategic Support Services/IDP & PM Unit
	Refinement & finalisation of Municipal Strategies/Plans, Objectives, KPA's, KPI's and targets and inclusion into the draft 3 <sup>rd</sup> review / 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP			IDP & PM Unit
	S57 Managers' <b>informal</b> quarterly performance assessments (for third quarter of 2024/25)			Executive Management/BVM Management/IDP & PM Unit
	Review annual organisational performance targets		MPPR Reg. 11	MM/IDP & PM Unit
MAY 2025	Accounting officer assists the Mayor in preparing the final IDP & Budget documentation for Council's consideration & approval at least 30 days before the start of the new fiscal year taking into account consultative processes and any other new information	May 2025	MFMA S23	Executive Management/Executive Mayor/Council
	Convene IDP Representative Forum			IDP & PM Unit
	6 <sup>th</sup> MPAC sitting			MPAC Committee/Executive Management/Management/Governance, Risk & Compliance Unit
	EXCO recommends adoption of the IDP to Council			Council/Executive Management/IDP & PM Unit
	Council to consider approval/adoption of the IDP, Budget and all other associated documentation as legislatively prescribed (e.g. sectoral plans, taxes and tariffs, budget related policies, etc.) at least 30 days before start of budget year	31 May 2025	MFMA S23, 24; MSA Ch 4	Council
	Publish the IDP, Budget and all other associated documentation as legislatively	Within 5 days of	MFMA S75; MSA S21A	Budget & Costing Unit/IDP & PM Unit





## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	prescribed on the municipal website	adoption		
	Consider community input into the municipality's SDBIP (KPIs and targets)			IDP & PM Unit
	Commencement of 6 <sup>th</sup> round of ward committee engagements			Community Development
	Stage 6: Consider inputs and comments received from the public and Provincial Minister and prepare the final draft of the municipal SDF for workshop with Council		BVM: By-law on Municipal Planning, Chapter 3, Section 5(d)	Town Planning
JUNE 2025	Continuation of 6 <sup>th</sup> round of ward committee engagements			Community Development
	Submission of the approved Budget, IDP & other associated documentation (as legislatively prescribed) to National (NT) & Provincial Government (PT, DLG & DEADP)	Within 10 working days after Council approval	MBRR 20	Accounting Officer/CFO/Director SSS/Budget & Costing Unit/IDP & PM Unit
	Give notice to the public of the adoption of the IDP, Budget and other associated documentation as legislatively prescribed	Within 10 working days after Council approval	MSA S21A; MSA S25 (4)(a); MBRR 18	Accounting Officer/CFO/Director SSS/Budget & Costing Unit/IDP & PM Unit
	Submission of 2 <sup>nd</sup> (final) draft SDBIP & S57 Performance Agreements to the Executive Mayor, no later than 14 days after the approval of the Budget		MFMA S69(3)	Executive Mayor/Executive Management/IDP PMS Unit
	Executive Management to discuss & consider comments received from the MEC on the staff establishment		MSR	Executive Management/ HR Unit
	Tabling & submission of the final establishment to LLF and Council for approval		MSA S66; MSR	Municipal Manager/ Director: SSS/HR Unit
	Conclusion & submission of the final TL SDBIP to the Executive Mayor for approval within 28 days after approval of the budget; coupled with the finalisation and conclusion of the annual S57 Performance Agreements by no later than 30 days after commencement of the new financial year ( <u>note</u> : the S57 Performance Agreements will be concluded & published in July should it not be finalised within June)		MFMA S53; MSA S 38-45, 57(2)	Executive Mayor/Executive Management/IDP & PM Unit
	Publication of approved SDBIP & S57 Performance Agreements on the municipal website/social media/local media & circulation thereof to National Government (NT) and Provincial Government (PT & DLG – MEC for Local Government)		MFMA S53(3); MBRR 19	IDP & PM Unit
	Send reminder to BVM Management to submit their performance inputs for consideration in the 2024/25 Q4 SDBIP Performance Report		MSA S41 (1)(e); MFMA S52 (d)	IDP & PM Unit



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	Stage 7: Final SDF submitted to Council for adoption. A notice of this adoption must appear in the media and the Provincial Gazette within 14 days of the date of adoption	Within 14 days after adoption of the Reviewed SDF	SPLUMA Section 20 (3), BVM Land Use Planning By-Law (2015) Section 5(2)	Town Planning
JULY 2025	Preparation of the draft 2026/27 IDP/Budget/Performance Management Time Schedule (hereafter referred to as the Time Schedule) for implementation in the 2025/26 financial period		MFMA S21(1)(b)	Executive Management/BVM Management//IDP & PM Unit
	Executive/Senior Management to discuss & provide input on the draft Time Schedule & to ensure internal alignment			Executive Management/BVM Management//IDP & PM Unit
	Engagement with the Provincial Department of Local Government & Cape Winelands District Municipality to ensure alignment, coupled with the submission of the draft Time Schedule to them for input			PGWC/CWDM/IDP & PM Unit
	Address provincial IDP Assessment findings (subject to the receipt of correspondence from the Provincial DLG)		MSA S31	DLG/Executive Management/BVM Management/IDP & PM Unit
	Executive Mayor initiates planning for next three-year budget cycle in accordance with co-ordination role of budget process and review of previous year's budgeting process		MFMA S53	Executive Mayor/Executive Management
	Accounting Officer, Executive Management and Senior Management of municipality review options and contracts for service delivery		MSA S76-81	Executive Management/BVM Management
	Approve and announce new budget schedule and set up committees and forums after consultation on performance and changing needs			Executive Management
	Submission of 2024/25 Q4 performance inputs by BVM Management			Executive Management/BVM Management/IDP & PM Unit
	Tabling & submission of the unaudited Q4 SDBIP Performance Report (for last quarter of 2024/25) to Council & stakeholders		MSA S41 (1)(e); MFMA S52 (d); MPPR Reg. 14	Director Strategic Support Services/IDP & PM Unit
	Finalisation of S57 Performance Agreements & submission to the Executive Mayor & Municipal Manager for approval by no later than 31 July 2025 (subject to not being concluded during June)		MFMA S69 MSA S57	Executive Mayor/Executive Management/IDP & PM Unit
	Tabling the approved SDBIP & S57 Performance Agreements in Council for notification purposes			Council/Executive Management/IDP & PM Unit
	Commence with the preparation/review of Sector Plans for consideration/incorporation in the			Executive Management/BVM Management



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	2026/27 IDP & Budget			
	Preparation of the 2024/25 draft Annual Financial Statements & collation of user input into the 2024/25 draft Annual Report & Annual Performance Report		MFMA S126(1)(a); MSA S46	Executive Management/BVM Management/IDP & PM Unit
	Table a proposal to Council linked to the amendment of the 3 <sup>rd</sup> review or 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP 2022 – 2027, to incorporate the revised SDF as a core component of the IDP ( <u>note</u> : this activity will solely be applicable should the SDF not be finalized and incorporated in the IDP before 31 May 2025)		MPPR Reg. 3	Portfolio Councillor/Council/Executive Management/Town Planning Unit/IDP & PM Unit
	Commencement of 21-day public participation & stakeholder consultation period on the proposed amendments to the 3 <sup>rd</sup> review or 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP 2022 – 2027 ( <u>note</u> : this activity will solely be applicable should the SDF not be finalized and incorporated in the IDP before 31 May 2025)		MPPR Reg. 3	Executive Management/Town Planning Unit/IDP & PM Unit
	Commencement of ward cluster workshops			Community Development
	Commencement of 1 <sup>st</sup> round of ward committee meetings			Community Development
AUGUST 2025	Continuation of ward cluster workshops			Community Development
	Continuation of 1 <sup>st</sup> round of ward committee meetings			Community Development
	Commencement of 1 <sup>st</sup> round of ward report-back meetings			Community Development
	Continuation & finalization of the 21-day public participation & stakeholder consultation period on the proposed amendments to the 3 <sup>rd</sup> review or 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP 2022 – 2027, and consideration of all inputs received ( <u>note</u> : this activity will solely be applicable should the SDF not be finalized and incorporated in the IDP before 31 May 2025)		MPPR Reg. 3	Executive Management/Town Planning Unit/IDP & PM Unit
	Council to consider approval/adoption of the amended IDP and all other associated documentation as legislatively prescribed		MSA Ch 4; MPPR Reg. 3	Council
	Publish the amended IDP and all other associated documentation as legislatively prescribed on the municipal website	Within 5 days of adoption	MFMA S75; MSA S21A	IDP & PM Unit
	Roll-Over Budget tabled to Council (by the 25 <sup>th</sup> of August)	Aug 2025	MFMA S28(2)(e), MBRR 23(5)	CFO/Budget & Costing Unit
	Executive Mayor tables the Time Schedule in Council	Aug 2025	MFMA S21,22, 23 MSA S34	Council/IDP & PM Unit
	Submit approved Time Schedule to	Aug 2025		IDP & PM Unit



## CHAPTER 1: MUNICIPAL OVERVIEW

MONTH	ACTIVITIES	DUE DATE	LEGISLATION	RESPONSIBLE PERSON/STRUCTURE
	National Treasury, Provincial Treasury, Department of Local Government and the Cape Winelands District Municipality			
	Publication of the approved Time Schedule in order to meet AG audit requirements			IDP & PM Unit
	Review comments received from DLG (where applicable) on the 2025/26 IDP document (3 <sup>rd</sup> review or 1 <sup>st</sup> amendment of the 5 <sup>th</sup> Generation IDP 2022 - 2027)			IDP Steering Committee/Executive Management/IDP/PMS unit
	Self-assessment to identify gaps in the IDP process			IDP Steering Committee / Executive Management / BVM Management / IDP/PMS unit
	Review situational analysis to identify changing community needs and challenges			IDP Steering Committee / IDP/PMS unit
	Review of Municipal Strategies, Objectives, KPA's, KPI's and targets			IDP Steering Committee / Executive Management / BVM Management / IDP/PMS unit
	Accounting Officer submits final draft Annual Financial Statements and Annual Performance Report (pertaining to the 2024/25 financial period) to the Auditor-General by 31 August 2025	Aug 2025	MFMA S126(1)(a); MSA S46	Accounting Officer/CFO/Director Strategic Support Services

Table: 17 Key activities linked to the 2024/25 planning, implementation & reporting cycle

The aforementioned activities were encapsulated in the IDP & Budget Time Schedules which served before Council in August 2023 (Council resolution C79/2023) and August 2024 (Council resolution C64/2024) respectively.



The image features an abstract geometric composition. In the lower-left, a dark red banner with a right-pointing arrow contains the text 'CHAPTER 2' in white. Behind this banner and extending towards the right is a large yellow hexagon. To the left of and behind the yellow hexagon is a large olive green hexagon. Above these two large hexagons are three smaller hexagons: two olive green and one yellow. The entire design is set against a plain white background.

## CHAPTER 2

## CHAPTER 2: GOVERNANCE

### COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

Good governance comprises eight major characteristics: it is participatory, consensus oriented, accountable, transparent, responsive, effective and efficient, equitable and inclusive and follows the rule of law. It assures that corruption is minimised, the views of minorities are considered and that the voices of the most vulnerable in society are heard in decision-making. It is also responsive to the present and future needs of society.

#### 2.1 POLITICAL GOVERNANCE STRUCTURE

The Council performs both legislative and executive functions. It focuses on legislative, oversight and participatory roles and has delegated its executive function to the Executive Mayor and the Mayoral Committee. Its primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as policy makers, councillors are also actively involved in community work and the various social programmes in the municipal area

##### 2.1.1 Council

The table below categorise the councillors within their specific political parties and wards for the 2024/25 financial year:

Name of councillor	Capacity	Political party	Ward representing or proportional
Ald. A. Steyn	Executive Mayor	DA	Proportional
Cllr. J. von Willingh	Deputy Executive Mayor & Member of Mayoral Committee	DA	5
Ald. J. Van Zyl	Speaker	DA	Proportional
Cllr. F. Vaughan	Member of Mayoral Committee	DA	4
Cllr. E. Botha	Member of Mayoral Committee	DA	6
Cllr. J. Kritzinger	Member of Mayoral Committee	DA	7
Cllr. V. Bedworth	Member of Mayoral Committee	DA	12
Cllr. J. Jack	Member of Mayoral Committee	DA	14
Ald. W. Meiring	Member of Mayoral Committee	DA	Proportional
Cllr. P. Moso	Member of Mayoral Committee	DA	Proportional
Ald. M. Sampson	Councillor (BVM & CWDM: Deputy Executive Mayor)	DA	11
Cllr. W. Blom	Councillor (BVM & CWDM: Chief Whip)	DA	Proportional
Ald. R. Farao	Councillor (BVM & CWDM)	DA	13
Cllr. G. Daames	Councillor	DA	9
Cllr. J. Pieters	Councillor	DA	15
Cllr. M. Goedeman	Councillor	DA	19
Cllr. A. Pietersen	Councillor	DA	20





## CHAPTER 2: GOVERNANCE

Name of councillor	Capacity	Political party	Ward representing or proportional
Cllr. S. Mei	Councillor	DA	Proportional
Cllr. M. Jacobs	Councillor	DA	Proportional
Cllr. P. Marais	Chief Whip	FF+	Proportional
Cllr. N. Nel	Member of Mayoral Committee	FF+	Proportional
Cllr. R. Johnson	Councillor	ANC	1
Cllr. C. Nyithana	Councillor	ANC	2
Cllr. O. Ralehoko	Councillor	ANC	3
Cllr. M. Williams	Councillor	ANC	8
Cllr. Z. Mangali	Councillor	ANC	16
Cllr. T. Sibozo	Councillor	ANC	17
Cllr. L. Yayi	Councillor	ANC	18
Cllr. D. Judge	Councillor	ANC	21
Cllr. M. Bushwana	Councillor	ANC	Proportional
Cllr. E. Isaacs	Councillor	ANC	Proportional
Cllr. M. Swartz	Councillor	BO	10
Ald. C. Ismail	Councillor	BO	Proportional
Ald. C. Wilskut	Councillor (BVM & CWDM)	BO	Proportional
Cllr. N. Wullschleger	Councillor	BO	Proportional
Cllr. S. Madlolo	Councillor	EFF	Proportional
Cllr. C. Snyders (Replaced Cllr. J. Mokgosi as from 21/02/2025)	Councillor	EFF	Proportional
Cllr. I. Joseph	Councillor	GOOD	Proportional
Cllr. H. Titus	Councillor	GOOD	Proportional
Cllr. T. Manuel	Councillor	ACDP	Proportional
Cllr. S. Steenberg	Councillor	PA	Proportional

Table: 18 Council composition

Below is a table which indicates Council meeting attendance for the 2024/25 financial year:

Meeting dates	Number of items submitted	Percentage Council meeting attendance	Percentage apologies for non-attendance
30 July 2024	13	87.80% (36 out of 41)	12.2% (5 out of 41)
20 August 2024	7	97.56% (40 out of 41)	2.44% (1 out of 41)
22 October 2024	16	90.24% (37 out of 41)	9.76% (4 out of 41)
04 December 2024	14	92.68% (38 out of 41)	7.32% (3 out of 41)



## CHAPTER 2: GOVERNANCE

Meeting dates	Number of items submitted	Percentage Council meeting attendance	Percentage apologies for non-attendance
12 December 2024	1	97.56% (40 out of 41)	2.44% (1 out of 41)
21 January 2025	6	95.12% (39 out of 41)	4.88% (2 out of 41)
27 February 2025	11	95.12% (39 out of 41)	4.88% (2 out of 41)
25 March 2025	7	92.68% (38 out of 41)	7.32% (3 out of 41)
17 April 2025	10	92.68% (38 out of 41)	7.32% (3 out of 41)
27 May 2025	11	95.12% (39 out of 41)	4.88% (2 out of 41)
<b>Total</b>	<b>96</b>		

Table: 19 Council meetings

### 2.1.2 Executive Mayoral Committee

The Executive Mayor of the Municipality, **Alderman A. Steyn**, assisted by the Mayoral Committee, heads the executive arm of the Municipality. The Executive Mayor is at the centre of the system of governance, since executive powers are vested in her to manage the day-to-day affairs. This means that she has an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the Executive Mayor delegated by the Council, as well as the powers assigned by legislation. Although accountable for the strategic direction and performance of the Municipality, the Executive Mayor operates in collaboration with the Mayoral Committee.

The name and portfolio of each member of the Mayoral Committee is listed in the table below for the period 1 July 2024 to 30 June 2025:

Name of Member	Portfolio
Deputy Executive Mayor: Cllr. J. von Willingh	Protection Services, Agriculture, Health, Education
Cllr. V. Bedworth	Sport & Recreation
Cllr. J. Jack	Engineering Services
Cllr. J. Kritzinger	Local Economic Development; Tourism and Arts & Culture
Ald. W. Meiring	Finance; Enterprise & Risk Management; Performance Management; IDP; Audit; Human Resource Management
Cllr. N. Nel	Community Services
Cllr. P. Moso	Housing & Human Settlements (Housing Planning & Development)
Cllr. E. Botha	Planning, Development & Integrated Services
Cllr. F. Vaughan	Strategic Support Services (Administration, Legal Services, Communication, Information Technology)

Table: 20 Executive mayoral committee



## CHAPTER 2: GOVERNANCE

### 2.1.3 Committees

Council resolved that there would be the following types of meetings of Council:

- Mayoral Committee meetings, that should occur on the third Tuesday of every month or as determined by the Executive Mayor; and
- Council meetings, that should occur at least four times a year to resolve matters that have not been delegated to officials or Mayoral Committee.

In addition to these meetings, there are Statutory Committee meetings such as the Audit Committee, Performance Audit Committee and Local Labour Forum, which includes the Employment Equity and Training Committee and the Oversight Committee. All committees mentioned met regularly during the year under review.

Mayoral Committee meetings are chaired by the Executive Mayor and the Deputy Executive Mayor. In addition, nine “portfolio” councillors serve on the Mayoral Committee. Council further resolved, in terms of resolution C114/2021, that the following Portfolio Committees be established in terms of section 80 of the Municipal Structures Act (117 of 1998):

Chairperson	Committee
Ald. W. Meiring	Finance
Cllr. J. Jack	Engineering Services
Cllr. E. Botha	Planning, Development & Integrated Services
Cllr. J. Kritzinger	Strategic Support Services
Cllr. P. Moso	Community Services

Table: 21 Section 80 Portfolio Committees

The portfolio councillors on Mayoral Committee and their respective committees, are responsible for motivating matters applicable to their respective portfolios. Council meets to discuss and rule on legislative compliance issues (inter alia matters which they cannot delegate such as passing of bylaws, approval of budgets, imposition of rates and other taxes, levies and duties and the raising of loans).

#### a) Municipal Public Accounts Committee

The Municipal Public Accounts Committee (MPAC) is a committee of the Municipal Council, appointed in accordance with Section 79 of the Structures Act. The main purpose of the MPAC is to exercise oversight over the executive functionaries of Council as delegated and to ensure good governance in the municipality. The table below depicts the MPAC composition throughout the period under review:

Name of Member	Departments / Sections / Council	Political Party
Cllr. H. Titus	PR Councillor; Chairperson	GOOD
Cllr. G. Daames	Ward Councillor (9)	DA
Ald. R. Farao	Ward Councillor (13)	DA
Cllr. M. Goedeman	Ward Councillor (19)	DA
Cllr. M. Jacobs	PR Councillor	DA



## CHAPTER 2: GOVERNANCE

Name of Member	Departments / Sections / Council	Political Party
Cllr. J. Pieters	Ward Councillor (15)	DA
Cllr. M. Mangali	Ward Councillor (16)	ANC
Cllr. S. Madlolo	PR Councillor	EFF
Cllr. T. Manuel	PR Councillor	ACDP
Cllr. S. Steenberg	PR Councillor	PA
Ald. C. Wilskut	PR Councillor	BO

Table: 22 Municipal Public Accounts Committee

### 2.1.4 Political decision-taking

Section 53 of the MSA stipulates inter alia the respective roles and areas of responsibility of each political structure and political office bearer of the municipality and of the Municipal Manager. The section below is based on the Section 53 role clarification and was approved at the Council meeting of 17 November 2021 (Council resolution: C108/2021).

#### **Municipal Council**

- governs by making and administering laws, raising taxes and taking decisions that affect people's rights;
- is a tax authority that may raise property taxes and service levies;
- is the primary decision maker and takes all the decisions of the municipality except those that are delegated to political structures, political office bearers, individual councillors or officials;
- can delegate responsibilities and duties for the purposes of fast and effective decision making;
- must strive towards the constitutional objectives of local government;
- must consult the community with respect to local government matters; and
- is the only decision maker on non-delegated matters such as the approval of the IDP and budget.

#### **Executive Mayor**

- Is the executive and political leader of the municipality and is supported in this capacity by the Mayoral Committee;
- is the social and ceremonial head of the municipality;
- must identify the needs of the municipality and must evaluate progress against key performance indicators;
- is the defender of the public's right to be heard;
- has many responsibilities with respect to the annual budget, the budget process, budget control and various other financial matters; and
- performs the duties and exercise the responsibilities that were delegated to the elected incumbent by the Council.

#### **Mayoral Committee**

- Members are appointed by the Executive Mayor from the ranks of councillors, except for the Deputy Executive Mayor who is elected by the council and is an ex officio member of the Mayoral Committee;



## CHAPTER 2: GOVERNANCE

- its functional responsibility area is linked to that of the Executive Mayor to the extent that she must operate together with the members of the Mayoral Committee;
- its primary task is to assist the Executive Mayor in the execution of her powers - it is in fact an “extension of the Office of Executive Mayor”; and
- the committee has no powers of its own – decision making remains that of the Executive Mayor.

The table below provide an analysis of the Council Resolutions taken and implemented during the year:

Number of Council Resolutions taken during the year	Number of Council Resolutions implemented during the year	Number of Council Resolutions not implemented during the year
96	96	0

Table: 23 Council resolutions taken and implemented during 2024/25

### 2.2 ADMINISTRATIVE GOVERNANCE STRUCTURE

The Municipal Manager serves as both the head of administration and the Accounting Officer. This role carries extensive statutory, delegated, and implied powers and responsibilities.

Key responsibilities of the Municipal Manager include:

- Establishing and developing an administration that is economical, effective, efficient, and accountable;
- Ensuring that the municipal “machine” functions optimally, with an organisational structure capable of performing required tasks and maintaining adequate controls;
- Providing leadership within the administration—critical for guiding staff behaviour, inspiring teamwork, and motivating employees toward achieving the municipality’s objectives;
- Overseeing the implementation of the municipality’s Integrated Development Plan (IDP) and monitoring progress on all related initiatives; and
- Fulfilling all financial duties assigned to the Accounting Officer in terms of the MFMA.

In addition, the Municipal Manager is the principal adviser to the municipality, responsible for guiding political structures and office-bearers and ensuring that their decisions are effectively implemented.

He is assisted by his executive management team, whose structure is outlined in the table below:

Position	Name of official	Performance agreement signed
		(Yes/No)
Municipal Manager	Mr D McThomas	Yes
Director: Strategic Support Services	Mr R Esau	Yes
Director: Engineering Services	Mr J Steyn	Yes
Chief Financial Officer	Mr R Ontong	Yes



## CHAPTER 2: GOVERNANCE

Position	Name of official	Performance agreement signed
		(Yes/No)
Director: Community Services	Adv M Planga	Yes
Director: Planning, Development and Integrated Services	Mr J De Villiers	Yes

Table: 24 Administrative governance structure

### COMPONENT B: INTER-GOVERNMENTAL RELATIONS

It is the intention of the Breede Valley Administration and Council to ensure that the community derives maximum benefit from its participation in inter-governmental forums and meetings.

#### 2.3 INTERGOVERNMENTAL RELATIONS (IGR)

In terms of the Constitution of South Africa, all spheres of government and organs of state must co-operate in mutual trust and good faith fostering friendly relations. They must assist, support, inform and consult one another on matters of common interest, coordinate their actions, adhering to agreed procedures and avoid legal proceedings against one another.

##### 2.3.1 Intergovernmental structures

The Municipality participates in the following intergovernmental structures to adhere to the principles of the Constitution:

Name of structure	Members	Outcomes of engagements/topics discussed
National Municipal Manager's Forum	SALGA, MM	To ensure national alignment amongst municipal managers
MinMay Technical	DG Local Gov. provincial departments, municipal managers	To formulate joint strategic, policy and agenda items for the MinMay
MinMay	Executive Mayor and MM	The meeting is between the MEC of Local Government and all the executive mayors in the province to discuss strategic issues
Premier's Co-ordinating Forum	Executive Mayor and MM	Premier's Co-ordinating Forum with the Premier, MEC's and all executive mayors in the province - attended by the Executive Mayor and the Municipal Manager
District Co-ordinating Forum Technical	MM and all other municipal managers in the district	To co-ordinate efforts and discuss strategic alignment and matters of mutual interest (preparations for DCF)
District Co ordinating Forum (DCF)	Executive Mayor, MM and all other executive mayors and municipal managers	To discuss strategic and policy alignment matters at district level i.e., IDP alignment, shared service functions, transversal matters impacting on all spheres of government, SALGA matters, district specific issues etc. – ensuring





## CHAPTER 2: GOVERNANCE

Name of structure	Members	Outcomes of engagements/topics discussed
		joint planning and co-ordination and resource optimisation
SALGA Working Groups	Councillors and Speaker	Joint discussions on policy and service delivery issues
IDP Managers Forum (Provincial & District)	IDP Manager	To ensure provincial & district alignment amongst IDP managers
LED Managers Forum	LED Manager	To ensure provincial alignment amongst LED managers
SCM Forum	SCM Manager	To discuss policy and practical issues amongst SCM managers
Provincial Public Participation and Communication Forum (PPPCOM)	Manager: Customer Care, Communication, Corporate Branding & IGR and the Speaker	To ensure provincial alignment and co-operation amongst communication and public participation officials and discuss practical issues
CWD JDMA Platform		The JDMA seeks to facilitate and enhance co-planning, co-budgeting and co-implementation of pre-identified initiatives by means of a multi-disciplinary and intergovernmental approach. The CWD JDMA implementation team comprises of the Provincial- as well as Local Government (CWD and all associated local municipalities) representation
Provincial Skills Development Forum	Skills Development Facilitator	Joint discussions on skills development and training facilitation
HR Practitioners Forum	HR Manager	To ensure alignment of HR processes and practices in district and provincial context
Legislative and Constitutional Task Team	Directors & officials in Legal Services in the Province	To discuss the latest developments in the legal field bi-annually

Table: 25 Intergovernmental structures

### 2.3.2 Joint projects and functions with sector departments

All the functions of government are divided between the different spheres namely national, provincial and local. The Municipality therefore shares their area and community with other spheres of government and their various sector departments and must work closely with national and provincial departments to ensure the effective implementation of various projects and functions. The table below provides detail of such projects and functions:

Name of project/ function	Expected outcome/s of the project	Sector department/s involved	Contribution of sector department
Early Childhood Development (ECD) programmes	Establishment of ECD's in the Breede Valley	<ul style="list-style-type: none"> <li>DSD</li> <li>BVM</li> </ul>	ECD registrations, funding, applications



## CHAPTER 2: GOVERNANCE

Name of project/ function	Expected outcome/s of the project	Sector department/s involved	Contribution of sector department
		<ul style="list-style-type: none"> <li>Community Development Workers (CDW's)</li> </ul>	
CDW Information Sessions	Information sharing with communities	<ul style="list-style-type: none"> <li>DLG</li> <li>CDW's</li> <li>BVM</li> <li>Relevant departments hosting the info session</li> </ul>	Various information being shared on various topics, creating a database of attendees
Initiation programme	Cultural programme to help African boys become men	<ul style="list-style-type: none"> <li>DCAS</li> <li>BVM</li> </ul>	Provincial coordination to the programme
Job Readiness programme	Preparing unemployed youth	<ul style="list-style-type: none"> <li>DoL</li> <li>BVM</li> <li>Community Development (CDW programme)</li> </ul>	Workshops, Transport
Learner License Programme	Assist youth to obtain learner licenses	<ul style="list-style-type: none"> <li>CDW Programme</li> <li>BVM Traffic</li> <li>BVM Community Development</li> </ul>	Learners' classes

Table: 26 Joint projects and functions with sector departments

### COMPONENT C: PUBLIC ACCOUNTABILITY

MSA Section 15(b) requires a municipality to establish and organise its administration to facilitate a culture of accountability amongst its staff. Section 16(i) states that a municipality must develop a system of municipal governance that compliments formal representative governance with a system of participatory governance. Section 18(i)(d) requires a municipality to supply its community with information concerning municipal governance, management and development.

Such participation is required in terms of:

- the preparation, implementation and review of the IDP;
- establishment, implementation and review of the performance management system;
- monitoring and review of the performance, including the outcomes and impact of such performance; and
- preparation of the municipal budget.



## CHAPTER 2: GOVERNANCE

### 2.4 PUBLIC MEETINGS

#### 2.4.1 Representative forums

##### a) Labour forums

The tables below depict the membership composition of the labour forum throughout the 2024/25 financial year. It should be noted that the Director: Community Services position was vacant from 1 March - 30 June 2025.

Name of representative	Capacity	Meeting Dates
D McThomas	Employer Component: Member – Municipal Manager	05 July 2024 02 August 2024 04 October 2024 01 November 2024 07 February 2025 07 March 2025 04 April 2025 19 May 2025 13 June 2025
R Esau	Employer Component: Member – Director: Strategic Support Services	
R Ontong	Employer Component: Member – Director: Financial Services	
J Steyn	Employer Component: Member – Director: Engineering Services	
M Planga	Employer Component: Member – Director: Community Services	
J De Villiers	Employer Component: Member – Director: Planning, Development & Integrated Services	
Councillor P Moso	Employer Component: Member – Vice Chairperson of LLF (1 July 2024 – 31 December 2024); Chairperson of LLF (1 January 2025 – 30 June 2025)	
Alderman W Meiring	Employer Component: Member	
Alderman R Farao	Employer Component: Member	
Councillor N Nel	Employer Component: Member	
L Louis	Union Component (IMATU): Member	
S Hector	Union Component (IMATU): Member	
F Stevens	Union Component (IMATU): Member – Vice Chairperson of LLF (Commenced membership and position of Vice Chair since 1 January 2025)	
M Ndamoyi	Union Component (IMATU): Member (Commenced membership on 1 January 2025)	
IMATU Representative	Union Component (IMATU): Member	
IMATU Representative	Union Component (IMATU): Member	
W Visagie	Union Component (SAMWU): Member	
M Lottering	Union Component (SAMWU): Member	
E Visagie	Union Component (SAMWU): Member – Chairperson of LLF (1 July 2024 – 31 December 2024). Ceased to be a member of the LLF from 1 January 2025.	
L Paul	Union Component (SAMWU): Member (Commenced membership on 1 January 2025)	
SAMWU Representative	Union Component (SAMWU): Member	
N Monyela	Advisor/Operational & Administrative Support – Manager: Human Resources <i>*Note: members of the HR middle-management team attended LLF engagements (in an advisory capacity) on an as and when needed basis</i>	



## CHAPTER 2: GOVERNANCE

Name of representative	Capacity	Meeting Dates
H Potgieter	Advisor/Operational & Administrative Support – Senior Manager: Legal Services	

Table: 27 Labour Forum

### 2.4.2 Ward committees

The functioning and mechanics of ward committees are regulated within the Municipal Structures Act (Act 117 of 1998) and also well documented in various position papers and guiding documents such as the Ward Committee Resource Book. Primarily, the purpose of a ward committee is:

- to solicit greater participation from the community to inform Council decisions;
- to enhance the efficacy of communication between the Council and the community; and
- to assist the ward councillor with consultation and report-backs to the community.

BVM recognises the importance of ward committees and ensures that ward committee structures are in place and functional (in accordance with the legislative prescripts).

All ward committees were predominantly established on the premise of geographical representation, meaning that a ward committee member is tasked with attending to all matters across all sectors within a particular ward. The only exception in this regard was ward 1, which had geographical and sectoral representation within the structure.

The Ward Committee Policy, Rules and Regulations applied by BVM remain unchanged. As per the amended Ward Committee Policy (approved in June 2019), ward committee members were paid a fixed monthly rate of R500 during the year under review. During a particular financial year, a target of six ward committees and two community report-back meetings (excluding the two IDP and budget meetings) is intended for implementation. In addition, ward committees are required to regularly report (formally and/or informally) on their operations. These minutes, attendance registers, and reports enable the Municipality to gauge the functionality of ward committees.

### Functionality of ward committees

The functionality of a ward committee can be enhanced by the Municipality through the following initiatives (amongst others):

1. Create a better support structure for the ward committees:
  - a. Dedicated public participation unit
  - b. Ward administration offices with ward administrators
2. Establish better communication between the Municipality, the ward committee and the community.
  - a. Monthly communication to the communities must take place
  - b. Issues reported and discussed at ward committee meetings must be filtered to the relevant departments at higher levels of urgency
3. Create more awareness and education around the ward committees in all wards.
4. Develop ward plans containing community projects and programmes for development in line with the IDP and ward priorities.



## CHAPTER 2: GOVERNANCE

5. Ensure that ward councillors are educated on their responsibilities and held accountable for the performance of their ward committees.

The functionality indicators for all ward committee operations were agreed on. These indicators stipulate that each ward has at least:

- 6 ward committee meetings per year
- 2 public meetings (excluding IDP/Budget engagements)
- 4 quarterly block meetings in each geographical block

The above is often derived from a formal meeting schedule adopted and communicated to the Office of the Speaker.

Ward	Councillor	Ward Committee Members	Representation	Number of Ward Committee meetings held (2024/25)	Number of Community Feedback meetings held (2024/25)
<b>Ward 1:</b> The entire community of Touwsrivier, including business and residential areas and surrounding farms	Cllr. Johnson	E. Matthews A. Arries J. January A. Kondlo-Roman D. Coetzee R. Davids M. Klein M. Van der Merwe M. Van Nooy M. Van Niekerk	Geographical Geographical Geographical Geographical Religion Geographical Geographical Youth Geographical Geographical	5	3
<b>Ward 2:</b> Stofland and adjacent farms	Cllr. Nyithana	T. Ntantiso Z. Sityecana V. Gcetywa N. Dangaca Z. Nompuku A. Bele S. Xatoto X. Cekiso N. Makweta T. Jika	Geographical	4	2
<b>Ward 3:</b> Section of De Doorns town centre, Hasie Square, Ekuphumleni and adjacent farm areas	Cllr. Ralehoko	V. Guga T. Mlungisi V. Bulwana D. Van Wyk P. Bobbejee A. Nyembe W. Verendah C. Booysen B. None E. von Willingh	Geographical	3	1



## CHAPTER 2: GOVERNANCE

Ward	Councillor	Ward Committee Members	Representation	Number of Ward Committee meetings held (2024/25)	Number of Community Feedback meetings held (2024/25)
<b>Ward 4:</b> Section of De Doorns town centre, Orchard and adjacent farm areas	Cllr. Vaughan	M. Ncheba J. Swart D. Visagie E. Oliphant W. Vermeulen A. Solomons F. Diedericks P. Grispe J. Vaughan M. Horne	Geographical	4	1
<b>Ward 5:</b> De Doorns and Worcester farming areas, including Brandwag, De Wet and Sandhills, parts of Panorama, Altona and Van Riebeeck Park	Deputy Mayor: Cllr. von Willingh	H. Plaatjies M. Van Wyk F. Stuurman F. Vilander E. Eland M. Esau J. Minnaar H. Florence M. Minaar L. Von Willingh	Geographical	5	1
<b>Ward 6:</b> N1 Worcester entrance, Tuindorp, Bergsig, Van Riebeeck Park, Panorama, Hospital Hill, Hospital Park, Fairway Heights, Bloekombos and part of Altona	Cllr. Botha	J. Botha A. Du toit J. Saayman J. Roodt R. Kleinhans C. Willemse R. Butler A. Rossouw P. Burger D. Minnaar	Geographical	4	2
<b>Ward 7:</b> Paglande, Meiringspark, Roux Park, De La Bat Way, Fairy Glen and part of the Industrial Area	Cllr. Kritzinger	C. Botes M. Swart H. Swart E. Du Plessis H. Niewoudt D. De Koker J. Bradbury C. Botha J de Witt B. De Villiers	Geographical	4	2
<b>Ward 8:</b> Part of Industrial Area, Hex Industrial,	Cllr. Williams	D. Joseph M. Hartzenberg	Geographical	5	3





## CHAPTER 2: GOVERNANCE

Ward	Councillor	Ward Committee Members	Representation	Number of Ward Committee meetings held (2024/25)	Number of Community Feedback meetings held (2024/25)
part of Roodewal and part of Zwelethemba		H. Wehr I. Ramasesane S. Ndzima M. Snyders N. Bodla B. Allam I. Khutwana M. Tani			
<b>Ward 9:</b> Roodewal area and part of Esselen Park (the Chessies)	Cllr. Daames	C. Bosman G. Solomons P. Hansen J. Visser O. Peters A. Kuys R. Visagie C. Moos Vacant	Geographical	4	2
<b>Ward 10:</b> Part of Hex Park, Part of Transhex and Roodewal flats	Cllr. Swartz	S. Krieger A. Booysen G. Abrahams M. Hermanus H. Jacobs A. September A. September D. Phillipus N. Damons A. Booysen	Geographical	4	4
<b>Ward 11:</b> Parkersdam, Florian Park and parts of Esselen Park (the OVD), Hugosdorp, and Riverview	Ald. Sampson	E. Ceaser K. Willemse H. Beukes C. Cloete B. Vlok F. Baadtjies E. Mentza E. Heradien A. Swartbooi P. Titus	Geographical	4	1
<b>Ward 12:</b> Part of Avian Park, Russell Scheme and CBD	Cllr. Bedworth	H. Neethling M. Coopstadt N. Manuel E. Schroeder A. Booysen	Geographical	4	1



## CHAPTER 2: GOVERNANCE

Ward	Councillor	Ward Committee Members	Representation	Number of Ward Committee meetings held (2024/25)	Number of Community Feedback meetings held (2024/25)
		W. Cupido C. Visagie Vacant Vacant Vacant			
<b>Ward 13:</b> Johnsons Park 1, 2 and part of 3, part of Noble Park, Hex Park, part of Avian Park and Riverview houses	Ald. Farao	C. Fielies D. Lakay A. Kouter P. Claassen S. Jacobs R. Jack D. Baadtjies B. Jansen E. Porter S. Zekoe	Geographical	4	1
<b>Ward 14:</b> Riverview flats, Part of Noble Park (Boland College and school) and Victoria Park	Cllr. Jack	R. Antonie K. Sahabodien B. Solomons H. van Rhyn G. Michaels D. Daniels B. Arendse S. Ismail Vacant Vacant	Geographical	4	2
<b>Ward 15:</b> Langerug, Worcester West, Somerset Park, Leighton Park and Goudini Farms	Cllr. Pieters	F. Willemse W. Barnard K. Jones J. Meiring J. Gerber J. Tole E. Lewis Vacant Vacant Vacant	Geographical	4	2
<b>Ward 16:</b> Part of Zwelethemba and Mandela Square	Cllr. Mangali	L. Makhetha N. Malingo N. Msutwana B. Fanele Z. Shoba R. Kula-mniqindi V. Dlikiliti	Geographical	6	3



## CHAPTER 2: GOVERNANCE

Ward	Councillor	Ward Committee Members	Representation	Number of Ward Committee meetings held (2024/25)	Number of Community Feedback meetings held (2024/25)
		L. Ndlebe Vacant Vacant			
<b>Ward 17:</b> <b>Part of Zwelethemba</b>	Cllr. Sibozo	H. Sibeko A. Situkutezi L. Mjodo M. Jansen V. Rampeng M. Ntabeni L. Sweleka N. Mnyuka M. Khoka N. Bayetwa	Geographical	4	3
<b>Ward 18:</b> <b>Part of Zwelethemba and farms from Overhex, Nonna, etc.</b>	Cllr. Yayi	B. Ntsingila I. Mdyada E. Qithi F. Booysen S. Yanta Z. Skenjane Vacant Vacant Vacant Vacant	Geographical	4	3
<b>Ward 19:</b> <b>Part of Rawsonville, Goedeman Park and the outlying farming community</b>	Cllr. Goedeman	S. Bosman M. Steyn B. Thomas J. Prins P. Hendriks V. Bailey B. Cupido O. Baadjies D. Fredericks H. Prins	Geographical	4	1
<b>Ward 20:</b> <b>Part of the centre of Rawsonville and areas towards N1</b>	Cllr. Pietersen	L. Bruintjies S. De klerk H. Van Wyngaardt M. Williams R. West F. Ruiters A. Joseph F. Roux A. Lesley	Geographical	4	2



## CHAPTER 2: GOVERNANCE

Ward	Councillor	Ward Committee Members	Representation	Number of Ward Committee meetings held (2024/25)	Number of Community Feedback meetings held (2024/25)
		Vacant			
<b>Ward 21:</b> <b>Part of Avian Park and surrounding informal areas</b>	Cllr. Judge	C. Beukes C. Kruger N. Sibozo E. Jantjies R. Apolis E. Damonze A. Lindi E. Klaassens D. Methuse M. Adams	Geographical	4	2

Table: 28 Ward Committee

### 2.4.3 Functionality of ward committees

The table provides information on the composition and functionality of ward committees:

- Ward committee meetings held during the year include scheduled meetings between the ward councillor and committee members, excluding IDP/ward committee engagements as part of the IDP process for the 2024/25 planning year
- Functionality of ward committees is determined by the active engagements of ward committees with communities on public platforms and direct interactive sessions to improve or create better communities.
- Continuous engagements between the Speaker and the Administration have been undertaken to increase the activity levels of ward committees and stimulate motivation and willingness to drive development in the wards across Breede Valley.

Ward number	Committee established: Yes / No	Number of meetings held during the year 2024/25
1	Yes	8
2	Yes	6
3	Yes	4
4	Yes	5
5	Yes	6
6	Yes	6
7	Yes	6
8	Yes	8
9	Yes	6
10	Yes	8
11	Yes	5
12	Yes	5



## CHAPTER 2: GOVERNANCE

Ward number	Committee established: Yes / No	Number of meetings held during the year 2024/25
13	Yes	5
14	Yes	6
15	Yes	6
16	Yes	9
17	Yes	7
18	Yes	7
19	Yes	5
20	Yes	6
21	Yes	6

Table: 29 Functioning of ward committees

### COMPONENT D: CORPORATE GOVERNANCE

Corporate governance is the set of processes, practices, policies, laws and stakeholders affecting the way an institution is directed, administered or controlled. Corporate governance also includes the relationships among many stakeholders involved and the goals by which the institution is governed.

#### 2.5 RISK MANAGEMENT

Risk management is a systematic and formalised process instituted by the municipality to identify, assess, manage, monitor and report risks, ensuring the achievement of objectives.

- In terms of Sections 62(1)(c)(i) and 95(c)(i) of the MFMA, the Accounting Officer is required to ensure that the municipality has and maintains effective, efficient and transparent systems of risk management.
- The main reason for risk management is that the service delivery environment and the public sector's interface with stakeholders have become far more demanding and volatile than before.
- The objective of the Risk Management Policy is to assist management and Council to make informed decisions which will:
  - improve the Municipality's performance on decision-making and planning;
  - provide a sound basis for integrated risk management and internal control as components of good corporate governance;
  - assist management in ensuring more effective reporting and compliance with applicable laws, regulations and other corporate governance requirements; and
  - foster a culture of good governance, ethical conduct, discourage inefficiencies and counter fraud and corruption.
- Historical ways of doing things are no longer effective, as evidenced by several service delivery and general failures. Benefits of risk management are:
  - more efficient, reliable and cost-effective delivery of services;
  - minimised waste and fraud; and



## CHAPTER 2: GOVERNANCE

- more reliable decision making.

### 2.5.1 Top five risks

- Housing demand exceeding housing supply.
- Unavailability of electrical supply.
- Inadequate Revenue management and enhancement.
- Inadequate Vehicle and plant fleet management.
- Disposal capacity for solid waste.

### 2.5.2 Action plan to address the top five risks

The table below provides the actions implemented during the 2024/25 financial year or that were planned to be implemented to address the top five risks:

Risk	Actions implemented or that will be implemented
Housing demand exceeds housing supply	<ul style="list-style-type: none"> <li>• Investigate the possibility of acquiring private land for housing in Rawsonville.</li> <li>• Fast-track and report on the implementation of the Title Deeds programme in line with the R1m grant.</li> </ul>
Unavailability of electrical supply	<ul style="list-style-type: none"> <li>• Completion of the replacement of conventional meters with prepaid meters.</li> <li>• Completion of Token Identifier (TID) rollover programme.</li> <li>• Filling of all funded vacancies in the Electrical Services Department within 6 months.</li> <li>• Compile and submit a concept proposal to Council for the establishment of an Independent Power Producer.</li> <li>• In accordance with the MTREF, implement recommendations as per the electrical master plan.</li> </ul>
Inadequate revenue management and enhancement	<ul style="list-style-type: none"> <li>• Full implementation of the electronic credit control and debt management module.</li> <li>• Investigate alternative methods of delivering accounts if or where post office services are disconnected.</li> <li>• Implementation of the Citizens portal for revenue management.</li> <li>• Coordinating and implementing the jamboree programme.</li> </ul>
Inadequate vehicle and plant fleet management	<ul style="list-style-type: none"> <li>• Investigate the best solution to implement a Fleet Management System.</li> <li>• Review departmental structure to include an auto-electrical mechanic position.</li> <li>• Purchase new vehicles.</li> <li>• Prepare and compile a report comparing the costs of hiring vehicles versus purchasing of vehicles.</li> </ul>
Disposal capacity for solid waste	<ul style="list-style-type: none"> <li>• Create a tariff for industrial and commercial users at landfill sites in accordance with the Regional Landfill Site.</li> <li>• De-register landfill site in Touws River (Zion Park Area).</li> <li>• Investigate the establishment of a drop-off site in Worcester.</li> <li>• Monitor and report on the establishment of the Regional Landfill Site by Cape Winelands in collaboration with other municipalities.</li> <li>• Implementation of the Waste Minimisation Plan.</li> </ul>

Table: 30 Action plan to address the top five risks





## CHAPTER 2: GOVERNANCE

### 2.5.3 Approved risk policies and strategies

Name of strategy/policy	Developed Yes/No	Date adopted/reviewed
Enterprise Risk Management Policy	Yes	30 July 2024, Resolution C56/2024
Enterprise Risk Management Strategy	Yes	30 July 2024, Resolution C56/2024

Table: 31 Approved risk policies and strategies

### 2.6 FRAUD PREVENTION

Section 83(c) of the MSA refers to the implementation of effective bidding structures to minimise the possibility of fraud and corruption, and the MFMA, section 112(1) (m)(i) specifies supply chain measures to be enforced to combat fraud and corruption, favouritism and unfair and irregular practices. Section 115(1) of the MFMA states that the accounting officer must take steps to ensure mechanisms and separation of duties in a supply chain management system to minimise the likelihood of corruption and fraud.

#### 2.6.1 Developed strategies

Name of strategy	Developed Yes/No	Date adopted/reviewed
Fraud and Corruption Prevention Policy	Yes	30 July 2024, Resolution C56/2024
Fraud Prevention Strategy and Response Plan	Yes	30 July 2024, Resolution C56/2024
Code of Ethics Policy	Yes	30 July 2024, Resolution C56/2024
Municipal Public Accounts Committee Policy	Yes	22 October 2024, Resolution C77/2024
Whistle Blowing Policy	Yes	30 July 2024, Resolution C56/2024

Table: 32 Strategies

#### 2.6.2 Implementation of strategies and/or controls ongoing process

The table below provides details of the strategies that can and/or are implemented for anti-corruption and anti-fraud:

Strategies to implement	Key risk areas	Key measures to curb corruption and fraud
Analysis and evaluation	Fraud Prevention Management	<ul style="list-style-type: none"><li>Indicator: Corrupt Payments.</li></ul>
Analysis and evaluation	Ethics Management	<ul style="list-style-type: none"><li>Conflict of Interest Procedures.</li></ul>
Analysis and evaluation	Loss Control Management	<ul style="list-style-type: none"><li>Non-compliance with section 32 of the MFMA.</li><li>Maintenance of the consequence management register.</li></ul>
Analysis and evaluation	Investigations	<ul style="list-style-type: none"><li>Allegations of organisational matters.</li></ul>

Table: 33 Implementation of the strategies



## CHAPTER 2: GOVERNANCE

### 2.7 AUDIT COMMITTEE

#### 2.7.1 Functions of the Audit Committee

BVM's Audit Committee was appointed on 1 March 2019 and 2 additional members were appointed on 1 September 2023, and an additional member on 1 January 2024. J. Williams was appointed as Chairperson during April 2023. The Audit Committee also fulfils the role of the Performance Audit Committee and was fully functional during the 2024/25 financial year.

The audit committee has the following main functions as prescribed in Section 166(2)(a-e) of the MFMA and the Local Government Municipal and Performance Management Regulation:

- To advise the Council on all matters related to compliance and effective governance
- To review the annual financial statements to provide Council with an authoritative and credible view of the financial position of the municipality, its efficiency and its overall level of compliance with the MFMA, the annual Division of Revenue Act (DoRA) and other applicable legislation
- Respond to the Council on any issues raised by the Auditor-General in the audit report.
- To review the quarterly reports submitted to it by Internal Audit
- To evaluate audit reports pertaining to financial, administrative and technical systems
- To review the performance management system and make recommendations in this regard to Council
- To identify major risks to which Council is exposed and determine the extent to which risks have been minimised
- Review the plans of the internal audit function and in so doing, ensure that the plan addresses the high-risk areas and ensure that adequate resources are available.
- Provide support to the internal audit function.
- Ensure that no restrictions or limitations are placed on the internal audit section.
- Evaluate the activities of the internal audit function in terms of their role as prescribed by legislation.

#### 2.7.2 Members of the Audit Committee

Name of representative	Capacity	Period	Experience	Meeting dates
J. Williams	Chairperson	1 July 2024 – 28 February 2025	CA(SA)	26 August 2024 18 November 2024 24 February 2025 03 June 2025 23 June 2025
L. Smit	Member	1 July 2024 – 30 June 2025	Professional Accountant(SA) Professional Tax Practitioner(SA) Certified Independent Reviewer	
E. Abrahams	Member/ Chairperson	1 July 2024 – 30 June 2025 1 March – 30 June 2025	B.Comm(Acc) Professional Accountant(SA)	



## CHAPTER 2: GOVERNANCE

Name of representative	Capacity	Period	Experience	Meeting dates
			Professional Tax Practitioner(SA)	
P. Strauss	Member	1 July 2024 – 30 June 2025	CA(SA) B. Comm( Acc) B Compt. Hons Certificate in the Foundations of Executive Coaching	

Table: 34 Members of the Audit Committee

### 2.7.3 Municipal Audit Committee recommendations

Date of Committee	Matters discussed during 2024/25	Recommendations adopted
26 August 2024	<ul style="list-style-type: none"> <li>Feedback on BVM Audit Action Plans (2022/23 AGSA Audit Process)</li> </ul>	5
	<ul style="list-style-type: none"> <li>Review of Annual Financial Statements</li> </ul>	
	<ul style="list-style-type: none"> <li>Review of Annual Performance Report</li> </ul>	
	<ul style="list-style-type: none"> <li>Feedback from Risk Management on Status of Implementation of ERM Process</li> </ul>	
	<ul style="list-style-type: none"> <li>Internal Audit Annual Reporting to Audit Committee</li> </ul>	
18 November 2024	<ul style="list-style-type: none"> <li>Feedback from Risk Management on Status of Implementation of ERM Process Including Additional Responsibilities Managed</li> </ul>	5
	<ul style="list-style-type: none"> <li>Internal Audit Quarterly Reporting to Audit Committee</li> </ul>	
	<ul style="list-style-type: none"> <li>Review of Performance Management System &amp; Internal Auditing of Performance Information</li> </ul>	
	<ul style="list-style-type: none"> <li>Quarterly Financial Information Overview</li> </ul>	
	<ul style="list-style-type: none"> <li>Progress on the Implementation of Municipal Staff Regulations</li> </ul>	
24 February 2025	<ul style="list-style-type: none"> <li>Feedback From Risk Management on Status of Implementation of ERM Process Including Additional Responsibilities Managed</li> </ul>	6



## CHAPTER 2: GOVERNANCE

Date of Committee	Matters discussed during 2024/25	Recommendations adopted
	<ul style="list-style-type: none"> <li>Feedback on BVM Audit Action Plans (2023/2024 AGSA Audit Report &amp; Management Report)</li> <li>Internal Audit Quarterly Reporting to Audit Committee</li> <li>Review of Performance Management System &amp; Internal Auditing of Performance Information</li> <li>Quarterly Financial Information Overview</li> <li>Progress on the Implementation of Municipal Staff Regulations</li> </ul>	
03 June 2025	<ul style="list-style-type: none"> <li>Feedback on BVM Audit Action Plans (2023/2024 AGSA Audit Report &amp; Management Report)</li> <li>Feedback from Risk Management on Status of Implementation of ERM Process Including Additional Responsibilities Managed</li> <li>Strategic Audit Plan 2025 – 2028 &amp; Inputs to Draft RBAP 2025/2026</li> <li>Internal Audit Quarterly Reporting to Audit Committee</li> <li>Review of Performance Management System &amp; Internal Auditing of Performance Information</li> <li>Quarterly Financial Information Overview</li> <li>Progress on the Implementation of Municipal Staff Regulations</li> </ul>	7
23 June 2025	<ul style="list-style-type: none"> <li>Feedback on Audit Action Plans (2023/2024 AGSA Audit Report &amp; Management Report)</li> <li>Reviewed Strategic Audit Plan 2025 – 2028 &amp; RBAP 2025/2026 Submitted for Approval</li> <li>Confirmation of Internal Audit Independence</li> <li>Internal Audit Strategy</li> <li>Outcome Annual Quality Assurance &amp; Improvement Program Assessment</li> </ul>	9



## CHAPTER 2: GOVERNANCE

Date of Committee	Matters discussed during 2024/25	Recommendations adopted
	<ul style="list-style-type: none"> <li>Approval of Internal Audit Charter</li> </ul>	
	<ul style="list-style-type: none"> <li>Review &amp; Approval of Audit Committee Charter</li> </ul>	
	<ul style="list-style-type: none"> <li>Quarterly Financial Information Overview</li> </ul>	
	<ul style="list-style-type: none"> <li>Progress on the Implementation of Municipal Staff Regulations</li> </ul>	

Table: 35 Municipal Audit Committee recommendations

### 2.8 PERFORMANCE AUDIT COMMITTEE

#### 2.8.1 Functions of the Performance Audit Committee

In terms of Regulation 14(4)(a) of the Local Government Municipal and Performance Management Regulations the performance audit committee has the responsibility to:

- review the quarterly reports produced and submitted by the internal audit process;
- review the municipality's performance management system and make recommendations in this regard to the Council of the municipality; and
- at least twice during each financial year submit a performance audit report to the Council of the municipality.

#### 2.8.2 Members of the Performance Audit Committee

Name of Member	Capacity	Period	Experience	Meeting dates
J. Williams	Chairperson	1 July 2024 – 28 February 2025	CA(SA)	26 August 2024 18 November 2024 24 February 2025 03 June 2025 23 June 2025
L. Smit	Member	1 July 2024 – 30 June 2025	Professional Accountant(SA) Professional Tax Practitioner(SA) Certified Independent Reviewer	
E. Abrahams	Member/ Chairperson	1 July 2024 – 30 June 2025 1 March – 30 June 2025	B.Comm(Acc) Professional Accountant(SA) Professional Tax Practitioner(SA)	
P. Strauss	Member	1 July 2024 – 30 June 2025	CA(SA) B. Comm( Acc) B Compt. Hons	



## CHAPTER 2: GOVERNANCE

Name of Member	Capacity	Period	Experience	Meeting dates
			Certificate in the Foundations of Executive Coaching	

Table: 36 Members of the Performance Audit Committee

### 2.9 INTERNAL AUDIT

Section 165 (2) (a), (b) and (c) of the MFMA requires that the internal audit unit of a municipality must:

- (a) prepare a risk-based audit plan and an internal audit program for each financial year; and
- (b) advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matters relating to:
  - (i) Internal audit;
  - (ii) internal controls;
  - (iii) accounting procedures and practices;
  - (iv) risk and risk management;
  - (v) performance management;
  - (vi) loss control; and
  - (vii) compliance with this act, the annual Division of Revenue Act and any other applicable legislation; and
- (c) perform such other duties as may be assigned to it by the Accounting Officer.

BVM has an in-house Internal Audit Division consisting of the Chief Audit Executive, three internal auditors, one assistant internal auditor and one senior clerk: internal audit.

#### 2.9.1 Risk register and three-year strategic plan

The annual risk assessment process was performed during April and May 2024 and all strategic risks were populated into a Strategic Risk Register for the Municipality. The Strategic Risk Register for 2024/25 formed the basis of the 3-year Strategic Audit Plan for 2024-2027. The annual risk assessment was conducted during 2023/24 and the risk register was approved by Council during May 2024 which formed the basis for the 2024/25 annual Risk Based Audit Plan (RBAP).





## CHAPTER 2: GOVERNANCE

### 2.9.2 Annual audit plan

The RBAP for 2024/25 was executed based on the above approach and methodology. 100% of the annual RBAP was implemented with available resources. The table below provides details of audits completed:

BVM – Annual Audit Plan 2024/25		
Description	No of hours estimated	Date completed
Risk based audits		
Inventory Management	320	10 October 2024
DORA Grant Requirements	280	21 October 2024
Auditing of Performance Information	1 280	Report 1 – 21 October 2024 Report 2 – 19 February 2025 Report 3 – 19 February 2025 Report 4 – 22 May 2025
Fleet Management	320	08 May 2025
Bulk Water Management	320	27 March 2025
Fire Services: Fees	320	09 May 2025
Creditors	320	30 June 2025
Meter Management	340	30 June 2025
Payroll	300	30 June 2025
HR: Recruitment & Selection	320	30 June 2025
ICT: User Access Management Procedures	320	30 June 2025
HR: Leave Management & SAGE	320	30 June 2025
Follow-Up Audits		
BarnOwl Outstanding Actions Review	340	25 October 2024
Continuous		
Combined Assurance Implementation	300	Ongoing – 30 June 2025
Continuous Monitoring Implementation	300	Ongoing – 30 June 2025
Review Strategic Plan & Compile Annual Audit Plan	320	Ongoing – 30 June 2025
Junior Internal Audit Assistance, Supervision & Review of Audit Work	360	Ongoing – 30 June 2025
<b>Total hours</b>	<b>6 380</b>	

Table: 37 Internal audit coverage plan



## CHAPTER 2: GOVERNANCE

Below are the functions of the Internal Audit Division that were performed during the financial year under review:

Function	Date/Number
Risk analysis completed/reviewed	April/ May 2025
Reviewed Strategic Audit Plan 2025-2028	30 May 2025
Risk Based Audit Plan approved for 2025/26 financial year	23 June 2025
Internal Audit Programme drafted and approved	23 June 2025
Number of audits/reviews conducted and reported on	16
<b>Audit reports included the following key focus areas:</b>	
Internal controls	16
Accounting procedures and practices	6
Risk and risk management	16
Performance management	4
Loss control	7
Compliance with the MFMA and other legislation	16

Table: 38 Internal audit functions

### 2.10 SUPPLY CHAIN MANAGEMENT (SCM)

SCM includes all processes which need to be followed to procure goods and services. It entails the identification of needs by the end user departments, registration of vendors, processes of obtaining quotes and bids, keeping of inventory and payment of all creditors, councillors and personnel. **All amounts quoted in this paragraph are VAT inclusive, where VAT is applicable.**

#### 2.10.1 Competitive bids more than R300 000 (Previously R200 000)

##### a) Bid Committee meetings

The following table details the number of bid committee meetings held for the 2024/25 financial year:

Bid specification committee	Bid evaluation committee	Bid adjudication committee
66	48	31

Table: 39 Bid Committee meetings

The attendance figures of members of the Bid Specification Committee are as follows:

Member	Percentage attendance
Manager: Procurement/ Senior SCM Practitioner	100%
Relevant technical expert(s) responsible for a function(s)	100%

Table: 40 Attendance of members of Bid Specification Committee



## CHAPTER 2: GOVERNANCE

The attendance figures of members of the Bid Evaluation Committee are as follows:

Member	Percentage attendance
Manager: Procurement/ Senior SCM Practitioner	100%
Relevant technical expert(s) responsible for a function(s)	100%

Table: 41 Attendance of members of Bid Evaluation Committee

The attendance figures of members of the Bid Adjudication Committee are as follows:

Member	Percentage attendance
Director: Financial Services (Chairperson)	100%
Director: Engineering Services	90%
Director: Community Services	97%
Director: Strategic Support Services	90%
Director: Planning, Development & Integrated Services	97%
Senior Manager: Supply Chain Management	100%

Table: 42 Attendance of members of Bid Adjudication Committee

The percentages as indicated above include the attendance of those officials acting in the position of a bid committee member.

### b) Awards made by the Bid Adjudication Committee

The Bid Adjudication Committee awarded 24 bids with an estimated value of approximately R15 491 017.26 (**excluding all rates-based contracts**). The **ten highest bids** awarded by the Bid Adjudication Committee are as follows:

Bid number	Title of bid	Directorate	Successful bidder	Value of bid awarded
BV 1083/ 2024	SUPPLY AND DELIVERY OF A3 AND A4 PRINTING PAPER FOR THE PERIOD ENDING 30 JUNE 2027	Financial Services	FDR Trading	Rates based (approximately R1 353 948.71)
BV 1098/ 2024	SUPPLY AND DELIVERY OF IT EQUIPMENT	Strategic Support Services	Infinetix Connect (Pty) Ltd	R1 494 435.84
BV 1090/ 2024	SUPPLY AND DELIVERY OF A MODULAR LIBRARY, FULLY EQUIPPED WITH ALL THE NECESSARY FURNITURE, ACCESSORIES AND ELECTRICAL FITTINGS, AT OVERHEX, WORCESTER	Community Services	Container Conversions (Pty) Ltd	R889 266.25
BV 1103/ 2024	RELOCATION OF OUTSIDE TOILETS AND CONVERSION INTO BATHROOM FACILITIES IN ZWELETHEMBA (WORCESTER)	Community Services	Meyer Electrical and Construction	R1 958 006.22



## CHAPTER 2: GOVERNANCE

Bid number	Title of bid	Directorate	Successful bidder	Value of bid awarded
BV 1110/ 2024	RENTAL OF MULTI-FUNCTIONAL OFFICE MACHINES (INCLUSIVE OF RELATED SERVICES) FOR A PERIOD ENDING 30 JUNE 2028	Strategic Support Services	DR Automation Solutions	Rates based (approximately R5 736 508.62)
BV 1028/ 2024	UPGRADE OF MINIATURE SUBSTATIONS AND LOW VOLTAGE NETWORK OF ROUXPARK, WORCESTER	Engineering Services	JT Maritz Electrical cc	R4 151 959.23
BV 1134/ 2025	SUPPLY AND DELIVERY OF METER READING EQUIPMENT AND SOFTWARE SOLUTION (INCLUSIVE OF SUPPORT SERVICES) FOR A PERIOD ENDING 30 JUNE 2028	Financial Services	Londoloza Utility Solutions (Pty) Ltd	Rates based (approximately R3 101 754.55)
BV 1120/ 2025	DE NOVA PUBLIC SPACE UPGRADE	Planning, Development and Integrated Services	Lwazi Construction cc	R2 595 112.15
BV 1102/ 2025	UPGRADE/ REFURBISHMENT OF THE EXISTING RESIDENTIAL FACILITIES OF THE HEXPARK RENTAL HOUSING PRECINT, WORCESTER	Community Services	Rekhacon (Pty)Ltd	R3 951 996.57
BV 1126/ 2025	REPAIRS, MAINTENANCE AND CONSTRUCTION OF MEDIUM VOLTAGE (MV) SWITCHGEAR, TRANSFORMERS, PROTECTION AND DC SYSTEM EQUIPMENT FOR A PERIOD ENDING 30 JUNE 2028	Engineering Services	Bloemhof Electrical (Pty) Ltd (for categories A, B and E)	Rates based (approximately R7 885 320.00)
			Transformer Field Services (for category C)	
			Eya Bantu Group (Pty) Ltd (for category F)	
			Breerivier Kommunikasie BK (for category G)	
The ten (10) highest bids awarded by the BAC (as indicated in the table above) includes three (3) rates based contracts and has estimated value of approximately R16 million (which excludes all other rates based contracts capped to the R10 million threshold). Based on our reporting protocol, our office does not report anticipated values on rates based contracts				

Table: 43 Ten highest bids awarded by Bid Adjudication Committee



## CHAPTER 2: GOVERNANCE

### c) Awards made by the Accounting Officer:

In terms of paragraph 5(2)(a) of Council's SCM Policy, only the Accounting Officer may award a bid which is more than R10 million. The power to make such an award may not be sub-delegated by the Accounting Officer. The 16 bids awarded by the Accounting Officer is as follows:

Bid number	Title of bid	Directorate	Successful bidder	Value of bid awarded
BV1078/ 2024	PROVISION CLEANING, COLLECTION, TRANSPORTATION AND DISPOSAL OF 3m3 SKIPS (CONTAINERS) WITHIN THE BREEDE VALLEY MUNICIPAL AREA FOR A PERIOD ENDING 30 JUNE 2027	Planning, Development & Integrated Services	C. De la Rosa t/a Delarosa Trailers	Rates based (approximately R14 531 669.49)
BV1089/ 2024	UPGRADING OF GRAVEL ROADS AT WORCESTER INDUSTRIAL	Engineering Services	Exeo Khokela Civil Engineering Construction (Pty) Ltd	R17 179 528.58
BV1092/ 2024	RESURFACING OF MUNICIPAL ROADS FOR THE PERIOD ENDING 30 JUNE 2027 (RAWSONVILLE, WORCESTER, DE DOORNS, TOUWS RIVER)	Engineering Services	Actomphambili Roads (Pty) Ltd	Rates based (capped to R50 million)
BV1086/ 2024	PROVISION OF MUNICIPAL BRANDING, MARKETING AND EVENT MANAGEMENT SERVICES FOR A PERIOD ENDING 30 JUNE 2027	Strategic Support Services	Swey Design cc	Rates based (capped to R50 million)
BV1087/ 2024	RENDERING OF THE STREET CLEANING SERVICES (INCLUSIVE OF OPEN SPACES, TOWN ENTRANCES AS WELL AS OPERATION/ MANAGEMENT OF PUBLIC TOILET FACILITIES) WITHIN THE WORCESTER CBD AND SURROUNDING AREAS FOR THE PERIOD ENDING 30 JUNE 2027	Planning, Development & Integrated Services	EGS Engineering and Maintenance (Pty) Ltd	Rates based (capped to R50 million)
BV1095/ 2024	SUPPLY INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICAL VENDING SYSTEM FOR A PERIOD ENDING 30 JUNE 2027	Engineering Services	Ontec Systems (Pty) Ltd	Rates based (capped to R50 million)



## CHAPTER 2: GOVERNANCE

Bid number	Title of bid	Directorate	Successful bidder	Value of bid awarded
BV1060/ 2024	SUPPLY AND DELIVERY OF ELECTRICITY METERS (INCLUSIVE OF ASSOCIATED AUXILLARY EQUIPMENT AND SERVICES) FOR A PERIOD ENDING 30 JUNE 2027	Engineering Services	Pentafortis cc for categories A and B	Rates based (capped to R50 million)
			Ontec Systems (Pty) Ltd for category C	Rates based (capped to R50 million)
BV1091/ 2024	SUPPLY AND DELIVERY OF LED LUMINAIRES AND ASSOCIATED AUXILIARY EQUIPMENT FOR THE PERIOD ENDING 30 JUNE 2027	Engineering Services	Siyaphambili Electrical and Industrial Supplies cc (Category A: LED Street Light Luminaires)	Rates based (capped to R50 million)
			Obhejane Trading (Pty) Ltd (Categories B, C and D)	Rates based (capped to R50 million)
BV 1106/ 2024	PROVISION AND MAINTENANCE OF INTERNET AND RELATED SERVICES FOR A PERIOD ENDING 30 JUNE 2028	Strategic Support Services	Linux Based Systems Design (Pty) Ltd	Rates based (capped to R50 million)
BV1099/ 2024	SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING FOR THE PERIOD ENDING 30 JUNE 2027	Financial Services	Lunathi Holding Group (Pty) Ltd for Category A: Protective Clothing	Rates based (capped to R50 million)
			Elcarbo Industrial Supplies Cape (Pty) Ltd for Category B: Rain Suits and Reflector Bibs/Vests	Rates based (capped to R50 million)
			Pienaar Brothers for Category C: Protective (Safety) Shoes and Boots	Rates based (capped to R50 million)
			Mr. Farmer (Pty) Ltd for Category D: Protective Gloves	Rates based (capped to R50 million)
BV1014/ 2024	UPGRADING OF FANIE OTTO AND RAWSONVILLE SPORTS GROUNDS	Community Services	Amandla GCF Construction cc	R16 200 114.18
BV 1108/ 2024	PROVISION OF BANKING SERVICES FOR THE FOR THE PERIOD NOT EXCEEDING FIVE (5) YEARS	Financial Services	Nedbank Limited	Rates based (approximately R13 339 406.40)



## CHAPTER 2: GOVERNANCE

Bid number	Title of bid	Directorate	Successful bidder	Value of bid awarded
BV1111/ 2024	REFURBISHMENT OF TOUWSRIVER & DE DOORNS SUBSTATION AND SAFEGAURDING AS WELL AS RINGMAIN UNIT REPLACEMENT	Engineering Services	VE Reticulation (Pty) Ltd	R18 315 353.42
BV1088/ 2024	PROFESSIONAL CONSULTING ENGINEERING SERVICES FOR VARIOUS ENGINEERING PROJECTS FOR THE PERIOD ENDING 30 JUNE 2027	Planning, Development & Integrated Services	Neil Lyners and Associates (Pty) Ltd	Rates based (capped to R50 million)
			Lukhozi Consulting Engineers (Pty) Ltd	Rates based (capped to R50 million)
			SMEC South Africa (Pty) Ltd	Rates based (capped to R50 million)
			Engineering Advice and Services Western Cape (Pty) Ltd	Rates based (capped to R50 million)
			WEC Consulting (Pty) Ltd	Rates based (capped to R50 million)
BV1117/ 2024	PROVISION OF A GROUP LIFE INSURANCE FOR THE PERIOD ENDING 30 JUNE 2028	Strategic Support Services	Verso Benefits Administrator (Pty) Ltd	Rates based (approximately R13 500 000.00)
BV1128/ 2025	REPLACEMENT OF ELECTRICAL PRE-PAYMENT METERS AND THE REMOVAL OF ILLEGAL ELECTRICAL CONNECTIONS FOR A PERIOD ENDING 30 JUNE 2028	Engineering Services	Bloemhof Electrical (Pty) Ltd	Rates based (approximately R10 340 200.00)

Table: 44 Awards made by Accounting Officer

### d) Appeals/objections lodged by aggrieved bidders

**Twelve (12) appeals/objections** were lodged against **9 bids**, by aggrieved bidders on awards made in terms of Section 62(1) of the MSA, which relate to the following tenders:

Tender No	Description	Number of Appeals	Outcome of Appeal(s)/Objection(s)
BV1078/ 2024	PROVISION CLEANING, COLLECTION, TRANSPORTATION AND DISPOSAL OF 3m3 SKIPS (CONTAINERS) WITHIN THE BREEDE VALLEY MUNICIPAL AREA FOR A PERIOD ENDING 30 JUNE 2027	1	The decision of the AO of 19 July 2024 is maintained without any amendment
BV1093/ 2024	SUPPLY AND DELIVERY OF BITUMEN PRODUCTS FOR A PERIOD ENDING 30 JUNE 2027	1	The AO in terms of section 62 of the MSA varied the decision of the BAC of 27 September 2024





## CHAPTER 2: GOVERNANCE

Tender No	Description	Number of Appeals	Outcome of Appeal(s)/Objection(s)
BV1092/ 2024	RESURFACING OF MUNICIPAL ROADS FOR THE PERIOD ENDING 30 JUNE 2027 (RAWSONVILLE, WORCESTER, DE DOORNS, TOUWS RIVER)	1	The decision of the AO is maintained without any amendment
BV1107/ 2024	PRINTING, FOLDING AND DISTRIBUTION OF MUNICIPAL ACCOUNTS AND NEWSLETTERS FOR THE PERIOD ENDING 30 JUNE 2028	1	The decision of the BAC is maintained without any amendment
BV1099/ 2024	SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING FOR THE PERIOD ENDING 30 JUNE 2027	1	The decision of the AO is maintained without any amendment
BV1108/ 2024	PROVISION OF BANKING SERVICES FOR THE FOR THE PERIOD NOT EXCEEDING FIVE (5) YEARS	2	The decision of the AO is maintained without any amendment
BV1111/ 2024	REFURBISHMENT OF TOUWSRIVER & DE DOORNS SUBSTATION AND SAFEGAURDING AS WELL AS RINGMAIN UNIT REPLACEMENT	1	The decision of the AO is maintained without any amendment
BV1088/ 2024	PROFESSIONAL CONSULTING ENGINEERING SERVICES FOR VARIOUS ENGINEERING PROJECTS FOR THE PERIOD ENDING 30 JUNE 2027	3	The decision of the AO is maintained without any amendment
BV1027/ 2025	SUPPLY OF SERVICES FOR JOINTING AND TERMINATION OF ELECTRICAL CABLE WITHIN THE BREEDE VALLEY MUNICIPALITY FOR A PERIOD ENDING 30 JUNE 2028	1	The decision of the BAC is maintained without any amendment

Table: 45 Appeals/objections lodged by aggrieved bidders

The total premium paid during the 2024/25 financial year to promote specific socio-economic goals as set out in the Preferential Procurement Regulations of 2024, was approximately **R183 661.18**.

### 2.10.2 Formal written price quotations between R30 000 and R300 000

#### a) Awards made to the companies/enterprises established within the Breede Valley Municipal Area

The following table outlines the value of all quotations awarded to enterprises and contractors who are based within the jurisdiction of the Breede Valley Municipal area, for the period 1 July 2024 to 30 June 2025:

Month	Total Orders (R)	Local Companies (R)
July 2024	1 546 359.07	398 709.19
August 2024	4 229 311.64	2 947 652.30
September 2024	3 038 769.84	1 593 991.93
October 2024	3 952 171.64	2 446 480.45
November 2024	3 540 233.44	2 028 240.09
December 2024	1 903 240.96	1 180 354.91
January 2025	1 273 232.54	664 242.85



## CHAPTER 2: GOVERNANCE

Month	Total Orders (R)	Local Companies (R)
February 2025	3 474 385.74	1 452 013.07
March 2025	2 974 857.38	1 474 921.41
April 2025	2 045 036.31	978 045.16
May 2025	3 847 509.08	1 448 358.85
June 2025	5 806 448.01	2 107 331.15
<b>Total</b>	<b>37 631 555.65</b>	<b>18 720 341.36</b>
<b>Percentage (%)</b>	<b>49.75</b>	

Table: 46 Awards made to local companies

### 2.10.3 Deviations from normal procurement processes

Paragraph 36 of Council's SCM Policy allows the Accounting Officer to dispense with the official procurement process. Deviations amounting to **R36 205 134.42** were approved by the Accounting Officer. The following table provides a summary of deviations approved for the 2024/25 financial year:

Type of deviation	Number of deviations	Value of deviations (R)	Percentage of total deviations value (%)
Emergency	16	35 135 746.29	97.05
Sole Provider	4	74 750.55	0.21
Works of art	0	0	0
Animal & Zoo's	0	0	0
Impractical/Impossible	25	994 637.58	2.75
<b>Total Deviations</b>	<b>45</b>	<b>36 205 134.42</b>	<b>100</b>

Table: 47 Summary of deviations

Deviations from the normal procurement processes have been monitored closely since the start of the financial year. Monthly reporting in terms of paragraph 36 of the SCM Policy has been complied with. The highest number of deviations were triggered by cases of impractical/ impossible situations to follow normal SCM processes, whilst the highest R-value of deviations were contributed by instances of emergencies. In addition, the total number of deviations has declined from the previous financial, whilst the total R-value of deviations increased significantly from the previous financial year. This was due to three (3) high value emergency deviations in relation to the following:

- BVD 698 – Upgrading of gravel roads in Avian Park, Worcester to the value of R30 166 470.01
- BVD 709 – Consultancy services (inclusive of construction monitoring) for the emergency repairs to Fairy Glenn Dam access road to the value of R901 666.84
- BVD 710 – Construction works for the emergency repairs to Fairy Glenn Dam access road to the value of R3 447 169.19



### 2.10.4 Logistics management

The system of logistics management must ensure the following:

- the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number.
- the setting of inventory levels that include minimum and maximum levels and lead times wherever goods are placed in stock. This process is reviewed annually
- the placing of manual or electronic orders for all acquisitions other than those from petty cash.
- before payment is approved, certification by the responsible officer that the goods and services are received or rendered on time and is in accordance with the order, the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract.
- appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased.
- regular checking to ensure that all assets including official vehicles are properly managed, appropriately maintained and only used for official purposes; and
- monitoring and reviewing of the supply vendor performance to ensure compliance with specifications and contract conditions for goods or services.

Each stock item at the municipal stores in Market Avenue is coded and listed on the financial system. Monthly monitoring of issues and receipts patterns is performed by the storekeeper.

Inventory levels are set at the start of each financial year. These levels are set for normal operations. If special projects are being launched by departments, such information is communicated timely to the stores section for them to order stock more than the normal levels.

Internal controls are in place to ensure that goods and services received, are certified by the responsible person which is in line with the general conditions of a contract.

Regular checking of the condition of stock is performed. Quarterly stock counts are performed where surpluses, deficits, damaged and redundant stock items are identified and reported to Council.

The value of the slow-moving items decreased from R1 274 158.04 (2023/24) to R207 318.43 (2024/25) at 30 June 2025, thus equating to a year-on-year decrease of 83.78%. Slow moving stock, measured against the total stock value for the year under review, decreased by 80.75% from 3.87% (2023/24) to 0.75% (2024/25). The damaged stock is valued at R0, redundant stock at R2 843 487.42 and GRAP 12 inventory (stock capitalised) at R11 025 048.00.



### 2.10.5 Disposal management

The system of disposal management must ensure the following:

- Immovable property is sold only at market related prices except when the public interest or the plight of the poor demands otherwise.
- Movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous.
- Firearms are not sold or donated to any person or institution within or outside the Republic, unless approved by the national conventional arms control committee.
- Immovable property is let at market related rates except when the public interest or plight of the poor demands otherwise.
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed.
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated; and
- In the case of the free disposal of computer equipment, the provincial Department of Education is approached first to indicate within 30 days whether any of the local schools are interested in the equipment.

We are complying with Section 14 of the MFMA which deals with the disposal of capital assets.

### 2.10.6 Performance management

The SCM Policy requires that an internal monitoring system be established and implemented to determine, based on retrospective analysis, whether the SCM processes were followed and whether the objectives of the SCM Policy were achieved.

Monitoring of internal processes is an ongoing process. Procedure manuals for various SCM processes have been developed, approved and are being implemented. Regular reporting of appeals received by aggrieved bidders are also done to measure the performance of the bid specification and bid evaluation committees.

During the 2024/25 financial year, no company was prohibited from doing business with the Municipality.

Three of the most important key performance indicators in the SCM unit, is that of turnaround time from the date that requests are received from departments until bids are adjudicated and awarded.

The following table details the performance for each of these key performance indicators:

Key performance indicator	2023/24 Achievement	2024/25 Achievement	Remarks
Quotations between R0.01 – R30 000 (6 days)	95.42%	91.01%	The department processed 91.01% of transactions (within the pricing category) in the targeted number of days (i.e. 6 days). Notwithstanding the existing challenges of increasing SCM legislative and reporting requirements and the staff compliment which has decreased, SCM procurement strategies have been contributing to less transactions below R30 000. These transaction goals have been reached, however,



## CHAPTER 2: GOVERNANCE

Key performance indicator	2023/24 Achievement	2024/25 Achievement	Remarks
			deteriorate in comparison to the previous financial year
Quotations between R30 000 – R300 000 (14 days)	<b>88.86%</b>	<b>83.11%</b>	The department processed 83.11% of transactions (within the pricing category) in the targeted number of days (i.e. 14 days). Notwithstanding the existing challenges of increasing SCM legislative and reporting requirements and the staff compliment which has decreased, SCM procurement strategies have been contributing to decrease transactions below R300 000 and performed satisfactory in comparison with the previous financial year
Competitive bidding system (tenders) (120 Days)	<b>81.08%</b>	<b>52.50%</b>	The department processed 52.50% of transactions (within the pricing category) in the targeted validity number of days (i.e. up to 120 days). Notwithstanding the existing challenges of increasing SCM legislative and reporting requirements and the staff compliment which has decreased, SCM procurement strategies have been contributing to more transactions above R300 000. However, due to delayed ToR submissions, complications during specifications and evaluation stages in terms of complexed tender processes, the performance is acceptable in comparison to the previous financial year

Table: 48 SCM performance indicators

### 2.10.7 Procurement and contract management

We have complied with SCM Regulation 6(3) for the 2024/25 financial year. These reports were submitted in a timely manner to the Chief Financial Officer, the Accounting Officer, as well as the Executive Mayor.

### 2.10.8 Procurement and contract management – Suppliers not registered for VAT

VAT registration numbers of suppliers are indicated on a VAT 103 form that is issued by SARS. We can also confirm a VAT number that appears on an original tax clearance certificate. The unit has access to a VAT number validity function which is available on the SARS website. It is easily accessible and is currently utilised.

### 2.10.9 Procurement and contract management – Monitoring of contracts not done monthly

The Contract Management Office (established in 2018/19) continued to monitor SCM contracts above R200 000, that have been procured through an SCM process(es). The following objectives were set and achieved during the 2024/25 financial year:

- The Contract Management Office continued to perform contract management functions coupled with direct reporting to the Manager Procurement
- Aligning the contract management procedures and systems with the rest of the SCM functions and Expenditure Department



## CHAPTER 2: GOVERNANCE

The following table illustrates the status of contracts during the 2024/25 financial year:

Status	Quantity
Active contracts	212
Expired contracts	65
Cancelled contracts	1
Extended/Amended contracts	13

Table: 49 Status of contracts as of 30 June 2025

### 2.10.10 B-BBEE Compliance Performance Information

Section 121(3)(k) of the MFMA indicates that the annual report of a municipality should include any other information as may be prescribed. The Broad Based Black Economic Empowerment (B-BBEE) Act (Act 53 of 2003; as amended by Act 46 of 2013) read in conjunction with the B-BEE Regulations of 2016 states in Section 13G (1) that all spheres of government, public entities and organs of state must report on their compliance with broad-based black economic empowerment in their Annual Financial Statements and Annual Reports. In accordance with the explanatory notice (Notice 1 of 2018) issued by the B-BBEE Commission the following tables provide details on the municipality's compliance with regard to broad-based black economic empowerment:

#### a) Management Control

Category	Number	Race Classification		Gender		Disability
Senior Management	6	A	1	Male	6	None
		C	3			
		W	2	Female	0	

Table: 50 B-BBEE Compliance Performance Information: Management control

#### b) Skills Development

Category	Number	Race Classification		Gender		Disability	Total Amount Spend
		Category	Total	Category	Total		
Black employees	947	A	304	M	620	10	R2 203 208.04
		C	643	F	327		
Black non-employees	0	A	0	M	0	0	0
		C	0	F	0		
Black people on internships, apprenticeship, learnership	10	A	4	M	5	0	R33 637.50 (For 3 financial interns. Other student interns
		C	6	F	5		



## CHAPTER 2: GOVERNANCE

Category	Number	Race Classification		Gender		Disability	Total Amount Spend
		Category	Total	Category	Total		
							did not attend training)
Unemployed black people on any programme under the learning programme matrix	0	A	0	M	0	0	0
		C	0	F	0		
Black people absorbed at end of internships, apprenticeship, learnership	5	A	3	M	0	0	0
		C	2	F	5		(Student interns did not attend training that was absorbed)

Table: 51 B-BBEE Compliance Performance Information: Skills development

### c) Enterprise and Supplier Development

The information as prescribed to report on enterprise and supplier development cannot currently be extracted from Breede Valley Municipality's financial system. The Municipality is continuously engaging the service provider to ensure future reporting.

### 2.11 POLICIES AND BY-LAWS

**Section 11** of the MSA gives a Municipal Council the executive and legislative authority to pass and implement by-laws and policies.

Below is a list of all the policies developed and reviewed during the financial year (excluding HR policies reported in section 4.2.3):

Policies developed/revised	Date adopted	Resolution Number
Credit and Debt Collection Policy	20 August 2025	C67/2024
Consequence Management Policy	22 October 2024	C80/2024
Supply Chain Management Policy	04 December 2024	C92/2024
Council Capacity Building Policy	04 December 2024	C99/2024
Sports and Recreation Policy	25 March 2025	C128/2025
Investment Incentive Policy	17 April 2025	C138/2025
2025-2026 MTREF Budget Related Policies	27 May 2025	C142/2025

Table: 52 Policies

Municipal by-laws are adopted by Council in terms of section 12 of the Local Government: Municipal Systems Act, No. 32 of 2000. In terms of section 13 thereof, a by-law takes effect when published in the Provincial Gazette, or on a future date as determined in terms of the by-law. In compliance with the Systems Act, prior to the adoption of by-laws, the Municipality follow public participation





## CHAPTER 2: GOVERNANCE

processes, affording the public the opportunity to submit comments and/or objections to the proposed by-law, which are subsequently considered by Council.

Below is a list of all the by-laws developed and reviewed during the financial year:

By-laws developed/revised	Date adopted	Resolution Number
No new by-laws were developed/revised in the 2024/25 financial period		

Table: 53 By-Laws

### 2.12 WEBSITE

The Municipality developed and maintained a functional website that displays relevant information as per the requirements of Section 75 of the MFMA and Sections 21A and B of the MSA as amended.

The website serves as a mechanism to promote accountability and transparency to communities. It is a key communication mechanism in terms of service offering, information sharing, and public participation. A website is a communication tool that allows easy and convenient access to relevant information and is an integral part of the Municipality's communication strategy.

The table below presents an overview of the primary information and documents that were published on the municipal website.

Description of information and/or document	Yes/Date Published
<b>Municipal contact details (Section 14 of the Promotion of Access to Information Act)</b>	
Full Council details	Yes
Contact details of the Municipal Manager	Yes
Contact details of the CFO	Yes
Physical address of the Municipality	Yes
Postal address of the Municipality	Yes
<b>Financial Information</b>	
Draft Budget - 2024/25	28 March 2024
Final Budget - 2024/25	23 May 2024
Adjustments Budget - 2024/25	21 August 2024; 23 October 2024; 28 February 2025
Budget Related Policies - 2024/25	23 May 2024
Draft SDBIP - 2024/25	28 March 2024 (Annexed to the Draft Second Review of the 5th Generation IDP)
Final SDBIP - 2024/25	2 August 2024
<b>IDP and Public Participation</b>	
IDP & Budget Time Schedule / Process Plan (2022 – 2027)	<ul style="list-style-type: none"> <li>5-Year Process Plan (2022 – 2027): 28 January 2022</li> <li>2024/25 IDP/Budget Time Schedule: 24 August 2023</li> <li>2025/26 IDP/Budget Time Schedule: 21 August 2024</li> </ul>



## CHAPTER 2: GOVERNANCE

Description of information and/or document	Yes/Date Published
Draft Second Review of the 5th Generation IDP (2022 – 2027) for 2024/25	28 March 2024
Final Second Review of the 5th Generation IDP (2022 – 2027) for 2024/25	24 May 2024
<b>Supply Chain Management (Sections 14(2), 33, 37 and 75(1)(e) and (f) and 120(6)(b) of the MFMA and Section 18(a) of the National SCM Regulation)</b>	
List of capital assets that have been disposed of 2024/25	<ul style="list-style-type: none"> <li>• Q1: None</li> <li>• Q2: None</li> <li>• Q3: None</li> <li>• Q4: None</li> </ul>
<b>Reports (Sections 52(d), 72 and 75(1)(c) and 129(3) of the MFMA)</b>	
Quarterly Budget Implementation & Financial Performance Reports - 2024/25 (S52(d) & S72)	<ul style="list-style-type: none"> <li>• Q1: 14 October 2024 (Financial); 26 October 2024 (Non-financial)</li> <li>• Q2: 25 January 2025 (Consolidated)</li> <li>• Q3: 23 April 2025 (Consolidated)</li> <li>• Q4: 22 July 2025 (Financial); 1 August 2025 (Non-financial)</li> </ul>
Draft Annual Report – 2023/24	4 December 2024
Final Annual- & Oversight Report – 2023/24	14 December 2024
<b>Performance Management (Section 75(1)(d) of the MFMA)</b>	
Performance Agreements and Annexures for employees appointed as per S57 of MSA - 2024/25	21 August 2024

Table: 54 Website checklist

### 2.13 COMMUNICATION

#### 2.13.1 Communication Unit Overview

Local government has a legal obligation to ensure regular and effective communication with the community. The Communication Unit plays a pivotal role in facilitating transparent, consistent, and efficient interaction between the Municipality, its residents, and key stakeholders. It serves as the primary channel for public participation, enabling residents to actively engage with municipal processes. Through a variety of initiatives and programmes, the Communication Unit aims to raise public awareness, foster community engagement, and enhance the Municipality's reputation through strategic messaging and proactive communication. Its work includes delivering customer-focused services and empowering citizens to provide feedback that informs improvements in municipal service delivery.

Key Focus Areas During the Year Under Review:

- **Media and Stakeholder Relations:** In partnership with the GCIS and the Department of Local Government (DLG), the unit maintained strong relationships with local media to ensure accurate and timely communication of municipal news, achievements, and initiatives. Media inquiries were addressed promptly, within three days, covering a wide range of service delivery topics.



## CHAPTER 2: GOVERNANCE

- **Digital Communication:** A highlight of the unit's work was the continued enhancement of the Municipality's online presence through social media, the municipal website, and targeted digital campaigns. These efforts expanded audience reach, ensured timely information dissemination, and achieved outstanding performance and positive reviews.
- **Public Engagement:** In collaboration with the IDP team, the unit facilitated community participation and decision-making through public meetings, workshops, and outreach campaigns conducted between October and April.
- **Advocacy and Awareness Campaigns:** The unit led campaigns via radio, print, and television to promote service delivery, civic responsibility, and social development initiatives. Targeted communication focused on key programmes such as service delivery, safety, and sports development.

The Communication Unit remains committed to fostering transparency, promoting citizen participation, and strengthening the Municipality's reputation. Looking ahead, the unit aims to enhance digital engagement, improve accessibility of information, and further strengthen partnerships with communities and stakeholders to support the Municipality's vision and service delivery objectives.

### 2.13.2 Communications Unit's performance

The table below presents a quarterly overview of the Communications Unit's performance against its primary departmental Key Performance Indicators (KPIs). It provides a summary of achievements, areas requiring improvement, and trends over the reporting period, enabling management to assess the effectiveness of communication initiatives and inform strategic planning.

Ref	KPI Name	Unit of Measurement	Overall Performance for 2024/25		
			Target	Actual	R
D345	Respond to all formal media enquiries and requests within 3 working days from receipt of the request	% completed within 3 working days	100%	90.91%	O
D346	Two staff related interviews per quarter	Number of interviews per quarter	8	21	B
D347	Upload 3 press releases per quarter related to service delivery or campaigns via communication platforms	Number of press releases or campaigns uploaded	12	21	B
D348	Attend to all proof reading and translation requests within three working days	% of requests attended to within 3 working days	90%	94.17%	G2
D349	Attend to all website uploads within 3 working days of request	% of requests attended to within 3 working days of request	100%	100%	G
D350	Compile the municipal calendar and submit to the Director by 30 June	Calendar submitted	1	1	G
D352	Review the Communication Strategy including the Language Policy and submit to Council for approval by 31 May	Final reviewed Communication Strategy including the Language Policy submitted to Council for approval	1	1	G
D418	Review the Service Charter and submit to Council for approval by 31 May	Service Charter reviewed and submitted to Council for approval	1	0	R

Table: 55 Communications Unit's performance



## CHAPTER 2: GOVERNANCE

The table demonstrates the exceptional performance of the Communications Unit, which achieved a 90.91% response rate to formal media inquiries within the prescribed timeframe. This consistent responsiveness reinforces the **Municipality's** commitment to trust, transparency, and accountability in its communication with the public. In addition, a total of 21 press releases were issued during 2024/25, surpassing the quarterly targets. Similar strong performance was achieved with staff stories, where the Unit produced 21 stories, exceeding the annual target of 12. Furthermore, a comprehensive communications calendar of events was compiled and submitted in alignment with the departmental KPI and recently adopted Communication Strategy. Although unachieved, the department met all its internal deliverables pertaining to the facilitation and revision of the latest iteration of the Municipal Customer Service Charter. The reasons for the non-achievement of the target, was beyond the control of the Communications Unit.

### 2.13.3 Communication Strategy and Language Policy

In May, a Council workshop was held during which the Communications team presented the revised Communications Strategy and Language Policy for the 2024–2026 period, ensuring alignment with the **Municipality's** objectives for effective, inclusive, and transparent communication. In line with the strategy's commitment to stakeholder engagement, the Municipality will utilize a range of communication channels to reach its audiences. To further enhance these efforts, the municipal newsletter will be reintroduced as a cost-effective and impactful tool for sharing important information, updates, and news with both internal and external stakeholders.

In addition to existing communication platforms, the Municipality will explore podcasting as an innovative and engaging medium, providing a direct and personal connection with residents. Podcasts will offer a sense of immediacy and intimacy that traditional broadcasts or written media often lack. As a complementary initiative, BVM will introduce live streaming on its official channels, including Facebook, Instagram, and YouTube, enabling residents to watch council meetings, public hearings, and announcements in real time. By leveraging these platforms, the Municipality aims to enhance transparency and build trust by openly showcasing its decision-making processes.

### 2.13.4 National Communicators Forum (NCF)



*(Spotlight discussion moments from the National Communicators Forum at Kouga Municipality, Eastern Cape.)*

For the first time, in February 2025, the Senior Communications Officer represented the Municipality at the 8th annual National Communicators Forum (NCF) held in Jeffreys Bay, Eastern Cape. Proudly hosted by the South African Local Government Association (SALGA), the NCF brings together communicators from all 257 municipalities to promote peer learning, provide a platform for





## CHAPTER 2: GOVERNANCE

discussions on enhancing local government communications, and offer practical solutions to challenges faced by municipal communicators.

### 2.13.5 Community Media Engagement



*(Bringing voices together: local media, municipal leaders, and GCIS in one frame)*

The Municipality continues to maintain a strong and collaborative relationship with local media, which plays a key role in promoting transparency, timely communication, and active engagement with residents. This partnership allows the Municipality to effectively share information on services, initiatives, and community events, fostering an informed and connected community.

In November, a stakeholder engagement session was held with various local media representatives in collaboration with the GCIS and the BVM Supply Chain Management Unit. The session provided an ideal platform to strengthen media relationships while guiding partners on the Municipality's SCM processes, enabling them to better understand how to engage and do business with the Municipality.

### 2.13.6 Provincial and District Communicators Forums

The Municipality remains actively involved in both the Provincial and District Communicators Forums, having attended all scheduled meetings for the 2024/2025 financial year. During the period under review, one District Communicators Forum (DCF) was held within the Breede Valley, specifically in Slanghoek. These quarterly engagements provide a platform for communicators across the Western Cape and district municipalities to discuss strategic government communication issues in line with the National Communication Framework.

Both the Provincial Communicators Forum (PCF) and DCF convene three times a year, either virtually or in person, with agendas focused on key communication imperatives and the Municipality's strategic objectives. All scheduled district and provincial forum meetings were attended during the 2024/2025 period, ensuring consistent participation and alignment with broader communication strategies.

### 2.13.7 Social Media Performance

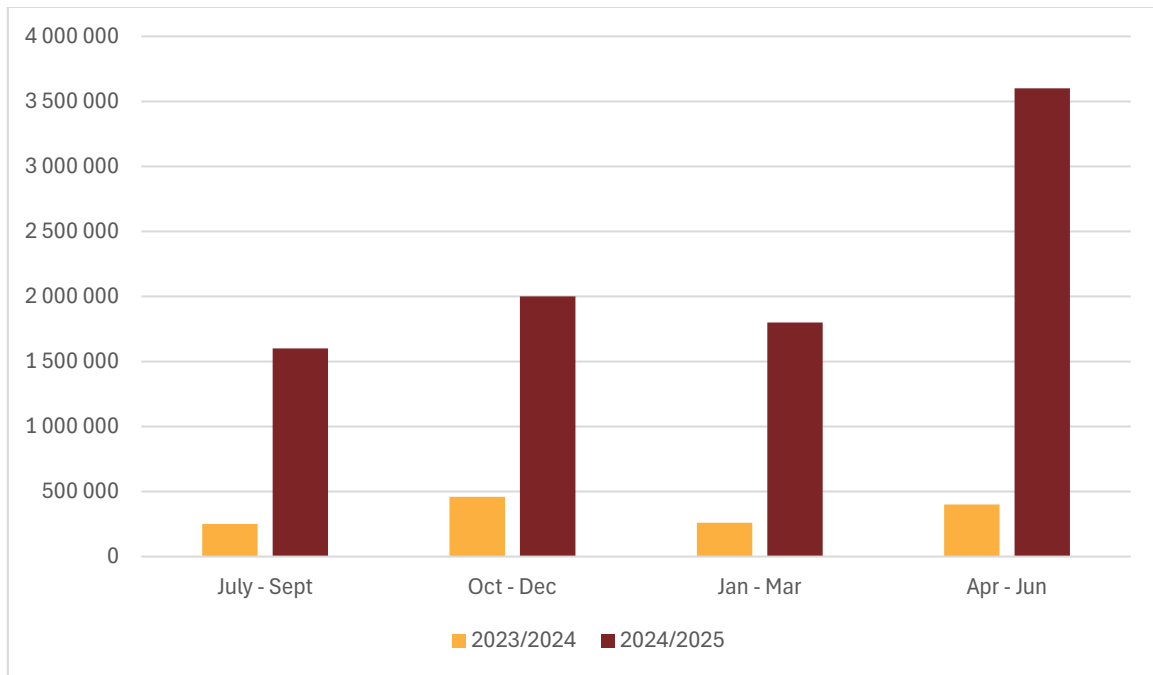
During the reporting period, the Municipality engaged approximately 9,000,000 social media users through a series of awareness campaigns covering topics such as cable theft, sewage infrastructure vandalism, service notifications, IEC voter registration, and



## CHAPTER 2: GOVERNANCE

business and employment opportunities. Analysis indicated that the most impactful posts focused on human-interest stories, real-time updates from outreach programmes, and collaborative initiatives with stakeholders. Positive engagement and broad reach were driven by timely visuals, consistent messaging, and the strategic use of local languages across relevant platforms.

Compared to the 1,370,000 engagements achieved in the previous financial year, the graph below highlights a remarkable increase, reaching 9,000,000 content views. During the same period (July 2024 – June 2025), our social media followership grew by 2,000, bringing the total to 40,000.



The content published during the reporting period achieved strong engagement across platforms, with significant reach and audience interaction. Monthly and weekly content planning sessions, introduced by the Communications team, proved invaluable in driving this performance, providing a structured platform that contributed directly to the department's social media success. Posts featuring visual media, such as photos, infographics, and short videos, consistently outperformed text-only updates in likes, shares, and comments. Overall, the content strategy remains well-aligned with audience preferences and communication objectives, though there is still an opportunity to further optimize post timing and leverage trending topics to enhance organic reach.



### 2.13.8 Executive Mayor's campaign



*(A glimpse into the Executive Mayor's initiatives to empower and support different sectors of society)*

During the period under review, the Executive Mayor experienced a significant increase in digital engagement, driven by targeted campaigns focused on service delivery, community involvement, and participatory governance when compared to the previous financial year. The Executive Mayor's digital campaign continues to serve as a vital platform for direct communication with residents and stakeholders. Through strategic content, such as service delivery milestones, community outreach activities, condolence messages, surprise birthday visits, and statements on national commemorative days, the campaign consistently achieved high levels of audience interaction.

The Executive Mayor's social media platforms have demonstrated strong engagement across a diverse and growing audience base. The primary audience comprises residents, with a significant portion being Afrikaans-speaking, reflecting the Municipality's demographic profile. Approximately more than 200,000 viewers were recorded across all channels, which marked a remarkable output compared to previous campaigns. The use of multilingual messaging, timely event coverage, and strategic tagging significantly contributed to the increase in reach, particularly among targeted local demographics.

For the year under review, engagement rates remained consistently high, indicating sustained public interest in the Executive Mayor's initiatives and community outreach efforts. Positive sentiment and reach were driven by timely visuals, consistent messaging, and strategic use of multi-platforms to share information.

### 2.13.9 Coverage of Special Projects

- Following an outstanding performance in the 2023/2024 financial year, the Communications Unit launched several new communication initiatives. These included a Valentine's Day special feature with interviews of BVM internal couples sharing their love stories in celebration of February as the month of love. The campaign received overwhelming support on social media, generating nearly 50,000 views from just a few stories.
- In July, a special edition of Women-In-Action (WIA) was launched, highlighting BVM female employees who make a meaningful impact both within the organisation and in their communities by dedicating their time beyond their daily responsibilities. This





## CHAPTER 2: GOVERNANCE

edition featured three remarkable employees: Saskia Langner, Lolita Soldaat, and Marinda Pheiffer- and the inspiring stories shared through this series generated approximately 110,000 views.

- For the first time, the annual municipal Jamboree was broadcast live on the municipal social media platforms for the full three-day programme across the various towns. The Communications Team produced a series of presenter-led interview inserts, allowing residents to share their views and insights on the usefulness and significance of the Jamboree.

### 2.13.10 Radio interviews



*(Connecting with residents through radio interviews on vital service delivery initiatives)*

Radio interviews on municipal service delivery and related issues were conducted on Valley FM, Worcester FM, and Umzi FM, the latter being a newly added media partner alongside our two regular stations. The following radio interviews were conducted during the 2024/2025 financial year in partnership with the GCIS, covering a range of municipal-related topics as detailed below:

- In August, the Director of Strategic Support Services, Mr Raymond Esau, discussed various pieces of legislation governing municipalities on Valley FM.
- In August, the Manager of Tourism, EPWP, and LED Department, Mr. Colin January, was live on Valley FM to share information on the new training initiative to be rolled out for entrepreneurs within the ambit of the Breede Valley. He also provided insights into other local economic development projects his department is implementing to promote entrepreneurship and tourism as the Caring Capital of South Africa
- In August, the Director of Community Services, Adv. Mandisi Planga, shared information on the process of establishing the Breede Valley Sports Forum, inviting local sporting codes to be part of the process on Valley FM.
- In November & December, Advocate Mandisi Planga, Director of the Community Services Directorate (CSD), conducted a series of interviews on Valley FM, Umzi FM, and Worcester FM, providing guidance on how spaza shops and food service outlets can apply for a Business License in line with the Business Act, 1991 (Act 71 of 1991).
- In February 2025, Revenue Senior Manager Mzwakhe Magadla appeared live on Valley FM to provide residents with guidance on understanding their municipal accounts and to explain the options available for those experiencing difficulty in making payments.



## CHAPTER 2: GOVERNANCE

- In April, Mr. Raymond Esau, Director of Strategic Support Services, together with the organising committee of the annual Worcester Bazaar, went live on Valley FM to highlight the key attractions of the upcoming Nekkies Easter Music Festival (NEMF) and Easter Bazaar, promising a memorable experience for both residents and visitors.
- In June, the Deputy Fire Chief Josephus Sewes Pretorius was featured on Umzi Radio, Valley FM, and Worcester FM to unpack BVM's Winter Preparedness Programme.

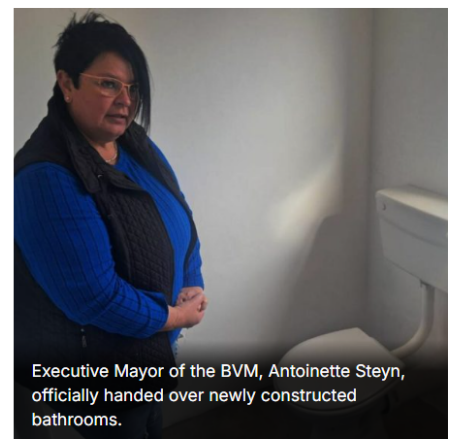
### 2.13.11 Print coverage

[Community](#)[Advertise](#)[Home](#) [News](#) [School](#) [Sport](#) [Business](#) [Lifestyle](#) [Opinion](#) [Competitions](#) [Recipes](#) [Events](#) [E-Editions](#) [Supplements](#)[Home](#) » [News](#) » **New bathrooms for seventeen municipal rental units in Zwelethemba**

## New bathrooms for seventeen municipal rental units in Zwelethemba

by [Worcester Standard & Breederivier Gazette](#) in [News](#) on [3 July 2025](#)

Share this post:



Executive Mayor of the BVM, Antoinette Steyn, officially handed over newly constructed bathrooms.

*(Local newspaper coverage on the relocation of outside toilets in Ward 16, Zwelethemba)*

For the 2024/2025 financial year, the Municipality has been positively featured in several local and regional publications, reflecting our ongoing commitment to transparent governance, community engagement, and service excellence. We are proud that our initiatives and projects have received recognition across print media, as well as radio and television, reinforcing the trust and support of our residents.

Recognising the vital role that local print publications, such as the *Standard Gazette* and *Dizindaba*, play in informing, engaging, and connecting our communities, the Municipality is committed to maintaining and strengthening its relationships with local media. This ensures that our communication with residents remains accurate, timely, and meaningful, and that the public is kept well-informed about initiatives, services, and developments within the Breede Valley.



### 2.13.12 Television coverage



*(Ward 20 Councillor and Deputy Fire Officer share insights in Newsroom Africa interviews)*

During the period under review, a total of three television interviews were conducted. Deputy Fire Chief Josephus Sewes Pretorius participated in two of these interviews, providing key insights on a range of topics, including the municipal Winter Preparedness Programme. One of these interviews also addressed the flooding incident in Rawsonville and was broadcast by the 24-hour news channel eNCA. Additionally, Ward 20 Councillor Aron Pietersen, together with the Director of Community Services, Advocate Mandisi Planga, were interviewed live on television regarding the tragic drowning of 24-year-old Julene van Wyk in Slanghoek in June 2025.

### 2.13.13 Capacity-Building programmes

Participation in capacity-building programmes remains essential to strengthening the effectiveness and professionalism of the Communications team. By investing in continuous learning, the Municipality ensures that the team is well-prepared to adapt to evolving communication trends, utilise new technologies, and implement best practices. This commitment to professional development enhances the quality, accuracy, and impact of the Municipality's communication efforts, ultimately improving how information is shared with residents and stakeholders. The Communications team attended the following capacity-building programmes for the period under review:

- Use of Artificial Intelligence (AI) in the Media and Communications environment conducted by the Department of Local Government (DLG)
- Municipal Minimum Competency (MMCL) course conducted
- Emotional Intelligence conducted by the School of Government, and
- Diversity Management conducted by the School of Government



The image features an abstract geometric composition. In the lower-left, a dark red banner with a right-pointing arrow contains the text 'CHAPTER 3' in white. Behind this banner and extending towards the right is a large yellow hexagon. To the left of the yellow hexagon is a large olive green hexagon. Above these two large hexagons are three smaller hexagons: two olive green and one yellow. The entire design is set against a plain white background.

# CHAPTER 3

## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.1 PERFORMANCE MANAGEMENT

Performance management is prescribed by Chapter 6 of the MSA and the Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7 (1) of the aforementioned regulation states that “A municipality’s performance management system entails a framework that describes and represents how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the responsibilities of the different role players”. This framework, *inter alia*, reflects the linkage between the IDP, budget, SDBIP, individual and service provider performance. The Municipality revised its Performance Management Policy Framework which was submitted to- and approved by Council on the 30<sup>th</sup> of May 2023 as per resolution number C39/2023. The policy remained relevant throughout the 2024/25 financial period and will be reviewed in the 2025/26 financial period.

#### 3.1.1 Organisational performance

The organisational performance is monitored and evaluated via the SDBIP and the performance process can be summarised as follows:

- The 2024/25 Top Layer SDBIP was approved by the Executive Mayor on 14 June 2024 and comprehensively reviewed and revised during February 2025 (Council resolution: C112/2025). The information was loaded on an electronic web-based system.
- The web-based system sends automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against key performance indicator targets by the 20<sup>th</sup> of every month for the previous month’s performance.
- Additionally, the performance system administrator circulates monthly reminders to remind all departments to update their actual performance on the web-based system.
- The actual results against monthly targets set, are discussed in the monthly management meetings to determine early warning indicators and discuss corrective measures if needed.
- The first quarterly report on the implementation of the budget was approved by the Executive Mayor in October 2024 and served before Council on 22 October 2024. The second quarterly report formed part of the Section 72 report in terms of the MFMA. This report was submitted to the Executive Mayor for approval during January 2025 and served before Council on 21 January 2025. The third quarterly report was approved by the Executive Mayor in April 2025 and served before Council on 17 April 2025. The fourth quarterly report was submitted to the Executive Mayor in July 2025 and is served before Council on 30 July 2025.
- Internal Audit audits the performance measurements of the Municipality on a continuous basis as prescribed by the relevant legislation, which includes submission of reports on a quarterly basis to the Municipal Manager and Performance Audit Committee.
- The Performance Audit Committee reviews the Municipality’s performance management system, which includes the quarterly reports produced and submitted by Internal Audit. The quarterly reports were submitted to the Committee on 26 August 2024 (relating to Q4 and the consolidated annual performance of the 2023/24 financial period), 18 November 2024, 24 February 2025 and 3 June 2025 respectively. The 4<sup>th</sup> quarter report is scheduled to serve before the Performance Audit Committee on 21 August 2025.

#### 3.1.2 Individual performance

##### a) *Municipal Manager and managers directly accountable to the Municipal Manager*

The MSA prescribes that the municipality must enter into performance-based agreements with S57-employees and that performance agreements must be reviewed annually. This process and format is further regulated by Regulation 805 (August 2006). The





### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

performance agreements for the 2024/25 financial year were signed, as prescribed by legislation, within a month after the commencement of the new financial year (i.e. before 31 July 2024), on 26 July 2024. The Annexure A's (Performance Plans) were comprehensively reviewed and revised during February 2025, in accordance with the adjustments made to the SDBIP (Council resolution: C112/2025).

The appraisal of the actual performance in terms of the signed agreements takes place twice per annum as regulated. The mid-year evaluation of the 2024/25 financial year (1 July 2024 to 31 December 2024) took place on 17 March 2025, whilst the final evaluation pertaining to the 2024/25 financial year is earmarked to occur in November 2025, after conclusion of the Auditor-General's audit actions and receipt of the signed 2024/25 Audit Report.

The appraisals are conducted by an evaluation panel as indicated in the signed performance agreements and comprises of the following members (derived from the most recent performance evaluation):

Name	Designation	Role
Ald. A Steyn	Executive Mayor	Chairperson of the panel for assessment of the Municipal Manager and participated in the assessment of all directors (S57 Managers)
Cllr. J von Willingh	Deputy Executive Mayor & Portfolio Councillor	Members of the assessment panel linked to their respective portfolios
Ald. W Meiring Cllr. Dr. J Kritzinger Cllr. V Bedworth Cllr. E Botha Cllr. N Nel Cllr. P Moso Cllr. J Jack Cllr. F Vaughan	Portfolio Councillors	
D McThomas	Municipal Manager	Chairperson of the panel for assessment of the directors (S57 Managers)
D Nasson (Witzenberg Municipality)	External Municipal Manager	Observation and support to the Executive Mayor and Municipal Manager
P Strauss (Elected Representative)	Audit Committee Chairperson or Duly Elected Representative	Observation and report back to the Audit Committee and Council
L Standaard	Member of a Ward Committee (for MM's appraisal)	Observation as a member of the public
W du Plessis	Chief Audit Executive	Observation and monitoring that the process was fair, transparent and conforming to relevant legal prescripts
C Malgas	Manager: IDP/SDBIP/PMS	Observation, logistical and administrative support as custodian of organisational performance within BVM

Table: 56 Composition of the S57 Managers' Performance Evaluation Panel



### **b) Administration**

On 20 September 2021 the Minister of Cooperative Governance promulgated the Local Government Municipal Staff Regulations (Regulation 890) and the Guidelines (Regulation 891) with an effective date of 1 July 2022. In terms of Chapter 4, Regulation 35(1) and (2) a supervisor and staff member must enter into a performance agreement for each performance cycle of the municipality and the performance agreement of a serving staff member must be concluded within 30 days of the commencement of the new financial year.

On 17 June 2022, the Department of Cooperative Governance issued Circular 12 of 2022 granting extension for the implementation of Chapter 2 and Chapter 4 to 1 July 2023.

On 20 September 2021 the Minister of Cooperative Governance promulgated the Local Government Municipal Staff Regulations (Regulation 890) and the Guidelines (Regulation 891) with an effective date of 1 July 2022. In terms of Chapter 4, Regulation 35(1) and (2) a supervisor and staff member must enter into a performance agreement for each performance cycle of the municipality and the performance agreement of a serving staff member must be concluded within 30 days of the commencement of the new financial year.

On 17 June 2022, the Department of Cooperative Governance issued Circular 12 of 2022 granting extension for the implementation of Chapter 2 and Chapter 4 to 1 July 2023.

The responsibility of facilitating and rendering logistical support relating to the institutionalisation and implementation of individual performance management, has been assigned to the BVM HR department. The Human Resources Management and Information Systems is being utilised to enable line functions to identify competencies required to perform, including KPAs and KPIs that should be applicable for the financial year while allowing for adjustments to include the departmental SDBIP KPIs. This would result in the conclusion of performance agreements electronically, thus ensuring adequate supporting documents and reliable audit trails (amongst others). The electronic system enables the HR department to track progress towards the completion of performance agreements, as well as manage and monitor all phases of the performance management cycle other than planning/contracting. (i.e. monitoring implementation, employee development, performance evaluation/rating and rewarding). Even though the electronic system is in existence, employees continue to struggle to become acquainted with it, resulting in the failure to finalise performance agreements. Training will be conducted to ensure that all employees are able to conclude their performance agreements in the 2025/26 financial year.

### **3.2 THE IDP AND THE BUDGET**

The 2<sup>nd</sup> review of the 5<sup>th</sup> Generation IDP (2022 – 2027), which encapsulates and elaborates on the strategic planning perspectives for 2024/25, was approved on 21 May 2024 (Resolution number C44/2024) whilst the budget for 2024/25 was also approved by Council on 21 May 2024 (Resolution number C43/2024). The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation, management, monitoring and evaluation of the Budget and IDP.





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.2.1 Strategic alignment

The table below provides an analysis of the budget allocation per strategic objective (Opex excludes internal transfers):

Strategic objective	Capital Budget		Operational Budget (Opex)	
	Total budget	Total actual expenditure	Total budget	Total actual expenditure
	R			
SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	205 800 172.00	175 340 442.20	1 108 097 808	1 082 260 469.22
SO2: To create an enabling environment for employment and poverty and poverty eradication through proactive economic development and tourism	5 000.00	4 391.30	7 742 769.00	6 649 260.47
SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people	2 532 500.00	2 024 493.11	233 316 398.00	140 643 882.59
SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government	3 547 892.00	3 235 426.21	149 993 789.00	143 340 868.51
SO5: Ensure a healthy and productive workforce and an effective and efficient work environment	0	0	19 577 006.00	17 150 911.62
SO6: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices	1 655 000.00	283 114.35	105 968 617.00	99 572 887.44
<b>Total</b>	<b>213 540 564.00</b>	<b>180 887 867.17</b>	<b>1 624 696 387.00</b>	<b>1 489 618 279.85</b>

Table: 57 Budget spending per strategic objective

### 3.3 INTRODUCTION TO SERVICE DELIVERY PERFORMANCE

This chapter provides an overview of the key service achievements of the Municipality that came to fruition during 2024/25 in terms of the deliverables achieved compared to the key performance objectives and indicators in the IDP. It furthermore includes an overview on achievement in 2024/25 compared to actual performance in 2023/24 where applicable.

The 2024/25 Top Layer SDBIP was approved by the Executive Mayor on 14 June 2024 and comprehensively reviewed and revised during February 2025.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

In accordance with Section 26(1) and 26(2)(c) of the Municipal Budget and Reporting Regulations, as well as Section 54(1)(c) of the MFMA, the Municipality may amend or adjust the SDBIP in alignment with the Adjustment Budget. Furthermore, paragraph 7.4 of National Treasury's Budget Circular 129 sets out the applicable criteria for adjustments to the SDBIP. Council approved the amendments, due to change in internal circumstances and reprioritisation of budget allocations, to the Top Layer SDBIP on 27 February 2025 (Council resolution: C112/2025). The tables below reflects the adjustments made in line with the Adjustment Budget process.

### Top Layer Key Performance Indicators Removed

Ref	Strategic objective	KPI Name	Description of Unit of Measurement	2023/24		Target for 2024/25					Explanation
				Target*	Actual	Q1	Q2	Q3	Q4	Annual	
TL14	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	Spend 95% of the budget allocated for the provision of alternative energy solutions for municipal buildings and infrastructure by 30 June 2025	% of the budget spent	0	0	0%	20%	60%	95%	95%	Due to urgent service delivery requirements (amongst others, the need to procure additional service fleet within the waste management and parks departments), an executive decision was taken to postpone and reprioritise the project funding. Resultantly, the alternative energy project is no longer funded in the 2024/25 financial period, with a likely re-introduction in the 2025/26 financial period
TL50	SO2: To create an enabling environment for employment and poverty eradication through proactive economic development and tourism	Review the SDF and submit to Council for approval by 31 March 2025	SDF reviewed and submitted for approval	0	0	0	0	1	0	1	The legality of the current SDF is not bound by a timeframe and therefore is not legible to a top layer SDBIP. The Department of Environmental Affairs & Development Planning suggested that an SDF be reviewed between every 5 to 10 years in order to align with the IDP, if significant spatial changes/implications should arise via the IDP process. It was confirmed at the last MPAC meeting with the Provincial Government that the current SDF does not warrant immediate



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	Strategic objective	KPI Name	Description of Unit of Measurement	2023/24		Target for 2024/25					Explanation
				Target*	Actual	Q1	Q2	Q3	Q4	Annual	
											review and the Planning Department is currently in process to finalize the evaluation of a tender in order to undertake the review of the SDF for Council submission early in 2026
TL8	SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people	Purchase a complete fire engine with equipment by the end of February 2025	Fire engine with equipment purchased	0	0	0	0	1	0	1	<p>Due to urgent service delivery requirements (amongst others, the need to procure additional service fleet within the waste management and parks departments), an executive decision was taken to postpone and reprioritise the project funding.</p> <p>Resultantly, the procurement and delivery of the complete fire engine will not be concluded before 30 June 2025</p>

Table: 58 Top Layer Key Performance Indicators Removed

### Top Layer Key Performance Indicator Adjustments

Ref	Strategic objective	KPI Name	Unit of Measurement	2023/24		Target for 2024/25				
				Target	Actual	Q1	Q2	Q3	Q4	Annual
TL15	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	<del>Complete the upgrade</del> Spend 95% of the budget allocated to upgrade the Rouxpark substation by 30 June 2025	<del>Project completed</del> % of budget spent	0	0	0	0	0 0%	± 95%	± 95%
Explanation:		<p><b>Metrics revised to measure 95% of the project budget spent as opposed to the project completion, since the project will no longer be completed by 30 June 2025 as initially planned.</b></p> <p><b>The applicable tender was advertised on the 17th of January 2025, with the closing date scheduled on the 27th of February 2025. The adjudication date has been tentatively scheduled in May 2025, with project implementation anticipated on the 1st of June 2025. The UD will strive to expedite these timelines within reasonable means</b></p>								
TL22	SO1: To provide and maintain basic services and ensure social upliftment of the Breede	Number of formal residential properties that are billed for water as at 30 June 2025	Number of residential properties that are billed for residential consumption water meters charged residential domestic tariffs or residential	21 500	21 628	21 480	21 480	<del>21 480</del> 21 650	<del>21 500</del> 21 700	<del>21 500</del> 21 700



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	Strategic objective	KPI Name	Unit of Measurement	2023/24		Target for 2024/25				
				Target	Actual	Q1	Q2	Q3	Q4	Annual
	Valley community		flat rate tariffs using an erf as a household except municipal rental flats which will be measured by using the number of rental units.							
<b>Explanation:</b>		<i>The revision is informed by the actual performance result achieved in the prior financial period (i.e. 2023/24). As a result, the Q3 and Q4 targets have been revised accordingly</i>								
TL23	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	Number of residential properties which are billed for electricity or have pre-paid meters (excluding Eskom Electricity supplied properties) as at 30 June 2025	Number of residential properties that are billed for electricity or have pre-paid meters, charged on the residential tariffs for consumption and residential prepaid tariffs	22 885	23 271	22 885	22 885	<del>22 885</del> 22 500	<del>22 885</del> 22 550	<del>22 885</del> 22 550
<b>Explanation:</b>		<i>The revision is informed by the actual performance result achieved in the prior financial period (i.e. 2023/24). As a result, the Q3 and Q4 targets have been revised accordingly. The revised target is lower than the 2023/24 baseline, due to a higher number of inactive pre-paid meters flagged during the TID roll-over project that occurred during the first half of the 2024/25 financial period. As a result, fewer households will be billed for electrical consumption in the remainder of the financial period. The Q3 and Q4 targets have been revised accordingly</i>								
TL25	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	Number of formal residential properties that are billed for refuse removal as at 30 June 2025	Number of residential properties that are billed for refuse removal residential tariffs using the erf as a property	19 500	19 505	19 281	19 281	<del>19 281</del> 19 520	<del>19 281</del> 19 540	<del>19 500</del> 19 540
<b>Explanation:</b>		<i>The revision is informed by the actual performance result achieved in the prior financial period (i.e. 2023/24). As a result, the Q3 and Q4 targets have been revised accordingly</i>								
TL26	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	Provide free basic water to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic water	8 200	7 133	6 500	7 000	<del>7 500</del> 7 200	<del>8 500</del> 7 450	<del>8 500</del> 7 450
<b>Explanation:</b>		<i>The revision is informed by the actual performance result achieved in the prior financial period (i.e. 2023/24). As a result, the Q3 and Q4 targets have been revised accordingly</i>								
TL27	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	Provide free basic electricity to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic electricity	8 200	7 133	6 500	7 000	<del>7 500</del> 7 200	<del>8 500</del> 7 450	<del>8 500</del> 7 450



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	Strategic objective	KPI Name	Unit of Measurement	2023/24		Target for 2024/25				
				Target	Actual	Q1	Q2	Q3	Q4	Annual
Explanation:		The revision is informed by the actual performance result achieved in the prior financial period (i.e. 2023/24). As a result, the Q3 and Q4 targets have been revised accordingly								
TL28	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	Provide free basic sanitation to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic sanitation	8 200	7 133	6 500	7 000	<del>7 500</del> 7 200	<del>8 500</del> 7 450	<del>8 500</del> 7 450
Explanation:		The revision is informed by the actual performance result achieved in the prior financial period (i.e. 2023/24). As a result, the Q3 and Q4 targets have been revised accordingly								
TL42	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	<del>The percentage</del> Achieve 95% of the municipal capital budget spent on capital projects as at 30 June 2025	% of the municipal capital budget spent	90%	79.98%	0%	30%	60%	95%	95%
Explanation:		Minor adjustment to the KPI description, citing the target of 95%								
TL49	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	Spend 95% of the budget allocated for the Regional Socio Economic Programme by 30 June 2025	% of budget spent	90%	3.48%	0%	0%	<del>60%</del> 0%	95%	95%
Explanation:		Revision of the Q3 target to 0% as no expenditure will materialise in Q3. This is attributed to (amongst others) the Provincial Treasury's relatively late confirmation/approval of the roll-over application within the municipal financial period. This in turn, has contributed to a delay in the appointment of a service provider to execute the project								
NEW ADD TL60	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	Purchase and installation of a modular library at Overhex by 30 June 2025	Project completed	0	0	0	0	0	1	1
Explanation:		This TL KPI, measured in the prior financial period (i.e. 2023/24), is re-introduced on the 2024/25 TL SDBIP to report on its implementation progress to date. The project remains on schedule for completion by 30 June 2025								
TL51	SO2: To create an enabling environment for employment and poverty and poverty eradication	The number of FTE's created through the EPWP programme by 30 June 2025	Number of FTE's created through the EPWP programme	337	395.2	0	83	0	<del>83</del> 120	<del>166</del> 203



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	Strategic objective	KPI Name	Unit of Measurement	2023/24		Target for 2024/25				
				Target	Actual	Q1	Q2	Q3	Q4	Annual
	through proactive economic development and tourism									
<b>Explanation:</b>		<i>In accordance with BVM's EPWP Phase 5 FTE target determined by the National Department of Public Works. As a result, the Q4 target has been revised accordingly</i>								
TL57	SO2: To create an enabling environment for employment and poverty eradication through proactive economic development and tourism	Table an item to Council items for linked to the future intended use disposal of Kleinplasia and De La Bat plots by 30 June 2025	Items tabled to Council tabled	0	0	0	0	0	1 2	1 2
<b>Explanation:</b>		<i>A minor revision to the KPI Description and Unit of Measurement to enhance the context of the KPI and its related metrics. Furthermore, the target has been revised to two (2), in accordance with the number of items earmarked for submission to Council</i>								
TL7	SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people	Conduct <del>1000</del> 1 225 planned inspections in accordance with the Fire Protection Regulations and Fire Safety Bylaw during the 2024/25 financial year	Number of planned inspections conducted	1 000	1 224	250	250	<del>250</del> 350	<del>250</del> 375	<del>1000</del> 1225
<b>Explanation:</b>		<i>The revision is informed by the actual performance result achieved in the prior financial period (i.e. 2023/24). As a result, the Q3 and Q4 targets have been revised accordingly</i>								
NEW ADD TL61	SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government	Review the 5th Generation IDP and submit to Council for approval by 31 May 2025	5th Generation IDP reviewed and submitted to Council for approval	1	1	0	0	0	1	1
<b>Explanation:</b>		<i>KPI added to the TL SDBIP to measure the Administration and Council's commitment towards monitoring and reviewing its central strategic plan (i.e. the IDP)</i>								

Table: 59 Top Layer Key Performance Indicator Adjustments



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.4 STRATEGIC SDBIP (TOP LAYER)

The performance per strategic objective detailed in paragraph 3.4.1 to 3.4.3 is in terms of the approved revised Top Layer SDBIP for 2024/25.

#### 3.4.1 Performance indicators set in the approved Top Layer SDBIP for 2024/25 per strategic objective

##### a) SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
TL2	Spend 95% of the budget allocated for the upgrade of the municipal rental units by 30 June 2025	% of the budget spent	All	0	0	10%	20%	50%	95%	95%
TL3	Develop a Human Settlement Priority Development Areas Plan and submit to Council for approval by 31 May 2025	Human Settlement Priority Development Areas Plan developed and submitted to Council for approval	All	0	0	0	0	0	1	1
TL4	Spend 95% of the budget allocated for the maintenance of the municipal rental units by 30 June 2025	% of the budget spent	All	90%	96.55%	10%	20%	50%	95%	95%
TL5	Spend 95% of the budget allocated for the relocation of outside toilets of all properties that were previously owned by government by 30 June 2025	% of the budget spent	All	90%	0%	0%	20%	50%	95%	95%
TL6	Implement 22 approved community development projects by 30 June 2025	Number of approved projects implemented	All	22	18	3	5	6	8	22
TL9	Spend 95% of the Library Grant in accordance with the transfer payment agreement by 30 June 2025	% of grant funding spent	All	95%	92.48%	20%	50%	75%	95%	95%
TL10	Spend 95% of the capital budget linked to the construction of the fence of Esselen	% of the budget spent	9	90%	64.63%	0%	20%	60%	95%	95%





### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
	Park Sport Facility by 30 June 2025									
TL11	Spend 95% of the capital budget linked to the upgrade of the Fanie Otto and Rawsonville Sport Field by 30 June 2025	% of the budget spent	5	0	0	0%	20%	60%	95%	95%
TL12	Develop a Sport Policy for the management of sport facilities for the different sporting codes and submit to Council for approval by 31 March 2025	Sport Policy developed and submitted to Council for approval	All	0	0	0	0	1	0	1
TL13	Spend 95% of the electricity capital budget by 30 June 2025	% of the budget spent	All	90%	91.73%	0%	20%	60%	95%	95%
TL15	Spend 95% of the budget allocated to upgrade the Rouxpark substation by 30 June 2025	% of budget spent	All	0	0	0%	0%	0%	95%	95%
TL16	Complete the refurbishment of the Robertson substation by 30 June 2025	Project completed	All	0	0	0	0	0	1	1
TL17	Spend 95% of the electricity maintenance budget by 30 June 2025	% of the budget spent	All	90%	96.99%	0%	20%	60%	95%	95%
TL18	Spend 95% of the capital budget allocated for the resurfacing of roads by 30 June 2025	% of the budget spent	All	90%	99.17%	0%	0%	60%	95%	95%
TL20	Spend 95% of the budget allocated for the upgrade of gravel roads by 30 June 2025	% of the budget spent	All	90%	45.72%	0%	20%	60%	95%	95%
TL21	Spend 95% of the budget allocated for the upgrade of the Touwsrivier Waste Water Treatment Works by 30 June 2025	% of budget spent	1	0	0	10%	20%	60%	95%	95%



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
TL22	Number of formal residential properties that are billed for water as at 30 June 2025	Number of residential properties that are billed for residential consumption water meters charged residential domestic tariffs or residential flat rate tariffs using an erf as a household except municipal rental flats which will be measured by using the number of rental units.	All	21 500	21 628	21 480	21 480	21 650	21 700	21 700
TL23	Number of residential properties which are billed for electricity or have pre-paid meters (excluding Eskom Electricity supplied properties) as at 30 June 2025	Number of residential properties that are billed for electricity or have pre-paid meters, charged on the residential tariffs for consumption and residential prepaid tariffs	All	22 885	23 271	22 885	22 885	22 500	22 550	22 550
TL24	Number of formal residential properties that are billed for sanitation/sewerage services as at 30 June 2025	Number of residential properties that are billed for residential sewerage tariffs using the erf as property	All	19 480	19 476	19 245	19 245	19 245	19 480	19 480
TL25	Number of formal residential properties that are billed for refuse removal as at 30 June 2025	Number of residential properties that are billed for refuse removal residential tariffs using the erf as a property	All	19 500	19 505	19 281	19 281	19 520	19 540	19 540
TL26	Provide free basic water to indigent households in terms of the approved	Number of indigent households	All	8 200	7 133	6 500	7 000	7 200	7 450	7 450



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
	tariffs earning up to R6000 as at 30 June 2025	receiving free basic water								
TL27	Provide free basic electricity to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic electricity	All	8 200	7 133	6 500	7 000	7 200	7 450	<b>7 450</b>
TL28	Provide free basic sanitation to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic sanitation	All	8 200	7 133	6 500	7 000	7 200	7 450	<b>7 450</b>
TL29	Provide free basic refuse removal to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic refuse removal	All	8 200	7 133	6 500	7 000	7 200	7 450	<b>7 450</b>
TL33	Limit unaccounted electricity losses to less than 10% by 30 June 2025	% unaccounted for electricity	All	10%	5.93%	0%	0%	0%	10%	<b>10%</b>
TL34	Limit unaccounted water losses to less than 25% by 30 June 2025	% unaccounted for water	All	25%	12.69%	0%	0%	0%	25%	<b>25%</b>
TL42	Achieve 95% of the municipal capital budget spent on capital projects as at 30 June 2025	% of the municipal capital budget spent	All	90%	79.98%	0%	30%	60%	95%	<b>95%</b>
TL43	Achieve 95% average water quality level as measured per SANS 241 criteria during the 2024/25 financial year	% water quality level per quarter	All	95%	95.33%	95%	95%	95%	95%	<b>95%</b>
TL44	Review the 5 year Water Service Development Plan IDP Water Sector Input Report and submit to Council for consideration by 31 March 2025	Water Service Development Plan IDP Water Sector Input Report submitted to Council for consideration	All	1	1	0	0	1	0	<b>1</b>



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
TL45	Spend 95% of the budget allocated towards the pipe cracking projects/works by 30 June 2025	% of budget spent	All	90%	100%	0%	30%	60%	95%	95%
TL46	80% of sewage samples comply with effluent standard during the 2024/25 financial year	% of sewage samples compliant	All	80%	80.68%	80%	80%	80%	80%	80%
TL47	Spend 95% of the budget allocated towards the improvement of the sewerage system by 30 June 2025	% of budget spent	All	90%	98.09%	0%	30%	60%	95%	95%
TL49	Spend 95% of the budget allocated for the Regional Socio Economic Programme by 30 June 2025	% of budget spent	20; 19	90%	3.48%	0%	0%	0%	95%	95%
TL60	Purchase and installation of a modular library at Overhex by 30 June 2025	Project completed	18	0	0	0	0	0	1	1
* If the 2023/24 target is shown as zero (0), it indicates that the KPI was not included in the targets for that year										

Table: 60 Top Layer SDBIP targets set for 2024/25: SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community

**b) SO2: To create an enabling environment for employment and poverty and poverty eradication through proactive economic development and tourism**

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
TL51	The number of FTE's created through the EPWP programme by 30 June 2025	Number of FTE's created through the EPWP programme	All	337	395.2	0	83	0	120	203
TL55	Sign service level agreements (SLA's) with 4 Local Tourism Associations (LTA's) for their annual tourism operational	Number of SLA's signed	All	4	4	4	0	0	0	4



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
	expenditure by 30 September 2024									
TL57	Table Council items linked to the future intended use of Kleinplasia and De La Bat plots by 30 June 2025	Items tabled to Council	All	0	0	0	0	0	2	2
TL59	Develop an Investment Incentive Policy and submit to Council for approval by 31 December 2024	Investment Incentive Policy developed and submitted to Council for approval	All	0	0	0	1	0	0	1
* If the 2023/24 target is shown as zero (0), it indicates that the KPI was not included in the targets for that year										

Table: 61 Top Layer SDBIP targets set for 2024/25: SO2: To create an enabling environment for employment and poverty and poverty eradication through proactive economic development and tourism

#### c) SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
TL1	Plan & conduct 48 roadblocks by 30 June 2025	Number of roadblocks conducted	All	32	42	12	12	12	12	48
TL7	Conduct 1225 planned inspections in accordance with the Fire Protection Regulations and Fire Safety Bylaw during the 2024/25 financial year	Number of planned inspections conducted	All	1 000	1 224	250	250	350	375	1 225
TL19	Spend 95% of the capital budget allocated for the construction of speedhumps in the municipal area by 30 June 2025	% of the budget spent	All	90%	95.28%	0%	0%	60%	95%	95%
TL48	Recycle 80 tonnes of waste by 30 June 2025	Tonnage of waste recycled	All	80	121.91	20	20	20	20	80



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual

\* If the 2023/24 target is shown as zero (0), it indicates that the KPI was not included in the targets for that year

Table: 62 Top Layer SDBIP targets set for 2024/25: SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people

**d) SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government**

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
TL56	Submit a request for approval, to dispose official documents, to the Provincial Archive Services by no later than 30 June 2025	Request for approval submitted to the Provincial Archive Services	All	1	1	0	0	0	1	1
TL61	Review the 5th Generation IDP and submit to Council for approval by 31 May 2025	5th Generation IDP reviewed and submitted to Council for approval	All	1	1	0	0	0	1	1

\* If the 2023/24 target is shown as zero (0), it indicates that the KPI was not included in the targets for that year

Table: 63 Top Layer SDBIP targets set for 2024/25: SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government

**e) SO5: Ensure a healthy and productive workforce and an effective and efficient work environment**

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
TL52	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan and organisational structure during the 2024/25 financial year	Number of people employed in the three highest levels of management	All	2	4	0	0	0	4	4
TL53	Spend 1% of the municipality's	% of the budget spent	All	1%	0.91%	0%	0%	0%	1%	1%



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
	personnel budget on implementing its workplace skills plan by 30 June 2025									
TL54	Limit vacancy rate to 15% of budgeted posts by 30 June 2025	% vacancy rate	All	15%	18.56%	0%	15%	0%	15%	15%
TL58	Spend 95% of the budget allocated for the replacement of ICT equipment by 30 June 2025	% of the budget spent	All	90%	98.72%	0%	10%	60%	95%	95%
* If the 2023/24 target is shown as zero (0), it indicates that the KPI was not included in the targets for that year										

Table: 64 Top Layer SDBIP targets set for 2024/25: SO5: Ensure a healthy and productive workforce and an effective and efficient work environment

**f) SO6: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices**

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
TL30	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2025	% of debt coverage	All	45%	23.59%	0%	0%	0%	45%	45%
TL31	Financial viability measured in terms of the outstanding service debtors as at 30 June 2025	% of outstanding service debtors	All	16.50%	10.19%	0%	0%	0%	16.50%	16.50%
TL32	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2025	Number of months it takes to cover fix operating expenditure with available cash	All	1.5	2	0	0	0	1.5	1.5





### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Target for 2024/25				
				Target*	Actual	Q1	Q2	Q3	Q4	Annual
TL35	Submit the approved financial statements for 2023/24 to the Auditor-General by 31 August 2024	Approved financial statements for 2023/24 submitted to the AG	All	1	1	1	0	0	0	1
TL36	Achieve a payment percentage of above 95% as at 30 June 2025	% Payment achieved	All	95%	96.48%	75%	90%	95%	95%	95%
TL37	Review the MGRO Clean Audit Plan and submit to the Municipal Manager by 31 January 2025	MGRO Clean Audit Plan submitted	All	1	1	0	0	1	0	1
TL38	Achieve an unqualified audit for the 2023/24 financial year by 31 January 2025	Audit report signed by the Auditor-General for 2023/24	All	1	1	0	0	1	0	1
TL39	Review the Revenue Enhancement Plan and submit to Council for approval by 31 May 2025	Reviewed Revenue Enhancement Plan submitted to Council	All	1	1	0	0	0	1	1
TL40	Compile a Risk Based Audit Plan and submit to the Audit Committee by 30 June 2025	RBAP submitted to the Audit Committee	All	1	1	0	0	0	1	1
TL41	Compile a strategic risk report and submit to Council by 31 May 2025	Strategic risk report submitted to Council	All	1	1	0	0	0	1	1
* If the 2023/24 target is shown as zero (0), it indicates that the KPI was not included in the targets for that year										

Table: 65 Top Layer SDBIP targets set for 2024/25: SO6: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.4.2 Overall actual strategic performance for 2024/25

The purpose of strategic performance reporting is to report specifically on the implementation and achievement of IDP outcomes. This section should provide an overview on the strategic achievement of a municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The Top Layer (strategic) SDBIP is the municipality's strategic plan and shows the strategic alignment between the different documents. (IDP, budget and performance agreements)

In the paragraphs below the performance achieved is illustrated against the Top Layer SDBIP according to IDP (strategic) objectives.

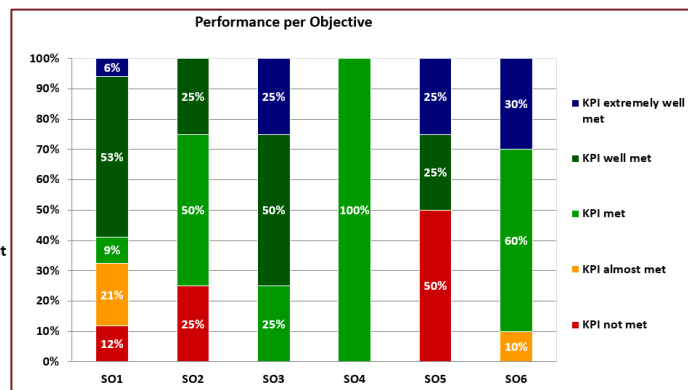
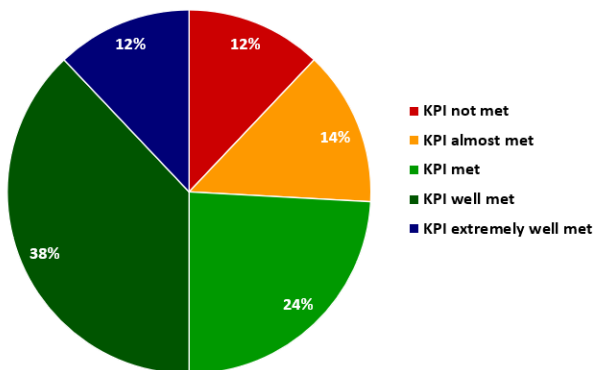
The following table explains the method by which the overall assessment of actual performance against targets set for the key performance indicators (KPI's) of the SDBIP, are measured:

Category	Colour	Explanation
KPI Not Yet Measured	N/A	KPI's with no targets or actuals in the selected period
KPI Not Met	R	0% > = Actual/Target < 75%
KPI Almost Met	O	75% > = Actual/Target < 100%
KPI Met	G	Actual/Target = 100%
KPI Well Met	G2	100% > Actual/Target < 150%
KPI Extremely Well Met	B	Actual/Target > = 150%

Table: 66 SDBIP measurement categories

The graph below displays the overall performance per strategic objective for 2024/25:

#### Overall Performance



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Measurement Category	S01	S02	S03	S04	S05	S06	Total
	S01: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	S02: To create an enabling environment for employment and poverty eradication through proactive economic development and tourism	S03: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people	S04: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government	S05: Ensure a healthy and productive workforce and an effective and efficient work environment	S06: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices	
KPI Not Met	4	1	0	0	2	0	7
KPI Almost Met	7	0	0	0	0	1	8
KPI Met	3	2	1	2	0	6	14
KPI Well Met	18	1	2	0	1	0	22
KPI Extremely Well Met	2	0	1	0	1	3	7
Total	34	4	4	2	4	10	58

Graph 3: Overall strategic performance for 2024/25 per strategic objective

### 3.4.3 Detail actual strategic performance for 2024/25 and corrective measures that will be implemented per strategic objective

#### a) S01: To provide and maintain basic services and ensure social upliftment of the Breede Valley community

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
TL2	Spend 95% of the budget allocated for the upgrade of the municipal rental units by 30 June 2025	% of the budget spent	All	N/A (New KPI)	10%	20%	50%	95%	95%	20.76%	R
Corrective action:		<p>This is a multi-year project. The department processed R290 646.80 during this financial year. The majority of the funds were transferred to the new financial year. The construction was further delayed due to late appointment of the contractor as well as the appointment of the project managers. The latter was only approved 2 July 2025.</p> <p>This is a multi-year project, budgeted for 3 years - a total amount of R16 million. 2024/25 [phase 1] R1.4 million; 2025/26 [phase 2] R9.6 million and 2026/27 [phase 3] R5 million Phase 1 is currently under implementation. The contractor established site on 27 June 2025 and the duration of the contract is 28 weeks. The funding allocation for phase 1 has been rolled over to 2025/26 and expenditure on the project will reflect in the first quarter of the 2025/26 financial year. In conclusion, a Project Manager has been appointed to monitor implementation</p>									
TL3	Develop a Human Settlement Priority Development Areas Plan and submit to Council for approval	Human Settlement Priority Development Areas Plan developed and submitted to Council for approval	All	N/A (New KPI)	0	0	0	1	1	0	G



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
	approval by 31 May 2025										
<b>Corrective action:</b>		<p>Council adopted the Draft Breede Valley Municipality: Worcester Priority Human Settlements Housing Development Area (PHSHDA) Plan on 27 May 2025. In terms of the Council resolution (C149/2025), the Directorate: Community Services was instructed to conduct public consultations with stakeholders, workshop the draft plan with all councillors, and subsequently submit the final PHSHDA Plan for Council approval.</p> <p>Due to the additional processes required as per the Council directive, the KPI could not be finalised within the 2024/25 financial year and has been rolled over to the 2025/26 SDBIP. Public participation has been aligned with the 2025/26 IDP and Budget consultation programme. The final PHSHDA Plan is scheduled for submission to Council by 31 May 2026</p>									
TL4	Spend 95% of the budget allocated for the maintenance of the municipal rental units by 30 June 2025	% of the budget spent	All	96.55%	10%	20%	50%	95%	95%	95.70%	G 2
TL5	Spend 95% of the budget allocated for the relocation of outside toilets of all properties that were previously owned by government by 30 June 2025	% of the budget spent	All	0%	0%	20%	50%	95%	95%	86.96%	O
<b>Corrective action:</b>		<p>The unspent balance on the vote number constitutes VAT. The construction of the toilets (ward 16) was completed on 25 June 2025 and handed over to the beneficiaries on 27 June 2025. A payment certificate has been submitted for processing as part of the financial year-end procedures. A link to the social media publication on the handover, is provided for reference: <a href="https://www.facebook.com/share/p/1VJJf6ri6s/">https://www.facebook.com/share/p/1VJJf6ri6s/</a>. The calculation of the expenditure includes the 10% contingency payment for a period of 12 months</p>									
TL6	Implement 22 approved community development projects by 30 June 2025	Number of approved projects implemented	All	18	3	5	6	8	22	32	G 2
TL9	Spend 95% of the Library Grant in accordance with the transfer payment agreement by 30 June 2025	% of grant funding spent	All	92.48%	20%	50%	75%	95%	95%	100%	G 2
TL10	Spend 95% of the capital budget linked to the construction of the fence of Esselen Park Sport Facility by 30 June 2025	% of the budget spent	9	64.63%	0%	20%	60%	95%	95%	99.99%	G 2
TL11	Spend 95% of the capital budget linked to the upgrade of	% of the budget spent	5	N/A (New KPI)	0%	20%	60%	95%	95%	82.32%	O



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
	the Fanie Otto and Rawsonville Sport Field by 30 June 2025										
<b>Corrective action:</b>		<p>The final award was made 22 April 2025. The engineering consultant for the project was however only appointed up to tender stage, and a deviation process had to be followed to appoint them for contract management. The engineering consultant had to be appointed and produce construction drawings before construction could commence. The inception meeting was held on 27 May 2025. The delay with the award of the tender and the appointment of the engineering consultant was mitigated by other MIG projects which had outstanding payments that took up the grant funding portion of the project.</p> <p>The contractor is on site and is performing as per their construction program. The percentage underspending was fortunately limited due to other MIG projects which had payments due. This left only own funding to finance the project until 30 June 2025. As a result, there was no underspending on the grant funding component</p>									
TL12	Develop a Sport Policy for the management of sport facilities for the different sporting codes and submit to Council for approval by 31 March 2025	Sport Policy developed and submitted to Council for approval	All	N/A (New KPI)	0	0	1	0	1	1	G
TL13	Spend 95% of the electricity capital budget by 30 June 2025	% of the budget spent	All	91.73%	0%	20%	60%	95%	95%	83.67%	O
<b>Corrective action:</b>		<p>Fencing of Substations: Quotations was received, but CPA was not calculated correct. Robertson Road Substation: Project delayed due to availability and delivery of materials which is outside the control of the department. The latter results in late completion of the works, which results in an under expenditure of R3 174 392 (12 % of Electrical Capital Budget). Avian Park Industrial Development Electrification: Feasibility &amp; EIA not completed. Hence construction was never implemented, which results in an under expenditure of R956 000 (3.5% of Electrical Capital Budget). Implementation is pending Environmental and SPLUMA approval. Aan De Doorns Transformer Refurbishment is delayed due to unforeseen circumstances which results in an under expenditure of R543 896 (2% of Electrical Capital Budget). Anticipated due completion August/September 2025. Beforementioned results in an under expenditure of R4 674 298.28 (17% of Electrical Capital Budget).</p> <p>Fencing of Substations: New corrected quotations was received, project will be completed in the 2025/26 financial year. Robertson Road Substation: Material was received, contractor currently busy. Expected finalization end of August/September 2025. Avian Park Industrial Development: Funding for the project need to be removed from capital budget since project was not implemented. Implementation is pending Environmental and SPLUMA approval</p>									
TL15	Spend 95% of the budget allocated to upgrade the Rouxpark substation by 30 June 2025	% of budget spent	All	N/A (New KPI)	0%	0%	0%	95%	95%	97.81%	G 2
TL16	Complete the refurbishment of the Robertson substation by 30 June 2025	Project completed	All	N/A (New KPI)	0	0	0	1	1	0	R
<b>Corrective action:</b>		Delivery of electrical equipment for the completion of the Works at Robertson Substation was delayed. Hence completion is delayed. Subsequently the equipment was delivered, and contractor is currently busy completing the project. Estimated revised due completion date is end of August/September 2025									
TL17	Spend 95% of the electricity maintenance	% of the budget spent	All	96.99%	0%	20%	60%	95%	95%	98.63%	G 2



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
	budget by 30 June 2025										
TL18	Spend 95% of the capital budget allocated for the resurfacing of roads by 30 June 2025	% of the budget spent	All	99.17%	0%	0%	60%	95%	95%	98.63%	G 2
TL20	Spend 95% of the budget allocated for the upgrade of gravel roads by 30 June 2025	% of the budget spent	All	45.72%	0%	20%	60%	95%	95%	99.59%	G 2
TL21	Spend 95% of the budget allocated for the upgrade of the Touwsrivier Waste Water Treatment Works by 30 June 2025	% of budget spent	1	N/A (New KPI)	10%	20%	60%	95%	95%	89.96%	O
<b>Corrective action:</b>		The appointed contractor is approximately 16 weeks behind program which has a drastic impact on the progress and expenditure. The under expenditure to the amount of R2 566 267.39 is funded by CPHSD. The latter form part of R20 million which was allocated to the project during the February 2025 Mid-Year Adjustment Budget. The contractor to increase the production of the Works. (June 2025). In terms of The General Conditions of Contract (GCC), the contractor was informed of his under performance after which a recovery plan was submitted. Should the contractor fails to complete the works by due completion date, it will be responsible for the payment of penalties									
TL22	Number of formal residential properties that are billed for water as at 30 June 2025	Number of residential properties that are billed for residential consumption water meters charged residential domestic tariffs or residential flat rate tariffs using an erf as a household except municipal rental flats which will be measured by using the number of rental units.	All	21 628	21 480	21 480	21 650	21 700	21 700	21 882	G 2
TL23	Number of residential properties which are billed for electricity or have pre-paid meters (excluding Eskom)	Number of residential properties that are billed for electricity or have pre-paid meters, charged on the residential tariffs for consumption	All	23 271	22 885	22 885	22 500	22 550	22 550	22 564	G 2



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
	Electricity supplied (properties) as at 30 June 2025	and residential prepaid tariffs									
TL24	Number of formal residential properties that are billed for sanitation/sewerage services as at 30 June 2025	Number of residential properties that are billed for residential sewerage tariffs using the erf as property	All	19 476	19 245	19 245	19 245	19 480	19 480	19 577	G 2
TL25	Number of formal residential properties that are billed for refuse removal as at 30 June 2025	Number of residential properties that are billed for refuse removal residential tariffs using the erf as a property	All	19 505	19 281	19 281	19 520	19 540	19 540	19 601	G 2
TL26	Provide free basic water to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic water	All	7 133	6 500	7 000	7 200	7 450	7 450	7 750	G 2
TL27	Provide free basic electricity to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic electricity	All	7 133	6 500	7 000	7 200	7 450	7 450	7 750	G 2
TL28	Provide free basic sanitation to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic sanitation	All	7 133	6 500	7 000	7 200	7 450	7 450	7 750	G 2
TL29	Provide free basic refuse removal to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic refuse removal	All	7 133	6 500	7 000	7 200	7 450	7 450	7 750	G 2





### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
TL33	Limit unaccounted electricity losses to less than 10% by 30 June 2025	% unaccounted for electricity	All	5.93%	0%	0%	0%	10%	10%	7.36%	B
TL34	Limit unaccounted water losses to less than 25% by 30 June 2025	% unaccounted for water	All	12.69%	0%	0%	0%	25%	25%	11.45%	B
TL42	Achieve 95% of the municipal capital budget spent on capital projects as at 30 June 2025	% of the municipal capital budget spent	All	79.98%	0%	30%	60%	95%	95%	86.79%	O
<b>Corrective action:</b>		<p>Marginal underperformance is due to delays in the commencement of procurement processes. In certain instances poor service provider performance and savings realised in relation to some projects.</p> <p>Regular review and consultation of the demand management plan. Furthermore, quarterly budget steering committee meetings to monitor budget spending and expedite project implementation. Stringent service provider performance monitoring and review</p>									
TL43	Achieve 95% average water quality level as measured per SANS 241 criteria during the 2024/25 financial year	% water quality level per quarter	All	95.33%	95%	95%	95%	95%	95%	96.95%	G 2
TL44	Review the 5 year Water Service Development Plan IDP Water Sector Input Report and submit to Council for consideration by 31 March 2025	Water Service Development Plan IDP Water Sector Input Report submitted to Council for consideration	All	1	0	0	1	0	1	1	G
TL45	Spend 95% of the budget allocated towards the pipe cracking projects/works by 30 June 2025	% of budget spent	All	100%	0%	30%	60%	95%	95%	99.76%	G 2
TL46	80% of sewage samples comply with effluent standard during the 2024/25 financial year	% of sewage samples compliant	All	80.68%	80%	80%	80%	80%	80%	68.13%	O
<b>Corrective action:</b>		<p>The effluent quality at the WWWTW is required to meet exceptionally high standards due to licence conditions set at Special Limits, which represent the highest level of compliance prescribed by the Department of Water and Sanitation (DWS). Current challenges affecting compliance include legacy plant design limitations (as the facilities were not originally engineered to meet Special Limits</p>									



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
		<p>criteria), reduced plant efficiency, ongoing vandalism of infrastructure, mechanical failures, and a high vacancy rate among process controllers and operators.</p> <p>The municipal user department will review the KPI metrics (particularly the target) and, where feasible, adjust them to ensure alignment with the compliance standards and expectations set by the DWS. In addition, the department has initiated a comprehensive assessment of each plant’s operational capability relative to the revised standards. A list of critical mechanical repair and maintenance requirements has been compiled and is being actioned in accordance with available resources to ensure optimal plant performance. Finally, the department has prioritised the filling of critical vacancies within the wastewater process-control and sampling value chain. Three key positions (i.e. Technician: Treatment; Laboratory Officer &amp; Manager: Water &amp; Wastewater Treatment) have been filled in the 2024/25 financial period. Additionally, eight positions (x2 Process Operators; x1 Chief Laboratory Analyst &amp; x5 Process Controllers) are in various phases of the recruitment and selection process</p>									
TL47	Spend 95% of the budget allocated towards the improvement of the sewerage system by 30 June 2025	% of budget spent	All	98.09%	0%	30%	60%	95%	95%	87.20%	O
Corrective action:		All projects were completed. The installation of 2 new screws at the WWTW and the upgrade of the sewer pipeline Yabo Street were completed. An additional R1 000 000 added to the budget as bridging finance for disaster grant funding projects, negatively affected spending percentage									
TL49	Spend 95% of the budget allocated for the Regional Socio Economic Programme by 30 June 2025	% of budget spent	20; 19	3.48%	0%	0%	0%	95%	95%	0%	R
Corrective action:		<p>During 2023/24 the Western Cape Government had budget cuts and requested BVM to hold back procurement until they could confirm that we would receive the full allocation of funds. This caused a delay in 2023/24. Further funding was made available in 2024/25 and the roll-over of the 2023/24 funding was approved. The engineering consultant drafted a design based on the needs identified in the public participation for the project. Unfortunately, the cost estimate for the design exceeded the available budget, and the design had to be revisited to reduce costs whilst still resulting in a functional proposal. This caused a delay in 2024/25. Final award for BV1120 was made on 12 June 2025. R1 061 700 of the total of the R2 091 700 grant funding was rolled over from 2023/24. Provincial Treasury is not usually in favour of rolling over funds a second time. To avoid the risk of the second roll-over being declined, the scope of works had to be reduced to match the R1 030 000 from 2024/25 which Provincial Treasury should approve for roll-over. The reduced scope still had to allow for a sensible development in case the second roll-over is not approved. This process caused a delay, and site handover was only done on 30 June 2025, resulting in zero spending.</p> <p>Roll-over of the funds for both financial periods was applied for. Provision was made in the negotiations with the contractor for implementing the full scope of works. Should the roll-over of funds for 2023/24 and 2024/25 be approved, the full scope of works can be implemented. If only the latter is approved, the reduced scope will be implemented and result in a sensible development which will still add value to the community</p>									
TL60	Purchase and installation of a modular library at Overhex by 30 June 2025	Project completed	18	0	0	0	0	1	1	1	G

Table: 67 SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

**b) SO2: To create an enabling environment for employment and poverty and poverty eradication through proactive economic development and tourism**

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
TL51	The number of FTE's created through the EPWP programme by 30 June 2025	Number of FTE's created through the EPWP programme	All	395.2	0	83	0	120	203	299.7	G 2
TL55	Sign service level agreements (SLA's) with 4 Local Tourism Associations (LTA's) for their annual tourism operational expenditure by 30 September 2024	Number of SLA's signed	All	4	4	0	0	0	4	4	G
TL57	Table Council items linked to the future intended use of Kleinplasia and De La Bat plots by 30 June 2025	Items tabled to Council	All	N/A (New KPI)	0	0	0	2	2	1	R
<b>Corrective action:</b>		<p>Kleinplasia: Three (3) items were tabled, respectively on 4 December 2024, 27 February 2025 and 27 May 2025. The item regarding the De La Bat plots did not serve. An internal meeting was timeously arranged by SSS: Legal Services and was duly held during September 2024 with the relevant internal departments to discuss the way forward. The department further coordinated several follow-ups to obtain the necessary inputs. The feedback received, particularly regarding the Joubert Dam and the portion of the municipal property to be included in the item for Council, required further technical details and additional assessment to finalise the Council item. As a result, an accurate Council item on the subject matter could not be tabled to Council on or before 30 June 2025.</p> <p>The concerned user department(s) will be formally requested to verify and finalise their inputs and submit all outstanding comments by 31 July 2025. Hereafter, the Legal Services department will consolidate and finalise the Council item for its anticipated tabling to Council by no later than 31 August 2025</p>									
TL59	Develop an Investment Incentive Policy and submit to Council for approval by 31 December 2024	Investment Incentive Policy developed and submitted to Council for approval	All	N/A (New KPI)	0	1	0	0	1	1	G

Table: 68 SO2: To create an enabling environment for employment and poverty and poverty eradication through proactive economic development and tourism



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

**c) SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people**

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
TL1	Plan & conduct 48 roadblocks by 30 June 2025	Number of roadblocks conducted	All	42	12	12	12	12	48	48	G
TL7	Conduct 1225 planned inspections in accordance with the Fire Protection Regulations and Fire Safety Bylaw during the 2024/25 financial year	Number of planned inspections conducted	All	1 224	250	250	350	375	1 225	1 427	G 2
TL19	Spend 95% of the capital budget allocated for the construction of speedhumps in the municipal area by 30 June 2025	% of the budget spent	All	95.28%	0%	0%	60%	95%	95%	100%	G 2
TL48	Recycle 80 tonnes of waste by 30 June 2025	Tonnage of waste recycled	All	121.91	20	20	20	20	80	138.66	B

Table: 69 SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people

**d) SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government**

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
TL56	Submit a request for approval, to dispose official documents, to the Provincial Archive Services by no later than 30 June 2025	Request for approval submitted to the Provincial Archive Services	All	1	0	0	0	1	1	1	G
TL61	Review the 5th Generation IDP and submit to Council for approval by 31 May 2025	5th Generation IDP reviewed and submitted to Council for approval	All	1	0	0	0	1	1	1	G



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Table: 70 SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government

#### e) SO5: Ensure a healthy and productive workforce and an effective and efficient work environment

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
TL52	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan and organisational structure during the 2024/25 financial year	Number of people employed in the three highest levels of management	All	4	0	0	0	4	4	6	B
TL53	Spend 1% of the municipality's personnel budget on implementing its workplace skills plan by 30 June 2025	% of the budget spent	All	0.91%	0%	0%	0%	1%	1%	0.73%	R
<b>Corrective action:</b>		<p>The Bursary Policy had to be amended by Council to allow for mid-year intakes. By the end of the financial year, nineteen (19) employees did not return the bursary agreements to enable HR to process payments to relevant tertiary institutions. It should be noted that certain planned trainings could not take place due to non-responsiveness of providers.</p> <p>In future the department will ensure that training take place early in the financial year and employees are assisted to conclude the bursary agreements timeously. Furthermore, monthly monitoring of training expenses will be added to the Training Committee Agenda to evaluate and monitor votes and expenditure in detail</p>									
TL54	Limit vacancy rate to 15% of budgeted posts by 30 June 2025	% vacancy rate	All	18.56%	0%	15%	0%	15%	15%	20.83%	R
<b>Corrective action:</b>		<p>The current vacancy rate is above the 15% and can primarily be ascribed to the review of the staff establishment, where more positions were created and certain positions could not be filled due to anticipated changes on the content of the job descriptions. The job descriptions for new positions and positions affected by changes in the staff establishment are currently in the final stage of development and review. An executive decision was taken during the development of the 2025/26 SDBIP that all managers must have a KPI in the performance agreement to fill positions within six months of the post becoming vacant</p>									
TL58	Spend 95% of the budget allocated for the replacement of ICT equipment by 30 June 2025	% of the budget spent	All	98.72%	0%	10%	60%	95%	95%	100%	G 2

Table: 71 SO5: Ensure a healthy and productive workforce and an effective and efficient work environment



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

**f) SO6: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices**

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
TL30	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2025	% of debt coverage	All	23.59%	0%	0%	0%	45%	45%	21.82%	B
TL31	Financial viability measured in terms of the outstanding service debtors as at 30 June 2025	% of outstanding service debtors	All	10.19%	0%	0%	0%	16.50%	16.50%	10.30%	B
TL32	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2025	Number of months it takes to cover fix operating expenditure with available cash	All	2	0	0	0	1.5	1.5	2.25	B
TL35	Submit the approved financial statements for 2023/24 to the Auditor-General by 31 August 2024	Approved financial statements for 2023/24 submitted to the AG	All	1	1	0	0	0	1	1	G
TL36	Achieve a payment percentage of above 95% as at 30 June 2025	% Payment achieved	All	96.48%	75%	90%	95%	95%	95%	92.85%	O
<b>Corrective action:</b>		<p>The current economic conditions, high unemployment rate as well as the reduction in disposable income has resulted in a lower collection rate. Whilst it is still lower than the target it is still considered to be a respectable performance based on the current economic conditions making it difficult for clients to prioritize the Municipality.</p> <p>The Municipality will continue to apply stringent debt collection strategies. The Municipality will also consider introducing incentives that will be aimed at encouraging clients to settle their debt on time. The credit control section of the Municipality will also be beefed up by finalizing key appointments, reviewing current processes and debt collection systems and strategies currently in-place</p>									
TL37	Review the MGRO Clean Audit Plan and submit to the Municipal Manager by 31 January 2025	MGRO Clean Audit Plan submitted	All	1	0	0	1	0	1	1	G
TL38	Achieve an unqualified audit for the 2023/24	Audit report signed by the	All	1	0	0	1	0	1	1	G



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI	Unit of Measurement	Wards	2023/24 Actual	Target					Overall performance for 2024/25	
					Q1	Q2	Q3	Q4	Annual	Actual	
	financial year by 31 January 2025	Auditor-General for 2023/24									
TL39	Review the Revenue Enhancement Plan and submit to Council for approval by 31 May 2025	Reviewed Revenue Enhancement Plan submitted to Council	All	1	0	0	0	1	1	1	G
TL40	Compile a Risk Based Audit Plan and submit to the Audit Committee by 30 June 2025	RBAP submitted to the Audit Committee	All	1	0	0	0	1	1	1	G
TL41	Compile a strategic risk report and submit to Council by 31 May 2025	Strategic risk report submitted to Council	All	1	0	0	0	1	1	1	G

Table: 72 SO6: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices

### 3.5 SERVICE PROVIDER STRATEGIC PERFORMANCE

Section 76(b) of the MSA states that KPIs should inform the indicators set for every municipal entity and service provider with whom the municipality has entered into a service delivery agreement and is defined as:

- Service provider means a person or institution or any combination of persons and institutions which provide a municipal service
- External service provider means an external mechanism referred to in Section 76(b) which provides a municipal service for a municipality
- Service delivery agreement means an agreement between a municipality and an institution or person mentioned in Section 76(b) in terms of which a municipal service is provided by that institution or person, either for its own account or on behalf of the municipality

Section 121(b) of the MFMA and Section 46 of the MSA further state that a municipality should include the following related to service providers in its annual report:

- The performance of each service provider
- A comparison of the performance with targets set for and performances in the previous financial year; and
- Measures taken to improve performance

The purpose of this section is to provide information related to the performance of external service providers. Only services rendered and for goods delivered for an amount more than R300 000 are listed.

The tables below indicate service providers utilised according to functional areas:





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.5.1 Office of the Municipal Manager

Bid No	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BVA 17/2024	FULLY INTEGRATED GOVERNANCE RISK COMPLIANCE & AUDIT SOFTWARE SOLUTION	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 382/2024	ACL SOFTWARE MONITORING SYSTEM	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A

Table: 73 Service provider performance: Office of the Municipal Manager

### 3.5.2 Financial Services

Bid No	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BV 951/2022	SUPPLY AND DELIVERY OF HIGH, MEDIUM AND GENERAL SECURITY PADLOCKS (INCLUSIVE OF PROTECTED KEYS AND ACCESSORIES) FOR THE PERIOD ENDING 30 JUNE 2025	27/05/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 942/2022	FACILITATION OF THIRD-PARTY PAYMENTS FOR A PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 941/2022	SUPPLY AND DELIVERY OF METER READING EQUIPMENT AND SOFTWARE SOLUTION (INCLUSIVE OF SUPPORT SERVICES) FOR A PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 787/2022	COMPILATION AND MAINTENANCE OF THE GENERAL VALUATION (GV) AND SUPPLEMENTARY VALUATION (SV) ROLLS FOR THE PERIOD ENDING 30 JUNE 2022	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 943/2022	PRINTING, FOLDING AND DISTRIBUTION OF MUNICIPAL ACCOUNTS AND NEWSLETTERS FOR THE PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 954/2022	SHORT TERM INSURANCE SERVICES FOR THE PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 950/2022 (a)	SUPPLY AND DELIVERY OF DETERGENTS AND CLEANING MATERIALS FOR THE PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 950/2022 (b)		01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid No	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BV 950/2022 (c)		01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 950/2022 (d)		01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 950/2022 (e)		01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 950/2022 (f)		01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 950/2022 (g)		01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 950/2022 (h)		01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 950/2022 (i)		01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 890/2021	PROVISION OF BANKING (AND RELATED) SERVICES FOR A PERIOD NOT EXCEEDING FIVE (5) YEARS	24/03/2023 – 30/09/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 949/2022 (a)	SUPPLY AND DELIVERY OF ELECTRICAL CABLE AND WIRE PRODUCTS FOR THE PERIOD ENDING 30 JUNE 2025	23/08/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 949/2022 (b)		23/08/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 949/2022 (c)		23/08/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 955/2022	PROVISION OF BANKING (AND RELATED) SERVICES FOR A PERIOD NOT EXCEEDING FIVE (5) YEARS	24/03/2023 – 30/09/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 992/2023 (a)	SUPPLY AND DELIVERY OF PLASTIC REFUSE BAGS (CLEAR AND BLUE) FOR THE PERIOD ENDING 30 JUNE 2026	17/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 992/2023 (b)		17/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid No	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
RT64-2022	SUPPLY DELIVERY OF CLOTHING TO THE STATE FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2026	01/04/2023 – 31/03/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1027/2023	PROVISION OF DEBT COLLECTION SERVICES FOR A PERIOD ENDING 30 JUNE 2026	01/01/2024 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1033/ 2023 - Memotek	SUPPLY AND DELIVERY OF REGULATED BATTERY UNITS (INCLUSIVE OF MULTIPLE ALARMS) FOR THE PERIOD ENDING 30 JUNE 2026	01/01/2024 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Unsatisfactory. The service provider failed to deliver all the required goods within the stipulated lead time.	Penalties were applied in line with the contract conditions
BV 1033/ 2023 – De Kock & Cronje		01/01/2024 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Unsatisfactory. The service provider failed to deliver all the required goods within the stipulated lead time.	Penalties were applied in line with the contract conditions
BV 1037/2023	SUPPLY AND DELIVERY OF PRINTING PAPER FOR THE PERIOD ENDING 30 JUNE 2027	04/04/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 144/2024	THE CORE FINANCIAL SYSTEM OF THE MUNICIPALITY	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 699/2024	PROVISION OF DEBT COLLECTION SERVICES	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1053/2023	PROVISION OF PROFESSIONAL TRAVEL AGENCY SERVICES FOR THE PERIOD ENDING 30 JUNE 2027	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1058/2023	SUPPLY AND DELIVERY OF TISSUE PAPER PRODUCTS FOR PERIOD ENDING 30 JUNE 2027	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1079/2024	PROFESSIONAL SERVICES FOR THE BALANCING AND RECONCILIATION OF VALUATION ROLE DATA FOR A PERIOD ENDING 30 JUNE 2027	10/09/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1072/2024	COMPILATION AND MAINTENANCE OF THE GENERAL VALUATION (GV) AND SUPPLEMENTARY VALUATION (SV) ROLLS FOR THE PERIOD NOT EXCEEDING 7 YEARS	23/10/2024 – 30/06/2031	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1035/2024	PROVISION OF ACCOUNTING SERVICES TO ENSURE COMPLETION OF THE GRAP/ MSCOA COMPLIANT AFS FOR A PERIOD ENDING 30 JUNE 2027	23/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid No	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BV 1083/2023	SUPPLY AND DELIVERY OF TISSUE PAPER PRODUCTS FOR PERIOD ENDING 30 JUNE 2027	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1099/2024 (a)	SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING FOR A PERIOD ENDING 30 JUNE 2027	07/04/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1099/2024 (b)		07/04/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1099/2024 (c)		07/04/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1099/2024 (d)		07/04/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1101/2024	AUCTIONEERING SERVICES FOR THE PERIOD ENDING 30 JUNE 2027	01/05/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1107/2024	PRINTING, FOLDING AND DISTRIBUTION OF MUNICIPAL ACCOUNTS AND NEWSLETTERS FOR THE PERIOD ENDING 30 JUNE 2028	01/07/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1119/2024	FACILITATION OF THIRD-PARTY PAYMENTS FOR THE PERIOD ENDING 30 JUNE 2028	01/07/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1134/2025	SUPPLY AND DELIVERY OF METER READING EQUIPMENT AND SOFTWARE (INCLUSIVE OF SUPPORT SERVICES) FOR A PERIOD ENDING 30 JUNE 2028	01/07/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1117/2024	PROVISION OF A GROUP LIFE INSURANCE FOR THE PERIOD ENDING 30 JUNE 2028	01/07/2024 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 690	ACCREDITED LEARNERSHIP PROGRAM CHEMICAL OPERATIONS	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	N/A	N/A

Table: 74 Service provider performance: Financial Services



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.5.3 Strategic Support Services

Bid No	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BV 944/2022	RENDERING OF HYGIENE CLEANSING SERVICES FOR THE PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 940/2022	PROVISION OF A GROUP LIFE INSURANCE FOR A PERIOD ENDING 30 JUNE 2025	09/06/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 935/2022	PROVISION OF TRAINING: MINIMUM MUNICIPAL COMPETENCY LEVELS FOR A PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 947/2022	RENTAL OF MULTI-FUNCTIONAL OFFICE MACHINES (INCLUSIVE OF RELATED SERVICES) FOR A PERIOD ENDING 30 JUNE 2025	01/08/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 887/2021	PROVISION AND MAINTENANCE OF INTERNET AND RELATED SERVICES FOR A PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1025/2023	RENDERING OF TELECOM REPORTING AND COST MANAGEMENT SERVICES FOR THE PERIOD ENDING 30 JUNE 2026	01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 994/2023	MAINTENANCE SERVICES FOR ELEVATORS AT BREED VALLEY MUNICIPALITY OFFICE BUILDINGS FOR A PERIOD ENDING 30 JUNE 2026	01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 995/2022 (a)	RENDERING PROFESSIONAL LEGAL SERVICES FOR THE PERIOD ENDING 30 JUNE 2026	23/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 995/2022 (b)		23/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 995/2022 (c)		23/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 995/2022 (d)		23/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 995/2022 (e)		23/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1029/2023	SUPPLY, DELIVERY, IMPLEMENTATION AND MANAGEMENT OF AUTONOMOUS NETWORK, EMAIL AND SAAS	01/10/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid No	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
	SECURITY SOLUTION FOR A PERIOD ENDING 30 JUNE 2026				
BVA 141/2024	DOCUMENT ARCHIVING AND AUTOMATED PROCESS AND WORKFLOW SYSTEM	01/07/2024 - 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 117/2024	PERFORMANCE MANAGEMENT SYSTEM	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 542/2024	PROVISION OF AN HR SYSTEM (SAGE)	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 470/2024	PROCUREMENT OF ERSBIO LICENSE FEES	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1068/2023	SUPPORT AND MAINTENANCE SERVICES OF WIRELESS RADIO NETWORK FOR A PERIOD ENDING 30 JUNE 2027	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1066/2024	SUPPLY, INSTALLATION, COMMISSIONING OF TELEPHONE VOIP SYSTEM SOLUTION FOR A PERIOD ENDING 30 JUNE 2027	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1098/2024	SUPPLY AND DELIVERY OF IT EQUIPMENT	05/11/2024 – 04/01/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1086/2024	MUNICIPAL BRANDING, MARKETING AND EVENT MANAGEMENT SERVICES FOR THE PERIOD ENDING 30 JUNE 2027	03/12/2024 - 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1114/2024	PROVISION OF OEM MAINTENANCE AND SUPPORT SERVICES FOR NETAPP STORAGE FOR A PERIOD ENDING 30 JUNE 2026	01/05/2025 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1106/2024	PROVISION AND MAINTENANCE OF INTERNET AND RELATED SERVICES FOR A PERIOD ENDING 30 JUNE 2028	07/02/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 678	RENEWAL OF VMWARE VEEAM LICENCES	01/07/2024 - Once-off	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 679 (a)	ADVERTISEMENT, NOTICES, SUBSCRIPTION IN NEWSPAPERS	01/07/2024 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 679 (b)		01/07/2024 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid No	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BVD 679 (c)		01/07/2024 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 679 (d)		01/07/2024 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 691	ACCREDITED LEARNERSHIP PROGRAM CHEMICAL OPERATIONS	01/08/2024 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A

Table: 75 Service provider performance: Strategic Support Services

### 3.5.4 Community Services

Bid No	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BV 956/2022	PROVISION OF SPEED LAW ENFORCEMENT AND BACK-OFFICE SERVICES FOR A PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 957/2022 (A)	SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING: STRUCTURAL FIREFIGHTING GEAR FOR THE PERIOD ENDING 30 JUNE 2025	03/03/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 957/2022 (B)		03/03/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 957/2022 (C)		03/03/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 957/2022 (D)		03/03/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 993/2022	RENTAL OF CHEMICAL TOILETS FOR THE PERIOD ENDING 30 JUNE 2026	01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 697	THE MONITORING OF ALARM SYSTEMS AND ARMED RESPONSE	01/10/2024 - 31/03/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1030/2023	PROVISION OF SECURITY GUARDING SERVICES FOR A PERIOD ENDING 30 JUNE 2026	01/02/2024 - 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Unsatisfactory, various performance issues reported, including absence of guards on site, incidents of burglaries, thefts, and other security breaches at BVM sites.	The service provider was placed on terms, and the contract was partially cancelled in accordance with the General Conditions of Contract (GCC), resulting in the removal of the Worcester Landfill Site from the





### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid No	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
					scope of the tender. A new service provider was appointed for the landfill site only, through a deviation process.
BV 987/2023	CONSTRUCTION OF HIGH SECURITY WALL AND RELOCATION OF SERVICES	04/04/2024 – 31/10/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 111/2024	BACK-OFFICE FINES SYSTEM	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1017/2022	SUPPLY AND DELIVERY OF HEAVY DUTY MOBILE 4X4 FIREFIGHTING/ RESCUE VEHICLE (INCLUSIVE OF FIRE FIGHTING EQUIPMENT AND ACCESSORIES)	11/09/2023 – 10/09/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Unsatisfactory. The service provider failed to deliver the required item within the stipulated lead time.	Non-performance letter was issued, and the matter is currently under review by legal services. Contract in process to be terminated.
BV 1090/2024	SUPPLY AND DELIVERY OF MODULAR LIBRARY, FULLY EQUIPPED WITH ALL THE NECESSARY FURNITURE, ACCESSORIES AND ELECTRICAL FITTINGS, AT OVERHEX, WORCESTER	02/12/2024 – 15/02/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1100/2024	SUPPLY DELIVER AND INSTALLATION OF AIR CONDITIONERS AT VARIOUS LIBRARIES	24/02/2025 – 11/05/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1085/2024	SUPPLY, DELIVERY AND INSTALLATION OF ALARM SYSTEMS (INCLUSIVE OF MAINTENANCE, SECURITY MONITORING AND ARMED RESPONSE SERVICES) FOR A PERIOD ENDING 30 JUNE 2027	03/03/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 708	PROVISION OF SECURITY GUARDING SERVICES FOR AT THE WORCESTER LANDFIL SITE	22/02/2025 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1103/2024	RELOCATION OF OUTSIDE TOILETS AND CONVERSION INTO BATHROOM FACILITIES IN ZWELETHEMBA (WORCESTER)	22/04/2025 - 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 720	PROFESSIONAL SERVICE PROVIDER FOR HEXPARK UPGRADE OF THE EXISTING RESIDENTIAL FACILITIES STAGE 4 TO 6	22/04/2025 - 30/11/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1102/2024	UPGRADE/ REFURBISHMENT OF THE EXISTING RESIDENTIAL FACILITIES OF THE HEXPARK RENTAL HOUSING PRECINCT, WORCESTER (PHASE 1)	18/06/2025 – 31/01/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A

Table: 76 Service provider performance: Community Services



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.5.5 Engineering Services

Bid no	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BV 566/ 2020	PROFESSIONAL SERVICES FOR THE CONSTRUCTION OF EROSION PROTECTION AT HEX RIVER, WORCESTER	01/12/2020 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 275228/2024	WORKS ORDER SYSTEM	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 675	SUPPLY, INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICAL VENDING SYSTEM FOR A PERIOD ENDING 30 JUNE 2024	01/07/2024 – 30/09/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 696	SUPPLY, INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICAL VENDING SYSTEM FOR A PERIOD ENDING 30 JUNE 2024	01/10/2024 – 30/11/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 702	SUPPLY, INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICAL VENDING SYSTEM FOR A PERIOD ENDING 30 JUNE 2024	01/12/2024 – 31/01/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 932/2021	CONSTRUCTION OF 20ML SERVICE RESERVOIR AT PRELOADS - WORCESTER	01/04/2022 – 31/08/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 936/2022	MAINTENANCE OF TRAFFIC SIGNAL EQUIPMENT WITHIN THE BREEDE VALLEY MUNICIPALITY FOR THE PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 939/2022	MAINTENANCE OF STREETLIGHTS, HIGH MAST LIGHTS AND STADIUM FLOOD LIGHTING FOR A PERIOD ENDING 30 JUNE 2025	02/08/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 937/ 2022	SUPPLY OF SERVICES FOR JOINTING AND TERMINATION OF ELECTRICAL CABLE WITHIN THE BREEDE VALLEY MUNICIPALITY FOR A PERIOD ENDING 30 JUNE 2025	23/09/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 960/2022	REPLACEMENT OF ELECTRICAL PRE-PAYMENT METERS AND THE REMOVAL OF ILLEGAL ELECTRICAL CONNECTIONS FOR A PERIOD ENDING 30 JUNE	03/10/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 975/2022	CONSTRUCTION OF SPEED HUMPS	03/10/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid no	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BV 902/2023	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF THE CONTROL AND PROTECTION PLANT AT THE 66KV ROBERTSON ROAD SUBSTATION, WORCESTER	26/03/2024 – 30/09/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 904/2022 (a)	REPAIRS, MAINTENANCE AND CONSTRUCTION OF MEDIUM VOLTAGE (MV) SWITCHGEAR, TRANSFORMERS AND PROTECTION EQUIPMENT FOR A PERIOD ENDING 30 JUNE 2025	01/01/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 904/2022 (b)		01/01/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 904/2022 (c)		01/01/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 938/2022 (d)	MAINTENANCE OF LOW VOLTAGE (LV) RETICULATION NETWORKS AND EQUIPMENT FOR THE PERIOD ENDING 30 JUNE 2025	01/01/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1040/2023 – Leafy Space	UPGRADING OF GRAVEL ROADS AT AVIAN PARK, WORCESTER	04/01/2024 – 07/04/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Unsatisfactory. Contract terminated on 10 October 2024 - Contractor failed to execute the works in accordance with the approved programme and neglected to carry out their obligations under the contract	New service provider EXCEO KHOKELA CIVIL ENGINEERING CONSTRUCTION appointed in terms of BVD 698
BV 1048/2023	PROFESSIONAL SERVICES FOR ENVIRONMENTAL IMPACT ASSESSMENTS (EIAS)	04/01/2024 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1050/2023	UPGRADING OF HIGH MAST AND STREET LIGHTS	04/01/2024 – 31/08/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1039/2023	SUPPLY, DELIVERY AND INSTALLATION OF SECURITY FENCING AT VARIOUS SUBSTATIONS FOR PERIOD ENDING 30 JUNE 2026	04/01/2024 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1051/2023 – Leafy Space	UPGRADING OF GRAVEL ROADS AT TOUWSRIVER	18/04/2024 – 28-05-2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Unsatisfactory. Contract terminated on 28 May 2024 - Contractor failed to submit documentation referred to in clause 5.3,1 within the number of days stipulated in the contract and failed to carry out works in accordance with the contract and	Second highest scoring bidder was appointed JVZ Construction, in accordance with the conditions of the initial award, to complete the project



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid no	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
				neglected to carry out their obligations in terms of the contract	
BV 1051/2023 – JVZ Construction	UPGRADING OF GRAVEL ROADS AT TOUWSRIVER	30/04/2024 – 17-04-2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1061/2023	SUPPLY AND DELIVERY OF ADVANCED POWER QUALITY MEASUREMENT DEVICES AS WELL AS MONITORING OF ASSOCIATED INFRASTRUCTURE FOR THE PERIOD ENDING 30 JUNE 2027	26/04/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1042/2023	CONSTRUCTION OF SPEED HUMPS	21/02/2024 – 31/03/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1032/2023	SUPPLY, DELIVER, INSTALLATION, COMMISSION AND HAND OVER OF NEW HIGH MAST LIGHTS WITHIN THE BREED VALLEY MUNICIPALITY	19/03/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1041/2023	UPGRADING OF WASTEWATER TREATMENT WORKS AT TOUWSRIVER (CIVILS AND STRUCTURAL WORKS)	06/05/2024 – 05/10/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1044/2023	UPGRADING OF WASTEWATER TREATMENT WORKS AT TOUWSRIVER (ELECTRICAL AND MECHANICAL WORKS)	06/05/2024 – 28/02/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1038/2023 (A)	SUPPLY AND DELIVERY OF ELECTRICAL PERSONAL PROTECTIVE EQUIPMENT(PPE) FOR THE PERIOD ENDING 30 JUNE 2027	06/05/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1038/2023 (B)		06/05/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1038/2023 (D)		06/05/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1038/2023 (E)		06/05/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1069/2024 (a)	SUPPLY AND DELIVERY OF ROAD BUILDING MATERIAL FOR A PERIOD ENDING 30 JUNE 2027	12/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1069/2024 (b)		12/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1089/2024 (c)	UPGRADING OF GRAVEL ROADS AT WORCESTER INDUSTRIAL	27/08/2024 – 30/04/2025	Performance is evaluated based on	Satisfactory	N/A



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid no	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
			the KPI'S time, cost, quality, and quantity		
BV 1092/2024 (e)	RESURFACING OF MUNICIPAL ROADS FOR THE PERIOD ENDING 30 JUNE 2027 (RAWSONVILLE, WORCESTER, DE DOORNS, TOUWSRIVIER)	21/11/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 698	UPGRADING OF GRAVEL ROADS AT AVIAN PARK, WORCESTER	15/10/2024 – 31/07/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1095/2024	SUPPLY, INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICAL VENDING SYSTEM FOR A PERIOD ENDING 30 JUNE 2027	11/12/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 899/2021	BULK ELECTRICAL SERVICES FOR THE TRANSHEX HOUSING DEVELOPMENT IN WORCESTER – PHASE 4 FOR THE PERIOD ENDING 30 JUNE 2024	14/02/2022 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1094/2024 (a)	SUPPLY AND DELIVERY OF CONCRETE PRODUCTS FOR A PERIOD ENDING 30 JUNE 2027	21/10/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1094/2024 (b)		21/10/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1094/2024 (c)		21/10/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1093/2024 (a)	SUPPLY AND DELIVERY OF BITUMEN PRODUCT FOR A PERIOD ENDING 30 JUNE 2027	05/11/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1093/2024 (b)		05/11/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1093/2024 (c)		05/11/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1091/2024 (a)	SUPPLY AND DELIVERY OF LED LUMINAIRES AND ASSOCIATED AUXILIARY EQUIPMENT FOR THE PERIOD ENDING 30 JUNE 2027	25/02/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1091/2024 (b)		25/02/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1111/2024	REFURBISHMENT OF TOUWSRIVER AND DE DOORNS SUBSTATION SAFEGAURDING,	01/04/2025 – 31/03/2026	Performance is evaluated based on	Satisfactory	N/A



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid no	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
	MINIATURE SUBSTATION AND RING MAIN UNITS' REPLACEMENT		the KPI'S time, cost, quality, and quantity		
BV 1060/2024 (a)	SUPPLY AND DELIVERY OF ELECTRICITY METERS (INCLUSIVE OF ASSOCIATED AUXILLARY EQUIPMENT AND SERVICES) FOR THE PERIOD ENDING 30 JUNE 2027	06/01/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1060/2024 (b)		06/01/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1060/2024 (c)		06/01/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1028/2024	UPGRADE OF MINIATURE SUBSTATIONS AND LOW VOLTAGE NETWORK OF ROUXPARK, WORCESTER	02/06/2025 – 02/10/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1127/2025	SUPPLY OF SERVICES FOR JOINTING AND TERMINATION OF ELECTRICAL CABLE WITHIN THE BREEDE VALLEY MUNICIPALITY FOR A PERIOD ENDING 30 JUNE 2028	18/06/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1122/2025	MAINTENANCE OF TRAFFIC SIGNAL EQUIPMENT WITHIN THE BREEDE VALLEY MUNICIPALITY FOR THE PERIOD ENDING 30 JUNE 2028	18/06/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1128/2025	REPLACEMENT OF ELECTRICAL PRE-PAYMENT METERS AND THE REMOVAL OF ILLEGAL ELECTRICAL CONNECTIONS FOR A PERIOD ENDING 30 JUNE 2028	18/06/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1126/2025	REPAIRS, MAINTENANCE AND CONSTRUCTION OF MEDIUM VOLTAGE (MV) SWITCHGEAR, TRANSFORMERS, PROTECTION AND DC SYSTEM EQUIPMENT FOR A PERIOD ENDING 30 JUNE 2028	23/06/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1126/2025 (a)	REPAIRS, MAINTENANCE AND CONSTRUCTION OF MEDIUM VOLTAGE (MV) SWITCHGEAR, TRANSFORMERS, PROTECTION AND DC SYSTEM EQUIPMENT FOR A PERIOD ENDING 30 JUNE 2028	23/06/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1126/2025 (b)		23/06/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1126/2025 (c)		23/06/2025 – 30/06/2028	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A

Table: 77 Service provider performance: Engineering Services



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.5.6 Planning, Development & Integrated Services

Bid no	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BV 865/2020	PROVISION CLEANING, COLLECTION, TRANSPORTATION AND DISPOSAL OF 3M <sup>3</sup> SKIPS (CONTAINERS) WITHIN THE BREEDE VALLEY MUNICIPAL AREA FOR A PERIOD ENDING 30 JUNE 2024	01/07/2021 – 31/08/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 888/2021	RENDERING OF THE STREET CLEANING SERVICES (INCLUSIVE OF OPEN SPACES) WITHIN THE WORCESTER CBD AND SURROUNDING AREAS FOR THE PERIOD ENDING 30 JUNE 2024	05/07/2021 – 31/10/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 894/2024 (a)	PROFESSIONAL CONSULTING SERVICES FOR VARIOUS ENGINEERING PROJECTS FOR THE PERIOD ENDING 30 JUNE 2024	19/01/2022 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 894/2024 (b)		19/01/2022 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 894/2024 (c)		19/01/2022 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 894/2024 (d)		19/01/2022 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 894/2024 (e)		19/01/2022 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 894/2024 (f)		19/01/2022 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 894/2024 (g)		19/01/2022 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 922/2021	BI-ANNUAL MAINTENANCE AND SERVICES OF CHLORINE STATIONS FOR THE BREEDE VALLEY MUNICIPALITY FOR THE PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 963/2022 (a)	SUPPLY AND DELIVERY OF BINS (AND RELATED SPARE PARTS) FOR A PERIOD ENDING 30 JUNE 2025	01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 963/2022 (b)		01/07/2022 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A





### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid no	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BV 1000/2022	SERVICE FOR QUALITY COMPLIANCE TESTING FOR WATER AND WASTE WATER FOR A PERIOD ENDING 30 JUNE 2025	09/01/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1001/2022 (a)	SUPPLY AND DELIVERY OF MICROBIAL AND CHEMICAL TESTING REAGENTS FOR A PERIOD ENDING 30 JUNE 2025	09/01/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1001/2022 (b)		09/01/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 981/2022 (a)	SUPPLY AND DELIVERY OF PUMPS, ELECTRICAL PANELS AND COMPRESSORS FOR A PERIOD ENDING 30 JUNE 2025	01/03/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 981/2022 (b)		01/03/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 997/2022	MAINTENANCE SERVICES FOR GENERATOR SETS (INCLUDING REPAIR WORKS) FOR PERIOD ENDING 30 JUNE 2025	02/03/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1022/2021	REPLACEMENT OF EXISTING PIPE SYSTEMS THROUGH TRENCHLESS TECHNOLOGY FOR A PERIOD ENDING 30 JUNE 2025	13/03/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 998/2022 (a)	LAWN MOWING, CLEANING SERVICES AND MAINTENANCE OF FIREBREAKS WITHIN THE BREEDE VALLEY MUNICIPALITY FOR A PERIOD ENDING 30 JUNE 2025	12/05/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 998/2022 (b)		12/05/2023 – 30/06/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1054/2023	SUPPLY, DELIVERY AND INSTALLATION /REPLACEMENT OF ARCHIMEDEAN SCREW PUMPS AT INLET WORKS WORCESTER WWTW	04/04/2024 – 03/05/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1075/2024	MAINTENANCE SERVICES FOR THE WORCESTER WASTEWATER DEWATERING FACILITY FOR A PERIOD ENDING 30 JUNE 2027	12/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1081/2024	MAINTENANCE OF ELECTRICAL AND MECHANICAL EQUIPMENT FOR WATER SERVICES FOR A PERIOD ENDING 30 JUNE 2027	12/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVA 565/2024	SUPPLY AND DELIVERY OF ROAD BUILDING MATERIAL FOR A PERIOD ENDING 30 JUNE 2027	01/07/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1078/2024	PROVISION CLEANING, COLLECTION, TRANSPORTATION AND DISPOSAL OF 3M3 SKIPS (CONTAINERS) WITHIN THE	19/08/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid no	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
	BREEDE VALLEY MUNICIPAL AREA FOR A PERIOD ENDING 30 JUNE 2027				
RT 46/2020	APPOINTMENT OF CONTRACTORS FOR THE PROVISION OF VEHICLE FLEET MANAGEMENT SERVICES TO THE STATE FOR A PERIOD ENDING 31 MARCH 2026	01/04/2021 – 31/03/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
RT 46/2020 - Category D (Vehicle Tracking)		01/04/2021 – 31/03/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
RT57-2022	SUPPLY AND DELIVERY OF SEDAN, LIGHT AND HEAVY COMMERCIAL VEHICLES, BUSES, MOTORCYCLES, AGRICULTURAL TRACTORS, CONSTRUCTION PLANT AND EQUIPMENT TO THE STATE FOR THE PERIOD 1 JULY 2023 – 30 JUNE 2026	01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 996/2023 (a)	RENTAL OF PLANT, MACHINERY AND VEHICLES FOR PERIOD ENDING 30 JUNE 2026	01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 996/2023 (b)		01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 996/2023 (c)		01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 996/2023 (d)		01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 996/2023 (e)		01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 996/2023 (f)		01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 996/2023 (g)		01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 996/2023 (h)		01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 996/2023 (i)		01/07/2023 – 30/06/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid no	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
BV 1073/2024	SUPPLY AND DELIVERY OF WATER PURIFYING CHLORINE, (INCLUSIVE OF OTHER RELATED PRODUCTS AND TESTING EQUIPMENT) FOR THE PERIOD ENDING 30 JUNE 2027	23/10/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1074/2024 (a)	SUPPLY AND DELIVERY OF (HYDRATE) WATER PURIFYING LIME FOR THE PERIOD ENDING 30 JUNE 2027	23/10/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1074/2024 (b)		23/10/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1087/2024	RENDERING OF THE STREET CLEANING SERVICES (INCLUSIVE OF OPEN SPACES, TOWN ENTRANCES AS WELL AS OPERATION/ MANAGEMENT OF PUBLIC TOILET FACILITIES) WITHIN THE WORCESTER CBD AND SURROUNDING AREAS FOR THE PERIOD ENDING 30 JUNE 2027	03/12/2024 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1082/2024	SUPPLY, DELIVERY AND INSTALLATION OF OUTDOOR GYM EQUIPMENT AND STEEL PLAYGROUND EQUIPMENT IN FIVE PARKS IN WORCESTER, BREEDE VALLEY MUNICIPALITY	21/06/2024 – 31/07/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 709	CONSULTING ENGINEERING SERVICES AND CONSTRUCTION MONITORING FOR EMERGENCY REPAIRS TO FAIRY GLENN DAM ACCESS ROAD	24/03/2025 – 12/07/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1014/2024	UPGRADING OF FANIE OTTO AND RAWSONVILLE SPORTS GROUNDS	24/03/2025 – 12/07/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 715	APPOINTMENT OF ENGINEERING CONSULTANT FOR THE CONSTRUCTION OF FANIE OTTO AND RAWSONVILLE SPORT FACILITIES	09/05/2025 – 06/02/2026	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1088/2024 (a)	PROFESSIONAL CONSULTING ENGINEERING SERVICES FOR VARIOUS ENGINEERING PROJECTS FOR THE PERIOD ENDING 30 JUNE 2027	01/07/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1088/2024 (b)		01/07/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1088/2024 (c)		01/07/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1088/2024 (d)		01/07/2025 – 30/06/2027	Performance is evaluated based on	Satisfactory	N/A



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Bid no	Description of services rendered	Term of contract	Performance progress	Performance comment	Corrective measures
			the KPI'S time, cost, quality, and quantity		
BV 1088/2024 (e)		01/07/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1088/2024 (f)		01/07/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1088/2024 (g)		01/07/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1088/2024 (h)		01/07/2025 – 30/06/2027	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 710	CONSTRUCTION SERVICES FOR EMERGENCY REPAIRS TO FAIRY GLEN DAM ACCESS ROAD	05/06/2025 – 30/08/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1120/2025	DE NOVA OPEN SPACE UPGRADE	12/06/2025 – 11/09/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1125/2025 (a)	SERVICE FOR QUALITY COMPLIANCE TESTING FOR WATER AND WASTEWATER FOR A PERIOD ENDING 30 JUNE 2028	12/06/2025 – 11/09/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BV 1125/2025 (b)		12/06/2025 – 11/09/2025	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A
BVD 695	RENTAL OF REFUSE COMPACTORS	08/10/2024 – 08/11/2024	Performance is evaluated based on the KPI'S time, cost, quality, and quantity	Satisfactory	N/A

Table: 78 Service provider performance: Planning, Development & Integrated Services



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.6 MUNICIPAL FUNCTIONS

#### 3.6.1 Analysis of functions

The municipal functional areas are as indicated below:

Municipal function	Municipal function: Yes / No
<b>Constitution Schedule 4, Part B functions:</b>	
Air pollution	Yes (Local & District Municipality)
Building regulations	Yes
Childcare facilities	Yes
Electricity and gas reticulation	Yes
Firefighting services	Yes (Local & District Municipality)
Local tourism	Yes (Local & District Municipality)
Municipal airports	Yes
Municipal planning	Yes
Municipal health services	No (Function of the District Municipality)
Municipal public transport	Yes
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	N/A (Applicable to coastal municipalities)
Stormwater management systems in built-up areas	Yes
Trading regulations	Yes
Water and sanitation services limited to potable water supply systems and domestic waste water and sewage disposal systems	Yes
<b>Constitution Schedule 5, Part B functions:</b>	
Beaches and amusement facilities	N/A (Applicable to coastal municipalities)
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours and crematoria	Yes (Local & District Municipality)
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes (Local & District Municipality)
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	No (Function of the District Municipality)
Local amenities	Yes
Local sport facilities	Yes



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Municipal function	Municipal function: Yes / No
Markets	Yes
Municipal abattoirs	N/A
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes (Local & District Municipality)
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

Table: 79 Municipal functions (functional areas)

### 3.7 OVERVIEW OF PERFORMANCE PER WARD

The tables below provide an overview of the performance per ward. The municipal capital budget, by implication, is drafted on the project-specific principle as opposed to ward-specific. In certain instances, a specific project may be directly rolled out in a particular ward. Furthermore, the capital budget clearly depicts the wards that may indirectly benefit as a result of an overarching capital project. On this premise, it should be noted that the top three capital projects per ward, may not necessarily be directly implemented within a particular ward, but also indirectly benefit the ward.

#### 3.7.1 Ward 1

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Upgrading Gravel Roads	July 2024	June 2025	26 647 856
2	Touws River: Waste Water Treatment Works (WwTW) Augmentation	July 2024	June 2025	23 020 689
3	Electricity - Refurbishment of Touwsriver & De Doorns Substation and Safegaurding	July 2024	June 2025	8 000 000*
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only.</i></p>				

Table: 80 Capital projects of ward 1



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Plan and prioritise the construction of 900 houses on the open space(s) adjacent to Hugo Street	This priority has been incorporated into the Municipal Housing Pipeline, with funding for planning fees allocated in the 2025/26 Business Plan. Environmental studies are currently underway, and the implementation of the project will be undertaken concurrently with the ongoing upgrading of the bulk infrastructure
2	Prioritise the upgrading of bulk service infrastructure to unlock housing development: (1) Wastewater Treatment Works and related systems/infrastructure; (2) Water Reservoir and related systems/infrastructure to augment storage capacity	(1) The Touwsrivier Wastewater Treatment Works (TWTW) augmentation project is currently under construction. Work commenced on 23 May 2024, with completion anticipated by February 2026 (approximately R23 million has been spent on the project as at 30 June 2025). An allocation of approximately R11 million has been budgeted for the 2025/26 financial year. (2) The augmentation of the bulk capacity of the Touwsrivier Water Treatment Works is a critical prerequisite to enable the feasibility of the planned housing and human settlement project in the area. The Municipality reaffirms its commitment to keeping the community informed and will, through the appropriate community structures, provide updates once it is ready to proceed with the implementation phase
3	Investigate and prioritise erosion protection within the Donkies- and Touws Rivers at locations where the flooding risk for infrastructure damage is highest	Rehabilitation and maintenance of the Touwsrivier and Donkies River was referred to the Department of Water and Sanitation, who has established an Intergovernmental Task Team to assess the flood-risk in Touwsrivier. Responsibility for management of all riverine areas in the Breede Valley municipal area falls under BOCMA as mandated Catchment Management Agency appointed for the Breede Olifants Catchment Area. In addition, BVM is in process of compiling a Stormwater Management Plan, relating to the maintenance and repair of all municipal-related stormwater infrastructure. This plan, and the initiatives to be implemented from it, may reduce the associated flooding and erosion risks
4	Upgrade all gravel roads: (1) Kort-, 6th Avenue/Berg Street/Syringa Street & Third Street - Topkamp; (2) Kliprand-, Akkedis- & Kalkoentjie Street - Hopland; (3) Zandein-, Besembos-, Kiepie-, between Hatting- & Zandein Street (Caring and Sharing Disabled Creche) & West Street - Steenvliet/Schoemansville	<p>The upgrading of gravel roads in various areas has been successfully completed during the 2024/25 financial year (approximately R26.6 million spent at 30 June 2025). The upgrading project included:</p> <ol style="list-style-type: none"> <li>1. Kort Street, 1<sup>st</sup> Avenue, 2<sup>nd</sup> Avenue, 3<sup>rd</sup> Avenue, 5<sup>th</sup> Avenue, 6<sup>th</sup> Avenue, Berg Street and Syringa Street in Topkamp;</li> <li>2. Kliprand Street, Akkedis Street, Rooibekkie Street, Kraalbos Street and Kalkoentjie Street in Hopland; and</li> <li>3. Zandein Street, Besembos Street, Klepie Street, Malva Street and West Street.</li> </ol> <p>The section between Hatting Street and Zandein Street, adjacent to the Caring and Sharing Disabled Crèche, forms part of the Public Open Space and therefore does not fall under the upgrading of gravel roads programme. Furthermore, the upgrading of gravel roads in Schoemansville has been suspended due to the need for underground water and sewer services to be installed prior to the commencement of road construction</p>
5	Identify suitably zoned and available land to construct a cemetery	The historical feedback relating to this ward priority is well documented. Currently, BVM is engaging and negotiating with a landowner regarding an identified erf deemed as a suitable site for establishing a new cemetery in Touwsrivier. BVM has considered various options to date, none of which materialised due to factors beyond the Municipality's control. Notwithstanding, BVM remains committed to identifying and securing a suitable and legislatively compliant property for the intended cemetery establishment.





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
		Important progress notes and information will be shared with affected parties, via official municipal engagement platforms

Table: 81 Top five service delivery priorities for wards 1

### 3.7.2 Ward 2

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Municipal Vehicles – LDV's & Specialized	July 2024	June 2025	11 152 449*
2	Electricity - Refurbishment of Touwsriver & De Doorns Substation and Safeguarding	July 2024	June 2025	8 000 000*
3	Fire Services – Machinery and Equipment & 4x4 veld and bush Fire Engine with tank and pump	July 2024	June 2025	1 993 826*
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 82 Capital projects of ward 2

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Paving and Tarring of Roads throughout ward 2: <b>(1)</b> Completion of paving in 3rd Avenue & Albert Luthuli Street; <b>(2)</b> Tarring of Roads in <b>Block 1 avenues</b> - 1st - 8th Avenue, Brown, Joemat Peterson, Nkwinti, Mkhize, Ntwanambi, Sizane, Majola, Kodwa, Bapela, Godongwana, <b>Block 2 avenues</b> - Tito Mboweni, Philly Mapulane, Senzeni Zokwana, Dikeledi Magadzi, Kebby Maphatsoe, Winfred Mandela, Fikile Xhasa, Sam Mashinini, Dipuo Letsatsi-Duba, Lungi Gcabashe, Beauty Dlulane, Max, Thulas Nxesi, Susan Shabangu, Nathi Mtetwa, Edna Molewa, Joel Ndebele, Jackson, Sefora Ntombela, Pam Tshwete <b>Block 3 avenues</b> - Jenkins, Pandor, Hanekom, Duarte, Ebrahim, Cronin, Mfeketho, Motlanthe, Mbete, Gwede, Modise, Phosa, Bengu, Mbalula, Madikizela, Gigaba, Chabane, Booi. <b>Block 4 avenues</b> - Nzimande, Mabandla, Sisulu, Skweyiya, Yengeni, Sexwale, Radebe, Ramaphosa, Dube. <b>Block 5 avenues</b> - Zizi Kodwa, Angie Motshekga, Joel Netshitenzhe	Council has committed to systematically address the gravel-road backlog throughout the BVM. Based on an assessment of the need, approximately 7.3km of gravel roads have been identified for upgrading throughout Stofland and Lubisi, at an estimated cost of R81 million. This priority will thus be considered for implementation in future budgetary periods subject to available funding and in accordance with the approved implementation schedule. BVM will prioritise applications to the MIG portfolio as a means of expediting funding and subsequent implementation. In the interim, regular maintenance of gravel roads will be prioritised
2	Develop playparks in Stofland at: <b>(1)</b> the open space(s) between 3rd Avenue and Pravin Gordhan Street (erven 4795, 4796 or 4687); <b>(2)</b> the open space in Mcebisi Skwatsha Street (erf 5815)	This priority request will be considered for inclusion in future budgets, subject to feasibility assessments and the availability of financial resources
3	Fencing of graveyard in Ward 2	This priority request will be considered for inclusion in future budgets, subject to feasibility assessments and the availability of financial resources
4	Investigate the safeguarding of the stormwater retention dams/ponds throughout ward 2 (specifically in the vicinity of erven 5815, 2957 & 4270)	An interim assessment was done, identifying the fencing of the retention dams as a viable solution to the existing problem. Currently, this priority request is for future budgetary consideration subject to the availability of financial resources. BVM notes that the priority has been reprioritised to number 6 in the 2025/26 financial period



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
5	Provide 60 additional chemical toilets for Stofland, Mpumelelo & Lubisi (20 per area)	The provision of additional chemical toilets will be considered within 2025/26 financial period. Council remains committed to ensure that chemical toilets are provided in accordance with the national norms and standards

Table: 83 Top five service delivery priorities for ward 2

### 3.7.3 Ward 3

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Municipal Vehicles – LDV's & Specialized	July 2024	June 2025	11 152 449*
2	Electricity - Refurbishment of Touwsriver & De Doorns Substation and Safeguarding	July 2024	June 2025	8 000 000*
3	Fire Services – Machinery and Equipment & 4x4 veld and bush Fire Engine with tank and pump	July 2024	June 2025	1 993 826*
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 84 Capital projects of ward 3

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Electrification of shacks not located in the flood line: (1) 26 in Hassie Square; (2) 38 in eBaleni	BVM has extensively engaged Eskom to consider the electrification of informal settlements throughout De Doorns. As the referenced settlement is located within the flood line, Eskom confirmed that electrification is not permitted. In addition to the environmental risks and concerns, Eskom advised that the electrification in this area is not economically viable and resultantly not within their implementation scope. Eskom targets electrification of formalised projects in accordance with approved housing, human settlement and related developments. Notwithstanding, BVM has requested Eskom to consider adding the electrification of informal structures outside of flood lines onto their planning/implementation agenda (where practically & financially viable). (2) Electrical services concluded an inspection at the structures in Ebaleni, in close proximity to the De Doorns East Sport Ground, to determine whether the identified informal structures could be electrified. In addition, based on the conditions, standards and criteria, the section/area in question was illegally occupied after relocations to Stofland therefore services not permitted as the area was not formalised for the installation services
2	Upgrading of gravel roads: (1) <b>Selfbou</b> - Leeubekkie Crescent, Vlokkie Crescent, Malva Street, Gousblom Crescent, Daglelie Crescent, Jakob Regop Street; (2) <b>Smartie Town (Ekuphumleni extension 2)</b> - Biko Street, Ayesha Dawood Street, Mbolekwa Street, Poqo Street, Thambo Street, Mandela Street	Council has committed to systematically address the gravel-road backlog throughout the BVM. Initial planning and surveying linked to the upgrading of gravel roads in Ward 3 has been completed. This priority will thus be considered for implementation in future budgetary periods subject to available funding and in accordance with the approved implementation schedule. Council is dedicated to systematically addressing the gravel-road backlog in Wards 1, 2, 3, 4, 16, 17, and 18, improving access and quality of life for all residents



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
		across the BVM. BVM will prioritise applications to the MIG portfolio as a means of expediting funding and subsequent implementation. In the interim, regular maintenance of gravel roads will be prioritised
3	Relocate outside toilets into houses (Gatjie area) in accordance with the qualification criteria	Council in principle decided that the outside toilets of all vulnerable citizens (i.e. pensioners and the disabled) residing in residential structures that formed part of a pre-1994 municipal housing development program, must be prioritised for relocation/rebuild within the structure. A full assessment of the vulnerable across the Breede Valley has been made and will be continuously reviewed as implementation progresses. This priority is earmarked for implementation in the 2025/26 financial period
4	Upgrade the De Doorns East Sports Ground (fencing, grass, repair all vandalised items & consider constructing a multi-purpose indoor sport court that can also be utilised as community hall)	This priority request is for future budgetary consideration subject to the feasibility thereof and in accordance with the availability of financial resources
5	Identify available land for housing & economic opportunities through a land audit of Ward 3	A land audit has been completed and vacant properties identified throughout the BVM. Any resident/institution/stakeholder wishing to enquire on the status of a vacant erf, may engage the Municipal Legal Services Department (Property Administration). BVM notes that the priority has been reprioritised to number 6 in the 2025/26 financial period

Table: 85 Top five service delivery priorities for ward 3

### 3.7.4 Ward 4

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Municipal Vehicles – LDV's & Specialized	July 2024	June 2025	11 152 449*
2	Electricity - Refurbishment of Touwsriver & De Doorns Substation and Safeguarding	July 2024	June 2025	8 000 000*
3	Fire Services – Machinery and Equipment & 4x4 veld and bush Fire Engine with tank and pump	July 2024	June 2025	1 993 826*
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 86 Capital projects of ward 4

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Relocation of outside toilets into the houses in De Doorns East	Council in principle decided that the outside toilets of all vulnerable citizens (i.e. pensioners and the disabled) residing in residential structures that formed part of a pre-1994 municipal housing development program, must be prioritised for relocation/rebuild within the structure. A full assessment of the vulnerable across the Breede Valley has been made and will be continuously reviewed as implementation progresses. This priority is earmarked for implementation in the 2025/26 financial period



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
2	Tarring of roads in Orchard: Chris Hani Street, Jakaranda Street, Sir James Street, St Elmo Street, Barlinka Street & Biko Street	Council has committed to systematically address the gravel-road backlog throughout the BVM. Based on an assessment of the need, approximately 420m of gravel roads have been identified for upgrading throughout Ward 4, at an estimated cost of R4.8 million. This priority will thus be considered for implementation in future budgetary periods subject to available funding and in accordance with the approved implementation schedule. BVM will prioritise applications to the MIG portfolio as a means of expediting funding and subsequent implementation. In the interim, regular maintenance of gravel roads will be prioritised
3	Develop a multi-purpose playing/sport surface in Kleigat	R97.8 thousand was spent in the 2023/24 financial period towards the upgrade of the Kleigat open space (i.e. erecting braai stands, constructing public seating & planting of trees). The development of a multi-purpose playing/sport surface in Kleigat will be considered in future financial periods subject to the feasibility thereof and availability of financial resources
4	Fencing of Orchard Sports Field	A fence was erected around the Orchard Sports Field during its initial construction. Unfortunately, the fence has been vandalised beyond repair. As a result, no future funding is currently earmarked for this request
5	Bulk infrastructure and top structures for phase 3 of housing project in Orchard Sunny Side	Further human settlement development/upgrades in Orchard Sunny Side have not been approved within the municipal housing pipeline. BVM notes that this priority has been removed from the 2025/26 ward priority list

Table: 87 Top five service delivery priorities for ward 4

### 3.7.5 Ward 5

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Municipal Vehicles – LDV's & Specialized	July 2024	June 2025	11 152 449*
2	Fire Services – Machinery and Equipment & 4x4 veld and bush Fire Engine with tank and pump	July 2024	June 2025	1 993 826*
3	Upgrading of Fanie Otto Sportground	July 2024	June 2025	334 380
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 88 Capital projects of ward 5

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	That GG Camp be transferred to the Municipality, included in the SDF & the urban edge be expanded to include it (GG Camp)	Notwithstanding numerous engagements and attempted follow-ups by BVM, feedback from the Department of Public Works (landowner) is still outstanding. BVM will continuously engage the Department on this matter. In the interim, BVM facilitated engagements with various government departments and agencies to ensure that basic services (e.g. electrification and water provision) are supplied to GG-Camp



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
2	That the Municipality engage with the private land owner (Silver Camp) on a potential transfer of this portion of land to the Municipality	There is currently no consideration for the transfer of the land to the Municipality, as the area is privately owned and outside the urban edge. The provision of basic services is currently under consideration in accordance with national norms and standards. BVM notes that the priority has been reprioritised to number 15 in the 2025/26 financial period
3	Provision of toilets at Silver Camp & GG Camp	The provision of additional chemical toilets will be investigated in the forthcoming (i.e. 2025/26) financial period. If found that additional toilets are needed, provision will be prioritised in accordance with the available budget. Council remains committed to ensure that chemical toilets are provided in accordance with the national norms and standards
4	Upgrade (locker rooms, lighting and ablution facilities) & fence the netball court. Erect shaded cover and spectator seats on cement slabs. Upgrade the cricket nets to accommodate 6 practice nets, improve lighting and erect a spectator's fence around De Wet Sportsgrounds (Priority to be removed subject to completion)	BV1014/2024: Upgrade of Fanie Otto and Rawsonville Sports Grounds has been awarded, with construction commencing on 27 May 2025. At 30 June 2025, approximately R335 thousand has been spent whilst a further R3.3 million has been budgeted for continuation of the project in the 2025/26 financial period. The anticipated project implementation and completion timeframe is 35 weeks (or 9 months)
5	Erect 2 high-mast lights at the GG Camp entrance	R801 430 has been budgeted in the 2025/26 financial period for the installation of 1 high mast light in GG Camp. The installation is anticipated to be completed by 31 December 2025. The anticipated installation date is subject to Eskom's approval and establishment of an electrical connection to the light (Eskom responsible for electrical supply and connections in GG Camp). The ward councillor and ward committee will be consulted prior to the installation to ensure that the light is erected at the preferred and most suitable location to expedite the installation process

Table: 89 Top five service delivery priorities for ward 5

### 3.7.6 Ward 6

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Robertson Road Substation	July 2024	June 2025	7 141 357*
2	Playparks	July 2024	June 2025	937 732*
2	Speed Humps	July 2024	June 2025	452 448*
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 90 Capital projects of ward 6

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Transfer houses for ownership to tenants	The subdivision applications for Hospital Park, Russell Scheme, Tuindorp and De Wet Street rental units were approved with conditions. The registration of the general plan is pending. Conveyancing of ownership will start after the latter is concluded



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
2	Speed calming mechanisms: <b>(1)</b> 1 in Klue Street at the Van Der Merwe Street intersection; <b>(2)</b> 1 speedhump between 9 and 15 Denne Avenue; <b>(3)</b> 1 speed hump in Bains Street (location TBC); <b>(4)</b> 1 speedhump at the Masters Way/Kolie Nelson Street (location TBC) <b>(the speed hump priority, or subcomponents thereof, will be removed subject to completion); (5)</b> 1 at the intersection of Heyns- and Lindenberg Street (subject to feasibility); <b>(6)</b> 1 at the intersection of Taylor- and Eduard Philcox Street; <b>(7)</b> 1 in Luyt Street between Schonkens- and Lindenberg Streets; <b>(8)</b> 1 speed hump between Kolie Nelson- and Haarlem Street; <b>(9)</b> 1 in Olive Avenue between Besselaar- and Wilger Street	Speed humps have been constructed at the following locations during Q1 of 2024/25 financial period: between 9 and 15 Denne Avenue; Bains Street; 30 Kolie Nelson Street; Heyns- and Lindenberg Street; at the intersection of Taylor- and Eduard Philcox Street; Luyt Street; 2 in Quellerie Road; 2 in Olive Avenue at Wilger Street intersection (N1 Pedestrian Crossing). Furthermore, R1 million has been tentatively budgeted in the 2025/26 financial period for the construction of speed humps throughout BVM. Any outstanding subcomponent(s) and new requests (2025/26) will be considered for implementation in the 2025/26 financial period, subject to the viability of the request and availability of financial resources
3	Development of Parks throughout ward 6: <b>(1)</b> Develop a outdoor gym in Janszen Street; <b>(2)</b> In Roux Road and Haarlem Street (irrigation & upgrading/replacement of existing play apparatus); <b>(3)</b> Erect a play park, plant trees and grass and consider the installation of irrigation at the open space between Leerdam- and Boschheuwel Street	The open-air gym equipment has been installed at Janszen Street in Q1 of 2024/25 financial period. The remaining requests for development of open spaces, will be considered in future budgetary years, subject to an assessment of the feasibility thereof and availability of financial resources
4	Erecting Area Lighting: <b>(1)</b> an additional streetlight at the Nel- and Luyt Street intersection; <b>(2)</b> a spot light/street light at the Wilger Street and Eike Avenue intersection; <b>(3)</b> a spot light/street light at the Besselaar Road and Eike Avenue intersection; <b>(4)</b> a street light at 6 Jakaranda Avenue; <b>(5)</b> street lights opposite Neethling's Vleismark	The electrical department awarded a tender (BV1050/2023: Upgrading of High Mast and Street Lights) throughout the municipal area for implementation in 2023/24. A total of 30 LED replacements were done within Eike, Wilger, Jakaranda, and Besselaar Street. Furthermore, the electrical department completed Luminaire Feasibility study/assessment on all ward priority requests relating to new area/street lighting. Based on the findings, a project implementation plan was drafted, to inform future budgetary requests. The requested priorities will thus be considered for implementation within the 2025/26 MTREF, subject to the availability of financial resources
5	Erect paved sidewalks: <b>(1)</b> in Kolie Nelson Street from the Roux Way intersection to Worcester Golf Club entrance; <b>(2)</b> in Kolie Nelson Street from the Fairview Heights entrance to the Kolie Nelson- and Wedgewood Drive intersection; <b>(3)</b> between the road surface and water channel from the Heyns- and Klue Street intersection till 59 Tuindorp	The maintenance of existing sidewalks is ongoing. The construction of new sidewalks is unfunded and is for future budgetary consideration, subject to feasibility and availability of financial resources

Table: 91 Top five service delivery priorities for ward 6

### 3.7.7 Ward 7

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Increase dam Level (Stetteynskloof Dam)	July 2024	June 2025	10 269 533*
2	Robertson Road Substation	July 2024	June 2025	7 141 357*
3	Upgrading of Gravel Roads (Smith str.)	July 2024	June 2025	2 783 766
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 92 Capital projects of ward 7





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Implement refuse removal per the approved schedule and institute measures to regulate the use and movement of wheelie bins to prevent theft and unauthorised use thereof	<p>Refuse removal is carried out in line with the approved schedule as far as possible. The procurement of an additional refuse compactor in the 2024/25 financial period has strengthened service responsiveness and improved the Municipality's ability to adhere to the collection schedule. However, on occasion, deviations may still occur due to circumstances beyond the Municipality's control.</p> <p>The current tender for wheelie bins includes the provision of identification tags to better safeguard and track bins. The Municipality will continue to explore practical and cost-effective measures to protect bins, but we also appeal for the support and cooperation of the public in safeguarding this shared asset. BVM notes that the priority request has been redefined in the 2025/26 financial period</p>
2	(1) Rescind and review Council decision to use Old Burgerspark Caravan Park for GAP Housing (2) Subdivide Erf 172 and (3) consolidate half with Erven 19937, 13953 and 13594 and (4) advertise for development proposals (5) Item must make provision for access to the site from Roux Avenue	The matter is currently under internal consideration, including technical aspects and the property's intended future use, to ensure that the most appropriate recommendation is tabled to Council. It is anticipated that the item will be submitted for Council's consideration before 30 June 2026
3	Resealing of roads: <b>Meirings Park</b> - (1) Esterhuysen Street, (2) Klerck Street, (3) Other half of Hugo Street, (4) Hendrik Hattingh Street; <b>Paglande</b> - (1) Murray Street, (2) Meiring Street (from High- to Durban Street (3) Sutherland Street; <b>Roux Park</b> - (1) Waboomweg; <b>Heatlievale</b> - (1) Smith Street (between High & Church Street); Worcester Hospital Area - (1) Sugget Street	<p>Roads have been resealed in the 2023/24 financial period (approximately 2.3km at a cost of R1 million). Furthermore, the Heatlievale sub-component has been upgraded at an approximate cost of R2.78 million in 2024/25.</p> <p>A further R17.9 million has been tentatively budgeted in the 2026/27 financial period for the resurfacing of roads throughout Worcester. Outstanding and/or new reseal requests will be considered in accordance with this budgetary framework</p>
4	Install irrigation & plant grass at Hans de Lange Park (Phase 1 - 25 square meters)	Phase 1 of implementation commenced in the 2024/25 financial period, with 600m <sup>2</sup> of roll-on lawn established and approximately 11 irrigation points installed to support ongoing maintenance and sustainability of the site
5	Speed calming measures: (1) erect a 3 way stop at the Fairbairn & Albertyn Street intersection or a hump in Fairbairn Street (between Durban Street & Leipoldt Avenue); (2) erect a speedhump in Bergroos Street at the open space; (3) erect a speedhump in the middle of Eybers Street; (4) replace "skilpadjies" at Sangster Street 25 with a speedhump	<p>Sub-components 1 (a 3-way stop) &amp; 4 have been completed. In addition, two speed humps were constructed in Olive Avenue, linked to the prior period requests, in the 2024/25 financial period.</p> <p>Furthermore, R1 million has been tentatively budgeted in the 2025/26 financial period for the construction of speed humps throughout BVM. Any outstanding subcomponent(s) and new requests (2025/26) will be considered for implementation in the 2025/26 financial period, subject to the viability of the request and availability of financial resources</p>

Table: 93 Top five service delivery priorities for ward 7

### 3.7.8 Ward 8

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Upgrading of Gravel Roads - Industrial Area	July 2024	June 2025	13 700 645
2	High Mast Light Makoala Park - Ward 8	July 2024	June 2025	783 167
3	Speed Humps	July 2024	June 2025	452 448*
The above analysis includes only the 3 largest capital projects of the ward				





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
<i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i>				

Table: 94 Capital projects of ward 8

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Speedhumps for all streets in Traffic VD (Leipoldt Avenue, Marone Street, Van Zyl Avenue, November Street, Van Huyssteen Street, October Street, September Street & Viljoen Street)	All the speedhumps have been constructed except for Viljoen Street. The latter will be considered for implementation during the 2025/26 financial year, subject to the feasibility thereof and availability of financial resources
2	Development & maintenance of open spaces: (1) Removal of all illegal structures conducting business activity in Mtwazi Street; (2) Investigate the formalisation of business premises in Mtwazi Street; (3) Recreational parks at Ndamoyi open space; (4) Fencing of Makoala open space; (5) Landscaping & construction of tarred playing surface at Mpinda & Baartman open spaces; (6) Braai & recreational facilities at the park in Bentele Street	Sub-component (1) & (2) Strategic Support Services in cooperation with Community Services are continuously working to address the unauthorised structures. (3) The open-air gym equipment has been installed at Ndamoyi open space and trees were planted in Q1 of the 2024/25 financial period. Sub-components 4 – 6 are for future budgetary consideration, pending the feasibility thereof and availability of financial resources
3	Investigate the installation of stormwater infrastructure throughout ward 8	All stormwater infrastructure is adequate and is maintained periodically according to a maintenance schedule
4	Erect a high-mast light at: (1) Makoala Park; (2) the open space in the vicinity of the Traffic Office (between Van Huyssteen Street & Leipoldt Avenue)	(1) A high mast light has been erected in the vicinity of the Makoala Park, providing adequate lighting in accordance with radius requirements/scope. In addition, the department identified the installation of approximately 4 spotlights within the Makoala Park as an addition/alternative to provide lighting within the Park itself. This installation was completed by 30 June 2025. (2) A feasibility study will be prioritised regarding the installation of a high mast light between Van Huyssteen & Leipoldt Avenue. The priority will thus be considered for implementation in future financial periods, subject to the feasibility thereof and availability of financial resources
5	Upgrade of Zwelethemba Sports Ground - taring of gravel road; provision of taps; upgrade entrance ticket booth; upgrade stadium seats & fence; repair & maintain the caretaker's house	It is imperative to note that the Zwelethemba Swimming Pool (approximate cost of R29.2 million) was completed in the 2021/22 financial period. The priority request linked to the upgrade of the Zwelethemba Sports Ground has been incorporated into the Sport Infrastructure Master Plan and will be prioritised for implementation in future financial periods in accordance with the availability of financial resources. In the interim, operational maintenance is conducted in accordance with the approved maintenance schedule linked to the facility

Table: 95 Top five service delivery priorities for ward 8

### 3.7.9 Ward 9

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	WWTW Pump station upgrading and refurbishment	July 2024	June 2025	5 347 626*
2	Esselen Park Sports Field - Replacement of fence perimeter	July 2024	June 2025	9 982 593



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
3	Upgrading of Sewer Network	July 2024	June 2025	1 090 196*
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 96 Capital projects of ward 9

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Replacement of sewerage system throughout the ward with specific reference to hotspot areas	<p>Per the key findings/recommendations contained in the sewerage infrastructure study, linked to hotspot areas such as Rawsonville, Avian Park, Riverview, Roodewal and Zwelethemba, the following programmes have been implemented to date (certain initiatives remains ongoing):</p> <ul style="list-style-type: none"> <li>• Upgrade &amp; safeguard of critical pumpstations within hotspot areas</li> <li>• Continuous in-line camera inspections, complimented with the upgrade of pipelines by means of pipe cracking (water &amp; sewerage pipes) within hotspot areas</li> <li>• Sourcing alternative sewerage drain lids to mitigate theft and vandalism thereof, and prevent foreign objects/material entering the network</li> <li>• Procuring generators to ensure that pumpstations remain operational during loadshedding</li> </ul> <p>It is important to note that Council committed itself to fund and implement solutions to eliminate sewerage issues within hotspot areas.</p> <p>The following investments have been made to date and are planned for future implementation:</p> <ul style="list-style-type: none"> <li>• Upgrade the municipal sewer network (approximately R32 million spent in 2023/24, R7.4 million budgeted and R6.4 million spent in 2024/25, R9 million tentatively budgeted over the 2025/26 MTREF)</li> <li>• Pipe Cracking (approximately R6.5 million spent in 2023/24, R2.9 million spent in 2024/25, R17 million tentatively budgeted over the 2025/26 MTREF)</li> </ul> <p>This confirms Council's long-term commitment to systematically resolve the problem.</p> <p>In the interim, regular proactive maintenance is prioritised and conducted</p>
2	Investigate the possibility to upgrade the stormwater systems in ward 9: (1) from 109 - 119 Leipoldt Avenue; (2) 109 Leipoldt Avenue - 109 Van Zyl Avenue; (3) from Roodewal Primary School, through Neethling-, Rhode- and Paul Street (until 101 Paul Street); (4) from the c/o Van Huyssteen- & Stynder Streets to Rhode Street	<p>The capacity of the stormwater infrastructure is adequate. Stormwater systems are periodically maintained in accordance with the approved maintenance schedule. In addition, stormwater blockages/complaints should be reported via the official channels (i.e. BVM Service Support Centre) upon which it will be prioritised in accordance with the unplanned maintenance schedule</p>
3	Tar the sidewalk in Fischer Street, Van Huyssteen Avenue, Rhode Street	<p>Despite the vandalism and theft of the original paving material on the Fischer Street sidewalk, the Municipality resurfaced the sidewalk with asphalt during 2024/25. Such repeated interventions are neither financially viable nor sustainable, and we therefore implore the support and cooperation of the community in safeguarding public infrastructure. The remaining requests will be considered in future budget cycles, subject to feasibility and the availability of financial resources</p>
4	Identify and host regular community education programmes such as first responding/aid- and fire safety training	<p>The Community Development Department hosts a range of community development projects (in collaboration with strategic partners)</p>



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
		throughout the municipal area. These programmes are open for attendance to all ward members. The priority request has also been referred to the Fire & Disaster Management Department for consideration and planning in the 2025/26 financial period, subject to available resources
5	Development and implementation of a Ward-based Safety Plan	BVM is in process of revising the functionality & structure of the Community Safety Forum to (amongst others) influence the review & completion of the Community Safety Plan (inclusive of implementable actions)

Table: 97 Top five service delivery priorities for ward 9

### 3.7.10 Ward 10

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Reseal of Roads - Ward 10	July 2024	June 2025	500 000
2	Rental Unit Upgrade	July 2024	June 2025	290 647
3	Playparks – Ward 10	July 2024	June 2025	120 000
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 98 Capital projects of ward 10

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Upgrading, repair and maintenance of Roodewal and Hexpark rental units: (1) Hexpark Apartments - exterior lighting (communal areas between each block, not lit), washing lines need improved access, paint exterior walls and roofs; (2) Roodewal Apartments - upgrade stairs, install gutters; paint exterior walls and roofs; (3) Relocation of approximately 8 outside toilets at the Arendse Street rental units; (4) Implement pest control measures in municipal rental stock (Roodewal and Hexpark) - use chemicals / methods that are environmentally friendly and non-hazardous to citizens; (5) Utilise locally sourced labour from Ward 10, via EPWP and skills training course	<p>The Structural Engineer has completed the assessment of the Municipal Rental stock and submitted the report to the municipality. All the identified areas have been included in the implementation plan of the Upgrade of Municipal Rental Unit. A contractor has been appointed to commence with phase 1 of the upgrading works, targeting the Hex Park Rental Unit Precinct as point of departure.</p> <p>In accordance with Council's commitment to systematically upgrade all municipal rental units in accordance with available financial resources, the following financial commitments have been made:</p> <ul style="list-style-type: none"> <li>2024/25: R1.4 million budgeted, approximately R295 thousand spent;</li> <li>2025/26 MTREF: R14.6 million budgeted.</li> </ul> <p>Whilst the planned capital upgrades are being finalised, regular operational maintenance will be prioritised. The registration of an EPWP-related project will be considered for future implementation, subject to the viability to register such a project and the availability of financial resources.</p> <p>The relocation of outside toilets targets the elderly and vulnerable households. Council in principle decided that the vulnerable (pensioners and the disabled) need to be prioritised. A full assessment of the vulnerable across the Breede Valley has been made and will be reviewed continuously. Implementation will be prioritised in future financial periods in accordance with the availability of financial resources and qualifying beneficiaries.</p>



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
2	<p>Sewerage system ward 10: (1) Upgrade the sewerage system in Ward 10 to increase capacity and prevent sewerage spills; (2) Regularly maintain the sewerage system; (3) Prioritise cleaning and unblocking of sewer pipes carrying industrial effluent across the open space between Springveldt Street and Hexpark; (4) Ensure manhole covers are secure, especially those close to Roodewal apartments &amp; Hexpark; (5) Register a Sewerage Spill Cleaning Program through EPWP (10 persons)</p>	<p>Per the key findings/recommendations contained in the sewerage infrastructure study; linked to hotspot areas such as Rawsonville, Avian Park, Riverview, Roodewal and Zwelethemba, the following programmes have been implemented to date (certain initiatives remains ongoing):</p> <ul style="list-style-type: none"> <li>• Upgrading &amp; safeguarding of critical pumpstations within hotspot areas</li> <li>• Continuous in-line camera inspections, complimented with the upgrading of pipelines by means of pipe cracking (water &amp; sewerage pipes) within hotspot areas</li> <li>• Sourcing alternative sewerage drain lids to mitigate theft and vandalism thereof, and prevent foreign objects/material entering the network</li> <li>• Procuring generators to ensure that pumpstations remain operational during loadshedding</li> </ul> <p>It is important to note that Council committed itself to fund and implement solutions to eliminate sewerage issues within hotspot areas</p> <p>The following investments have been made to date and are planned for future implementation:</p> <ul style="list-style-type: none"> <li>• Upgrading the municipal sewer network: (approximately R32 million spent in 2023/24; R7.4 million budgeted and R6.4 million spent in 2024/25; R9 million tentatively budgeted over the 2025/26 MTREF).</li> <li>• Pipe Cracking: (approximately R6.5 million spent in 2023/24; R2.9 million spent in 2024/25; R17 million tentatively budgeted over the 2025/26 MTREF).</li> </ul> <p>This confirms Council's long-term commitment to systematically resolve the problem.</p> <p>In the interim, regular proactive maintenance is prioritised and conducted.</p> <p>The registration of an EPWP Sewerage Spill Cleaning project will not be considered, as the related works are regarded a specialist service with pertinent health and safety requirements. As a result, these works will be performed by permanently employed municipal officials</p>
3	<p>Identify &amp; investigate the development of public open spaces: (1) a multi-purpose sport facility (i.e. cricket, netball and soccer fields) at the open spaces between Springveldt and Hexpark (above and below Robey Street) and beautify the area with trees, erect benches and install concrete bollards; (2) install playpark- and open air gym equipment at the Heatlie Park and beautify the area with trees, erect benches and install concrete bollards; (3) install playpark equipment at the Multana Park and beautify the area with trees, erect benches and install concrete bollards; (4) install an irrigation system at the Idlewinds Park and develop grassed surface, plant trees, erect benches and install concrete bollards; (5) install playpark equipment at the Orchard Park and beautify the area with trees, erect benches and install concrete bollards; (6) develop a softball field at the Lombardi Park</p>	<p>R120 thousand was spent in the 2024/25 financial year on upgrading Heatlie Park, which included the installation of open-air gym equipment and a joy-wheel. This upgrade was undertaken in consultation with the community, ward councillor, and the ward committee.</p> <p>In addition, a provisional allocation of R1.36 million has been included in the 2025/26 budget for the construction of play parks (i.e. the provision &amp; installation of play park equipment). The remainder of the requests will be considered for implementation in 2025/26, subject to its feasibility and availability of financial resources. Preference will be given to wards that have not yet benefitted from this project budget</p>
4	<p>Improve existing services in Askamp Informal Settlement: (1) 50 additional chemical toilets; (2) 20 additional water standpipes; (3) waste management system; (4) install 250 prepaid meters in units within the settlement; (5) facilitate better access roads, paths and stormwater channels</p>	<p>Basic services within informal settlements are provided in accordance with the nationally prescribed norms and standards. This specific settlement is not ideally located and poses many challenges from a servicing perspective as structures have been erected on the main sewer line and under a high-voltage overhead electrical line. Ideally, the settlement/households should be relocated to suitable/alternative land and/or formal human settlement</p>



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
	between dwellings; (6) prioritise the relocation of families to formal settlements	opportunities, taking cognisance of the legislative/procedural frameworks. Therefore, the priority request will be diligently considered based on the context and complexities thereof. The ward councillor and committee will be informed accordingly on the way forward in this regard
5	Improve community safety by implementing the adopted Community Safety Plan, through targeted interventions:: (1) Support NGOS' to develop art, sport, cultural and spiritual programmes aimed at youth (18-35yr); (2) Assist addicts to access help at rehabilitation facilities like Toevlug, BOWL, Change Makers etc.; (3) Assist youth with skills development and to obtain ID's, CV's, driver's license etc.; (4) Create a "Safe Community" awareness programme in primary and high schools anti-bullying, GBV, cyber-crime, drug abuse, teenage pregnancy, FAS etc (9-17 yr) and support local schools to develop art, sport, cultural and spiritual programmes; (5) Recruit, train and deploy 10 Police Reservists in Ward 10, paid through EPWP stipend; (6) Conduct regular law enforcement to reduce crime (particularly drug and gang related activities, illegal activities in rental units and anti-land invasion initiatives); (7) Establish & support NHW	<p>The Community Development Department hosts a range of community development projects (in collaboration with strategic partners) throughout the municipal area. These programmes are open for attendance to all ward members.</p> <p>Furthermore, the functionality and structure of the Community Safety Forum is being reviewed to (amongst others) influence the review &amp; completion of the Community Safety Plan (inclusive of implementable actions). The cited priority requests will be considered for incorporation into the plan and implementation in collaboration with the applicable strategic partners. BVM further recognises the initiative taken by the Ward Councillor, committee and residents towards improved community safety within the ward. We further note that the priority request has been reprioritised in the 2025/26 financial period</p>

Table: 99 Top five service delivery priorities for ward 10

### 3.7.11 Ward 11

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Refurbishment of electrical system	July 2024	June 2025	2 673 265*
2	Upgrading of Gravel Road (Arries Street, Yssel to Sampson)	July 2024	June 2025	800 000
3	Reseal of Roads - Ward 11	July 2024	June 2025	500 000
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 100 Capital projects of ward 11

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Sidewalks & Walkways: (1) Construct foot bridges in Parker Street (locations TBC by ward Councillor) & fix the sidewalk at 10 Parker Street; (2) Repair/replace sidewalk (EPWP paving project) in Buitenkant Street from Pieterse- to Saunders Street; (3) Construct a sidewalk from the Riverview Cafe to Sampson Street (for scholars)	Residents may apply for the installation of a concrete slab/'motorbruggie' at their respective erven, in accordance with the approved municipal tariffs. The repair of the sidewalk at 10 Parker Street, coupled with sub-components 2 & 3, is currently unfunded and for future budgetary consideration. The project implementation methodology (e.g. EPWP) will be considered once budgetary approval has been granted for implementation. BVM notes that priority 1 has been reprioritised in the 2025/26 financial period



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
2	Construction of speed humps: (1) at 16 Roman Street; (2) at 16 Salie Street; (3) at 16 Tim Street; (4) at 23 Breerivier Crescent (TBC); (5) at 14 & 100 Parker Street	All speedhumps have been completed in the 2023/24 financial period
3	Upgrading of gravel road: Arries Street	The upgrading of Arries Street was completed in December 2024, at a cost of R800 thousand
4	Investigate the feasibility of a drop-off zone at De Tuinen Primary School or the possibility of instituting one-way traffic in Solon Street during school peak hours	BVM is currently awaiting endorsement from adjacent residents and stakeholders (i.e. Ward Councillor and/or Committee) to implement one-way traffic in Solon Street (between Buitenkant- and Le Sueur Streets). Two timeslots are proposed: 06:30 – 08:00, and 13:00 – 14:30. The implementation/enforcement of this arrangement is subject to the full endorsement of all affected residents.  BVM notes that the priority has been reprioritised in the 2025/26 financial period
5	Area & high mast lightning (Hugosdorp, Riverview & Parkersdam) - (1) Investigate the feasibility of installing stronger lighting on all lamp posts; (2) Investigate the installation of a high mast light at OVD & erf 6603	The feasibility of installing new area- and high mast lighting will be investigated and, where deemed feasible, prioritised for implementation in accordance with the available budget in the 2025/26 MTREF. Where existing area lighting and related infrastructure is faulty, community members are encouraged to report such faults. Repair works will be prioritised as part of the operational maintenance programme

Table: 101 Top five service delivery priorities for ward 11

### 3.7.12 Ward 12

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Increase dam Level (Stetteynskloof Dam)	July 2024	June 2025	10 269 533*
2	Land Infill Developments	July 2024	June 2025	7 643 329*
3	Reseal of Municipal Roads - Ward 12	July 2024	June 2025	2 000 000
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 102 Capital projects of ward 12

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Upgrading of the sewerage system throughout the ward	<p>Per the key findings/recommendations contained in the sewerage infrastructure study; linked to hotspot areas such as Rawsonville, Avian Park, Riverview, Roodewal and Zwelethemba, the following programmes have been implemented to date (certain initiatives remains ongoing):</p> <ul style="list-style-type: none"> <li>• Upgrade and safeguard of critical pumpstations within hotspot areas</li> <li>• Continuous in-line camera inspections, complimented with the upgrading of pipelines by means of pipe cracking (water &amp; sewerage pipes) within hotspot areas</li> <li>• Sourcing alternative sewerage drain lids to mitigate theft and vandalism thereof, and prevent foreign objects/material entering the network</li> </ul>





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
		<ul style="list-style-type: none"> <li>Procuring generators to ensure that pumpstations remain operational during loadshedding</li> </ul> <p>It is important to note that Council committed itself to fund and implement solutions to eliminate sewerage issues within hotspot areas</p> <p>The following investments have been made to date and are planned for future implementation:</p> <ul style="list-style-type: none"> <li>Upgrading the municipal sewer network: (approximately R32 million spent in 2023/24; R7.4 million budgeted and R6.4 million spent in 2024/25; R9 million tentatively budgeted over the 2025/26 MTREF)</li> <li>Pipe Cracking: (approximately R6.5 million spent in 2023/24; R2.9 million spent in 2024/25; R17 million tentatively budgeted over the 2025/26 MTREF).</li> </ul> <p>This confirms Council's long-term commitment to systematically resolve the problem.</p> <p>In the interim, regular proactive maintenance is prioritised and conducted</p>
2	Paint the exterior of the apartment blocks in Russell Scheme (T & U apartment blocks and Maisonette's A - F) & reseal parking areas	<p>Painting of the apartment blocks will be considered in future financial periods, subject to the feasibility thereof and availability of financial resources (informed by the Rental Unit Maintenance and Upgrading Implementation Plans respectively). A contractor has been appointed to commence with phase 1 of the rental unit upgrades, targeting the Hex Park Rental Unit Precinct.</p> <p>Council has committed to systematically upgrade all municipal rental units in accordance with available financial resources (R9.6 million provisionally budgeted in the 2025/26 financial period). Whilst the planned capital upgrades are being finalised, regular operational maintenance will be prioritised.</p> <p>All parking areas have been resealed</p>
3	Completion of paving in Nightingale, Myna, Meeu, Mannikin, Magpie and Makou Street in Ward 12	<p>In 2021/22, 4km of gravel roads were upgraded in ward 12 (Avian Park) at a cost of R17.2 million. The remainder of the streets will be considered for implementation in future budgetary periods, subject to its feasibility and availability of funding. Council remains committed to address the entire gravel road backlog in a phased approach</p>
4	Resealing of roads: (1) in the Worcester CBD - particularly those carrying heavy traffic (i.e. all of Church Street, Tulbagh Street, Stockenstrom Street from Tulbagh- to Durban Street and Russell Street from Somerset Street to Naroatham Pharmacy); (2) all roads and parking areas between the A, T and U apartments (connecting with Trappes Street) in Russell Scheme; (3) Kirschbaum Street	<p>During the 2023/24 financial period, approximately 4.4km of roads were resealed in the referenced areas/suburbs at a cost of R3 million. In addition, approximately 970m of roads (see section 3.14) were resealed in the 2024/25 financial period at a cost of R2 million. Outstanding and/or new reseal requests will be considered in future budgetary periods, subject to the feasibility thereof and availability of financial resources</p>
5	Lining of stormwater channel (adjacent to the Astro Turf Field at Worcester Gymnasium - upper Napier Street) with stone and cement	<p>The project was funded internally, where in-house resources were allocated to perform and complete the works. Project completion materialised in the 2024/25 financial period</p>

Table: 103 Top five service delivery priorities for ward 12





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.7.13 Ward 13

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Municipal Vehicles – LDV's & Specialized	July 2024	June 2025	11 152 449*
2	Upgrading of Sewer Network	July 2024	June 2025	1 090 196*
3	Reseal of Municipal Roads - Ward 13	July 2024	June 2025	500 000

*The above analysis includes only the 3 largest capital projects of the ward*

*\*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only*

Table: 104 Capital projects of ward 13

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Construct tarred netball playing surfaces: (1) at the open space on Erf 9657 (Hex Park); (2) at the open space opposite 62 and 64 Jason Street	A compacted playing surface was constructed in Jason Street in Riverview
2	Resealing of roads: (1) Muskadel, Amandel, Kleinberg, Weltevreden and Fairview (Hex Park); (2) Gerrit Road and part of Duncan Way (Johnsons Park 2); (3) part of Allister Way (Johnson Park 3)	All roads have undergone resealing during the 2023/24 financial period, covering approximately 2.9 km at a total expense of R1 million. An additional 1.14km of roads were resealed in Ward 13 in the 2024/25 financial period (see section 13.4), at a cost of R500 thousand
3	Implement speed calming measures: (1) 1 speed hump in Muisvoël Street; (2) 1 speed hump at 16 Magouka Street; (3) 1 speed hump at 301 Buitenkant Street; (4) 1 speed hump in the vicinity of the Santa Weide pumpstation or Albatros- & Noble Street intersection; (5) Raise the existing speed humps in Duncan- and Alister Roads; (6) Erect a T-junction marker board/sign in Buitenkant Street at the Crotz Street intersection	Speed humps have been constructed in Duncan- and Muisvoël Streets in the 2023/24 financial period. Furthermore, R1 million has been tentatively budgeted in the 2025/26 financial period for the construction of speed humps throughout BVM. The priority will be considered for implementation in the 2025/26 financial period subject to its feasibility
4	Street & Area Lighting: (1) Erect a high mast light between Jason Street and outfalls (sewerage plant); (2) erect spotlights at the corner of Saul-Damon- and Swart Streets, Adam- and Brook Streets, Hoosain Crescent, Alister Road, Carl Crescent, Duncan Road and Ismail Road; (3) erect LED street lights in Swarts-, Yssel-, Buitekant-, Crotz-, Noble-, Brook-, Abraham-, Saul-Damon-, Jason-, Helm-, Adam- and all the small streets throughout the ward; (4) erect solar-powered lights throughout the ward (areas TBC with Councillor/Ward Committee)	Sub-components 1, 2 & 4 is currently unfunded and will be subjected to an investigation to determine the feasibility of the requests. Should any of the components be deemed feasible for implementation, a budget submission will be made for consideration in future financial periods within the 2025/26 MTREF (i.e. 2025/26 – 2027/28). Sub-component 3 (installation of LED streetlights) has been completed
5	Relocation of outside toilets in houses at Riverview (addresses to be reconfirmed by ward Councillor/committee)	Council in principle decided that the outside toilets of all vulnerable citizens (i.e. pensioners and the disabled) residing in residential structures that formed part of a pre-1994 municipal housing development program, must be prioritised for relocation/rebuild within the structure. A full assessment of the vulnerable across the Breede Valley has been made and will be continuously reviewed as implementation progresses. Implementation in Ward 13 will be considered within the forthcoming MTREF period (i.e. 2025/26 – 2027/28), subject to the availability of financial resources. Council committed to avail funding annually until the backlog has been resolved

Table: 105 Top five service delivery priorities for ward 13



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.7.14 Ward 14

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Municipal Vehicles – LDV's & Specialized	July 2024	June 2025	11 152 449*
2	Upgrading of Sewer Network	July 2024	June 2025	1 090 196*
3	Building of Roads - Ward 14 (Kroon Street)	July 2024	June 2025	450 000

*The above analysis includes only the 3 largest capital projects of the ward*

*\*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only*

Table: 106 Capital projects of ward 14

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Investigate the development of multi-purpose sport surfaces at the following open spaces: (1) erf 4694 between Martin-, Truter- and Edward Street; (2) erf 4958 between Truter-, Dickens- and Davids Street; (3) erf 4612 at the intersection of George- and Martin Street	The priority request is for future budgetary consideration subject to the feasibility thereof coupled with the availability of financial resources
2	Avail R2 million for the maintenance & upgrading of rental units in ward 14, specifically the appointment of a structural engineer to fix the condition of the apartments as serious structural damages are observed. There is also a need for: (1) Damp proofing paint; (2) Fixing of gutters & down pipes; (3) Fixing of face shelves; (4) Fixing of cracks in the structures; (5) rebuilding of washing lines and installation/repair/replacement of metal window sliding stays	<p>The Structural Engineer has completed the assessment of the Municipal Rental stock and submitted the report to the municipality. All the identified areas have been included in the implementation plan of the Upgrade of Municipal Rental Unit. A contractor has been appointed to commence with phase 1 of the upgrading works, targeting the Hex Park Rental Unit Precinct as point of departure.</p> <p>In accordance with Council's commitment to systematically upgrade all municipal rental units in accordance with available financial resources, the following financial commitments have been made:</p> <ul style="list-style-type: none"> <li>2024/25: R1.4 million budgeted, approximately R295 thousand spent;</li> <li>2025/26 MTREF: R14.6 million budgeted.</li> </ul> <p>Whilst the planned capital upgrades are being finalised, regular operational maintenance will be prioritised</p>
3	Construction of speedhumps: (1) x1 at 6 Davids Street; (2) x1 between 9 & 11 Alice Street	R1 million has been tentatively budgeted for the construction of speed humps throughout the Breede Valley. The priority will thus be considered for implementation in the 2025/26 financial period, subject to the feasibility thereof and available financial resources
4	Regular area cleaning within ward & provide additional skippy bins for Riverview apartments & Victoria Park	The skip contract cannot be expanded beyond its existing tender scope. However, skips may be relocated between wards as needed, provided the original scope remains unchanged. BVM envisages to appoint six EPWP participants (all residing within the ward) on a 12-month contract to service Ward 14, commencing 1 July 2025 (subject to available resources and obtaining the requisite project implementation approval)
5	Identify & earmark suitable municipal-owned open spaces throughout Ward 14 for recreational and developmental purposes (e.g. community food gardens)	The land audit is currently being comprehensively reviewed, to identify all vacant municipal land and its intended usage. The process involves dedicated site visits that will culminate in a report to Council, soliciting Council's decision on the future intended use of all identified sites. In the interim, residents wishing to enquire about vacant land within their wards, are welcome to visit the Legal Services (Property Administration) Department for assistance

Table: 107 Top five service delivery priorities for ward 14



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.7.15 Ward 15

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Increase dam Level (Stetteynskloof Dam)	July 2024	June 2025	10 269 533*
2	Land Infill Developments	July 2024	June 2025	7 643 329*
3	Reseal of Municipal Roads - Ward 15	July 2024	June 2025	2 000 000
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 108 Capital projects of ward 15

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Spotlights/floodlights at the following points: (1) Somerset Park at the train bridge projecting to the open space between Frere Street and railway; (2) Somerset Park at the open space across Governor Street park; (3) Langerug in Bosman Street into the veld between Langerug and Somerset Park/railway; (4) Langerug in Botha Crescent projecting towards open space; (5) Worcester West behind Lavender Road; (6) Worcester West at the intersection of Vicky Street/Orange Road; (7) Worcester West behind Doreen Crescent towards the field; (8) Worcester West behind Morne Avenue towards the field.	The electrical department completed Luminaire Feasibility Study/Assessment on all ward priority requests relating to new area/street lighting. Based on the findings, a project implementation plan was drafted, to inform future budgetary requests. The requested priorities will thus be considered for implementation within the 2025/26 MTREF, subject to the availability of financial resources
2	Prioritise regular area cleaning and maintenance throughout ward 15: (1) cleaning/maintenance of all municipal open spaces; (2) cleaning of sidewalks; (3) maintenance and cleaning of stormwater drains, furrows & reeds in streams	The area cleaning schedule will be implemented as per the approved plan, based on the availability of the yellow fleet and the deployment of EPWP personnel
3	Fencing of public open spaces: (1) fencing both cul-de-sacs at Frere Street, Somerset Park; (2) closing of Somerset Park border at Rabie Avenue; (3) fencing of Hugenoet Avenue from Brandwacht farms	The priority request will be considered for implementation in future financial periods, subject to the feasibility thereof and availability of financial resources
4	Annual maintenance of firebreaks be implemented regularly on the western boundary of Worcester West, Somerset Park & Langerug	Firebreaks are maintained annually, as part of the preparedness programme before the fire season. The works are scheduled to be completed before 30 November annually. BVM notes that this priority has been reprioritised in the 2025/26 financial period
5	Implement speed calming and traffic law enforcement actions to promote pedestrian and general road safety: (1) Construction of x1 speedhump in Paradise Road; x1 speedhump in Orange Avenue; x2 speedhumps in Brandwacht Road; x1 speedhump in Boundary Road and x1 speedhump in Marius Smit Street; (2) Regular law enforcement operations/actions especially in Langerug and Worcester West regarding speed limit enforcement as well as regular traffic rule/ law enforcement	Two speedhumps (see section 3.14) have been constructed in Q1 of the 2024/25 financial period. Furthermore, R1 million has been tentatively budgeted in the 2025/26 financial period for the construction of speed humps throughout BVM. The remainder of the request will thus be considered in accordance with its feasibility and availability of financial resources

Table: 109 Top five service delivery priorities for ward 15



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.7.16 Ward 16

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Municipal Vehicles – LDV's & Specialized	July 2024	June 2025	11 152 449*
2	Land Infill Developments	July 2024	June 2025	7 643 329*
3	Fire Services – Machinery and Equipment & 4x4 veld and bush Fire Engine with tank and pump	July 2024	June 2025	1 993 826*
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 110 Capital projects of ward 16

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Access to electricity, water and toilets in Mandela North & Aspad	<p>Note: The response/feedback relates to priority 1, 3 &amp; 4.</p> <p>Progress on the formalisation of the aforementioned settlement is well documented. In summary, the HDA is continuing its operations on site. The Relocation Strategy and identification of a Temporary Relocation Area (TRA) have been concluded. As settlement on privately owned land is applicable, HDA is facilitating ongoing engagements with the respective landowners as well as all relevant stakeholders such as the Department of Infrastructure (Human Settlements Branch - DoI). The engagements with the DoI are critically important to safeguard the land in this process, not only for the envisaged formalisation of the settlement, but also for the strategic Eastern Bypass Road.</p> <p>This remains a key strategic initiative, hence, regular feedback and progress engagements are held with all affected parties to ensure that all remains informed of the project progress and developments</p>
2	Relocate outside toilets in Matsila- & Fulang Avenue into houses	<p>On 27 June 2025, a total of 17 newly constructed, disabled-friendly toilets were handed over to qualifying beneficiaries residing in Matsila and Fulang (Ward 16), as part of the 2024/25 planned implementation scope. The works were completed at a cost of R1.78 million (funded via the Operational Budget).</p> <p>This reaffirms Councils commitment to relocate outside toilets in accordance with its vulnerability determination, and will be systematically rolled-out throughout the municipal area</p>
3	Provision of housing in New Mandela	See feedback under priority 1
4	Investigate and prioritise the expansion of the urban edge to include the eMagwaleni informal settlement for future formalisation purposes	See feedback under priority 1
5	Upgrading of Gravel Roads: (1) Moses Mabhida Street; (2) Philemon Tyira Street; (3) Chris Hani Street; (4) Mamali Street, (5) Matsila Avenue; (6) Lizo Street; (7) Londi Street	<p>Council has committed to systematically address the gravel-road backlog throughout the BVM. Based on an assessment of the need, approximately 6.25km of gravel roads have been identified for upgrading throughout Ward 16, at an estimated cost of R40 million. A portion of upgrading of gravel roads in Ward 16 was done in 2023/24 financial period.</p> <p>The remaining portions will thus be considered for implementation in future budgetary periods subject to available funding and in accordance with the approved implementation schedule. BVM will prioritise applications to the</p>



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
		MIG portfolio as a means of expediting funding and subsequent implementation. In the interim, regular maintenance of gravel roads will be prioritised

Table: 111 Top five service delivery priorities for ward 16

### 3.7.17 Ward 17

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	WWTW Pump station upgrading and refurbishment	July 2024	June 2025	5 347 626*
2	Pipe cracking (all wards)	July 2024	June 2025	2 992 857*
3	Playparks	July 2024	June 2025	937 732*

*The above analysis includes only the 3 largest capital projects of the ward*

*\*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only*

Table: 112 Capital projects of ward 17

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Upgrading of sewerage and sanitation system including the hostel houses' sewerage in Nzima Street, Mazula Street, Makade Street, Tseoua Road, Tusha Street and Afrika Avenue.	<p>Per the key findings/recommendations contained in the sewerage infrastructure study; linked to hotspot areas such as Rawsonville, Avian Park, Riverview, Roodewal and Zwelethemba, the following programmes have been implemented to date (certain initiatives remains ongoing):</p> <ul style="list-style-type: none"> <li>• Upgrade and safeguard of critical pumpstations within hotspot areas</li> <li>• Continuous in-line camera inspections, complimented with the upgrading of pipelines by means of pipe cracking (water &amp; sewerage pipes) within hotspot areas</li> <li>• Sourcing alternative sewerage drain lids to mitigate theft and vandalism thereof, and prevent foreign objects/material entering the network</li> <li>• Procuring generators to ensure that pumpstations remain operational during loadshedding</li> </ul> <p>It is important to note that Council committed itself to fund and implement solutions to eliminate sewerage issues within hotspot areas</p> <p>The following investments have been made to date and are planned for future implementation:</p> <ul style="list-style-type: none"> <li>• Upgrading the municipal sewer network: (approximately R32 million spent in 2023/24; R7.4 million budgeted and R6.4 million spent in 2024/25; R9 million tentatively budgeted over the 2025/26 MTREF).</li> <li>• Pipe Cracking: (approximately R6.5 million spent in 2023/24; R2.9 million spent in 2024/25; R17 million tentatively budgeted over the 2025/26 MTREF).</li> </ul> <p>This confirms Council's long-term commitment to systematically resolve the problem.</p> <p>In the interim, regular proactive maintenance is prioritised and conducted</p>



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
2	Speed humps in No 423 Tusha, No 15 Mazula, No 24 & No 32 Nzima, No 252 May, No 104 Dukulu, Tseoua (Next to AME Church), No 254 Vanryn, No 804 & No 84 Kutwana, No 124 Kwinana & No 62 Kolo Streets	All speedhumps has been completed in 2023/24 financial period
3	Upgrading of gravel roads: (1) Simanga, (2) Halam, (3) Baxa, (4) Mngxaji, (5) Mbutho, (6) May, (7) Makade, (8) Kwinana, (9) Kutwana, (10) Van Staden, (11) Kedama	Council has committed to systematically address the gravel-road backlog throughout the BVM. Based on an assessment of the need, approximately 0.8km of gravel roads have been identified for upgrading throughout Ward 17, at an estimated cost of R18.98 million. This priority will thus be considered for implementation in future budgetary periods subject to available funding and in accordance with the approved implementation schedule. BVM will prioritise applications to the MIG portfolio as a means of expediting funding and subsequent implementation.  In the interim, regular maintenance of gravel roads will be prioritised
4	Relocation of outside toilets	Council in principle decided that the outside toilets of all vulnerable citizens (i.e. pensioners and the disabled) residing in residential structures that formed part of a pre-1994 municipal housing development program, must be prioritised for relocation/rebuild within the structure. A full assessment of the vulnerable across the Breede Valley has been made and will be continuously reviewed as implementation progresses. Implementation in Ward 17 will be considered within the forthcoming MTREF period (i.e. 2025/26 – 2027/28), subject to the availability of financial resources. Council committed to avail funding annually until the backlog has been resolved
5	Develop a play/recreational park (with braai stands) at the open space next to Compound opposite family flats	The open air gym equipment has been installed opposite family flats in Q1 of 2024/25 financial period. The remaining requests will be for future budgetary consideration subject to the feasibility and available financial resources. In addition, wards that have registered similar needs, but not yet received any investment, will be prioritised

Table: 113 Top five service delivery priorities for ward 17

### 3.7.18 Ward 18

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Transhex : Electrical Reticulation	July 2024	June 2025	1 924 792*
2	Playparks	July 2024	June 2025	937 732*
3	Modular Library (Overhex)	July 2024	June 2025	887 890
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 114 Capital projects of ward 18





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Upgrading of roads in Asla phase 1 & 2 (Streets: Busika; Dyabooi; Fadana; Ekwindla; Ikhozi; Tshazimpuzi; Mroxisa; Malangeni; Nqwelo; Maqoma & Hobe) & New Mandela (gravel road maintenance: Ashe Road & Ntlakohlaza Street)	Council has committed to systematically address the gravel-road backlog throughout the BVM. Based on an assessment of the need, approximately 3.5km of gravel roads have been identified for upgrading throughout Ward 18, at an estimated cost of R23 million. This priority will thus be considered for implementation in future budgetary periods subject to available funding and in accordance with the approved implementation schedule. BVM will prioritise applications to the MIG portfolio as a means of expediting funding and subsequent implementation. In the interim, regular maintenance of gravel roads will be prioritised
2	Relocation of toilets (old location)	Council in principle decided that the outside toilets of all vulnerable citizens (i.e. pensioners and the disabled) residing in residential structures that formed part of a pre-1994 municipal housing development program, must be prioritised for relocation/rebuild within the structure. A full assessment of the vulnerable across the Breede Valley has been made and will be continuously reviewed as implementation progresses. Implementation in Ward 18 will be considered within the forthcoming MTREF period (i.e. 2025/26 – 2027/28), subject to the availability of financial resources. Council committed to avail funding annually until the backlog has been resolved
3	Water, toilets and electricity for Swartpad residents in Mandela Square	<p>Note: The response/feedback relates to priority 1, 3 &amp; 4.</p> <p>Progress on the formalisation of the aforementioned settlement, is well documented. In summary, the HDA is continuing its operations on site. The Relocation Strategy and identification of a Temporary Relocation Area (TRA) has been concluded. As settlement on privately owned land is applicable, HDA is facilitating ongoing engagements with the respective landowners as well as all relevant stakeholders such as the Department of Infrastructure (Human Settlements Branch - DoI). The engagements with the DoI are critically important to safeguard the land in this process, not only for the envisaged formalisation of the settlement, but also for the strategic Eastern Bypass Road.</p> <p>This remains a key strategic initiative, hence, regular feedback and progress engagements are held with all affected parties to ensure that all remains informed of the project progress and developments</p>
4	Maintenance of sewerage system in ASLA	<p>Per the key findings/recommendations contained in the sewerage infrastructure study; linked to hotspot areas such as Rawsonville, Avian Park, Riverview, Roodewal and Zwelethemba, the following programmes have been implemented to date (certain initiatives remains ongoing):</p> <ul style="list-style-type: none"> <li>• Upgrade and safeguard of critical pumpstations within hotspot areas</li> <li>• Continuous in-line camera inspections, complimented with the upgrading of pipelines by means of pipe cracking (water &amp; sewerage pipes) within hotspot areas</li> <li>• Sourcing alternative sewerage drain lids to mitigate theft and vandalism thereof, and prevent foreign objects/material entering the network</li> <li>• Procuring generators to ensure that pumpstations remain operational during loadshedding</li> </ul> <p>It is important to note that Council committed itself to fund and implement solutions to eliminate sewerage issues within hotspot areas</p> <p>The following investments have been made to date and are planned for future implementation:</p> <ul style="list-style-type: none"> <li>• Upgrading the municipal sewer network: (approximately R32 million spent in 2023/24; R7.4 million budgeted and R6.4 million spent in 2024/25; R9 million tentatively budgeted over the 2025/26 MTREF).</li> </ul>





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
		<ul style="list-style-type: none"> <li>Pipe Cracking: (approximately R6.5 million spent in 2023/24; R2.9 million spent in 2024/25; R17 million tentatively budgeted over the 2025/26 MTREF).</li> </ul> <p>This confirms Council's long-term commitment to systematically resolve the problem.</p> <p>In the interim, regular proactive maintenance is prioritised and conducted</p>
5	Play park in Mandela Square, ASLA, corner of Busika Street & Colidiza Road (specifically consider the fencing of playparks and the construction of braai facilities)	The open-air gym equipment has been installed at ASLA in Q1 of 2024/25 financial period. The remaining requests will be for future budgetary consideration subject to the feasibility and available financial resources. In addition, wards that have registered similar needs, but not yet received any investment, will be prioritised

Table: 115 Top five service delivery priorities for ward 18

### 3.7.19 Ward 19

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Increase dam Level (Stetteynskloof Dam)	July 2024	June 2025	10 269 533*
2	Municipal Vehicles – LDV's & Specialized	July 2024	June 2025	11 152 449*
3	Rawsonville WwTW: Extension of WwTW (0,24 MU/day)	July 2024	June 2025	859 623*
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 116 Capital projects of ward 19

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Investigate & identify land suitable for housing development and the construction of a community hall (250 - 300 seater with male & female ablution facilities and a side kitchen)	Council granted an in principle approval of both presentations relating to the proposed offer of land in Rawsonville for Human Settlements purpose, as set out in the Council item C148/2025, subject to the outcome of further negotiations and full compliance with the requirements. The municipality has submitted the funding application to the Western Cape Department of Infrastructure, the application is subject to approval
2	Assist with hosting 4 sport events within ward	This priority is predominantly driven by the ward councillor. The Community Development department provides logistical support to the Councillor through the provision of (amongst others) sport kit and jerseys. Future support of this nature will be considered in accordance with guiding legislative/policy prescripts and available financial resources
3	Development of playparks: <b>(1)</b> at the public open space located in Goedeman Park (1.1 outdoor chess table, tarred roadway playground markings, jungle- and open air gym equipment and a "jukskei" field; 1.2 an appropriate fence enclosing the facility; 1.3 an appropriate access gate to regulate access); <b>(2)</b> at the Bo-Doring Rivier Day Care Centre (e.g. round-about, swings, see-saw, etc.)	The outdoor gym equipment and a joy wheel (procured in 2023/24) was installed at the Goedeman Park open space (De Nova) in the 2024/25 financial period. The remainder of the requests are for future budgetary consideration, subject to its feasibility and the availability of financial resources



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
4	Construct paved sidewalks: <b>(1)</b> in the Louwshoek-Boontjiesrivier Road; <b>(2)</b> the corner of Goedeman Park to Vreedeohof Farm; <b>(3)</b> in Goedeman Street; <b>(4)</b> in Cuttings Street	The priority request was submitted to the CWDM for consideration and possible prioritisation/funding. The CWD confirmed that the priority is unfunded in the 2024/25 financial period. The priority will be shared with the CWD again, should the community opt to keep it on the priority list.  In terms of sub-components 2-4 further investigation will be done and considered for implementation in future financial periods subject to the viability thereof and availability of financial resources.
5	Investigate the feasibility to erect a spotlight/high mast light at the intersection of Van Riebeeck Street and Goudyn Road	The priority request is currently unfunded and will be subjected to an investigation (within the 2025/26 financial period) to determine the feasibility thereof. Should it be deemed feasible for implementation, a budget submission will be made for consideration within the 2026/27 financial period. The priority has also been shared with the CWD, for budgetary consideration

Table: 117 Top five service delivery priorities for ward 19

### 3.7.20 Ward 20

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Upgrading of Rawsonville Sportground	July 2024	June 2025	1 311 947*
2	Rawsonville WwTW: Extension of WwTW (0,24 Ml/day)	July 2024	June 2025	859 623*
3	High Mast Light - Ward 20	July 2024	June 2025	700 000
<p><i>The above analysis includes only the 3 largest capital projects of the ward</i></p> <p><i>*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only</i></p>				

Table: 118 Capital projects of ward 20

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Rehabilitation of Smalblaar River embankment at Riverbank and Spokiesdorp	The areas where the riverbanks were overtopped are currently protected by the temporary berm. Approximately 10–15% of the work remains outstanding, due to delays caused by sensitive vegetation within and along the river, and recent increases in river levels. BVM has submitted an application to DEADP for an extension to the section 30A Directive deadline
2	Install high mast light at Riverbank & 2 flood lights in Geelkampie	A high mast light has been erected in Geelkampie (R700 thousand) in the 2024/25 financial period. As the light is situated in an Eskom distribution area, BVM is currently engaging Eskom to electrify the light. The ward councillor and ward committee will be notified upon confirmation of the electrification process.
3	Install stormwater system in Geelkampie (replace “watergat”)	Designs and cost estimation for a stormwater and foul water solution were completed by the consulting engineer. BVM is currently considering the financial viability and feasibility of the recommendations, in accordance with its available resource framework. Project implementation will be prioritised for future budgetary consideration, subject to feasibility and the availability of funding



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
4	Erect steel palisade fence on both sides of the Stormwater Channel in Mossie- & Le Suer Street	The priority is for future budgetary consideration pending a detailed investigation on the viability thereof. BVM notes that the priority has been reprioritised to number 9 on the 2025/26 priority list
5	Supply 5 000-liter water tank for Riverbank and Geelkampie for the purposes of fire prevention; Additional septic tanks	BVM is in process of procuring a 6000-liter water tender (R1 million budgeted in 2025/26) for firefighting purposes. Once procured, the tender will service the entire municipal area

Table: 119 Top five service delivery priorities for ward 20

### 3.7.21 Ward 21

Capital Projects				
No.	Project Name and Detail	Start Date	End Date	Total Value R
1	Upgrading of gravel roads	July 2024	June 2025	19 537 845
2	Municipal Vehicles – LDV's & Specialized	July 2024	June 2025	11 152 449*
3	WWTW Pump station upgrading and refurbishment	July 2024	June 2025	5 347 626*

*The above analysis includes only the 3 largest capital projects of the ward*

*\*Capital projects indicated by an asterisk are implemented across/benefits more than one ward, hence, the value depicted has not necessarily been spent within the mentioned ward only*

Table: 120 Capital projects of ward 21

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
1	Upgrade / replace the sewerage system in Avian Park	<p>Per the key findings/recommendations contained in the sewerage infrastructure study; linked to hotspot areas such as Rawsonville, Avian Park, Riverview, Roodewal and Zwelethemba, the following programmes have been implemented to date (certain initiatives remains ongoing):</p> <ul style="list-style-type: none"> <li>Upgrade and safeguard of critical pumpstations within hotspot areas</li> <li>Continuous in-line camera inspections, complimented with the upgrading of pipelines by means of pipe cracking (water &amp; sewerage pipes) within hotspot areas</li> <li>Sourcing alternative sewerage drain lids to mitigate theft and vandalism thereof, and prevent foreign objects/material entering the network</li> <li>Procuring generators to ensure that pumpstations remain operational during loadshedding</li> </ul> <p>It is important to note that Council committed itself to fund and implement solutions to eliminate sewerage issues within hotspot areas</p> <p>The following investments have been made to date and are planned for future implementation:</p> <ul style="list-style-type: none"> <li>Upgrade of the municipal sewer network: (approximately R32 million spent in 2023/24; R7.4 million budgeted and R6.4 million spent in 2024/25; R9 million tentatively budgeted over the 2025/26 MTREF).</li> <li>Pipe Cracking: (approximately R6.5 million spent in 2023/24; R2.9 million spent in 2024/25; R17 million tentatively budgeted over the 2025/26 MTREF).</li> </ul>



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Top Five Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2024/25
		<p>This confirms Council's long-term commitment to systematically resolve the problem.</p> <p>In the interim, regular proactive maintenance is prioritised and conducted</p>
2	<p>Lighting &amp; security cameras: (1) Erect a spotlight at the corner of Tinktinkie and Spreeu Street; (2) Provide 4 light attachments on all high mast lights to ensure that light is projected in all directions; (3) Provide adequate street lighting throughout ward 21 (camp specifically); (4) Investigate the feasibility to install security CCTV cameras on 3 high mast lights</p>	<p>The installation of a spotlight at the corner of Tinktinkie- and Spreeu Street has been completed. Three high mast light fittings have been replaced with LED fittings and adjusted to project in all directions (i.e. Mini Mall, Pumpstation &amp; Tortelduif- &amp; Mockingbird Streets). All other high mast lights within the ward does project in all directions. Streetlights have been installed throughout the camp area.</p> <p>A municipal project steering committee, including Traffic, Electrical, IT, and SCM departments, has been established. The committee has engaged with a CCTV specialist and pole manufacturer as part of the feasibility investigations.</p> <p>If there are specific areas/points not yet addressed, residents are advised to report it to the BVM Service Support Centre to be logged for further investigation. BVM notes that the priority description has been revised in the 2025/26 financial period</p>
3	<p>Provision of 30 chemical toilets and 3 water points within the "camp" in Avian Park</p>	<p>The provision of additional chemical toilets and water points will be investigated. If found that additional toilets and water points are needed, provision will be prioritised in accordance with the available budget.</p> <p>Council remains committed to ensure that chemical toilets are provided in accordance with the national norms &amp; standards</p>
4	<p>Replace electrical boxes in houses &amp; shacks that have burnt down and investigate the feasibility to install additional electrical boxes in the informal settlement</p>	<p>All 50 units have been completed and finalised in the 2023/24 financial period</p>
5	<p>Stormwater management behind Kwêvoel Street (informal settlement) to avoid flooding and implement a solution for the blocked stormwater pipe/ditch between Mockingbird- &amp; Kite Street, adjacent to Tortelduif Street</p>	<p>To be attended to during the upgrading of gravel roads which are currently under construction. Anticipated completion October 2025.</p> <p>In addition, the system is maintained/cleaned on a regular basis, in accordance with the approved maintenance schedule (planned maintenance) or in response to service complaints logged by community members via the municipal call centre (unplanned maintenance). Occurrences of illegal dumping and the disposal of waste/non-conductive material into the stormwater systems remains the primary contributor to blockages within the system.</p> <p>Community members are therefore encouraged to report and prevent instances of illegal dumping and the disposal of waste into the stormwater system. BVM notes that this priority has been removed from the 2025/26 ward priority list</p>

Table: 121 Top five service delivery priorities for ward 21



### COMPONENT A: BASIC SERVICES

This component includes details of services provided for water, waste water (sanitation), electricity, waste management, housing services and a summary of free basic services.

#### 3.8 WATER SERVICES

Worcester and Rawsonville are supplied with water from the Stettynskloof and the Fairy Glen Dam. The combined yield of the two dams is estimated as 26 000 ML/annum, of which the yield of the Stettynskloof Dam is approximately 25 000 ML/annum. The Stettynskloof Water Supply Scheme thus provides at least 90% of the total yield. The current and future demands do not surpass the available yield.

The Stettynskloof Water Supply Scheme was implemented in 1955, when the original mass concrete gravity dam with capacity of 5 000 ML was constructed. The dam is located about 30 km Southwest of Worcester in the Holsloot River. During construction of the dam treatment facilities were also provided at the dam for stabilization of the water with lime and CO<sub>2</sub> before allowing the water to gravitate to Worcester. Due to growing water demand, the dam wall was raised by 18m in 1981 by constructing a composite earth and rockfill embankment against the downstream face to increase the storage capacity to 15 000 ML. The catchment area of the dam is 55 km<sup>2</sup>. The Fairy Glen Dam is situated on the Hartbees River in the Brandwacht Mountains. It has a concrete dam wall which is approximately 45m high. The Municipality maintains the water level at a maximum height of 29m. The capacity of the dam is 3 500 ML and the catchment covers 13.6 km<sup>2</sup>. The dam has three outlets from where the water then flows through a 100m long section of 300mm diameter steel pipe to a pressure release sump. Thereafter, it gravitates via a 6 000m long asbestos-cement pipe to the De Koppen Water Treatment Works (WTW).

Touwsrivier is supplied with water from Waterkloof, Donkerkloof and Witklip borehole and springs, with a total estimated yield of 1 008 ML/annum. The current and future demand surpass the available yield by 192 ML/annum. The Touwsrivier Water Scheme sources water from mountain-streams, springs and a borehole, located approximately 30 km to the West of the town of Touwsrivier, on the Bokke River property between the Matroosberg peak of the Hex River Mountain range and Verkeerdevlei. Approximately 66% of the raw water is sourced from stream diversions whilst 33% originates from natural springs. The contribution from the borehole is negligible, but in case of drought, this will be a valuable alternative. Raw water gravitates to the Water Treatment Works via various masonry lined channels and pipes.

De Doorns is supplied with water from Grootkloof and the Hex River Irrigation Board, with a total estimated yield of 850 ML/annum. The current and future demand surpass the available yield by 420 ML/annum.

The Department of Water and Sanitation (DWS), as the national custodian of South Africa's water resources and the overall leader of the water sector, is responsible for the regulation of water services. Drinking water quality is an area of water services regulation where significant progress has recently been made. However, despite considerable improvements, there is still an unacceptably high incidence of poor drinking water quality in South Africa. The Department intends to mitigate this situation through self-regulation – an approach where Water Services Authorities (such as municipalities) must manage the quality and quantity of drinking water by actively



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

managing day-to-day issues relating to their water supply. The effectiveness of these management strategies is then evaluated through the Blue Water Services (Blue Drop) Assessments.

One of the biggest threats and concerns regarding BVM's water infrastructure is vandalism and theft at the vulnerable sewer pump stations in the different areas. Safeguarding of municipal infrastructure and assets must be prioritised.

The most crucial threat currently is the lack of sufficient funding to maintain and or replace ageing infrastructure and this shorten the lifespan of assets. Limited capital funding for replacement is also a threat to service delivery and the protection of the environment.

Existing Pipelines, Reservoirs and Towers		
Existing Pipelines	Existing Reservoirs and Towers	
Rawsonville		
Bulk pipes	6 000	Rawsonville Reservoir
Network pipes	10 950	
Total (m)	16 905	
Worcester		
Bulk pipes	27 825	De Koppen, Langerug, Preloads, Worcester West Sump, Worcester West Upper
Network pipes	301 585	
Total (m)	329 410	
De Doorns		
Bulk pipes	8 880	De Doorns Lower, De Doorns Upper 1, De Doorns Upper 2, Orchard, N1 Reservoir 1, N1 Reservoir 1, Stofland Reservoir
Network pipes	26 565	
Total (m)	35 445	
Touwsrivier		
Bulk pipes	56 585	Crescent Lower, Crescent Lower Steenvliet
Network pipes	32 610	
Total (m)	89 195	

Table: 122 Existing pipelines, reservoirs and towers

### Water quality impacted by anomalously high rainfall:

Major flooding incidents occurred in the 2024/25 financial period due to extraordinary rainfall events and storms in the Breede Valley, causing damage to infrastructure. Although the water supply was maintained, the colour of the water was affected by the influx of sand, silt, and organic materials into storage dams. The Breede Valley region relies on pristine mountain water stored in various dams, such as Stettynskloof Dam, Fairy Glen Dam, Osplaas Dam, Roode Elsberg Dam, Lakensvlei Dam, and Bokrivier Dam. Raw water from these sources undergoes minimal treatment, with the primary processes involving the removal of plant materials through screening, stabilisation with lime to adjust pH, and disinfection with chlorine. The low pH and alkalinity of mountain water are attributed to humic acids from fynbos vegetation on mountain slopes, contributing to water discolouration when fynbos leaves tint the water with tannins following rainfall.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Abnormal high rainfall exacerbates the presence of mud and sand residues in dams due to rock falls and mudslides, resulting in increased turbidity. Aesthetic concerns arise from the discolouration of water, leading to water quality failures concerning turbidity and colour – not quality. Continuous chlorination is employed to disinfect the water, and rigorous testing is conducted to ensure microbial safety for human consumption. BVM actively undertook measures to mitigate the impact of discolouration and turbidity, including the continuous flushing of affected areas. The BVM Laboratory regularly monitored water samples and conducted tests in response to reported complaints of aesthetically unpleasant water.

Given the mitigation measures implemented and subsequent success, BVM achieved an average water quality level of 96.95% throughout the 2024/25 financial period, which is supported by laboratory evidence and aligned with service standards. The reported water quality results were also tested by the Auditor-General of South Africa (AG) as part of their audit of performance information. The AG did not raise any findings on the matter.

### 3.8.1 Service delivery indicators: Water services

The key performance indicators for water services are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL22	Number of formal residential properties that are billed for water as at 30 June 2025	Number of residential properties that are billed for residential consumption water meters charged residential domestic tariffs or residential flat rate tariffs using an erf as a household except municipal rental flats which will be measured by using the number of rental units.	All	21 500	21 628	21 700	21 882	G2
TL34	Limit unaccounted water losses to less than 25% by 30 June 2025	% unaccounted for water	All	25%	12.69%	25%	11.45%	B
TL44	Review the 5 year Water Service Development Plan IDP Water Sector Input Report and submit to Council for consideration by 31 March 2025	Water Service Development Plan IDP Water Sector Input Report submitted to Council for consideration	All	1	1	1	1	G
TL45	Spend 95% of the budget allocated	% of budget spent	All	90%	100%	95%	99.76%	G2





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
	towards the pipe cracking projects/works by 30 June 2025							
TL43	Achieve 95% average water quality level as measured per SANS 241 criteria during the 2024/25 financial year	% water quality level per quarter	All	95%	95.33%	95%	96.95%	G2

Table: 123 Service delivery indicators: Water services

### 3.8.2 Augmenting water storage capacity

As the Breede Valley Municipality, Worcester in particular, is regarded as one of the fastest growing development corridors in the Western Cape. Coupled with its promotion as an attractive destination for economic investment, the provision of bulk infrastructure needs to be timeously planned and implemented.

Breede Valley Municipality is currently undertaking a feasibility study for the proposed raising of the Stettynskloof Dam wall and is also progressing with the augmentation of the De Doorns WTW to enhance water supply capacity in the region.

### 3.8.3 Water service delivery levels

Below is a table that specifies the different water service delivery levels per household **within the urban edge area** for the financial years 2023/24 and 2024/25.

Description	2023/24	2024/25
	Actual	Actual
<b>Household</b>		
<b>Water: (above minimum level)</b>		
Piped water inside dwelling	22 565	22 776
Piped water inside yard (but not in dwelling)	0	0
Using public tap (within 200m from dwelling)	13 365	13 365
Other water supply (within 200m)	0	0
<b>Minimum service level and above sub-total</b>	<b>35 930</b>	<b>36 141</b>
<b>Minimum service level and above percentage</b>	<b>100</b>	<b>100</b>
<b>Water: (below minimum level)</b>		
Using public tap (more than 200m from dwelling)	0	0
Other water supply (more than 200m from dwelling)	0	0

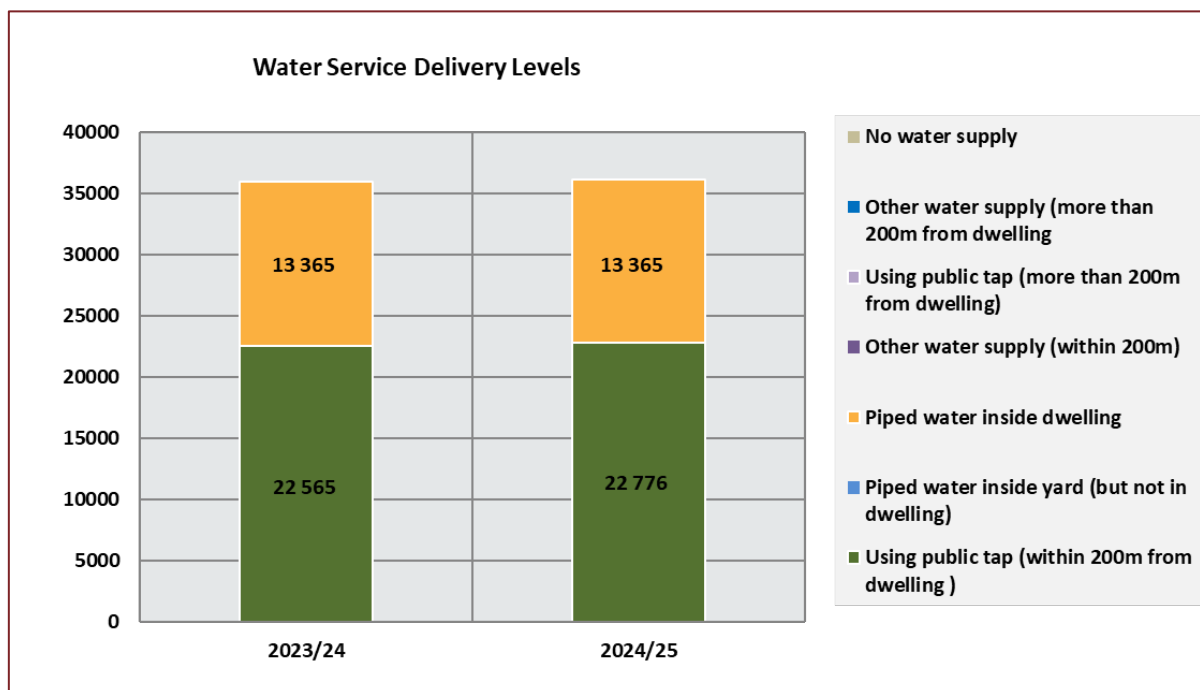


### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Description	2023/24	2024/25
	Actual	Actual
<b>Household</b>		
No water supply	0	0
<b><i>Below minimum service level sub-total</i></b>	<b>0</b>	<b>0</b>
<b><i>Below minimum service level percentage</i></b>	<b>0</b>	<b>0</b>
<b>Total number of households (formal and informal)</b>	<b>35 930</b>	<b>36 141</b>
<i>*Total reflects the total number of households including households not separately billed</i> <i># Data in line with SAMRAS and the Breede Valley Municipality database</i>		

Table: 124 Water service delivery levels

The graph below shows the different water service delivery levels per total household and the progress per year:



Graph 4: Water service delivery levels



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.8.4 Employees: Water services

The table below indicates the number of employees for water services:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	3	3	2	1	33%
Middle Management and Professionals	5	4	4	0	0%
Skilled Technical, Superintendents etc	28	29	20	9	31%
Semi-skilled	20	61	44	17	28%
Unskilled	89	88	74	14	16%
<b>Total</b>	<b>145</b>	<b>185</b>	<b>144</b>	<b>41</b>	<b>22%</b>

Table: 125 Employees: Water services

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	0	1	100%
Middle Management and Professionals	4	3	3	0	0%
Skilled Technical, Superintendents etc	15	15	8	7	47%
Semi-skilled	41	45	33	12	27%
Unskilled	41	38	31	7	18%
<b>Total</b>	<b>102</b>	<b>102</b>	<b>75</b>	<b>27</b>	<b>26%</b>

Table: 126 Employees: Water Treatment Works

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	1	0	0%
Middle Management and Professionals		1	1	0	0%
Skilled Technical, Superintendents etc	13	13	11	2	15%



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Semi-skilled	16	16	11	5	31%
Unskilled	50	50	43	7	14%
<b>Total</b>	<b>80</b>	<b>81</b>	<b>67</b>	<b>14</b>	<b>17%</b>

Table: 127 Employees: Water services and networks

### 3.8.5 Capital expenditure: Water services

The table below indicates the amount that was actually spent on water services projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Replace Water Pipeline and Water Channels at Bokrivier	0	1 794 940.00	0	1 794 940.00	1 794 940.00
Renewal of Access Road to Fairy Glen Dam	0	5 471 060.00	346 940.11	5 124 119.89	5 471 060.00
Avian Park Industrial - Sewer Pumpstation	0	9 976 733.00	6 689 502.73	3 287 230.27	9 976 733.00
Avian Park Industrial - Water	50 000.00	50 000.00	50 000.00	0	50 000.00
Uitvlug Industrial Zone - Water	100 000.00	100 000.00	100 000.00	0	100 000.00
Water Connections	1 219 200.00	2 826 198.00	0	2 826 198.00	2 826 198.00
Increase dam Level (Stettynskloof Dam)	10 000 000.00	10 269 542.00	10 269 532.84	9.16	10 269 542.00
Pipe cracking (all wards)	3 000 000.00	3 000 000.00	2 992 857.31	7 142.69	3 000 000.00
Water: Upgrading of Offices (Fairbairn Street)	250 000.00	178 037.00	147 007.08	31 029.92	178 037.00
<b>Total all</b>	<b>14 619 200.00</b>	<b>33 666 510.00</b>	<b>20 595 840.07</b>	<b>13 070 669.93</b>	<b>33 666 510.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate)</i>					

Table: 128 Capital expenditure 2024/25: Water services

### 3.9 SANITATION SERVICES

In South Africa, local government is responsible for delivering services contributing to the quality of life for its citizens. These services include water supply, sewage collection and wastewater treatment. Sanitation tariffs are levied for sanitation services and must be managed in a sustainable and equitable way to ensure that enough income is generated for supporting ongoing operations, maintenance and upgrading of sanitation services. To achieve good management, it is important to have guidelines in place for properly planning, organizing, controlling, and executing service delivery to successfully run and control a business. Municipal by-laws contain such guidelines and are therefore important tools for good governance.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Sewage and wastewater are produced by a variety of industrial, commercial, and domestic activities. In terms of the Municipal Water Services By-laws, all discharges into the sewer system should be authorized and levied. Payment for this service is collected through sewerage charges on each rateable property. As industrial and commercial waste waters impose an additional load on the sewer system, thus also impacting on the operations and maintenance cost thereof, it must comply with the Municipal Industrial Effluent (Trade Effluent) By-laws. These by-laws regulate the composition and concentration of effluent, the cost associated with the treatment thereof and the type of pre-treatment applicable or required.

This legislation is a tool for good management practices, efficient administration and supplies working methods enabling municipalities to protect sewer infrastructure, safely collect and transport wastewater, monitor discharges to sewer systems and ensure that effluent from treatment works comply with set national standards.

Sewerage reticulation and wastewater treatment are some of the most expensive services that a municipality supplies to its residents. On this premise, it is imperative that these services are managed in a sustainable and equitable way ensuring that enough income is generated to pay for planning, designing, constructing, operating and maintaining the total service to the benefit of all residents. Financial sustainability of wastewater reticulation systems and treatment works are of prime importance. Tariffs need to reflect this and not be solely based on the transport and operating costs of wastewater treatment. A Wastewater Treatment Works (WWTW) has a certain lifespan and during this time there are many parts which will need replacement and others that will need extensive refurbishment. Also, the day-to-day maintenance of the expensive plant and equipment is imperative. It is crucial that these costs are included in the tariff. Like any complex operation, it is required that the personnel operating and managing the WWTW are skilled to do so. Investment in these Process Controllers will ensure better operation of the Works and a reduction in the use of power which is the most expensive commodity used.

One of the biggest threats and concern are the vandalism and theft at the vulnerable sewer pump stations in the different areas.

Sewer reticulation systems are designed for domestic sewerage only. Blockages are caused by social economic problems, limited resources and lack of maintenance. Vandalism, theft, inappropriate items, unlawful disposal of fats, oils and grease, illegal connections and water restrictions all contribute to blockages. With the increase in the number of sewer blockages, preventative maintenance of the sewer reticulation system is limited and subsequently the system is put under stress. Opening sewer blockages takes priority to limit nuisances, health risks and environmental pollution.

### 3.9.1 Service delivery indicators: Sanitation services

The key performance indicators for sanitation services are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL21	Spend 95% of the budget allocated for the upgrade of the Touwsrivier Waste	% of budget spent	1	N/A (New KPI)	N/A (New KPI)	95%	89.96%	O



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
	Water Treatment Works by 30 June 2025							
TL24	Number of formal residential properties that are billed for sanitation/sewerage services as at 30 June 2025	Number of residential properties that are billed for residential sewerage tariffs using the erf as property	All	19 480	19 476	19 480	19 577	G2
TL46	80% of sewage samples comply with effluent standard during the 2024/25 financial year	% of sewage samples compliant	All	80%	80.68%	80%	68.13%	O
TL47	Spend 95% of the budget allocated towards the improvement of the sewerage system by 30 June 2025	% of budget spent	All	90%	98.09%	95%	87.20%	O

Table: 129 Service delivery indicators: Sanitation services

### 3.9.2 Sanitation service delivery levels

Description	2023/24	2024/25
	Actual	Actual
<b>Household</b>		
<b>Sanitation/sewerage: (above minimum level)</b>		
Flush toilet (connected to sewerage)	22 502	22 617
Flush toilet (with septic tank)	411	411
Chemical toilet	1 069	1 069
Pit toilet (ventilated)	0	0
Other toilet provisions (below minimum service level)	0	0
<b>Minimum service level and above sub-total</b>	<b>23 982</b>	<b>24 097</b>
<b>Minimum service level and above percentage</b>	<b>100</b>	<b>100</b>
<b>Sanitation/sewerage: (below minimum level)</b>		
Bucket toilet	0	0
Other toilet provisions (below minimum service level)	0	0
No toilet provisions	0	0

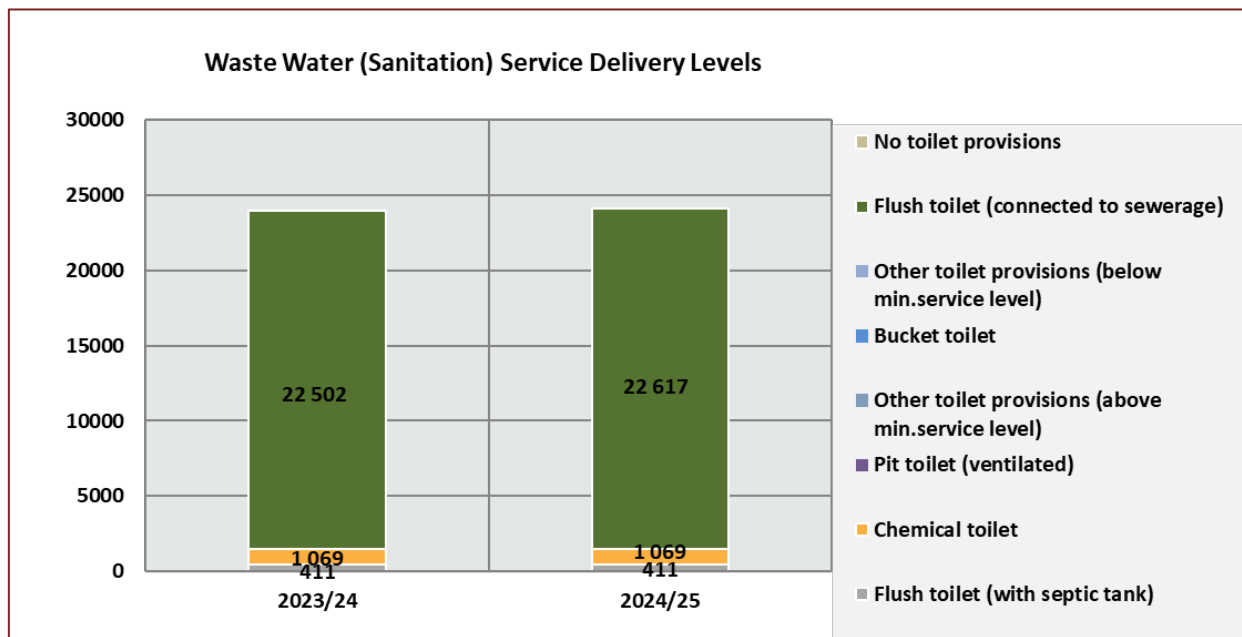


## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Description	2023/24	2024/25
	Actual	Actual
<b>Household</b>		
<i>Below minimum service level sub-total</i>	0	0
<i>Below minimum service level percentage</i>	0	0
<b>Total number of households</b>	<b>23 982</b>	<b>24 097</b>
<i>*Total reflects the total number of households including households not separately billed</i> <i># Data in line with SAMRAS and the Breede Valley Municipality database</i>		

Table: 130 Sanitation service delivery levels

The graph below shows the different sanitation service delivery levels per total households and the progress per year:



Graph 5: Sanitation service delivery levels

### 3.9.4 Capital expenditure: Sanitation services

The table below indicates the amount that was actually spent on sanitation services projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Rawsonville WWTW: Extension of WWTW (0,24 ML/day)	0	2 115 169.00	859 623.32	1 255 545.68	2 115 169.00
Augmentation Touwsriver WWTW	0	4 254 592.00	4 254 592.00	0	4 254 592.00
Augmentation Touwsriver WWTW	0	20 000 000.00	17 433 732.61	2 566 267.39	20 000 000.00





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Augmentation Touwsriver WWTW (CRR)	0	0	0	0	0
Augmentation Touwsriver WWTW (External Loans)	10 629 200.00	2 000.00	0	2 000.00	2 000.00
Augmentation Touwsriver WWTW (MIG)	25 565 791.00	1 332 364.00	1 332 364.00	0	1 332 364.00
Fencing and Safeguarding of WTW and WWTW Pumpstations	1 000 000.00	0	0	0	0
WWTW and WTW Generators	800 000.00	0	0	0	0
WWTW Pump Station Upgrading and Refurbishment	2 000 000.00	2 484 867.00	1 596 046.96	888 820.04	2 484 867.00
WWTW Pump Station Upgrading and Refurbishment	0	3 760 000.00	3 751 579.27	8 420.73	3 760 000.00
Avian Park Industrial - Sewer	50 000.00	50 000.00	50 000.00	0	50 000.00
Sewer Connections	1 120 000.00	1 100 000.00	0	1 100 000.00	1 100 000.00
Uitvlug Industrial Zone - Sewer	100 000.00	100 000.00	100 000.00	0	100 000.00
Upgrading of Sewer Network: CRR	3 000 000.00	1 000 000.00	952 402.49	47 597.51	1 000 000.00
Upgrading of Sewer Network: External Loan	0	137 794.00	137 794.00	0	137 794.00
Water - Machinery and Equipment	300 000.00	340 000.00	283 123.12	56 876.88	340 000.00
Avian Park Industrial - Stormwater	50 000.00	50 000.00	50 000.00	0	50 000.00
Uitvlug Industrial Zone - Stormwater	100 000.00	147 552.00	146 100.65	1 451.35	147 552.00
<b>Total all</b>	<b>44 564 991.00</b>	<b>36 676 786.00</b>	<b>30 751 257.77</b>	<b>5 925 528.23</b>	<b>36 676 786.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 131 Capital expenditure 2024/25: Sanitation services

### 3.10 ELECTRICITY

In the Breede Valley Region, electricity plays a vital role in social and economic development, impacting everything from basic living standards to industrial production. It's a key driver of economic growth, poverty reduction, and overall increasing quality of life. Electricity and streetlighting are provided to all formal/informal settlements within the Breede Valley Region.

The quality of electricity supply is dependant on the ability of the Municipality to properly maintain its assets. In addition, the collaborative ownership and safeguarding of all electrical infrastructure and assets by the consumers of this service (i.e. residents and local stakeholders) is imperative to ensure an acceptable, reliable and quality provision of electrical services. Residents and stakeholders are encouraged to report all incidents of tampering, vandalism and theft of electrical infrastructure to the Municipal Service Support Centre (Toll free number 0860 12 12 12) with immediate effect, to ensure that appropriate and immediate actions can be taken to prohibit damage to our critical service infrastructure.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

For the financial period 2024/25 multiple maintenance and capital projects were executed and implemented:

- 1) Upgrade of electrical infrastructure.
- 2) Refurbishment of substation equipment.
- 3) Replacement & upgrade of conventional/prepaid meters.

The Breede Valley Region faces significant challenges:

- 1) Supply constrains – Residential areas not formalised.
- 2) Maintenance constrains – Vacant positions.
- 3) Vandalism/tampering with municipal equipment/unsafe/illegal/unauthorised electrical connections.

### 3.3.1 Electricity highlights

The table below gives a brief description of all the highlights for electricity during the 2024/25 financial year:

Highlights	Description
Positive progress made in the Streetlight Replacement Program	Approximately 543 traditional streetlight fittings were replaced with more efficient LED fittings, at an approximate cost of R1.1 million throughout the 2024/25 financial period. Replacements were conducted in all wards as part of the 2024/25 planned scope, with continued implementation planned for 2025/26. This project seeks to (amongst others) promote greater responsiveness to ward priorities relating to improved area lighting in predetermined wards
Refurbishment of Robertson Road electrical equipment	Refurbishment of Robertson Road 11kv electrical equipment to the estimated value of R10 million
Implementation of the Replacement Program for Residential Prepaid Meters	Approximately 75% of the consumer meter base completed within all 21 wards in terms of the Replacement Program
Revenue Protection Audits	Ongoing audits, inspections, and upgrades on conventional & prepaid meters within the Breede Valley Region
Construction and Installation of two High Mast Lights	Construction and installation of two High Mast Lights at Rawsonville and Tusha Street, Zwelethemba to the estimated value of R1.4 million

Table: 132 Electricity Highlights





Figure 6: Constructed High Mast Light - Rawsonville and Replacement of Electrical Equipment – Robertson Substation

### 3.3.2 Electricity challenges

The table below gives a brief description of the electricity challenges during the 2024/25 financial year:

Challenge	Corrective action
Cable theft & vandalism incidents	Replacement of underground cables with aluminium cables
Supply constraints, unsafe/illegal/unauthorised electrical connections	Continuous inspections performed in illegal connection areas. Removing/disconnections of illegal/unauthorised electrical connections
Maintenance constrains – Vacant positions	To fill all vacant positions as a matter of urgency
Failure of aging infrastructure	Prioritise and continuously improve the electrical infrastructure from part of the capital, maintenance program and electrical masterplan



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)


Challenge	Corrective action
Illegal, bypassed and tampered connections	<p>Continuously apply the ongoing audits, inspections, and upgrade. Applying disconnections and fines</p> 

Table: 133 Electricity Challenges

### 3.10.3 Service delivery indicators: Electricity services

The key performance indicators for electricity are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL13	Spend 95% of the electricity capital budget by 30 June 2025	% of the budget spent	All	90%	91.73%	95%	76.44%	O
TL15	Spend 95% of the budget allocated to upgrade the Rouxpark substation by 30 June 2025	% of budget spent	All	N/A (New KPI)	N/A (New KPI)	95%	97.81%	R
TL16	Complete the refurbishment of the Robertson substation by 30 June 2025	Project completed	All	N/A (New KPI)	N/A (New KPI)	1	0	R



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL17	Spend 95% of the electricity maintenance budget by 30 June 2025	% of the budget spent	All	90%	96.99%	95%	86.47%	O
TL23	Number of residential properties which are billed for electricity or have pre-paid meters (excluding Eskom Electricity supplied properties) as at 30 June 2025	Number of residential properties that are billed for electricity or have pre-paid meters, charged on the residential tariffs for consumption and residential prepaid tariffs	All	22 885	23 271	22 550	22 564	G2
TL33	Limit unaccounted electricity losses to less than 10% by 30 June 2025	% unaccounted for electricity	All	10%	5.93%	10%	7.36%	B

Table: 134 Service delivery indicators: Electricity services

#### 3.10.4 Electricity service delivery levels

The table below indicates the different service delivery level standards for electricity within the urban edge area of the Municipality:

Description	2023/24	2024/25
	Actual	Actual
<b>Household</b>		
<b>Energy: (above minimum level)</b>		
Electricity (at least minimum service level)	580	502
Electricity - prepaid (minimum service level)	22 691	22 080
<b>Minimum service level and above sub-total</b>	<b>23 271</b>	<b>22 582</b>
<b>Minimum service level and above percentage</b>	<b>100%</b>	<b>100%</b>
<b>Energy: (below minimum level)</b>		
Electricity (< minimum service level)	0	0
Electricity - prepaid (< minimum service level)	0	0
Other energy sources	0	0
<b>Below minimum service level sub-total</b>	<b>0</b>	<b>0</b>
<b>Below minimum service level percentage</b>	<b>0</b>	<b>0</b>
<b>Total number of households</b>	<b>23 271</b>	<b>22 582</b>

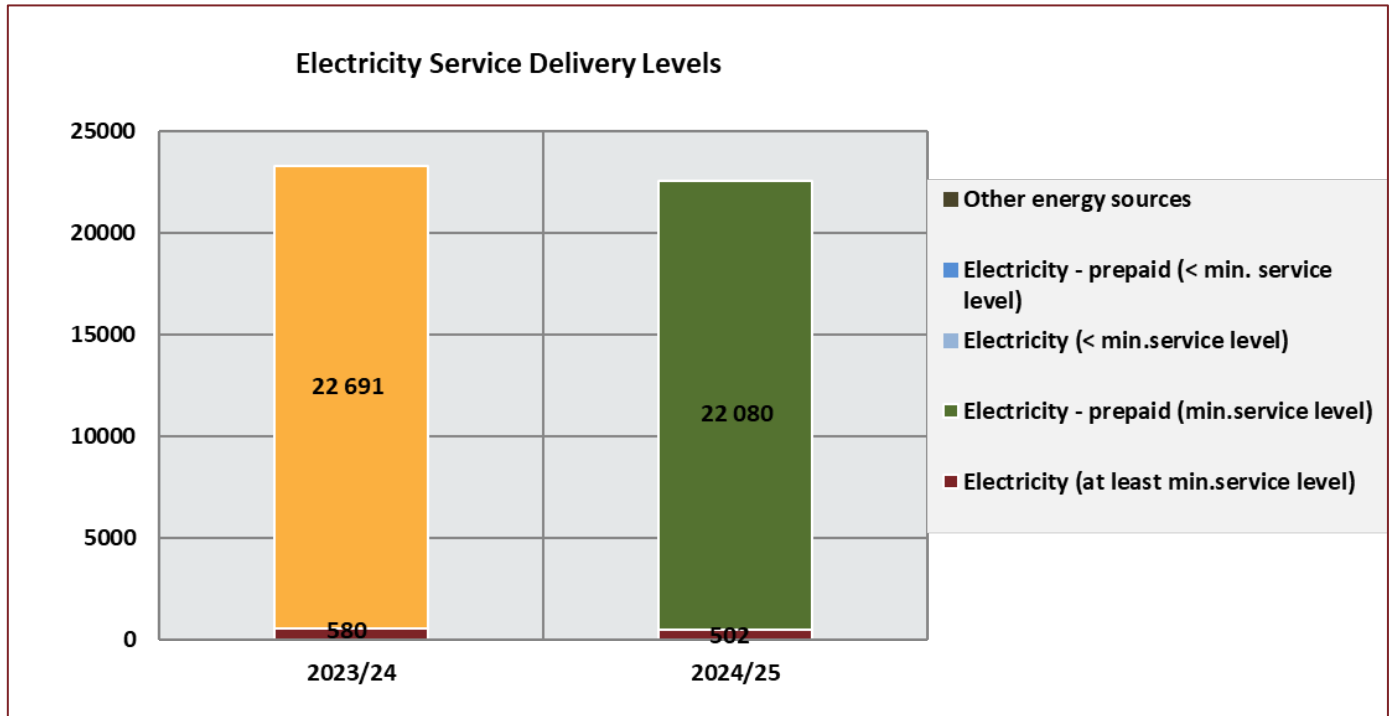


## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Description	2023/24	2024/25
	Actual	Actual
<b>Household</b>		
*Electricity service delivery include Eskom provision		
# Data in line with SAMRAS and the Breede Valley Municipality - ONTEC database		

Table: 135 Electricity service delivery levels

The graph below shows the different electricity service delivery levels per total households and the progress per year:



Graph 6: Electricity service delivery levels

### 3.10.5 Employees: Electricity services

The table below indicates the number of employees for electricity services:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	2	2	0	2	100%
Middle Management and Professionals	8	8	5	3	38%
Skilled Technical, Superintendents etc	18	17	8	9	53%
Semi-skilled	40	49	32	17	35%



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>68</b>	<b>76</b>	<b>45</b>	<b>31</b>	<b>41%</b>

Table: 136 Employees: Electricity services

### 3.10.6 Capital expenditure: Electricity services

The table below indicates the amount that was actually spent on electricity services projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
66KV Ripple Control	500 000.00	0	0	0	0
Avian Park Industrial - Electricity	50 000.00	50 000.00	50 000.00	0	50 000.00
Avian Park Industrial - Electricity	0	956 000.00	0	956 000.00	956 000.00
Electricity - Machinery and Equipment	100 000.00	400 000.00	278 419.37	121 580.63	400 000.00
Electricity Connections	1 000 000.00	1 020 000.00	1 019 552.03	447.97	1 020 000.00
Fencing of Substations	600 000.00	300 000.00	8 902.02	291 097.98	300 000.00
High Mast Light - Ward 20	700 000.00	700 000.00	700 000.00	0	700 000.00
High Mast Light Makoala Park - Ward 8	798 000.00	798 000.00	783 167.00	14 833.00	798 000.00
Office and Storage Space Upgrade	0	150 000.00	144 865.22	5 134.78	150 000.00
Refurbishment of Electrical System	0	2 487 162.00	2 487 162.00	0	2 487 162.00
Refurbishment of Electrical System	0	730 000.00	186 103.40	543 896.60	730 000.00
Refurbishment of Touwsrivier & De Doorns Substation and Safeguarding	8 000 000.00	8 000 000.00	8 000 000.00	0	8 000 000.00
Robertson Road Substation	14 377 173.00	10 315 750.00	7 141 357.32	3 174 392.68	10 315 750.00
Roux Park Capacity/Equipment Upgrade	3 200 000.00	59 624.00	58 315.45	1 308.55	59 624.00
Transhex : Electrical Reticulation	14 620 000.00	2 000 000.00	1 924 791.52	75 208.48	2 000 000.00
Uitvlug Industrial Zone - Electricity	100 000.00	100 000.00	100 000.00	0	100 000.00
<b>Total all</b>	<b>44 045 173.00</b>	<b>28 066 536.00</b>	<b>22 882 635.33</b>	<b>5 183 900.67</b>	<b>28 066 536.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 137 Capital expenditure 2024/25: Electricity services





### 3.11 WASTE MANAGEMENT (REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

The Breede Valley Municipality (BVM) manages three landfills located in Worcester, De Doorns, and Touwsrivier. Currently, only the Worcester and De Doorns sites are used for disposing of general waste, garden refuse, and builder's rubble. Middle and high-income areas in Worcester and De Doorns, as well as Rawsonville, are serviced with 240-liter wheelie bins for waste collection. These bins are placed outside households for weekly collection. A separation-at-source initiative is in place for recyclable materials, with clear bags provided quarterly and collected weekly. Touwsrivier and surrounding areas use a black bag system, while informal settlements use skips for waste collection, which are transported to the Worcester landfill site. Waste at commercial sites is serviced by 770-liter bins. Only certain compactors have bin lifters that can lift the 770-liter bins. BVM recognises the service backlog (i.e. the black bag system) and are actively devising strategies to eradicate this backlog and institute a complete level of service.

#### *Formal Refuse Collection in areas serviced by wheelie bins*

BVM currently operates nine (9) Refuse Compactors as part of its solid waste management services. Unfortunately, refuse fleet often experience frequent mechanical breakdowns, predominantly on the hydraulic systems of the compactors. A major contributing factor to the hydraulic failures has been the compaction of unsuitable waste materials. Foreign objects such as building rubble, iron pieces, branches, and other non-compactable items have repeatedly caused damage, necessitating repairs that can only be carried out by external service providers. The ageing condition of the current fleet continues to exacerbate operational challenges. While full fleet replacement requires a significant financial investment, BVM is actively in the process of systematically renewing its waste collection vehicles. In the interim, hired vehicles are being utilised to supplement the existing fleet and ensure the continued delivery of essential waste collection services.

The culminating impact of these factors, often manifests in delays within refuse collection and recycling removal, triggered by the limited availability of compactors and recycling trucks resultant from the contributing factors described above. Residents are urged not to dispose of any object that could harm the trucks. Wheelie bins that exceed the maximum prescribed operational load due to the disposal of foreign objects/material such as sand, building rubble or garden refuse, will undoubtedly damage a compactor's hydraulic system.

The graphics below indicates the different refuse removal service delivery areas and distance from the landfill sites within the urban edge area of the Municipality:



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

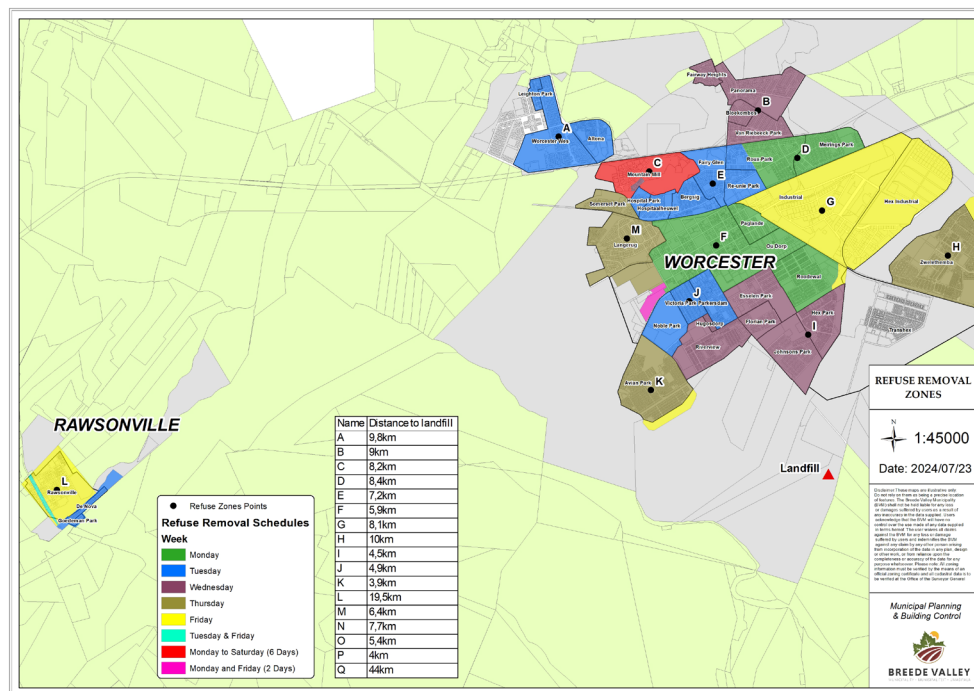


Figure 7: Refuse Removal Zones – Worcester & Rawsonville

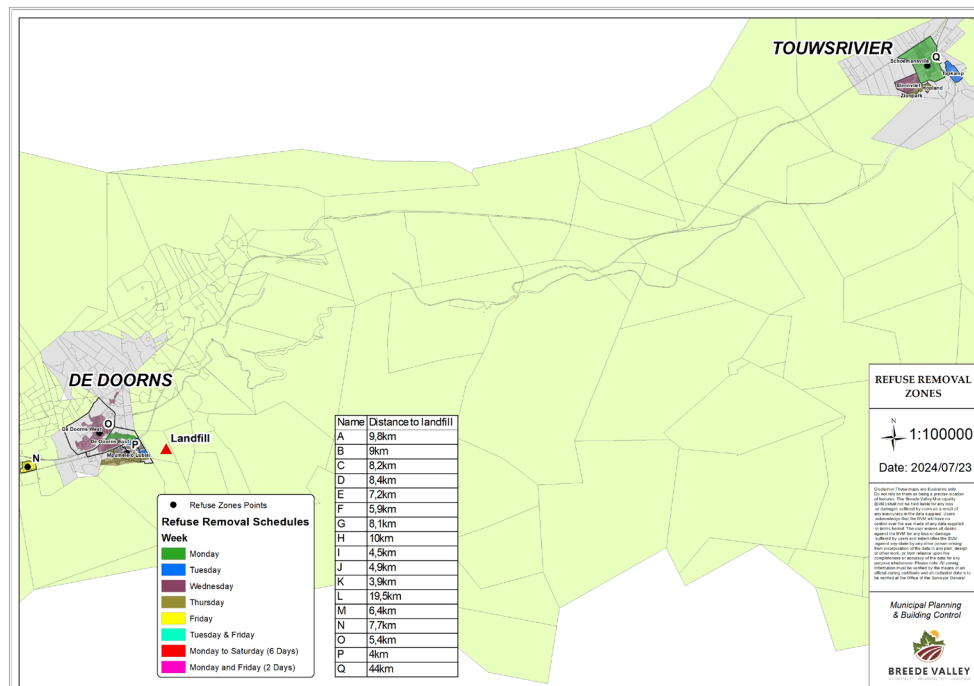


Figure 8: Refuse Removal Zones – De Doorns & Touwsrivier

## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

As part of the refuse compactor fleet replacement plan, two (2) new 20m<sup>3</sup> refuse compactors were procured during the 2024/25 financial year.



### *Wheelie Bin Replacement Project*

The table below, provides a high-level synopsis of the “Wheelie Bin Replacement Project” which commenced in December 2024:

Aspect	Details	Insights / Observations
<b>Wheelie Bin Replacement Project</b>	Initiated December 2024, targeting businesses and residential complexes, focusing on applications from 2018–2023	Addressing a significant historical backlog, improving service equity
<b>Areas Completed</b>	Meirings Park, Worcester West, Altona Village & Altona, Fairy Glen, Hospital Hill, Roux Park, Bergsig, CBD (partially), Parkersdam, Victoria Park, Florian Park, Esselen Park, Zwelethemba, Riverview (partially), Avian Park (partially), Panorama, Van Riebeeck Park, Leighton Park, Paglande, Johnson Park, Langerug, Somerset Park, Roodewal, Hexpark	Broad geographic coverage indicates effective operational planning and resource allocation
<b>Damaged Bins Returned to Empact</b>	401 bins initially returned; second batch of 110 bins collected	Reflects strong progress in removing defective bins from circulation
<b>Bin Types Removed</b>	Majority of damaged 240L bins removed; 770L bins not currently accepted by Empact	Limitation in 770L bin returns may slow full replacement in some areas



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Aspect	Details	Insights / Observations
<b>New Bins Distributed (Past 4 Months)</b>	770 bins distributed	Indicates steady rollout pace; aligns with project objectives
<b>Latest Order</b>	300 new bins received; 230 remain in storage	Stock levels allow for short-term demand, with prioritisation for 2023–2025 applications
<b>Replacement Method</b>	Now strictly by appointment	Improves operational efficiency, reduces ad-hoc distribution delays
<b>Compost Drum Distribution</b>	83 compost bins distributed; 117 remain in storage	Supports waste diversion and landfill airspace preservation goals
<b>Strategic Value</b>	Enhances waste management efficiency, improves service delivery, supports sustainability goals	Directly contributes to revenue protection, community satisfaction, and landfill lifespan extension

Table: 138 Wheelie Bin Replacement Program

### **Refuse Collection in areas not serviced by wheelie bins bit with skips**

Informal areas continue to be serviced through the use of communal skips, which are strategically placed in designated locations and hotspot areas where illegal dumping is a persistent issue. The table below, depicts the service statistics per hotspot area, serviced throughout the 2024/25 financial period:

Area/Suburb	Number of Skips Placed	Number of Collections
Riverview Flats	10	1 704
Russell Scheme	1	195
Johnsons Park	1	219
Roodewal Flats	10	1 385
Hex Park Flats	2	
Roodewal Bins	6	1 776
Transhex	1	
Riverview	2	617
Zwelethemba	7	881
Avian Park	9	1 862
Rawsonville	6	349
<b>TOTALS</b>	<b>55</b>	<b>8 988</b>

Table: 139 Service statistics per hotspot area



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

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These skips are supplied by a contractor due to the challenges such as low hanging electrical wires and narrow roads that make it difficult for the Municipal trucks to enter. The contractor was appointed on 1 September 2024 for a three-year period, with a team of 20 staff and four skip removal vehicles. Operating hours are daily between 08:00 and 17:00, covering all abovementioned areas. Tasks include cleaning and collecting litter around skips and transporting and emptying bins at the landfill site, in accordance with a predetermined and budget availability. Daily site visits are conducted, and daily feedback is provided by the contractor. During the first year of implementation of the tender, it became evident that the highest volumes of refuse generation originated from Riverview- and Roodewal Flats, Avian Park and Johnsons Park. All the other areas performed well under the original estimated quantities.

BVM currently operates a skip loader with skips strategically placed at various locations throughout De Doorns. Touwsrivier and surrounding areas make use of a black bag system. The black bags are placed outside the households and collected on a weekly basis as per the collection schedule. The refuse is then carted to Worcester in large bins.

### ***Street Cleaning***

Street cleaning in the Worcester CBD was successfully carried out daily by a private contractor, which aided in promoting and maintaining a clean environment within the CBD. The contractor was appointed on 3 December 2024 for a three-year period and operates daily between 07:00 and 19:00. The contractor's responsibility include cleaning bins, collecting litter, clearing channels and stormwater canals, cleaning town entrances and cleaning sidewalks and public ablution facilities. The contractor has continued to perform well, with minimal requests for attention to- and/or service follow-ups in specific areas. To ensure consistent service quality, the CBD and town entrances are inspected weekly by the responsible Manager and daily after hours by the standby official, particularly to confirm that all black bags are collected

### ***Illegal Dumping and Area Cleaning***

BVM continues to experience high volumes of illegal dumping throughout its areas and suburbs, particularly general waste as well as builder's rubble and garden refuse. Addressing this issue requires greater public cooperation, particularly in reporting incidents to the Support Services Centre and local Law Enforcement, to enable appropriate action and prosecution of offenders. The department utilises tipper trucks and a digger loader to collect and remove illegally dumped material as and when required. In an effort to curb illegal dumping, mini drop-off facilities were constructed in various suburbs, including Zwelethemba and Avian Park. Unfortunately, these facilities were vandalised beyond repair, necessitating the removal of the remaining parts of the structure(s). Furthermore, EPWP workers were appointed on a 12-month contract to assist BVM in sweeping the streets and removing litter. All teams were deployed to their designated areas to support the ongoing efforts to combat illegal dumping across the wards. The areas of Roodewal, Riverview and the associated flats experienced high volumes of illegal dumping.







EPWP workers encounter numerous challenges in dealing with identified hotspots, particularly in the ongoing efforts to combat littering and illegal dumping. These problem areas require continuous attention and remain a significant obstacle to maintaining clean and healthy environment across the municipality. The EPWP project concluded on 30 June 2025, with a new intake of EPWP beneficiaries scheduled to be onboarded to the Municipal Area Cleaning, Illegal Dumping & Refuse Collection EPWP project on a 12-month contract, commencing on 1 July 2025 until 30 June 2026 (i.e. 2025/26 financial period).

### **Landfill Sites**

BVM has three landfill sites located in Worcester, De Doorns and Touwsrivier. The Worcester and De Doorns landfill sites are exclusively used to dispose general waste, garden refuse and builder's rubble; whilst the Touwsrivier landfill site has been closed for disposal due to its close proximity to the Zion Park informal settlement (Touwsrivier). To mitigate the associated refuse risk in this regard, refuse is currently carted to the transfer station and transported to the De Doorns landfill site for disposal.



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Since October 2015, waste disposed at the Worcester landfill site is separated and not mixed. There are presently no unlawful reclamation taking place on the Worcester landfill site. In February 2025, a new security services contractor with armed guards were appointed to safeguard the landfill site following repeated incidents in which illegal waste pickers set fires, resulting in significant costs to the municipality. The previous security contractors faced several challenges, most notably their inability to effectively secure the site. Unauthorized access by waste pickers occurred on a daily basis, highlighting a clear failure to control entry and maintain the safety of the premises. Since the deployment of armed guards, all illegal and problematic activities at the landfill site have ceased.

In February 2021, the Department of Environmental Affairs and Development Planning approved a 5m height extension, increasing the maximum height above ground level to 20m. This approval has enabled the Municipality to operate within the extended limit, thereby increasing the landfill site's useful life by an estimated 10 to 15 years. On average, the landfill site receives around 5000 tonnes of waste per month. An airspace determination will be conducted in July 2025 to determine the available space on the landfill and the estimated closure when full.

The general condition on the landfill site has improved and the waste is being covered as far as practically possible and is dependent on the amount of covering material received daily.





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### Public Awareness and Education

The long-serving Mascot, “Bin-Bin”, has continued to make special appearances throughout local communities, diligently advocating for responsible and collaborative waste management practices across all facets of society. And as her well-deserved retirement draws closer, a new, younger version of “Bin-Bin” is set to be procured in the upcoming financial year, ensuring that this important community engagement role continues with renewed energy and appeal.



The Municipality has invested a great deal of time and money to educate the public about the services rendered to the public. Emphasis was placed on public responsibility towards waste management and the municipal infrastructure used to render this service. Regular information sharing on social media was done to sensitize the community regarding waste management and continuing to strive for a cleaner town and a healthier environment.

### Recycling at Source

Since April 2015, BVM collects and distributes clear recycling bags to residents in Worcester, De Doorns and Rawsonville. New clear recycling bags are issued for each full bag of recyclable material collected in participating wards. Households are expected to place filled recycling bags on the curb side, adjacent to the black refuse bags or wheelie bins, where it will be collected by a dedicated municipal refuse team servicing the area on its specified refuse removal schedule.

The Municipal Recovery Facility (MRF) has been plagued by frequent bouts of vandalism, resulting in significant infrastructural damage at the facility. Currently, the MRF is not processing any recyclable material as it is undergoing repairs. During servicing of the mechanical equipment, additional defects were identified, necessitating additional repairs. These include reparations to the roof and structural beams, conveyor belt and the ablation facilities.

Notwithstanding these challenges, the restoration project and related works are closely monitored by BVM, to ensure that progress is reasonably expedited

without risking the quality of workmanship, as a new pilot project is scheduled to commence at the MRF in the 2025/26 financial period. In the interim, all the recyclable material is supplied to local recyclers for processing.

The table below, depicts the quantity (in tonnes) of material recycled throughout the 2024/2025 financial year:



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Period	Recyclables Processed (Tonnes)
2024/25 - Q1	16.66
2024/25 - Q2	39.31
2024/25 - Q3	53.65
2024/25 - Q4	29.04
TOTALS	138.66

Table: 140 Quantity (in tonnes) of material recycled

### **Regional Landfill Site**

The new regional landfill site, located adjacent to the existing Worcester landfill site, is currently under construction. The regional site will be financed and managed by CWDM. Breede Valley Municipality (amongst others) will have to make use of the regional site for disposal purposes. A new license application for the landfill site was submitted to DEA&DP in May 2023. It is envisaged that the opening and operation will commence 1 January 2026.

Residents currently only pay BVM for refuse collection but with the new District Area Landfill Site, additional disposal levies will apply and the tariffs amended according to the contract between CWDM and BVM.

### **BVM Solid Waste and Area Cleaning Bylaw**

The Solid Waste and Area Cleaning Bylaw is scheduled for revision and completion within the 2025/26 financial period. This process will include (amongst others) its submission to Council and subsequent promulgation. The revised bylaw will be aligned to the NEWMA: Waste Act and inform subsequent iterations of the IDP.

### **Integrated Waste Management Planning for BVM**

The Integrated Waste Management Plan (IWMP) is a statutory requirement in terms of the National Environmental Management: Waste Act, 2008 (Act No. 59 of 2008), which came into effect on 1 July 2009. The IWMP forms part of the Integrated Development Plan (IDP) as required under Chapter 5 of the Municipal Systems Act. Its primary objective is to shift waste management practices from the traditional “collection and disposal” model towards sustainable approaches that emphasise waste avoidance, minimisation, and environmental protection.

Breede Valley Municipality is currently implementing and reporting on its Fourth Generation IWMP. The plan guides waste management operations and ensures compliance with national legislation. Implementation is supported by municipal bylaws and follows an approved implementation schedule.

All BVM waste facilities are registered on the Provincial Integrated Waste and Pollution Information System (IPWIS), and monthly reporting is submitted to the Western Cape Department of Environmental Affairs and Development Planning (DEA&DP). The designated Waste Management Officer (WMO) compiles annual performance reports on the extent of implementation, compliance levels, and corrective actions, in line with Section 13(2) of the Waste Act and Section 46 of the MSA.



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

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A review of the Fourth Generation IWMP is scheduled for the 2025/26 financial year, subject to available resources. The next full five-year review, in line with legislative requirements, is planned for 2027. These review processes will ensure that waste management strategies remain relevant, effective, and aligned with sustainable development principles. The ensuing tables will provide further insight on the municipality's responsiveness towards implementing the deliverables encapsulated in its IWMP.



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

#### a) IWMP Implementation

The table below indicates the Reporting on the Implementation of the Municipality's IWMP for the financial year 2024/25

Reporting on the Implementation of the Municipality's Integrated Waste Management Plan (IWMP): Year 0								
IWMP Goal	Description of Activity for Implementation	Activity implementation score (yes = 1, n=0, partial =0,5)	Actions undertaken	If not implemented – indicate reasons	Planned budget (R)	Actual expenditure (R)	Person/s Responsible for Monitoring	Frequency of Monitoring (Annually, Biannually, Quarterly, Monthly, Weekly, Daily)
1.PROMOTE WASTE MINIMIZATION AND PUBLIC AWARENESS	The separation at source programme needs to be rolled out across the rest of the BVM to ensure enough source separated materials to be delivered to new MRF for that to be un as a clean MRF	0,5	Awareness campaigns started in Zwelethemba	Project started in Ward 8, other Wards to follow	R0,00	R0,00	Saskia Buning	Every second week
	Draft Organic waste diversion plan	1	Appoint a consultant		R0,00	R147 399,58		Sept - Dec 2025
	Implement Waste Awareness campaign to promote home composting	0,5	Distributed 83 compost bins to Estates and sectional title. Bins were procured in 2023/2024. Educational information was distributed with the bin and on social media	Distribution of 140 wheelie bins will continue in 2025/2026 as per demand	R0,00	R0,00		2025/2026
	Implement reuse initiatives and awareness campaigns	1	School visits with BIN-BIN (Mascot) and at the Jamboree		R0,00	R0,00		Monthly
	Install recycling awareness signage boards in De Doorns, Rawsonville and Touwsrivier to boost public awareness.	0,5	Iglo Recycle Bins were put in front of the Municipal Offices. Stainless steel recycling bins were distributed to some schools	Notice boards were procured in 2023/2024 but not erected yet	R0,00	R0,00		Sept - Dec 2025

### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Reporting on the Implementation of the Municipality's Integrated Waste Management Plan (IWMP): Year 0								
IWMP Goal	Description of Activity for Implementation	Activity implementation score (yes = 1, n=0, partial =0,5)	Actions undertaken	If not implemented – indicate reasons	Planned budget (R)	Actual expenditure (R)	Person/s Responsible for Monitoring	Frequency of Monitoring (Annually, Biannually, Quarterly, Monthly, Weekly, Daily)
	Continue distribution of the recycling newsletter along with the monthly municipal bill							
	Implement waste awareness programmes at rural areas and farms to separate general waste for recycling and composting at source. The BVM can provide drop-off areas for the recyclables and collect from these areas. BVM should promote home composting at these areas	0	Project not initiated	New Manager only appointed in Dec 2024	R0,00	R0,00		Jan - June 2026
	Implement Youth Jobs in Waste Programme (Department of Environmental Affairs) with part of the programme to be focused on waste education and training	0	YCOP, that ended in 2022	No appointees for 2024/2025	R0,00	R0,00		NA
	The BVM to provide stock for the Zwelethemba swop	0	Investigation into feasibility of project needed	Swop shop is not operational	R0,00	R0,00		Jan - June 2026

### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Reporting on the Implementation of the Municipality's Integrated Waste Management Plan (IWMP): Year 0								
IWMP Goal	Description of Activity for Implementation	Activity implementation score (yes = 1, n=0, partial =0,5)	Actions undertaken	If not implemented – indicate reasons	Planned budget (R)	Actual expenditure (R)	Person/s Responsible for Monitoring	Frequency of Monitoring (Annually, Biannually, Quarterly, Monthly, Weekly, Daily)
	shop where recyclables can be traded							
	Establish swap shops in in Avian Park, De Doorns and Touwsrivier	0,5	Avian Park has a privately owned Swap shop	Project feasibility must be investigated	R0,00	R0,00		Jan - June 2026
	Initiate community-based waste management training and awareness programmes for rural councillors and communities in low income areas	1	The Bentele project was initiated in in Zwelethemba		R0,00	R0,00		Meeting every second week
	Initiate collaboration with SMMEs for informal recycling on landfills	0	BVM prohibits informal recycling at Landfill.	Child lost his life when he jumped on a moving compactor, slipped and fell under the wheels. Landfill site will be closed for public December 2025	R0,00	R0,00		Prohibited

### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Reporting on the Implementation of the Municipality's Integrated Waste Management Plan (IWMP): Year 0								
IWMP Goal	Description of Activity for Implementation	Activity implementation score (yes = 1, n=0, partial =0,5)	Actions undertaken	If not implemented – indicate reasons	Planned budget (R)	Actual expenditure (R)	Person/s Responsible for Monitoring	Frequency of Monitoring (Annually, Biannually, Quarterly, Monthly, Weekly, Daily)
2.EFFECTIVE SOLID WASTE SERVICE DELIVERY	Determine the exact number of households not receiving a collection service	1	Currently all houses are receiving collection, formally or informal with designated collection point		R0,00	R0,00		NA
	Communal collection points or mini drop-off facilities be put in place in communities and at illegal hotspot areas to collect waste from currently unserved households and reduce illegal dumping	1	Drop of facility was erected but vandalised and then the ruins were demolished. As an alternative, skips are now provided in hotspot areas		R3 737 800,00	R3 737 800,00		Daily
	The Municipality currently keeps no records of complaints. The complaints registry must be reviewed to ensure that all complaints are being recorded for future use	1	Collaborator		R0,00	R0,00		Daily
	Provide receptacles for Touwsrivier area	0	Investigation into the best solution for Touwsrivier	Currently collection is through usage of black bags	R0,00	R0,00		2026/2027



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Reporting on the Implementation of the Municipality's Integrated Waste Management Plan (IWMP): Year 0								
IWMP Goal	Description of Activity for Implementation	Activity implementation score (yes = 1, n=0, partial =0,5)	Actions undertaken	If not implemented – indicate reasons	Planned budget (R)	Actual expenditure (R)	Person/s Responsible for Monitoring	Frequency of Monitoring (Annually, Biannually, Quarterly, Monthly, Weekly, Daily)
	Develop a waste infrastructure masterplan and then investigate funding applications	0	Investigate the cost of study to do a Masterplan	Budget limitations	R0,00	R0,00		2026/2027
	Determine available airspace at all landfill sites	1	Airspace determination report was conducted June 2025		R214 942,00	R214 942,00		June 2026 the next report
	Construction of a composting facility in Worcester	0	Investigate feasibility	Budget limitations	R0,00	R0,00		Sept - Dec 2025
	Construction of public drop-off in De Doorns	1	It was demolished currently making use of skips		R0,00	R0,00		NA
3.REDUCE ILLEGAL DUMPING	Promote awareness concerning waste management, recycling and prevention of illegal dumping and littering in rural areas	1	Project not initiated	New Manager only appointed in Dec 2024	R0,00	R0,00		Jan - June 2026
	Implementation of antilittering by-laws	1	Anti littering By-laws were implemented		R0,00	R0,00		Daily
	Identify the underlying causes of illegal dumping (site-specific reasons)	0	Conduct survey	New Manager only appointed in Dec 2024	R0,00	R0,00		Jan - June 2026
	Identify illegal dumping hotspots	1	Avian Park - Rolihlahla, Malmok, Fisant, Suikerbekkie, Riverview-		R2 572 102,84	R2 572 102,84		Daily

### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Reporting on the Implementation of the Municipality's Integrated Waste Management Plan (IWMP): Year 0								
IWMP Goal	Description of Activity for Implementation	Activity implementation score (yes = 1, n=0, partial =0,5)	Actions undertaken	If not implemented – indicate reasons	Planned budget (R)	Actual expenditure (R)	Person/s Responsible for Monitoring	Frequency of Monitoring (Annually, Biannually, Quarterly, Monthly, Weekly, Daily)
			Jason, Riverview flats (R300), Victoria Park-Martin, Reinie , Essenlen Park-van Heaysteen,Fisher , Springfield Hexpark/JohnsonsPark-Duncanweg Zwelethemba-Bentele, Njila,Makwaleni. Use skip contractor and area cleaning contract to also clean illegal dumping and EPWP staff					
	Rehabilitate illegal dumping sites which have been identified and mapped thus far. The Municipality must ensure that it compiles a contaminated land register as per the requirements of NEMWA	1	Corner of Visser and Excelcierweg, Cnr Springveld and Visser but they were demolished		R0,00	R0,00		Monthly
4.IMPROVE WASTE INFORMATION MANAGEMENT	Registering of waste generators, transporters and recyclers and enforcing reporting to the Municipality	0	Project to start Sep 2025	Lack of staff	R0,00	R0,00		Sept-25
	Improve waste information record keeping at landfills	1	A file is kept for Incident Report, Waste Licences, as well as IPWIS		R0,00	R0,00		Daily

### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Reporting on the Implementation of the Municipality's Integrated Waste Management Plan (IWMP): Year 0								
IWMP Goal	Description of Activity for Implementation	Activity implementation score (yes = 1, n=0, partial =0,5)	Actions undertaken	If not implemented – indicate reasons	Planned budget (R)	Actual expenditure (R)	Person/s Responsible for Monitoring	Frequency of Monitoring (Annually, Biannually, Quarterly, Monthly, Weekly, Daily)
	Conduct audits to ensure by-laws are in place and implemented correctly	0,5	Only external Audits were conducted in June 2025, no internal audits		R0,00	R17 058,00		Annually for the external audits and quarterly for the internal audits
	Installation of weighbridges at the waste management facilities	0	Weighbridge was sold to CWDM for the new Regional Landfill site	NA	NA	NA		NA
	Conduct a waste characterisation study which takes seasonal variation into account	0	Not initiated	Budget limitations	R0,00	R0,00		2026/2027
5.ENSURE SOUND BUDGETING FOR INTEGRATED	The Municipality must ensure that there is sufficient provision in the budget for upcoming projects and action items	1	Budget allocated		Awaiting final audited figures	Awaiting final audited figures		Bi-annually
	Develop a detailed financial planning model	0	Will be developed with revision of IWMP	Budget limitations	R0,00	R0,00		Sept 2025 - June 2026
	Review vacancies in the organogram and fill as required	1	Vacancies attended to		R0,00	R0,00		Ongoing
6.IMPROVE REGULATORY COMPLIANCE	Conduct annual internal and external audits for waste management facilities	0,5	Only external Audits were conducted in June 2025, no internal audits		R0,00	R17 058,00		June 2026 the next audit
	Calculate the landfill airspace of all landfill sites	1	Land airspace report was conducted June 2025		R214 942,00	R214 914,00		June 2026 the next airspace determination

### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Reporting on the Implementation of the Municipality's Integrated Waste Management Plan (IWMP): Year 0								
IWMP Goal	Description of Activity for Implementation	Activity implementation score (yes = 1, n=0, partial =0,5)	Actions undertaken	If not implemented – indicate reasons	Planned budget (R)	Actual expenditure (R)	Person/s Responsible for Monitoring	Frequency of Monitoring (Annually, Biannually, Quarterly, Monthly, Weekly, Daily)
	Revise the by-laws in general to include national and provincial policies, and norms and standards where applicable	1	Revision was done in 2023/2024		0	0		Revision in 2025/2026 R282 530.74
	Improve security and fencing at the landfill sites to ensure that waste is 'safe disposed'	1	A contractor was appointed to repair fencing		R180 000,00	R180 000,00		Ongoing
	Prevent tyres from being disposed of at the landfills	1	Community is informed to dispose of tyres at Visserhok. No tyres allowed at gate		R0,00	R0,00		Daily
	Provide stormwater infrastructure as per landfill licence at all landfills	1	A stormwater Channel was constructed		Before 2024/2025	R0,00		NA
	Ensure compliance of waste acceptance at municipal landfills with R.636 (National Norms and Standards for Disposal of Waste to Landfill)	1	Only General, builder's rubble and green waste is accepted at the landfill		R0,00	R0,00		Daily
7. ENSURE SAFE INTEGRATED MANAGEMENT OF HAZARDOUS WASTE	Educate the public about household hazardous waste and the avoidance, reduction and disposal options available to them regarding these wastes	1	Information notifications on social media		R0,00	R0,00		Bi-annually
	B. Ensure legal compliance by hazardous waste generators and transporters	1	Waste is checked before entering the landfill		R0,00	R0,00		Daily

### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Reporting on the Implementation of the Municipality's Integrated Waste Management Plan (IWMP): Year 0								
IWMP Goal	Description of Activity for Implementation	Activity implementation score (yes = 1, n=0, partial =0,5)	Actions undertaken	If not implemented – indicate reasons	Planned budget (R)	Actual expenditure (R)	Person/s Responsible for Monitoring	Frequency of Monitoring (Annually, Biannually, Quarterly, Monthly, Weekly, Daily)
	Educate the waste management employees of BVM on the latest legislation regarding hazardous waste, the identification thereof and the disposal options that are legal	1	Staff was educated on asbestos		R0,00	R0,00		Annually
Total number of actual activities implemented		27	Actual budget expended on Implementing the IWMP		R6 704 844,84	R7 101 274,42		
Total number of activities required to be implemented as per the IWMP		43						
Implementation Score		63%						
Note: The IWMP reporting function was vacant from March to December 2024. Reporting for this cycle therefore reflects progress and activities from December 2024 onward, with limited documentation available for the earlier part of the year								

Table: 141 IWMP Implementation

## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### b) Measures – Waste Services

The following table indicates the measures taken to secure the efficient delivery of Waste Management Services:

Measures Taken to Secure the Efficient Delivery of Waste Management Services		
Description	Indicate (Yes/No)	Elaborate on Measures Undertaken/ Provide Reasons if not Undertaken
	2024/25	
Establishment of additional waste management infrastructure	No	Budget limitations
Upgrade of existing waste management infrastructure	Yes	Repair Worcester MRF
Addressing compliance issues at waste management facilities	Yes	External audit, Airspace determination
Clean-up of illegal dumping	Yes	Various clean-up initiatives. Appoint BV1078 – Area Cleaning and BV1087 Skip removal.
Additional equipment procured	Yes	2 x custom built trailers
Additional vehicles procured	Yes	2 x 20 m3 compactors
Additional waste management or collection staff employed	Yes	Snr Manager, Manager, Digger Operator
Staff training undertaken	No	Budget limitation
Improved waste collection route planning	No	Pilot project currently running for block system collection
Use of technology	Yes	App for wheelie bin survey
Other measures undertaken e.g. funding applications, shared services, secondments etc.	No	Staff and budget limitations
<i>Note: As this template has only recently been incorporated into the Solid Waste and Area Cleaning reporting requirements, no comparative data for 2023/24 is available. The 2024/25 financial year therefore serves as the base period for reporting.</i>		

Table: 142 Measures – Waste Management Services

### c) Service Delivery Levels: Waste Management

The following table indicates the Municipality's compliance with Waste Management Standards:

Compliance with Waste Management Standards			
Applicable Standard (e.g. National Domestic Waste Collection Standards, 2013)	2024/25		
	Compliance with Standard (Yes/No)	Provide Detail on Compliance/Non-Compliance	Measures Undertaken to Secure Compliance with Standard
THE NATIONAL DOMESTIC WASTE COLLECTION STANDARDS, 2013	Yes	Collection schedules	Daily service delivery
THE NATIONAL POLICY FOR THE PROVISION OF BASIC REFUSE REMOVAL SERVICES TO INDIGENT HOUSEHOLDS	Yes	Provide free black bags, formal collection or centralised disposal in skips	Tender



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Compliance with Waste Management Standards			
Applicable Standard (e.g. National Domestic Waste Collection Standards, 2013)	2024/25		
	Compliance with Standard (Yes/No)	Provide Detail on Compliance/Non-Compliance	Measures Undertaken to Secure Compliance with Standard
NATIONAL STANDARD FOR ASSESSMENT OF WASTE, 2013	No	Only gate keepers inspecting loads at landfill site gate	Staff appointed
NATIONAL STANDARD FOR DISPOSAL OF WASTE TO LANDFILL, 2013	Yes	External audit and airspace determination	Tender for consultants
NATIONAL WASTE INFORMATION REGULATIONS, 2013	Yes	IPWIS	Monthly update
WASTE TYRE REGULATIONS, 2019	Yes	No hazardous waste or health care waste accepted. Recycling project, composting project to distribute bins	Service delivery
NEMA, EIA REGULATIONS, 2010	Yes	Complies with NEMA	Appointed EMI
NATIONAL ORGANIC WASTE COMPOSTING STRATEGY, 2013	No	Consultant appointed and investigation in Sept 2025	Consultant appointed
DRAFT NATIONAL NORMS AND STANDARDS FOR ORGANIC WASTE COMPOSTING, 2019	Partially	Compost drums distributed, Organic Waste Diversion in place	Consultant appointed
THE WHITE PAPER ON INTEGRATED POLLUTION AND WASTE MANAGEMENT FOR SOUTH AFRICA, 2000	Yes	Pollution prevention at landfill site and cleaning of illegal dumping	Tender and external audit
THE WESTERN CAPE HEALTH CARE WASTE MANAGEMENT AMENDMENT ACT, 2007 (NO. 6 OF 2010)	Yes	BVM does not accept health care waste	Prohibited
THE NATIONAL DOMESTIC WASTE COLLECTION STANDARDS, 2013	Yes	Collections of all general waste in urban areas	Service delivery
<i>Note: As this template has only recently been incorporated into the Solid Waste and Area Cleaning reporting requirements, no comparative data for 2023/24 is available. The 2024/25 financial year therefore serves as the base period for reporting</i>			

Table: 143 Compliance with Waste Management Standards

### 3.11.1 Service delivery indicators: Waste management (Refuse collections, waste disposal, street cleaning and recycling)

The key performance indicators for sanitation services are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL48	Recycle 80 tonnes of waste by 30 June 2025	Tonnage of waste recycled	All	80	121.91	80	138.66	B
TL25	Number of formal residential properties that are	Number of residential properties that are billed for refuse	All	19 500	19 505	19 540	19 601	G2





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
	billed for refuse removal as at 30 June 2025	removal residential tariffs using the erf as a property						

Table: 144 Service delivery indicators: Waste management (Refuse collections, waste disposal, street cleaning and recycling)

### 3.11.2 Employees: Waste management (Refuse collections, waste disposal, street cleaning and recycling)

The table below indicates the number of employees for waste management (refuse collections, waste disposal, street cleaning and recycling):

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	1	0	0%
Middle Management and Professionals	1	1	0	1	100%
Skilled Technical, Superintendents etc	9	3	2	1	33%
Semi-skilled	82	58	46	12	21%
Unskilled	25	22	19	3	14%
Total	118	85	68	17	20%

Table: 145 Employees: Waste management (Refuse collections, waste disposal, street cleaning and recycling)

### 3.11.3 Capital expenditure: Waste management (Refuse collections, waste disposal, street cleaning and recycling)

The table below indicates the amount that was actually spent on waste management (refuse collections, waste disposal, street cleaning and recycling) projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Wheelie bins	1 000 000.00	914 000.00	775 826.00	138 174.00	914 000.00
<b>Total all</b>	<b>1 000 000.00</b>	<b>914 000.00</b>	<b>775 826.00</b>	<b>138 174.00</b>	<b>914 000.00</b>

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

Table: 146 Capital expenditure 2024/25: Waste management (Refuse collections, waste disposal, street cleaning and recycling)



### 3.12 HOUSING

The planning of projects marked a shift in policy at all levels of government regarding housing provision. This policy shift entails a move from housing construction to the creation of “sustainable human settlements, sustainable resource use, and housing resulting in real empowerment. The new policies are conceptualised in the National Housing Policy (Breaking New Ground) and in the Western Cape Integrated Human Settlements Policy (Isidima), as well as the new strategies formulated by the Western Cape Department of Infrastructure Strategic Plan 2020 - 2025, and includes the importance of human settlements in the promotion of social inclusion, economic growth and spatial restructuring.

#### Strategic Focus over the Five-Year Planning Period

For the period 2020-2025, the Department focus on providing *more opportunities for people to live in better locations* and to *improve the places where people live*. In this regard, the Department has targeted the Priority Housing Development Areas (PHDA), which will be used for high density, mixed-use, mixed-income, and mixed-tenure developments. Furthermore, the Department acknowledges that many people will continue to live in low-income formal and informal settlements, due to a range of reasons. With this in mind, the Department will continue to upgrade informal settlements, so that citizens can wait for a housing opportunity with dignity.

#### **Breede Valley Municipality: Priority Human Settlement Development Areas (PHDA's)**

The National Department of Human Settlements (NDoHS) declared and gazetted the Priority Human Settlements Development Areas (PHDA) on 15 May 2020 (Government Gazetted No. 43316) in the Western Cape. The declaration of PHSHDAs is done in terms of Section 3 of the Housing Act, 1997, read in conjunction with Section 7(3) of the Housing Development Agency Act, 2008 (No. 23 of 2008), and the Spatial Planning and Land Use Management Act, 2013 (No. 16 of 2013).

The declaration is one of several interventions identified in the National Department of Human Settlements' (NDHS) Human Settlements Framework for Spatial Transformation and Consolidation (2018). The framework is based on the rationale that housing provides an important opportunity for restructuring and revitalising South African towns and cities, for overcoming apartheid spatial patterns, and for strengthen livelihoods. As a spatial targeting approach, the PHSHDAs are intended to direct public investment and housing finance to areas that will promote spatial transformation objectives and create more inclusive residential markets.

The Breede Valley Municipality contains one of nineteen PHSHDAs declared in the Western Cape (Gazette No: 43316, 15 May 2020). The PHSHDA is situated in Worcester and covers the built-up area to the south of the N1 freeway, including the proposed Transhex housing development area. The PHSHDA boundary itself is not gazetted and is intended as a guideline only.



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

BVM has a current housing backlog of 20 654 (2023/24: 20 328) households. The following housing demand list provides a further indication of the demand for housing in the municipal area:

BREEDE VALLEY MUNICIPALITY AREA	June 2024		June 2025		
	Total Waiting	Percentage (%)	Total Waiting	Percentage (%)	Percentage (%) Change in "Waiting" Status
Avian Park	1 468	7.22	1 467	7.10	-0.07
De Doorns	5 464	26.88	5 500	26.63	0.66
Outside Municipal Area	2 644	13.01	2 761	13.37	4.43
Rawsonville	826	4.06	863	4.18	4.48
Roodewal	37	0.18	37	0.18	0.00
Touwsrivier	967	4.76	969	4.69	0.21
Worcester	6 750	33.21	6 850	33.17	1.48
Zwelethemba	2 172	10.68	2 207	10.69	1.61
<b>TOTAL</b>	<b>20 328</b>	<b>100</b>	<b>20 654</b>	<b>100</b>	<b>1.60</b>
<i>*The numbers per area are accurate and system generated, variation is due to data cleansing</i>					

Table: 147 Housing demand list

The Municipality has conducted its own survey into informal settlement patterns in Breede Valley to gauge the extent of informal housing. Most settlements are located on publicly owned land, except Zwelethemba and Emagwaleni. Many of the settlements are affected by flood lines. There is a large disparity in settlement size with the smallest containing 90 structures (Ebaleni) and the largest containing approximately 8 000 structures (Zwelethemba New Mandela including Emagwaleni). The average settlement size is 616 structures. All settlements have some water and sanitation facilities. Most are illegally connected to the electricity network. The status and number of these basic services is often an issue. Educational facilities are mostly available within a 5km radius to the settlements.

Town	Settlement Name/Location	2023/24 Settlement Statistics	2024/25 Settlement Statistics	Settlement Growth Trend (%)
Worcester	North Mandela Square	3 500	3500	0
	Aspad	1 500	1 500	0
	Emagwaleni (New Mandela)	1 500	3327	121.8
	Rolihlahla (Avian Park)	1 400	1400	0
	Roodewal	250	280	12
	Worcester West	2	0	-100
De Doorns	Stofland	3 200	3200	0
	Hassie Square	150	150	0
	Mpumelelo	2 100	2100	0
	Ebaleni	90	90	0
	GG Camp (Sandhills)	1 400	1400	0



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Town	Settlement Name/Location	2023/24 Settlement Statistics	2024/25 Settlement Statistics	Settlement Growth Trend (%)
Touwsrivier	Zion Park	99	99	0
Rawsonville	Hammat Square/Spokiesdorp/Geelkampie	680	680	0
<b>TOTAL</b>		<b>15 871</b>	<b>17 726</b>	<b>11.69</b>
<i>Estimated figure derived from day-to-day assessments, prior years and reports from the Western Cape Department of Infrastructure (Branch: Human Settlements). The growth of informal settlement is anticipated to be approximately ten percent based on previous trends</i>				

Table: 148 Informal settlement patterns in BVM

The Housing Policy has been approved, making provision for people with disabilities. The municipal waiting list is linked to the provincial housing demand list. This has enabled the Municipality to actively trace applicants registered at other municipalities. In addition, it has enabled the Municipality to eliminate duplicate names from the system.

Council has approved a 5-year Integrated Human Settlement Plan, which sets out housing delivery in the Municipality.

### 3.12.1 Service statistics: Housing

Performance on housing projects for the year were as follows:

Projects	Revised delivery targets 2024/25		Performance 2024/25	
	Sites	Units	Sites	Units
Worcester Transhex Phase 1 Tops (800) (190 Transfers @R420)	0	0	0	0
Transhex Professional Fees	0	0	0	0
Worcester Fisher St Portion Erf 1-10253 (307 services - 307 units) IRDP FLISP (Planning)	0	0	0	0
Avian Park Albatross Str-Rem-Erf 1 (544 services - 900 units) IRDP FLISP (Planning)	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table: 149 Performance on projects: Housing

Four (4) Planning Projects were funded in 2024/25, hence no sites or units were delivered. Project planning occurs over multi-years and combines elements of urban planning, architecture, geography, and social sciences to create spaces that are functional, equitable, and resilient.

The table below indicates the number of households in BVM with access to basic housing:

Year end	Total estimated households (formal and informal settlements)	Estimated households in formal settlements	Percentage (%) of households in formal settlements
2023/24	67 421	51 550*	76.46
2024/25	70 159	52 433*	74.73



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Year end	Total estimated households (formal and informal settlements)	Estimated households in formal settlements	Percentage (%) of households in formal settlements
<i>*Estimated figure derived from the 2024 household statistics presented for BVM in the 2024/25 Municipal Economic Review &amp; Outlook (MERO)</i>			

Table: 150 Households with access to basic housing

The following table shows the number of people on the housing waiting list:

Housing waiting list	Number of people on housing waiting list	Percentage (%) housing waiting list increase/(decrease)
2023/24	20 328	0.67
2024/25	20 654	1.60

Table: 151 Housing waiting list

The table above, depicts a marginal increase in the number of persons on the housing waiting list. The increase represents the number of new applicants on the municipal demand database in 2024/25.

### 3.12.2 Service delivery indicators: Housing

The key performance indicators for housing are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL2	Spend 95% of the budget allocated for the upgrade of the municipal rental units by 30 June 2025	% of the budget spent	All	N/A (New KPI)	N/A (New KPI)	95%	20.76%	R
TL3	Develop a Human Settlement Priority Development Areas Plan and submit to Council for approval by 31 May 2025	Human Settlement Priority Development Areas Plan developed and submitted to Council for approval	All	N/A (New KPI)	N/A (New KPI)	1	0	R
TL4	Spend 95% of the budget allocated for the maintenance of the municipal rental units by 30 June 2025	% of the budget spent	All	90%	96.55%	95%	95.70%	G2
TL5	Spend 95% of the budget allocated for the relocation of outside toilets of all properties that were previously owned by	% of the budget spent	All	90%	0%	95%	100%	G2



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
	government by 30 June 2025							

Table: 152 Service delivery indicators: Housing

### 3.12.3 Title Deed Restoration Programme (TRP)

The following table shows the number of title deeds registered for ownership in various projects in 2024/25. Pre – 1994 refers to municipal rental stock while Post – 1994 refers to Project Linked Housing Subsidy.

Category	Target	Transferred	Outstanding	Percentage (%) Outstanding
Pre-1994	938	534	404	43.07
Post-1994	780	105	675	86.54

Table: 153 Title Deed Restoration Programme (TRP)

### 3.12.4 Employees: Housing

The table below indicates the number of employees for housing:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	1	0	0%
Middle Management and Professionals	0	1	0	1	100%
Skilled Technical, Superintendents etc	6	10	8	2	20%
Semi-skilled	10	16	11	5	31%
Unskilled	0	3	3	0	0%
<b>Total</b>	<b>17</b>	<b>31</b>	<b>23</b>	<b>8</b>	<b>26%</b>

Table: 154 Employees: Housing



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.12.5 Capital expenditure: Housing

The table below indicates the amount that was actually spent on housing projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Touwsrivier Housing Projects	0	1 000 000.00	0	1 000 000.00	1 000 000.00
Rental Unit Upgrade	6 000 000.00	1 400 000.00	290 646.80	1 109 353.20	1 400 000.00
<b>Total all</b>	<b>6 000 000.00</b>	<b>2 400 000.00</b>	<b>290 646.80</b>	<b>2 109 353.20</b>	<b>2 400 000.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 155 Capital expenditure 2024/25: Housing

### 3.13 FREE BASIC SERVICES AND INDIGENT SUPPORT

In accordance with the approved indigent policy of the Municipality, all households earning less than R6 000 per month will qualify for free basic services, as prescribed by national policy. Indigent support includes water, electricity, rates, refuse, sewerage and rental.

#### 3.13.1 Access to Free Basic Services

The access to free basic services is summarised into the different services as specified in the following table:

Free basic services to low income households									
Year	Number of households								
	Total	Households earning less than R6 000 per month							
		Free basic water		Free basic sanitation		Free basic electricity		Free basic refuse	
		Access	(%)	Access	(%)	Access	(%)	Access	(%)
2023/24	30 085	7 133	100	7 133	100	7 133	100	7 133	100
2024/25	29 448	7 750	100	7 750	100	7 750	100	7 750	100

Table: 156 Access to free basic services

The tables below identify the number of indigent /households with access to the different free basic services:

Electricity									
Financial year	Indigent households			Non-indigent households			Households in Eskom areas		
	No of HH	Unit per HH (kwh)	Value	No of HH	Unit per HH (kwh)	Value	No of HH	Unit per HH (kwh)	Value
			R'000			R'000			R'000
2023/24	5 963	50	5 006	17 308	0	0	1 170	50	1 368
2024/25	6 575	50	6 856	15 989	0	0	1 175	50	2 197
<i>Please note that 6 884 is supplied by Eskom and 22 564 by BVM resulting in a total of 29 448 households within BVM boundaries having access to electricity</i>									

Table: 157 Free basic electricity services to indigent households





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Water						
Financial year	Indigent households			Non-indigent households		
	No of HH	Unit per HH (kl)	Value	No of HH	Unit per HH (kl)	Value
			R'000			R'000
2023/24	7 133	10	7 441	14 495	6	11 916
2024/25	7 750	10	9 460	14 132	6	20 555

Table: 158 Free basic water services to indigent households

Sanitation						
Financial year	Indigent households			Non-indigent households		
	No of HH	R value per HH	Value	No of HH	Unit per HH per month	Value
			R'000			R'000
2023/24	7 133	350.65	20 849	15 369	0	0
2024/25	7 750	371.31	20 285	14 867	0	0

Table: 159 Free basic sanitation services to indigent households

Refuse removal						
Financial year	Indigent households			Non-indigent households		
	No of HH	R value per HH	Value	No of HH	Unit per HH per month	Value
			R'000			R'000
2023/24	7 133	220.65	13 450	15 441	0	0
2024/25	7 750	233.41	13 208	15 026	0	0

Table: 160 Free basic refuse removal services to indigent households per type of service

### COMPONENT B: ROAD TRANSPORT

The White Paper on National Transport Policy (1996) spells out the following vision for South African transport: “provide safe, reliable, effective, efficient and fully integrated transport operations and infrastructure which will best meet the needs of freight and passenger customers at improving levels of service and cost in a fashion which supports government strategies for economic and social development whilst being environmentally and economically sustainable.”

#### 3.14 ROADS

Breede Valley Municipality consist of the towns of Worcester, Rawsonville, De Doorns and Touwsrivier. Breede Valley Municipality is responsible for the maintenance and operation of the road system within the urban edges of the aforementioned towns. Roads outside the urban edge, are the responsibility of the South African National Roads Agency Limited (SANRAL), the Western Cape Department of Infrastructure and the Cape Winelands District Municipality. The focal point of Breede Valley Municipality (BVM) is its major regional settlement of Worcester, followed by Rawsonville, De Doorns and Touwsrivier, which provides support to a series of rural towns and hamlets located across the municipal area and beyond. The main road system in the BVM consists of the N1 linking Rawsonville,



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Worcester, De Doorns and Touwsrivier with each other. Provincial roads include the R60 between Worcester and Robertson, R43 between Worcester and Villiersdorp and R43 towards Ceres.

Approximately 20.63 km of roads, known as Proclaimed Municipal Main Roads, are found within the urban edges of Worcester, De Doorns and Touwsrivier, for which BVM receives a routine maintenance subsidy from the Western Cape Department of Infrastructure on an annual basis. Funds are allocated for maintenance done only on the 'blacktop', where an 80/20 ratio split is provided for by the Western Cape Department of Infrastructure and BVM respectively.

The table below gives a brief description of all the highlights, within the Roads department, achieved during the 2024/25 financial year:

Highlight	Description
Road maintenance and repair projects	Internal projects were launched to address deteriorating road conditions across the Municipality
Filling of critical vacancies	A Heavy Mechanical Plant Operator was successfully appointed, as well as bulk appointments of General Assistants
Specialised accredited training for internal staff	Targeted training was provided to staff operating small plant equipment, ensuring compliance with road maintenance norms and standards

Table: 161 Roads highlight

The table below gives a brief description of the challenges, within the Roads department, experienced during the 2024/25 financial year:

Challenge	Corrective action
Weather disruptions affecting repairs	Adjust maintenance schedules to accommodate weather-related delays
Mechanical breakdowns in fleet	Hire external fleet as an interim measure, whilst budgeting for the procurement of replacement vehicles and equipment
Insufficient workforce to respond to service complaint timeously	Utilise Expanded Public Works Programmes (EPWP) to supplement labour-intensive operations and enhance overall productivity

Table: 162 Roads challenges

### 3.14.1 Municipal Road Network/Profile

The total length of the paved network within Breede Valley Municipal Area is approximately 303.4km (290.1km paved-flexible, 12.8km paved block, 0.2 km concrete pavement and 0.3 km roundabout) and a total of 52,4km of gravel roads, with an estimated replacement value of R 1 172,62 million.

Municipality/Town	Road Type						Grand Total
	Paved - Flexible	Paved - Block	Paved - Concrete	Roundabout	Gravel	Earth	
De Doorns	20.0	2.7	0.0	0.1	22.1	1.2	46.1
Rawsonville	8.3	0.6	0.1	0.0	0.7	0.0	9.7



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Municipality/Town	Road Type						Grand Total
	Paved - Flexible	Paved - Block	Paved - Concrete	Roundabout	Gravel	Earth	
Touwsrivier	29.6	0.1 + 3.2 = 3.3	0.0	0.0	2.1	0.0	35.1
Worcester	232.2	6.2	0.1	0.2	26.3	0.0	264.9
<b>Grand Total – Breede Valley</b>	<b>290.1</b>	<b>12.8</b>	<b>0.2</b>	<b>0.3</b>	<b>51.2</b>	<b>1.2</b>	<b>355.8</b>

Table: 163 Length (km) of municipal road per road type

The BVM Road Asset Management Plan (RAMP) essentially serves as a network level tool for maintaining of the municipal roads system through an assessment of the network based on methodical visual rating of each road section. Visual assessment forms the basis of evaluating the condition of the road network, coupled with the subsequent identification of specific actions needed. Collected site information such as the type and degree of the defect, traffic volumes, historic information, and public engagements; is processed to inform top management's decision-making process linked to strategic planning and budgeting purposes, proactive maintenance schedules, technical planning and execution purposes. The type of road maintenance required (e.g. routine / normal maintenance and/or heavy rehabilitation), is derived from the specific portion of road. Possible project types range from routine maintenance (e.g. patching, blading, etc.), to normal maintenance (resurfacing) through to heavy rehabilitation (e.g. thick overlays and reconstruction or even upgrade).

In the context of budgetary constraints, it is important that funds allocated for road repair/maintenance/upgrade are spent at the right place and time to ensure optimum utilisation and impact thereof. The use of the RAMP is generally regarded as an essential tool for determining the maintenance and upgrade needs/programmes for pavements in a network of roads.

These programmes provide a good assessment of the funds required to meet the maintenance needs of the network and, in most cases, the type of maintenance required. The needs of individual projects should, however, be verified by further investigation to allow for additional unrecorded factors.

As stated, the total length of the paved network within Breede Valley Municipal Area (BVM) is approximately 303.4km (290.1km paved-flexible, 12.8km paved block, 0.2 km concrete pavement and 0.3 km roundabout) and a total of 52,4km of gravel roads, with an estimated replacement value of R 1 172,62 million. Road conditions are described mainly in terms of the visual condition index (VCI) of the road. This index represents a weighted average of the condition based on all defects present. In summary, around 69km of roads ( $\pm 20\%$ ) are in a poor or very poor condition, whereas around 177km of roads ( $\pm 50\%$ ) are in a very good or good condition in Breede Valley. The estimated funding backlog on the bituminous pavements at this stage is R77 million.

Project prioritisation has become critical in the process of optimally utilising scarce and limited funding resources. It is becoming increasingly important to determine which projects are the most feasible. All projects identified in the RAMP were prioritized together with the BVM representatives where each project was evaluated, scored and ranked. Projects were categorised based on project type and focus areas i.e. road infrastructure upgrade, road maintenance, planning and feasibility.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

The availability of own funding for project implementation is limited. The need for rehabilitation and resealing of roads competes for funding with other essential services such as water, housing, sanitation, electricity and health services. In identifying the funding for the prioritised projects over the next 5 years, funding sources include public contributions and donations, borrowing, internally generated funds, capital transfers recognised and direct or indirect national and provincial grants (transfers). A lack of financial resources will adversely impact the ability to maintain and upgrade the requisite infrastructure to address current services backlog as well as cope with an increasing influx of people from other areas and the natural growth in population.

The MIG programme makes a valuable contribution to the funding of infrastructure for the poor communities of BVM, however, the quantum of funding provided is insufficient to address the current backlogs. Increasing the MIG allocations will allow the Municipality to address backlogs in a more economical and aggressive manner. Projects are implemented by BVM, Directorate Engineering Services who is responsible for the design, tender documentation, supervision and management of the projects.

### 3.14.1.1 Gravelled roads

During the 2022/23 financial year a contract for the upgrading of gravel roads at Zwelethemba (Ward 8) was awarded to Gqobo Investments cc. Due to underperformance this contract was terminated, and Barleda Plant & Civil SA was appointed for the completion of the works. The works were completed during April 2024.

During the 2024/25 financial year approximately 6,773km gravel roads were upgraded with segmented paving (refer to the tables below).

Financial year	Total km gravel roads	Km new gravel roads constructed	Km gravel roads upgraded to tar	Km gravel roads graded/ maintained
2023/24	55.20	0	2.88	52.32
2024/25	52,32	0	6,773	45,55

Table: 164 Gravelled roads

Ward	Town	Suburb	Street Name	Road Length (m)	Surfaced Area (sqm)
1	Touwsrivier	Hopland	Akkedis	350	1 750
		Hopland	Rooibekkie	120	600
		Hopland	Kliprand	75	375
		Hopland	Kraalbos	85	425
		Steenvliet	Besembos	200	1 000
		Steenvliet	Zandhein	200	1 000
		Steenvliet	Sass	75	375
		Steenvliet	Kiepie	145	725
		Steenvliet	Malva	145	725
		Topkamp	First	330	1 320
		Topkamp	Second	140	560



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ward	Town	Suburb	Street Name	Road Length (m)	Surfaced Area (sqm)
		Topkamp	Third	165	660
		Topkamp	Fifth	110	440
		Topkamp	Sixth	105	525
		Topkamp	Berg	350	1 750
		Schoemansville	Road A	280	1 400
		Schoemansville	West	145	942,5
		Schoemansville	Logan	200	1 300
8	Worcester	Hex Industrial	Carr	360	2 880
			Samuel Walters	507	4 056
			Rattray	350	2 800
12	Worcester	Industrial	Smith	238	1 904
			Church	90	720
11	Worcester	River view	Arries	63	315
14	Worcester	Victoria Park	Kroon	20	100
21	Worcester	Avian Park	Glasogie	240	1 776
			Vink	285	2 109
			Kuiken	555	2 775
			Katlagter	555	2 775
			Mockingbird	290	2 146
TOTAL				6773	40228

Table: 165 Gravel roads upgraded – 2024/25

#### TOUWSRIVIER - BERG STREET



BEFORE



AFTER





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### WORCESTER – SMITH STREET



BEFORE



AFTER

#### 3.14.1.2 Tarred (Asphalted) roads

During the 2024/25 financial year a contract for the resurfacing of municipal roads for the period ending 30 June 2027 was awarded to Actophambili Roads (Pty) Ltd.

During the 2024/25 financial year approximately 6.42km surfaced roads were resealed/rehabilitated (refer to the tables below).

Financial year	Total km tarred roads	Km of new tar roads	Km existing tar roads re-tarred	Km tar roads maintained
2023/24	296.2	0	16.36	296.2
2024/25	299,08	0	6,42	299,08

Table: 166 Tarred (Asphalted) roads

Town	Suburb	Street Name	Road Length (m)	Surfaced Area (sqm)
Worcester	Hex Park (ward 10)	Monte Vista	180	936
		Waltham	415	2 117
		Laserena	234	1 193
		Lavalle	236	1 298
		Multana	130	663
		Westminster	271	1 491
		Barlinka	187	954
	Esselen Park (ward 11)	Aan De Doorns Rd (Sampson to Ward Boundary)	290	2 320
	CBD (ward 12)	Russel (Porter to Adderley)	196	1 920,8
		Russel (Adderley to Baring)	210	2 058
		Russel (Baring to Stockenstrom)	210	2 058
		Trappes (Russel to Durban)	210	2 058
		Elmboog	140	700
		Aan De Doorns Rd (Ward Boundary to Elizabeth Str)	400	3 200



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Town	Suburb	Street Name	Road Length (m)	Surfaced Area (sqm)
	Johnsons Park (Ward 13)	Aan De Doorns Rd (Elizabeth Str to Alister)	300	2 400
		Aan De Doorns Rd (Alister to Duncan)	445	3 560
	Langrug (ward 15)	Bosman	305	1 525
		De Villiers	315	2 363
		Du Toit Street (De Villiers to Malan)	445	3 738
		Beck (De Villiers to Malan)	570	4 902
		Theron (De Villiers to Malan to De Vos)	570	4 275
		Jean Welz	170	952
	<b>TOTAL</b>		<b>6 429</b>	<b>46 680</b>

Table: 167 Roads resealed/rehabilitated

SUMMARY PER WARD				
Ward	Town	Suburb	Road Length (m)	Surfaced Area (sqm)
10	Worcester	Hex Park	1 653,00	7 715,10
11		Parkersdam	290,00	2 320,00
12		CBD	966,00	8 794,80
13		Johnsons Park	1 145,00	5 960,00
15		Langerug	2 375,00	17 754,50
TOTAL			6 429,00	42 544,40

Table: 168 Resurfacing of municipal roads – summary per ward



Bosman Street



De Villiers Street







Fischer Street Sidewalk  
RESURFACE ON MUNICIPAL ROADS

### 3.14.1.3 Pothole & surface patching

In addition to the resurfacing and upgrading portfolio, the Municipality also prioritised the filling of potholes and the repairs of other defects, throughout the municipal area and commenced with building a database of works conducted in this regard. In this instance, departmental teams have been mobilised and used to conduct pothole and surface patching.

The table and subsequent information below depict the work conducted in relation to the pothole repair project.

Period	Potholes Repaired (square meters)
July 2024	160.46
August 2024	199.89
September 2024	82.56
October 2024	233.41
November 2024	55.76
December 2024	245.71
January 2025	115.29
February 2025	40.40
March 2025	31.76
April 2025	93.70
May 2025	351.97
June 2025	163.33
<b>Total</b>	<b>1 774,24</b>

Table: 169 Pothole repair statistics

During the 2024/25 financial year, a contractor was appointed to carry out road surface repairs on proclaimed roads in Worcester. A total of 301.77 square metres of patching was completed on proclaimed municipal main roads during this period.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.14.1.4 Construction of speed humps

During the 2023/24 financial year a contract for the construction of speed humps was awarded to Nkutwala Construction. The due completion date of the contract is during the 2024/25 financial year.

During the 2024/25 financial year, 12 speed humps were constructed (refer to the table below).

Ward	Town	Township	Location
6	Worcester	Bloekombos	Quellerie Street (West Bound)
		Panorama	Quellerie Street (East Bound)
7	Worcester	Fairy Glen	Sangster Street
		Roux Park	Olive Avenue
12	Worcester	Avian Park	Albatros Street
			Tarentaal Street
			Tarentaal Street
15	Worcester	Worcester West	Paradise Road
			Orange Avenue
17	Worcester	Zweletemba	May
18	Worcester	Zweletemba	Njila Vavenue

Table: 170 Speedhumps constructed



Zweletemba, May Street



Worcester West - Orange Street



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.14.4 Service delivery indicators: Roads

The key performance indicators for roads are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL18	Spend 95% of the capital budget allocated for the resurfacing of roads by 30 June 2025	% of the budget spent	All	90%	99.17%	95%	98.63%	G2
TL19	Spend 95% of the capital budget allocated for the construction of speedhumps in the municipal area by 30 June 2025	% of the budget spent	All	90%	95.28%	95%	100%	G2
TL20	Spend 95% of the budget allocated for the upgrade of gravel roads by 30 June 2025	% of the budget spent	All	90%	45.72%	95%	99.59%	G2

Table: 171 Service delivery indicators: Roads

### 3.14.5 Capital expenditure: Roads

The table below indicates the amount that was actually spent on roads projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Building of Roads - Ward 14 (Kroon Street)	250 000.00	450 000.00	450 000.00	0	450 000.00
Reseal of Municipal Roads - Ward 12	2 000 000.00	2 000 000.00	2 000 000.00	0	2 000 000.00
Reseal of Municipal Roads - Ward 13	500 000.00	500 000.00	500 000.00	0	500 000.00
Reseal of Municipal Roads - Ward 15	2 000 000.00	2 000 000.00	2 000 000.00	0	2 000 000.00
Reseal of Roads - Ward 10	500 000.00	500 000.00	500 000.00	0	500 000.00
Reseal of Roads - Ward 11	500 000.00	500 000.00	500 000.00	0	500 000.00
Resealing of Municipal Roads - Worcester: CRR	1 000 000.00	1 211 836.00	1 119 939.46	91 896.54	1 211 836.00
Roads - Machinery and Equipment	300 000.00	300 000.00	270 191.81	29 808.19	300 000.00



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Roads - Machinery and Equipment	0	500 000.00	500 000.00	0	500 000.00
Speed Humps	500 000.00	452 448.00	452 447.83	0.17	452 448.00
Uitvlug Industrial Zone - Roads	100 000.00	350 000.00	307 726.10	42 273.90	350 000.00
Upgrading Gravel Roads	5 272 516.00	5 222 143.00	5 222 143.00	0	5 222 143.00
Upgrading Gravel Roads	5 210 542.00	21 425 713.00	21 425 713.00	0	21 425 713.00
Upgrading of Gravel Road (Arries Street, Yssel to Sampson)	0	800 000.00	799 999.99	0.01	800 000.00
Upgrading of Gravel Roads	0	1 072 980.00	1 072 979.22	0.78	1 072 980.00
Upgrading of Gravel Roads	6 326 701.00	2 818 249.00	2 592 922.24	225 326.76	2 818 249.00
Upgrading of Gravel Roads	7 060 893.00	16 944 923.00	16 944 923.00	0	16 944 923.00
Upgrading of Gravel Roads - Industrial Area	5 935 250.00	12 627 667.00	12 627 666.21	0.79	12 627 667.00
Upgrading of Gravel Roads (Smith str.)	1 401 750.00	2 783 766.00	2 783 766.00	0	2 783 766.00
Upgrading of Roads: (Ward 1, 2, 3, 4, 16, 17 and 18)	2 750 000.00	2 449 088.00	2 401 646.94	47 441.06	2 449 088.00
<b>Total all</b>	<b>41 607 652.00</b>	<b>74 908 813.00</b>	<b>74 472 064.80</b>	<b>436 748.20</b>	<b>74 908 813.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 172 Capital expenditure 2024/25: Road

#### 3.15 STORMWATER DRAINAGE

The stormwater drainage system forms an integral part of the municipal road network. The system consists of facilities for the collection, conveyance, storage and treatment of stormwater run-off from areas upstream of- and from within the township and discharge to the natural water course(s).

Breede Valley Municipality is responsible for the operation and maintenance of approximately 120 km of stormwater infrastructure. The stormwater infrastructure plays a vital role in the conveyance of stormwater to natural streams, as well as the protection of the road structure.





### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

The table below give a brief description of the highlight for stormwater during the 2024/25 financial year:

Highlight	Description
Repairs and improvements to road intersections to effectively convey stormwater	The ponding of stormwater was observed at intersections. Where improvements such as the construction of concrete channels, installation of additional stormwater inlets and adjustments to the road profile yielded satisfactory in the conveyance of stormwater away from intersections

Table: 173 Stormwater highlights

A proactive stormwater management programme was implemented during the 2024/25 financial year, with a strong focus on winter preparedness. Resources were allocated not only for the routine pre-winter cleaning of stormwater infrastructure, but also to address operational deficiencies affecting its performance.

Below are images showcasing maintenance activities carried out on the stormwater infrastructure.



In addition, resources were allocated for the restoration and repair of various intersections to improve stormwater conveyance and mitigate persistent ponding. Ponding at intersections not only increases the risk of aquaplaning but also contributes to the formation of potholes and other surface defects, posing a hazard to road users.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)



Several intersections experienced ponding due to a combination of factors, including deficiencies in intersection profiling, deterioration of road surfaces, and the poor condition of stormwater infrastructure. Remedial work included re-profiling the intersections, restoring stormwater inlets, and repairing concrete channels across intersections.

This initiative has significantly enhanced stormwater management by enabling efficient drainage and eliminating recurring ponding. A notable example is the intersection of Taambay and Stynders Street in Worcester. See the before-and-after images below:

The table below give a brief description of the stormwater challenges during the 2024/25 financial year:

Challenge	Corrective action
Abnormal rainfall	Excessive rainfall and high precipitation were experienced during the 2024/25 financial year. Storm like events has caused damage to various infrastructure. Maintenance and repairs of the damaged infrastructure were successfully completed. Future anticipated rainfall is closely monitored, where a warning system has been established to prepare in advance to mitigate the impacts better
Insufficient workforce to respond to service complaints timeously	Expanded Public Works Programmes utilised to supplement labour intensive operations and improve productivity

Table: 174 Stormwater challenges

### 3.15.1 Stormwater infrastructure

The table below shows the total kilometres of stormwater maintained and upgraded as well as the kilometres of new stormwater pipes installed:

Financial year	Total km stormwater measures	Km new stormwater measures	Km stormwater measures upgraded	Km stormwater measures maintained
2023/24	120	0.04	No data	120.04
2024/25	120.04	0	No data	120.04

Table: 175 Stormwater infrastructure



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.15.2 Employees: Roads and stormwater

The table below indicates the number of employees for roads and stormwater:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	0	1	100%
Middle Management and Professionals	1	1	1	0	0%
Skilled Technical, Superintendents etc	2	2	2	0	0%
Semi-skilled	21	22	16	6	27%
Unskilled	27	27	27	0	0%
<b>Total</b>	<b>52</b>	<b>53</b>	<b>46</b>	<b>7</b>	<b>13%</b>

Table: 176 Employees: Roads and stormwater

### 3.15.3 Capital expenditure: Stormwater

The table below indicates the amount that was actually spent on stormwater projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Avian Park Industrial - Stormwater	50 000.00	50 000.00	50 000.00	-	50 000.00
Uitvlug Industrial Zone - Stormwater	100 000.00	147 552.00	146 100.65	1 451.35	147 552.00
<b>Total all</b>	<b>150 000.00</b>	<b>197 552.00</b>	<b>196 100.65</b>	<b>1 451.35</b>	<b>197 552.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 177 Capital expenditure 2024/25: Stormwater





### COMPONENT C: PLANNING AND DEVELOPMENT

#### 3.16 PLANNING

##### 3.16.1 Planning strategies

The table below sets out the main elements of BVM planning strategies:

Strategy	Description
Spatial in-filling	The BVM: SDF identifies key vacant land for in-fill and housing development and we are continuing with this strategy of spatial in-filling and densification. Council is investigating a light industrial node development adjacent to Avian Park – the environmental impact assessment in terms of NEMA is currently in process. Council is also identifying land for middle income housing which it intends to develop
Historical core preservation	Historical cores of urban centres must be clearly demarcated. Priority should be given to the conservation of heritage buildings and precincts in redevelopment projects. Any proposals for the re-development of existing buildings should consider their heritage value, elements of the vernacular architecture and, where possible, retain these important elements. Similarly, the historical characteristics of existing buildings should be considered to draw from their elements that could be integrated into the design and construction of new buildings close by. Advertisement signage in these cores must be regulated through bylaws, with input from the said heritage bodies
CBD revival/Urban renewal	Special focus must be placed on CBD revival. This will require increasing the attractiveness of the area and providing sufficient and attractive signage, landscaping, urban design/building management, security, etc. This initiative must be closely aligned with the strategies of the LED section as CBD revival was identified as a key catalyst in the latest LED Strategy
Land use integration and interfaces/Spatial integration	Spatial integration should be the main underlying foundation for all spatial decision making and should be facilitated in the encouragement of the development of strategic mixed-use nodes, intensification corridors and spatial in-filling with gap housing developments. The intensification areas/corridors are the prime instruments for promoting integration between different areas and is intended to promote a mutually supportive increase in residential (mixed income) and economic (mixed use) activity straddling the major routes of a settlement

Table: 178 Planning strategies



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.16.2 Achievements of the Planning Department for 2024/25

The tables below give a brief description of all the achievements in the Planning Division:

#### a) Town planning

Achievement/Highlight	Description
Significant land use applications approved	Altona Meadows (Altona South), Wesnic Town House Development (Tulbagh Street)

Table: 179 Planning highlights

#### b) Building control

Achievement/Highlight	Description
Altona Village Development	Still busy with the 2 <sup>nd</sup> , 3 <sup>rd</sup> phase of the development
Altona Retirement Village	Construction started with the Care Centre and 13 dwelling
Breedezicht Estate Development – Rawsonville	Ongoing development

Table: 180 Building control highlights

#### c) GIS

Achievement/Highlight	Description
Full migration of GIS onto the AGOL (ArcGIS Online) platform	Through the funding BVM received from PGWC last financial year, GIS has been fully migrated to the ArcGIS Online (AGOL) platform. This includes all the map viewers as well as datasets. The datasets are now in the format of hosted feature layers which streamlines the workflows when it comes to updating datasets. Through this process, we have also introduced user restrictions making the data more secure and limiting access to sensitive information
Extension of the ESRI AGOL contract	We have through a council approved item extended the ESRI AGOL licencing for a period of two years to bring it in line with the other core systems within the BVM. The idea is to add it to the other cores systems making the procurement of further licence extensions simpler and providing consistency and sustainability of the system going forward
The development of Refuse Removal Audit Survey Application in AGOL for data collection	AGOL comes with a suite of applications, such as ArcGIS Survey 123, which allows for the creation of a survey which captures the data spatiality. We have used Survey 123 to create an app that allows for the capture of the number of wheelie bins, black bags, or similar refuse disposal units per property. This spatially-linked data can be compared with the municipality's billing records to identify discrepancies, thereby creating opportunities for potential revenue recovery. Preliminary analysis has already revealed inconsistencies that could result in approximately R100 000 in additional revenue recoveries per month



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Achievement/Highlight	Description
The development of a Zoning Update application within AGOL.	AGOL was used to create an application which simplifies the capturing/updating of zoning/land use information for properties on the GIS
Street address cleanup	A project was completed whereby all street address spatial points were moved to the inside of a property boundary. This is to reduce confusion when looking at a map to determine which number belongs to which property. Through this process a lot of street addresses were corrected by comparing the data on SAMRAS with that of the GIS. There is now a vastly improved match between the two datasets regarding physical addresses

Table: 181 GIS highlights

### 3.16.3 Challenges of the Planning Department for the 2024/25 financial year

The tables below give a brief description of all the challenges of the Planning Division:

#### a) Town planning

Challenge	Corrective action
BV1109/2024: Tender for Professional Town Planning Consulting Services for the period ending 30 June 2027 was cancelled by the Bid Adjudication Committee.	None. Due to staff shortage
There are delays in receiving internal comments on land use applications from the Civil Engineering Services Department. In accordance with the Development Charges Policy for Engineering Services, as approved by Council on 9 February 2015 (C/2015), service development contributions are payable for certain land use applications. The non-payment of these contributions has a significant financial impact on the Municipality	Appoint a consultant / Identify existing post on the organogram with the responsibility to provide comments / create a new post
A decline in staff morale has been observed, attributed to the assignment of tasks unrelated to their core responsibilities and a lack of urgency in addressing issues related to the provision of internal comments, as noted above	Escalate the issue to the Director Planning Development and Integrated Services to take the matter up at Director's level
General lack of support from internal departments for example the Strategic Support Services (Records Department) and Community Services (Municipal Court / Illegal Land use cases)	Escalate the issue to the Director Planning Development and Integrated Services to take the matter up at Director's level
The ratio of SACPLAN-registered Town Planners to the number of properties within our municipal area, combined with current staffing shortages, is significantly impacting the overall effectiveness and scope of Planning Services	Escalate the issue to the Director Planning Development and Integrated Services to take the matter up at Director's level

Table: 182 Town planning challenges



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### b) Building control

Challenge	Corrective action
Communication with internal departments	Better collaboration
Illegal building work process delays-ownership information of late estate-& trust properties is a challenge	Appointment/delegate official for gathering the information for Municipal Court Prosecutor
Building plan filling safe/room life cycle overdue	Relocate Building Control offices and construct a bigger safe/room to safeguard building plans for next 10 to 20 years

Table: 183 Building control challenges

### 3.16.4 Service delivery statistics for building control land use development

#### a) Building control

The table below depicts the application status of building plans:

Detail	Financial Year
	2024/25
Building plan applications received	513
Applications in circulation	38
Applications pending	48
Applications approved at year end	523

Table: 184 Application status of building plans

#### b) Land use planning

The table below displays the applications for land use development:

Detail	Formalisation of townships*		Rezoning**	
	2023/24	2024/25	2023/24	2024/25
Planning application received	18	22	59	69
Determination made in year of receipt	3	3	9	0
Determination made in following year	15	19	50	69
Applications withdrawn	0	0	0	0
Applications outstanding at year end***	15	19	50	69
* Formalisation of townships (includes all subdivisions, consolidations and lease areas)				
** Rezoning (Includes all rezonings, consent uses, departures and additional dwellings)				
*** Submitted in this financial year				

Table: 185 Applications for land use development

During the reporting period, the total number of land use applications—comprising township formalisation and rezoning—showed a marginal increase of approximately 18%. Notably, there has also been a steady rise in applications for additional dwelling units and for occupational or professional use of single residential properties.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Simultaneously, a notable increase in the number of unauthorized land uses has been perceived. This includes unapproved secondary residential uses such as guest houses and flats, as well as illegal house shops and scrap metal operations. These trends can largely be attributed to prevailing economic pressures and rising job losses. The ongoing increase in applications for additional dwelling units, observed in recent financial years, is often linked to intergenerational living arrangements, with homeowners accommodating adult children or elderly parents. In many cases, dwellings and outbuildings are converted without prior approval, placing further strain on both the Building Inspectorate and Town Planning department when applications are submitted retrospectively.

A total of 45 land use applications were approved during the current financial year, which includes cases carried over from the previous period. However, approximately 159 applications remain in process and cannot be finalised due to outstanding documentation from applicants and delayed comments from internal and external departments.

As outlined in Section 3.16.3, a key challenge has been the delay in obtaining internal comments—particularly from the Engineering Services—which are critical to the land use decision-making process. These delays result in non-compliance with the legislated timeframes for submitting service-related comments to the Planning Department.

To mitigate this, an external consultant was appointed in August 2023 to support the provision of engineering comments and the calculation of development contributions. However, this contract concluded in June 2024. Since then, the Town Planning Department has received minimal input regarding civil engineering matters and development contributions.

The absence of timely engineering feedback is particularly problematic for larger developments that require Service Level Agreements and assessment of their potential impact on municipal infrastructure. Without this information, land use applications cannot be finalised in accordance with the Breede Valley Municipal Land Use Planning By-Law, 2015—causing delays that frustrate both developers and the public, and hindering the ability of planners to complete recommendations.

The Breede Valley Municipal Land Use Planning By-Law came into effect on the 1st of December 2015. The Municipality is thus the decision-making authority. All land use applications are processed in terms of the said By-Law and must adhere to strict time frames as prescribed.

The Municipal Planning Tribunal was appointed as per resolution C82/2022, and the appointment was advertised in the Provincial Gazette on the 18<sup>th</sup> of November 2022. The term of office for the tribunal is three years and commenced on the date of publication of the advertisement in the Provincial Gazette.

### 3.16.5 Employees: Town Planning, building control and GIS

The table below indicates the number of employees for town planning, building control and GIS:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	3	3	3	0	0%



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Middle Management and Professionals	3	3	3	0	0%
Skilled Technical, Superintendents etc	7	5	4	1	20%
Semi-skilled	3	3	3	0	0%
Unskilled	3	0	0	0	0%
<b>Total</b>	<b>19</b>	<b>14</b>	<b>13</b>	<b>1</b>	<b>7%</b>

Table: 186 Employees: Town planning, building control and GIS

### 3.17 LOCAL ECONOMIC DEVELOPMENT (LED)

This chapter outlines the key highlights and activities implemented by the Local Economic Development (LED) Department during the 2024/25 financial year, in alignment with the 2022–2027 LED Strategy.

According to LED best practice, municipalities are expected to implement enabling and complementary interventions, while the private sector must be capacitated to drive commercial activity and generate profit. However, translating this vision into practical outcomes remains complex, as local and regional economies are dynamic in nature, with constantly shifting market preferences and structural challenges (amongst others).

The German Agency for Technical Cooperation (GIZ) defines LED as a continuous process wherein key stakeholders and institutions from all sectors of society—public, private, and civil society—collaborate to:

- Jointly create a unique competitive advantage for the locality and its enterprises;
- Address market failures and remove regulatory and bureaucratic barriers to business;
- Deliver high-quality municipal services that promote business expansion and attract investment;
- Maintain and enhance business zones through coordinated partnership initiatives; and
- Invest in infrastructure through capital programmes that stimulate economic activity; and
- Strengthen the competitiveness and sustainability of local firms and SMMEs.

The table below present the long-term strategic objectives which must contribute to economic development, these ideas are framed in the 2022-2027 LED strategy development workshops for the Breede Valley Municipality.

Reference	Strategic objectives	Description
1	Investing in infrastructure to unlock economic development	<p>The administrative and the political leadership need to facilitate high level commitment for a capital budget to finance the design and construction of the eastern bypass that will connect the R60 with the N1. This bypass is a major catalyst in the mobility framework and will ease investment from the private sector as it will reduce development cost.</p> <ul style="list-style-type: none"> <li>For the short term install bulk infrastructure for land next to the Worcester Prison to accommodate property developers with an immediate need</li> </ul>





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Reference	Strategic objectives	Description
		<ul style="list-style-type: none"> <li>Implement a project aimed at beautifying Zwelethemba township aimed at supporting the development of the township economy</li> <li>Compile a land audit and facilitate and encourage a series of infill developments for residential and commercial purposes</li> <li>Contractor development programmes as SANRAL plan massive road building by introducing another road close to the BVM passing Worcester</li> <li>Continue with our city improvement and crime prevention activities within the CBD</li> </ul>
2	Training and Apprenticeships	<ul style="list-style-type: none"> <li>Negotiate partnership to offer practical training and apprenticeship for youth in the BVM and prioritise young people from resource poor town to make them economically mobile</li> <li>Form partnerships with organisation that can improve skills for the local economy</li> </ul>
3	Reorganise informal trade markets and upscale the township economy	<ul style="list-style-type: none"> <li>Do a precinct plan to improve retail and small production facilities in the township economy and the small towns</li> <li>Acknowledge the importance of the informal economy by designing an innovative manner in how to position the informal economy as a possibility for new, young, and dynamic people</li> </ul>
4	Ensure regional cooperation on business incubation services	<ul style="list-style-type: none"> <li>Initiate a business incubator that aim to develop entrepreneurs and connect them with large companies. Secondly this incubator can also link small and medium companies with training opportunities</li> <li>Facilitate learnership and apprenticeships to commensurate with the needs of various businesses</li> </ul>
5	Strive to target LED over all towns in the BVM	<ul style="list-style-type: none"> <li>Initiate a strategy for small town regeneration and township by first designing a precinct plan, table it before Council for support and potential budget provision</li> <li>Develop a market infrastructure for more access to markets</li> <li>Investments in clothing and furniture shops</li> <li>Replicate a hydroponic project and negotiate access to larger retail stores</li> <li>Implement a campaign to encourage local buying, as well as value adding at small and artisanal scale</li> <li>BVM to support the creation and maintenance of a multi stakeholder forum that will coordinate various economic development initiatives especially those that are driven by the private sector</li> <li>Investigate the potential of accessing grant to expand the economic productive potential of the Touwsrivier area as the town is resource poor</li> <li>De Doorns cleansing department of the BVM facilitate the creation of a recycling plant where waste can be sorted and processed for its value. Develop a tourism hub around the table grapes as there is a lot of visitors and buyers, but the area lacks a proper point of entry for buyers and people that just want to visit</li> <li>Local business and the local property owners initiate the Central Business District to develop a CCTV camera and security response and to beautify the town</li> <li>Develop a tourism hub around the table grapes as there is a lot of visitors and buyers, but the area lacks a proper point of entry for buyers and people that just want to visit</li> <li>SMME development - Initiate the Hart of Worcester programme that will focus on how we create awareness such as social media, printed media, video productions, active networking, trip advisors, electronic newsletters, google reviews</li> <li>The private sector and Municipality must appoint an agency that can develop catchy phrases to market our tourism destination</li> </ul>



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Reference	Strategic objectives	Description
6	Implement various activities in support of the BVM Tourism development objectives	<ul style="list-style-type: none"> <li>Establish a partnership body that can facilitate dialogue</li> <li>Develop a new website/portal with functions where bookings and reviews can be done online</li> <li>Breede Valley Broadcaster is about building an electronic website that facilitate multi usage to allow bookings, promotions, reviews and marketing</li> <li>One platform for multiple destinations and algorithms to attract searches</li> <li>Well-structured and clearly defined tourism routes. We need a structured route to take tourist off the beaten track, facilitate movement from its A – Z, incorporate all aspects, experiences, role-player and to promote, showcase and diversify local products</li> <li>Create a competition or recognition and to promote child friendly facilities. By distributing awards to industry leaders</li> <li>Allocate green flag status to companies that adhere to care capital goals with facilities that accommodate differently abled</li> <li>Establish a business incubator facility with proper linkage to bigger business</li> <li>BVM Business Workshop: Appoint an investment attraction facility to attract big businesses in BVM</li> </ul>
7	Business promotion and development activities	<ul style="list-style-type: none"> <li>Develop the business community to create more job opportunities and create community positive vibe</li> <li>Big business with small business (sustainable job creation must join hands on job creation and sustainability issues such as subcontracting, local money circulation. Create interactive platforms for all businesses and to agree on incentive with the local government to incentivize big businesses</li> </ul>

Table: 187 LED strategic objectives

In the 2024/25 financial year, the LED Department continued to mobilise and strengthen partnerships with academic institutions, government departments/agencies (such as the Western Cape Economic Development Partnership) and related key role players to support the conceptualisation and implementation of precinct-based project plans and trading zones earmarked for the informal- and SMME economic sectors. In addition, the engagements seek to secure consensus on funding models to underpin the envisaged objective and, in turn, fostering long-term economic resilience and opportunity throughout BVM.

### 3.17.1 Service delivery indicators: LED

The key performance indicators for LED are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL51	The number of FTE's created through the EPWP programme by 30 June 2025	Number of FTE's created through the EPWP programme	All	337	395.2	203	299.7	G2
TL55	Sign service level agreements (SLA's) with 4 Local Tourism Associations (LTA's) for their	Number of SLA's signed	All	4	4	4	4	G



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
	annual tourism operational expenditure by 30 September 2024							
TL59	Develop an Investment Incentive Policy and submit to Council for approval by 31 December 2024	Investment Incentive Policy developed and submitted to Council for approval	All	N/A (New KPI)	N/A (New KPI)	1	1	G

Table: 188 Service delivery indicators: LED

### 3.17.2 Activities/highlights: LED

The table below gives a brief description of all the activities/highlights for LED during the 2024/25 financial year:

Activities/Highlights	Outcome
Development of Investment Incentive Profile	An electronic website which will be loaded on investment attraction websites to connect with prospective business investors to the BVM. This highlight was used as a best practice by SALGA in how municipalities should go about promoting their region for investment and economic development
	This policy provides clear guidelines on the various committees, their roles/responsibilities/delegations and the intended scope of investment incentives that should be considered
Enter a contract with CWDM and deliver two-phase entrepreneurship training, working with two groups namely Worcester Rawsonville, and De Doorns Touwsrivier	A group of local entrepreneurs and traders received informative and relevant training on business planning and entrepreneurship. This course was designed to improve the capacity of emerging and entry-level business. The programme culminated in a graduation and recognition ceremony, during which participants received a certificate of completion
Participate in the education of district-wide entrepreneurial seed funding that target entrepreneurs in the BVM	This programme is funded by the CWDM, but our staff are key role players in selecting qualifying entrepreneurs that might benefit from this programme
Development of EPWP Policy	This Policy sets out all the processes linked to registrations, recruitment, placement, and reporting of workers in our local EPWP PRO
The successful hosting of two big tourism-related events in the municipal area	As these events are marketed on social media, these big events provide us with exposure as a tourism, adventure, and hospitality destination
The establishment of a local agricultural forum and the hosting on an inclusive agricultural event	To present information to various farmer interest groups on the myriads of resources and technical support in support to farmer development



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Activities/Highlights	Outcome
Supporting or SCM department to organise a sub-district-wide supplier open day	The session was well attended, and various units and agencies contributed to the success of the day
Organise funding commitment from Afrimat for a disadvantaged school in Avian Park to erect sport infrastructure	The LED department successfully facilitated a link between Corporate Social Investment and an identified community development need

Table: 189 LED activities/highlights

<b>Agricultural Workshop</b> 	<b>Entrepreneurial Workshop</b> 
<b>De Doorns Training</b> 	<b>Entrepreneurship Graduation Worcester</b> 
<b>Graduation Entrepreneurship Training</b>	<b>Official workshop in Investment Incentive policy</b>





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)



**Introduction session of Entrepreneurship trainings**



**Mobile phone repair training**



### 3.17.3 Challenges: LED

The table below gives a brief description of all the challenges for LED during the 2024/25 financial year:

Challenge	Corrective action
The EPWP section operates with one full-time staff member	Need to create possibilities in our staff establishment as the procedure is somewhat daunting, and it requires people with a track record in the administration
Sufficient funding to fund tourism and LED capital works	Lobby SALGA and Provincial Government to introduce a tourism levy that will fund tourism and associated economic growth activities
Limited capital budget to fund infrastructure to maximise the potential of informal trade and small businesses in proximity to existing commercial zones	Build a network of potential donors that can assist us with the informal trade upliftment programme

Table: 190 LED challenges



### 3.17.4 EPWP job creation

The Expanded Public Works Programme (EPWP) was launched in 2004. EPWP remains an important government intervention for contributing to reducing unemployment and tackling poverty. The EPWP Phase 4 aim is to supply work opportunities and income support to poor and unemployed people through the delivery of public and community assets and services, thereby contributing to development.

The core focus of EPWP is for those individuals in our communities that are unemployed and vulnerable. Despite numerous efforts undertaken by government, unemployment in South Africa has remained stubbornly high. The on-going global financial crisis and economic downturn has made this even worse and has increased the number of unemployed in South Africa even further. This has increased the need for the EPWP even further as it provides a unique policy instrument for government to create work opportunities and alleviate unemployment. The BVM therefore acknowledges the programme as a critical tool to provide a temporary employment safety net, hence, often registers various EPWP projects throughout a particular financial year. Considering the above, our focus is to have each directorate make a systematic effort to target the unskilled and unemployed and develop a plan to utilise their budgets to draw significant numbers of the unemployed into productive work, in such a way that workers are given an opportunity to gain job-specific skills while they work to increase their chances of getting out of the pool of marginalised, unemployed people.



### EPWP Progress against Annual National Target

National EPWP Targets: 2024/25		Achieved by 30 June 2025	
WO'S	FTE'S	WO'S	FTE'S
617	203	411	299.6

Table: 191 EPWP progress against annual national target

Although it might appear that the number of work opportunities created by the Municipality is not meeting the national target in terms of quantity, it is important to note that the opportunities created are generally of a longer duration. These are measured in Full Time Equivalents (FTEs), which reflect the total number of person-days of work created and converted into full-time job equivalents.

This means that, while the numerical count of work opportunities may seem lower, the actual impact and sustainability of the jobs created is significantly greater. Workers are employed for longer periods, resulting in greater income security, skills development, and longer-term social and economic benefit.

It is also important to clarify that the national EPWP targets are set according to the national government's financial year cycle (i.e. April to March), whereas municipal performance is assessed according to the municipal financial year cycle (i.e. July to June). In this case, the Municipality has met its targets based on the national financial year, but due to the difference in reporting periods, it appears





### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

that the targets were not achieved when measured against the municipal financial year. This variation is a technical difference in timelines rather than an indication of underperformance.

The table below, depicts the overall number of work opportunities and the full-time equivalents (FTE) per project registered in the 2024/25 financial period.

Temporary Employment Opportunities – 2024/25 EPWP Projects			
No.	Project Description	Work Opportunities	FTE's
1	Solid Waste Worcester	44	41.2
2	Solid Waste Rawsonville	11	9.3
3	Solid Waste De Doorns	32	29.9
4	Solid Waste Touwsrivier	22	17.4
5	Landfill (MERF) Worcester	17	7.7
6	Roads & Stormwater Worcester	19	14.8
7	Roads & Stormwater Touwsriver	6	4.0
8	Roads De Doorns	13	6.5
9	Roads & Stormwater Rawsonville	3	2.3
10	Parks & Cemeteries Worcester	36	26.9
11	Parks De Doorns	10	8.9
12	Parks Touwsrivier	5	5.2
13	Waste Water Treatment Worcester	6	5.5
14	Waste Water Treatment De Doorns	4	4.0
15	Waste Water Treatment Touwsriver	3	1.2
16	Waste Water Treatment Rawsonville	3	1.5
17	Water & Sewerage De Doorns	2	1.9
18	Water & Sewerage Touwsrivier	5	3.3
19	Buildings	5	5.4
20	Electricity Worcester	9	8.4
21	Electricity De Doorns	1	0.9
22	Electricity Touwsrivier	2	0.9
23	EPWP Data Capturers	12	8.3
24	Admin Support	4	3.3
25	ICT	4	1.9
26	Community Facilities	47	25.7
27	Traffic - Technical Services	3	3
28	Law Enforcement	16	8.8



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Temporary Employment Opportunities – 2024/25 EPWP Projects			
No.	Project Description	Work Opportunities	FTE's
29	Fire Department	20	8.9
30	Human Settlement	11	6
31	Access Control	13	11.8
32	Ward Admin	8	7
33	Finance Department	11	5.9
34	Meter Readers	3	1.4
35	Risk and Ethics	1	0.5
Total Work Opportunities & FTE's		411	299.6

Table: 192 Job creation through EPWP projects



#### Recruitment of EPWP Participants

The high levels of unemployment and the increasing demand for participation in EPWP projects continue to impact the recruitment process. In response, the Municipality applies the principle of maintaining a structured EPWP unemployment database.

This database serves to ensure that local unemployed individuals are accurately identified and categorised per ward, with particular attention given to their socio-economic conditions. Individuals are classified in line with the national EPWP priority groups, including youth, women, and persons living with disabilities. This approach promotes transparency, fairness, and accountability in the recruitment of EPWP participants, while ensuring that the programme benefits those who need it most within the local communities.

The figure below reflects the number of individuals who benefited from EPWP opportunities during the 2024/25 financial year, in relation to the total number of individuals registered on the EPWP unemployment database.



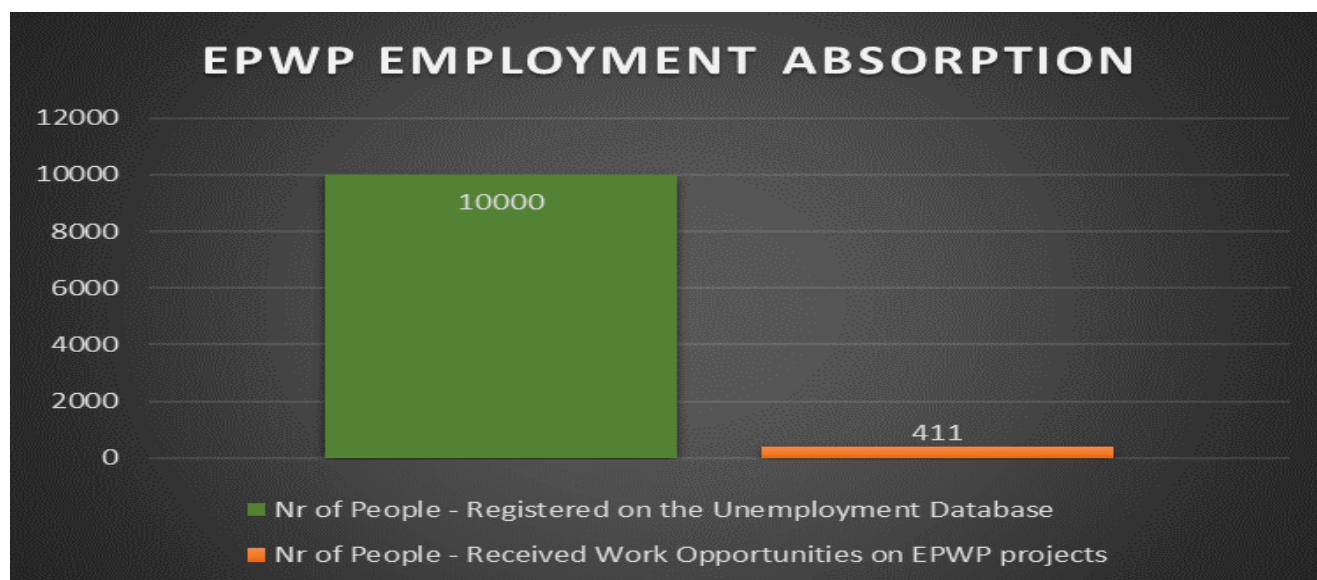


Figure 9: EPWP Employment Absorption

It should be noted that EPWP is one way in which the Municipality attempts to respond to the local unemployment situation. However, EPWP is limited in its ability to address the deeper problem due to the high number of unemployed people in the area.

During the 2024/25 financial year, the EPWP Office undertook a series of targeted community outreach initiatives to facilitate the registration and verification of the municipal unemployment database. These outreach efforts were designed to respond to the growing demand for participation in EPWP projects and to support a fair, transparent, and inclusive recruitment process.

The initiative specifically aimed to prioritise underrepresented and vulnerable groups, including youth, women, and persons with disabilities, in alignment with national EPWP objectives and local development priorities.

Key objectives of the unemployment database registration:

- To identify and categorise unemployed individuals by ward, enabling more equitable access to opportunities based on local needs.
- To promote fairness and transparency in the recruitment and selection of EPWP beneficiaries, thereby fostering community trust and programme credibility.







Figure 10: EPWP Community Outreach Initiatives

### EPWP Skills Development and Training Interventions

In alignment with the Municipality's strategic focus on skills development and local capacity enhancement, the EPWP Office, in collaboration with the Human Resources Training Unit, implemented targeted training programmes during the 2024/25 financial year. These interventions aimed to improve the employability of unemployed community members and align skills development with municipal service delivery requirements. The table below depicts the EPWP beneficiary training programmes conducted in 2024/25:

Training Programme	Description
Small Plant Operating Training	Twenty-four (24) participants were trained in the safe and effective operation of small construction and maintenance equipment commonly used in municipal operations. This training enhances participants' technical competencies and supports potential future employment within public infrastructure projects
Kerb Laying and Paving Training	Seventeen (17) participants were trained in kerb laying and paving. This programme focused on developing practical skills in kerb laying and paving, preparing participants for work opportunities in the construction and roads maintenance sectors

Table: 193 EPWP Training Programmes



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

These training interventions contribute to the EPWP's broader objective of promoting work experience, skills transfer, and sustainable livelihoods through labour-intensive municipal initiatives.



Figure 11: EPWP Beneficiary Training Programme

### 3.17.5 Employees: LED, tourism and marketing

The table below indicates the number of employees for LED, tourism and marketing:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	1	0	0%
Middle Management and Professionals	0	0	0	0	0%
Skilled Technical, Superintendents etc	3	3	3	0	0%
Semi-skilled	1	1	1	0	0%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0%</b>

Table: 194 Employees: LED, tourism and marketing

### 3.17.6 Capital expenditure: LED

The table below indicates the amount that was actually spent on an LED project for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
LED - Furniture and Office Equipment	5 000.00	5 000.00	4 391.30	608.70	5 000.00



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Total all	5 000.00	5 000.00	4 391.30	608.70	5 000.00
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					

Table: 195 Capital expenditure 2024/25: LED

### 3.18 TOURISM

#### 3.18.1 Aim and function of tourism section

The Breede Valley Municipality (BVM) Tourism Department is committed to growing and strengthening the region's tourism industry through a structured and collaborative approach. Guided by clear objectives, the Department aims to position Breede Valley as a leading destination for both local and international visitors. These efforts align with the key goals highlighted at the recent Tourism Indaba.

a) **Tourism as a Driver of Economic Growth**

Tourism is a priority sector for local economic development, with the potential to create jobs, support small businesses, and attract investment across the Breede Valley.

b) **Investment Readiness is Crucial**

Municipalities must become more investment-ready by improving infrastructure, streamlining processes, and aligning with the **Growth for Jobs (G4J)** strategy and **Tourism Blueprint 2030**.

c) **Digital Innovation and AI in Tourism**

Emerging technologies like Artificial Intelligence (AI) are being integrated into tourism to enhance visitor experiences, content creation, accessibility, and destination intelligence.

d) **Public-Private Partnerships are Vital**

Collaboration between government, local tourism associations (LTAs), and the private sector is essential to drive destination marketing and sustainable development.

e) **Diversification of Tourism Offerings**

The Western Cape is focused on promoting scenic routes, cultural and heritage tourism, business and event tourism, adventure experiences, and community-based tourism.

f) **Local Government Commitment**

Breede Valley Municipality reaffirmed its commitment to strengthening destination management through better coordination, support to LTAs, and enhanced marketing strategies.





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### Key Objectives

Reference	Key Objectives	Description
1	Increasing Visitor Arrivals	The BVM Tourism department is committed to increasing the number of visitors to the region by implementing an annual operational plan that aligns with the Local Economic Development (LED) Strategy. This plan outlines specific actions and initiatives designed to attract more tourists, thereby boosting the local economy and enhancing the visibility of the Breede Valley as a destination of choice
2	Enhancing Destination Efficiency	To ensure that Breede Valley remains competitive in the tourism market, the department focuses on improving the overall efficiency of the destination. This is achieved by offering various training and capacity-building programs to local tourism stakeholders. These programs are designed to equip them with the necessary skills and knowledge to provide exceptional service, thereby improving the overall visitor experience
3	Diversifying the Tourism Product	Recognizing the importance of catering to a diverse range of tourists, BVM Tourism is actively working to expand and refine its tourism offerings. This involves developing new tourism products and enhancing existing ones to appeal to different market segments, from adventure seekers and cultural enthusiasts to wine lovers and eco-tourists
4	Building the BVM Brand	A strong and recognizable brand is crucial for attracting tourists. To this end, BVM Tourism supports a variety of events and initiatives aimed at promoting the Breede Valley as a vibrant, busy, and welcoming destination. By associating the region with exciting and memorable experiences, the department aims to establish a positive and lasting impression on visitors
5	Exploring Innovative Ideas	In an ever-evolving tourism landscape, innovation is key to staying ahead. BVM Tourism is continuously seeking new and creative approaches to attract additional tourists. This includes exploring digital marketing strategies, developing unique tourism experiences, and identifying new opportunities that can sustain and grow local tourism businesses
6	Supporting Local Tourism Associations (LTAs)	Collaboration with local stakeholders is a cornerstone of BVM Tourism's strategy. The department works closely with four local tourism associations—Bredekloof LTA, Worcester LTA, Hex River LTA, and Touwsrivier LTA. These LTAs receive financial support and guidance to enhance their operations, improve their capacity to host events, and effectively promote their respective areas within the Breede Valley
7	Developing Tourist Routes	To further enhance the visitor experience, BVM Tourism is focused on creating and promoting tourist routes within the Breede Valley. These routes are designed to showcase the region's natural beauty, cultural heritage, and unique attractions, offering tourists a curated and immersive experience of the area

Table: 196 Key Objectives Tourism



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

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### Capacity Building and Knowledge Sharing

BVM Tourism actively participates in economic summits and peer-to-peer networking sessions hosted in collaboration with the DEDAT. These engagements provide valuable opportunities to exchange insights, learn from best practices, and stay informed about emerging trends. By building skills and strengthening relationships with key partners, BVM Tourism is better equipped to develop an effective tourism and investment ecosystem that supports sustainable local economic growth.

### Structure and Collaboration

BVM Tourism operates under the leadership of the Portfolio Councillor for LED and Tourism, alongside the Manager: Local Economic Development and Tourism. Whilst the Municipality holds the legal responsibility for tourism, its implementation is done in partnership with the private sector, particularly through LTAs.

LTAs, which primarily generate funds through internal membership fees, receive additional financial support from the Municipality. This financial support is crucial, as the membership fees alone are often insufficient to cover the operational costs and capacity requirements linked to hosting key tourism events. The support provided by the Municipality is governed by service level agreements under Section 67 of the Municipal Finance Management Act (MFMA), ensuring that LTAs can maintain their operations and continue to contribute to the region's tourism development.

In addition to financial support, BVM Tourism actively engages in marketing and promotional activities at major tourism trade shows. These events are vital for positioning the Breede Valley as a favourable destination for tour operators, who play a key role in facilitating travel arrangements for tourists.

Going forward, and in line with guidance provided by the latest MFMA Circular No 131 issued by National Treasury, the Municipality will implement a formal tender process for the rendering of tourism support services. This approach will ensure full compliance with procurement regulations, provide transparency in the allocation of funds, and establish a more structured mechanism for partnering with LTAs and other stakeholders in delivering tourism related initiatives.

### Coordination and Impact

Regular consultations and quarterly meetings with LTAs are held to ensure effective coordination and promotion of tourism efforts. These meetings provide a platform for LTAs to discuss their activities, share insights, and collaborate on joint initiatives. LTAs are also required to provide quarterly reports on their operations, allowing BVM Tourism to monitor progress and address any challenges that may arise.

This collaborative approach has resulted in improved performance among LTAs, enabling them to host more tourism events and enhance the BVM tourism brand. By involving LTAs in the planning of publicity and marketing events, BVM Tourism fosters a sense of belonging and recognition for their efforts in building the BVM brand. This inclusive approach not only strengthens the relationship between the Municipality and LTAs, but also ensures that all stakeholders are working towards a common goal.

### Long-term Vision and Support

The long-term support provided by the Municipality has been instrumental in enabling LTAs to function at above-average levels. This support has strengthened their capacity to host various tourism events, which in turn contribute to a vibrant and responsive tourism



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

sector within the Breede Valley. The Municipality's commitment to the development of tourism is further demonstrated by its coordination with the Cape Winelands District Municipality (CWDM), which serves as the district coordinator of tourism. This partnership ensures that local tourism initiatives align with broader regional strategies, maximizing their impact.

### Enhancing the Tourism Approach

Tourism is a significant contributor to the GDP within the Breede Valley Municipality. Events are a key model used to drive economic development, promote brand recognition, and support municipal infrastructure. Notable events like the Nekkies Easter Music Festival, Nuy Wine Festival, Annerkant-die-Berg Festival, Winelands Autumn Expo and other local festivals have demonstrated the potential for tourism events to generate revenue, promote local culture, and strengthen community ties.

The BVM Tourism Department continues to prioritize and support events that have a positive impact on the local economy, subject to available resources. By focusing on events that align with the region's strategic objectives, the Department ensures that tourism remains a key driver of economic growth and community development.

### Additional Information

The BVM Tourism Department oversee the activities of LTAs and ensure that their efforts align with the Municipality's broader tourism strategy. The Municipality has signed service level agreements with LTAs to undertake tourism marketing and development activities on its behalf. This approach has contributed to the growth of a mature local economic development system, where tourism plays a central role.

### 3.18.2 Overview of the Breede Valley tourism product portfolio

The product portfolio of the Breede Valley area consists of eleven product types as exhibited in the table below together with a brief description for each type:

Tourism product	Definition of product
4x4 & camping	Routes for 4x4 enthusiasts and camping enthusiasts which attract families that can spend on leisure
Wine routes that encourage food and drink	The Breede Valley boasts with two wine routes. The Breedekloof Wine Route and the Worcester Wine Route. It consists of 32 wineries
Craft beer, gin & brandy	The Breede Valley boasts with 4 craft beer, 4 craft gin and 2 craft brandy breweries
Hiking, cycling & trail running	MTB, hiking and trail running routes for enthusiasts who love nature and the outdoors
Heritage	The Worcester Museum, Worcester Heritage Route, Hex Valley Heritage Route and Touwsrivier Heritage Route present excellent opportunities with its historical gems in the form of old buildings and museums
Arts & crafts	Art galleries and local markets
Shopping & casino	The Breede Valley boasts with a shopping mall and a casino, as well as a square with artisanal shops



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Tourism product	Definition of product
Game reserves	The Breede Valley boasts with a big-five game reserve and numerous other game reserves with game viewing trips
Artisanal products	The Breede Valley boasts with numerous coffee roasters, artisanal bakeries and a monthly artisanal market
MICE (Meetings, Incentives, Conferences and Exhibitions)	Due to our geographic and central location in the Western Cape Province our destination is ideal for various meetings, conferences and training workshops which create downstream value adding income potential
Outdoor living and sports	The mountains, rivers and clear sky make our destination ideal for river rafting, fishing, canoeing and mountain climbing, especially targeting the middle class in Cape Town which is nearby. We are endowed with all the beautiful lakes and irrigation dams that is ideal for aquatic sports and triathlons or simple recreational yachting

Table: 197 Breede Valley Tourism Product Portfolio

The tourism portfolio of Breede Valley is diverse and largely undiscovered. Not surprisingly, eco-tourism takes prime position, supplemented by strengths in adventure, leisure, tourism, and cultural attractions. Serenity, tranquillity, and hospitality are constant themes throughout the region, and it is the combination of these characteristics and the unspoilt and unpolluted environment, which should be maximised to entice tourists to the Breede Valley region. Significant effort has been made to finalise the marketing strategy to inform our plans in how we will market all the events and key propositions of our destination.

### Activities: Tourism Department

Activities	Description	Outcome
Media Educationals	Media educationals play a crucial role in destination marketing. By immersing journalists, bloggers, and content creators in a destination experience, they are better equipped to produce authentic, compelling stories and features that reach broad audiences. This earned media exposure, builds awareness, enhances the destination's image, and can significantly influence travel decisions and bookings	Four educational media trips were hosted across the Breede Valley covering Breedekloof, Worcester, Hex Valley, and Touwsrivier to showcase the region's diverse tourism offerings to journalists and bloggers from leading travel and lifestyle media platforms
Collection of Social Media Statistics	Regular collection and analysis of tourism data, especially social media metrics, helps to monitor the effectiveness of marketing efforts, identify trends, and measure audience reach. By tracking engagement and follower growth, municipalities and LTAs can assess which campaigns resonate with the public, adjust strategies in real time, and ultimately improve destination visibility and stakeholder accountability. Data-driven insights also support informed decision-making and strengthen funding or partnership proposals	Collected and visualised monthly statistics from LTAs, including tracking growth in followers and engagement across their Facebook and Instagram platforms
Upgrades and ongoing maintenance at the Jean Welz Gallery	Regular maintenance and timely upgrades are essential to preserving public cultural facilities like the Jean Welz Gallery. Ensuring the building is safe, functional, and presentable not only protects municipal assets but also enhances the visitor experience, supports local arts and culture, and maintains	Coordinated upgrades and ongoing maintenance at the Jean Welz Gallery, including internal repairs, such as servicing fire extinguishers, clearing gutters for the winter season, and



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Activities	Description	Outcome
	compliance with safety standards. A well-maintained space reflects positively on the Municipality and encourages greater community engagement and tourism	resolving electrical faults at the Little Theatre
Jean Welz Gallery Visitor Statistics	Capturing and interpreting visitor data is vital for understanding the gallery's reach, assessing its impact, and informing future program and resource allocation. It helps identify peak periods, audience demographics, and areas for improvement, supporting strategic decisions that can enhance visitor engagement and justify continued investment in the arts	Collected and analysed visitor statistics for the Jean Welz Gallery to track attendance and visitor trends
Maintenance of LED/Tourism/EPWP offices	Well-maintained municipal offices create a professional environment that supports efficient service delivery and boosts staff morale. It also ensures compliance with health and safety standards while presenting a positive image to stakeholders, partners, and the public	Oversaw maintenance of the LED, Tourism, and EPWP offices to ensure they remain safe, functional and presentable
Cape Winelands/Overberg quarterly RTLC meetings	Tourism road signage is essential for guiding visitors safely and efficiently to attractions and towns. By participating in RTLC meetings, BVM ensures local signage needs are addressed, routes are clearly marked, and the region is well-integrated into the broader tourism network enhancing accessibility, improving visitor experience, and supporting local economic activity	Represented Breede Valley Municipality at the Cape Winelands/Overberg RTLC quarterly meetings focused on regional tourism road signage
Cape Winelands quarterly LTA meetings	Attending these meetings ensures alignment between local and district tourism efforts, promotes collaboration among LTAs, and allows BVM to share updates, raise local issues, and contribute to regional planning. This engagement strengthens partnerships, supports coordinated marketing, and helps leverage resources to grow tourism in the Breede Valley	Represented Breede Valley Municipality at the quarterly Cape Winelands Local Tourism Association (LTA) meetings
Quarterly WESGRO Regional Tourism Organisation (RTO) Forums	These forums provide a platform for knowledge sharing, strategic alignment, and collaboration between municipalities and provincial tourism bodies. By participating, BVM stays informed about provincial initiatives, promotes its tourism priorities, and builds connections that can lead to joint marketing opportunities, capacity building, and increased destination visibility	Represented Breede Valley Municipality at WESGRO'S quarterly RTO forums
BVM Local Tourism Organisation (LTO) quarterly meetings	Hosting LTO meetings fosters collaboration among local tourism stakeholders, facilitates information sharing, and strengthens coordination of marketing and development efforts. It ensures that the municipality remains engaged with the tourism community, supports aligned strategies, and helps address challenges collectively to grow the region's tourism sector effectively	Hosted Breede Valley Municipality's LTO quarterly meetings
Attending Workshops	Participation in these workshops ensures BVM stays updated on policy developments, funding opportunities, and best practices at district, provincial, and national levels. It facilitates knowledge exchange, strengthens partnerships, and enables the Municipality to align its tourism strategies	Represented Breede Valley Municipality at workshops hosted by the CWDM, WESGRO and the National Department of Tourism



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Activities	Description	Outcome
	with broader government initiatives, ultimately enhancing the region's tourism growth and sustainability	
Distribution of Information	Effective communication ensures that tourism businesses and stakeholders are aware of available resources and assistance programs. By sharing this information widely, the Municipality helps industry players access support that can improve their operations, foster resilience, and contribute to the overall growth and sustainability of the local tourism sector	Distributed information about various industry support schemes through emails
Tourism Operator Database Management	Maintaining an up-to-date contact database enables targeted communication and marketing efforts. It supports LTAs in engaging key industry players effectively, enhancing collaboration, and ensuring relevant information reaches those who can promote the destination to wider audiences through media and newsletters	Compiled a list of tourism operators and travel agents gathered from trade shows and forwarded it to LTAs for use in media education and newsletter distribution
Ongoing Administrative and Reporting Support	Efficient administration and accurate reporting ensure transparency, accountability, and effective resource management. Supporting interdepartmental needs with marketing materials helps maintain consistent communication and strengthens overall municipal service delivery	Performed ongoing administrative tasks including compiling bi-annual, quarterly, and monthly reports, revising internal budgets and processing virements, logging requests in the SAMRAS system, and assisting other departments with marketing materials
Event Funding Endorsements	Providing official endorsements strengthens funding applications, demonstrating municipal support and increasing the likelihood of approval. This enables LTAs to secure resources needed to host successful events that boost local tourism and economic growth	Compiled endorsement letters for two LTA applications seeking event funding from WESGRO
Panel Representation for Funding Evaluations	Active participation in funding evaluations ensures BVM's interests are considered in resource allocation decisions. It helps direct support to initiatives that foster local business growth and tourism development, strengthening the region's economic sustainability	Served as a panel member representing Breede Valley Municipality in evaluating 12 CWDM Business Retention and Expansion Programme applications and 5 event funding applications
Service Level Agreements (SLAs) with LTAs	Establishing clear agreements ensures accountability, defines roles and expectations, and promotes transparent use of public funds. This strengthens partnerships with LTAs and supports effective delivery of tourism services within the Municipality	Compiled and formalized SLAs with LTAs—Worcester Tourism, Breedekloof Wine & Tourism, Hex Valley Tourism, and Touwsrivier Tourism in accordance with Section 67 of the MFMA
Destination Marketing via Community Radio	Community radio is an effective platform for reaching local and regional audiences. By promoting tourism offerings through familiar local stations, the project raises awareness, encourages local travel, and supports community engagement with tourism activities	BVM funded a destination marketing radio project in collaboration with LTAs using community radio stations Worcester FM and Valley FM to reach local and regional audiences effectively. By promoting tourism offerings through familiar platforms, the project raised awareness, encouraged local travel, and boosted community engagement with tourism activities. This initiative aligns with BVM's broader tourism marketing strategy, which





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Activities	Description	Outcome
		focuses on six key areas—brand positioning, scenic and adventure tourism, cultural and heritage promotion, business and events tourism, community-based tourism, and digital marketing. Live radio interviews further supported these goals by inspiring residents to explore and support local attractions. Overall, BVM's approach emphasizes sustainable, community-driven tourism development to position the Breede Valley as a vibrant, economically thriving destination
Worcester Tourism Strategy Workshop Facilitation	Strategic planning workshops align members around common goals, identify key opportunities and challenges, and guide coordinated action. This strengthens Worcester's tourism positioning, enhances collaboration, and supports long-term, sustainable growth in the sector	Facilitated a strategic workshop with Worcester Tourism to help develop a focused tourism strategy for its members
Trade Show Representation – World Travel Market (WTM)	Participating in major trade shows like WTM promotes the Breede Valley to international buyers, media, and travel professionals. It helps attract tourists, build industry connections, and position the region as a competitive and appealing destination on a global platform	Represented BVM at the WTM trade show
Participation in Internal Strategic and Staff Meetings	Regular participation in internal meetings ensures alignment across departments, facilitates effective communication, and supports coordinated planning and implementation. It enables timely decision-making, strengthens collaboration, and contributes to the overall efficiency and strategic direction of municipal services	Attended monthly Strategic Support Services management meetings, monthly LED/Tourism/EPWP staff meetings and quarterly Strategic Support Services staff meetings
Representation at LTA Annual General Meetings	Attending LTAs' AGMs strengthens the partnership between the Municipality and local tourism bodies. It provides oversight, fosters transparency, and allows BVM to support strategic planning, celebrate achievements, and align on future goals that promote regional tourism development	Represented BVM at the Annual General Meetings of LTAs
Vendor Coordination for Christmas Lights Market	Effective vendor management ensures a well-organised and diverse market experience. Clear communication helps build strong relationships, supports local entrepreneurs, and contributes to the overall success and smooth running of the event enhancing visitor satisfaction and community engagement	Managed vendor coordination and communication for the switching on of the Christmas Lights Market event
Logistical Support for LED Strategic Activities	Providing logistical support ensures smooth execution of strategic initiatives, policy development, and stakeholder engagements. It enables the LED department to focus on core planning and decision-making, while ensuring that sessions are professionally managed, well-resourced, and aligned with organisational goals	Assisted the LED department with logistical arrangements for key activities, including the Investment Incentive Policy Workshop with Council, budget implementation and amendments, operational risk assessments, the WCID security camera SLA, as well as catering and



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Activities	Description	Outcome
		venue bookings for sessions and workshops
Lead Organiser – Winelands Autumn Expo	Leading the organisation of a major new event like the Winelands Autumn Expo demonstrates leadership in promoting regional tourism and local enterprise. It provides a platform for showcasing local products, attracting visitors, and stimulating economic activity, while positioning the Breede Valley as a dynamic event destination	Served as head of the organising committee for the Winelands Autumn Expo
Data Submission for National Tourism Monitoring	Accurate and timely data submission supports national and provincial tourism planning and performance tracking. It helps ensure that the Breede Valley's tourism trends and contributions are reflected in broader policy decisions, funding allocations and strategic interventions	Compiled and submitted tourism-related information to DEDAT for inclusion in the National Tourism Information Monitoring System (NTIMS)
Support for Tourism-Boosting Events	Supporting key events helps attract visitors, showcase local culture and stimulate economic activity. Well-executed events enhance the destination's appeal, increase visitor spend and strengthen community pride and involvement	Provided support for seven events contributing to the growth of tourism in the region
Participation in Smart Tourism Survey	Engaging in research initiatives, like the Smart Tourism Survey, helps gather valuable insights on technology use and visitor behaviour. This information supports innovation, informed decision-making, and the development of smarter, more sustainable tourism strategies	Participated in a Smart Tourism Survey conducted by an Australian University
Bi-annual CWDM Tourism Safety Reporting	Regular safety reporting helps identify risks and monitor the security environment for visitors. It supports coordinated efforts to improve safety measures, enhances visitor confidence, and contributes to a positive reputation for the region as a secure tourism destination	Compiled and submitted bi-annual reports on tourism safety in the Breede Valley for the CWDM Regional Safety Forum
Representation at CWDM Mayoral Tourism Awards	Participating in the awards ceremony highlights BVM's commitment to recognizing excellence in tourism. It fosters regional collaboration, motivates industry stakeholders, and promotes high standards that contribute to the growth and quality of tourism in the area	Attended and represented BVM at the CWDM Mayoral Tourism Awards ceremony

Table: 198 Activities: Tourism Department

### 3.18.3 Training/development

The Tourism Officer did not attend any formal training during the financial year; however, valuable insights were gained through participation in the following sessions and workshops:

Training/Development
<ul style="list-style-type: none"> <li>Implementation of HR policies for management &amp; line management workshop</li> <li>BVM Financial Wellness session</li> </ul>

Table: 199 Training/development: Tourism



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.18.4 Tourism awareness/events

Annual events in the Breede Valley region included the following:

Annual event	Date
First Thursdays (Church Street) (Worcester)	Every First Thursday of the Month
Pure Boland Market – Groen Stoor (Worcester)	Every First Saturday of the Month
Nekkies Easter Music Festival (Worcester)	April
Tour de Worcester Cycling (Worcester)	July
SANBI Karoo Gardens Outdoor Expo (Worcester)	October
Route43 Expo, Aan de Doorns Cellar (Worcester)	January
Gravel & Grape MTB & Trail Run Event (Rawsonville)	May & October
Nuy Valley Festival (Worcester)	May
Touwsrivier Tourism Christmas Fair (Touwsrivier)	December
Annerkant die Berg Food & Wine Festival (Rawsonville)	July
Woester Braai Festival (Worcester)	June
Winelands Autumn Expo (Worcester)	May
Stettyn Shackleton Festival (Worcester)	September
Swallows Rally (Worcester)	March

Table: 200 Tourism Awareness/Events

### 3.18.5 Expo's & Trade Shows

We managed to attend the following expos and trade shows which market our destination to tour operators and the public attending:

#### World Travel Market – April 2025

The BVMs Tourism Officer, participated in WTM Africa 2025 as part of the Cape Winelands delegation. Over three days, 19 scheduled B2B meetings were held with a variety of tourism professionals that engaged in numerous additional discussions. The Breede Valley received strong interest, particularly for its wine tourism, nature-based experiences, luxury rural escapes and accessible travel options.

Key trends included high demand for wine tourism initiatives, custom itineraries for self-drive and group travel, premium 4- and 5-star accommodations, and outdoor activities such as cycling and hiking. Buyers also noted the region's evolving tourism sector.

Next steps involve following up with buyers through tailored proposals and comprehensive information packages highlighting signature attractions, craft beverage experiences, diverse accommodations and accessible tourism options.

The event was a significant success, showcasing the Breede Valley's growing prominence as an attractive South African tourism destination.



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)



#### Winelands Autumn Expo – May 2025

The Winelands Autumn Expo 2025 was held on 30–31 May at Montana High School, Worcester, co-hosted and funded by Cape Winelands District Municipality & Breede Valley Municipality. As the second edition, it successfully showcased the region's tourism, culinary, lifestyle, and artisanal sectors, attracting 3 138 visitors and 139 exhibitors, exceeding targets.

The event met its objectives of promoting local trade, stimulating economic development and fostering community engagement. Exhibitor feedback was very positive, with strong sales reported, especially from food vendors. Logistics such as access control, parking, children's entertainment, and glassware supply were identified as areas for improvement, with recommendations set for 2026.

Sponsorship support included free Wi-Fi and contributions from other companies. The event operated within budget, posting a small surplus.

Overall, the 2025 Expo was a major success, providing a strong foundation and valuable lessons to enhance the next event and further promote the Cape Winelands and Breede Valley as a premier tourism destination.



BVM Tourism's comprehensive approach, supported by strong partnerships, targeted marketing efforts, and strategic event hosting, is designed to establish Breede Valley as a dynamic and attractive destination for both local and international tourists. Through continuous innovation, collaboration and strategic planning, the department aims to create a sustainable and thriving tourism sector that benefits the entire community.





### **3.19 INTEGRATED DEVELOPMENT PLAN (IDP)**

The IDP section focused on the following functions:

#### **3.19.1 Community participation**

The focus on community participation relates mainly to the participation of the local community in the planning activities of the Municipality, which informs the IDP and budget processes (amongst others).

A schedule of community participation engagements was approved by Council, based on the municipal IDP/budget time schedule and/or process plan. These engagements were published in the local press for community inputs and information. BVM engagements take place in accordance with the approved Public Participation Policy to promote and stimulate participatory democracy.

#### **IDP and Budget Public Engagement Methodology**

As part of influencing these strategic documents of Council, two formal IDP/Budget engagement opportunities are established, coordinated by the IDP department. The 1<sup>st</sup> round of public engagements is scheduled in October/November and held with each Ward Councillor and his/her ward committee. The purpose of the 1<sup>st</sup> round of engagements are:

- for the Municipality to provide feedback, as at quarter 1, on the implementation of priorities identified and endorsed for implementation within that particular financial period (as approved in the prior planning cycle); and
- identification of new-, and/or review of existing priorities for consideration in the forthcoming planning cycle and financial period, informed by community inputs solicited by the ward Councillor and his/her committee. In addition, the priority list within that particular financial period, serves as point of departure towards adding, removing and/or amending the priority lists earmarked for implementation in the forthcoming financial period. This thus serves as a focused engagement at which the ward Councillor and his/her committee collectively and strategically discuss and prioritise key developmental matters identified within their wards, with the intention of favourably influencing the municipal budget. The Municipality maintains the aforementioned methodology during the 1<sup>st</sup> round of IDP/Budget engagements as it allows for focused engagements to encourage meticulous developmental planning throughout wards.

The 2<sup>nd</sup> round of engagements is scheduled in March/April and held with the full constituent of a ward and/or geographical area. Traditionally, the purpose of the 2<sup>nd</sup> round of engagements are:

- for the Municipality to provide feedback, as at quarter 3, on the implementation of priorities identified and endorsed for implementation within that particular financial period (as approved in the prior planning cycle);
- for the Municipality to present key information to communities on Council's Draft Budget for the ensuing financial period; and
- for the Municipality to provide feedback to communities on the priorities (identified and/or reviewed during October/November – 1<sup>st</sup> round of engagement) earmarked for implementation in the ensuing financial period. Importantly, it serves as a platform for the community to engage directly with the senior political and administrative leadership of the Municipality on development issues that concerns the ward.

To solicit greater community participation and continuous improvement in its public engagements, the Municipality continuously revises the 2<sup>nd</sup> round engagement methodology. In April 2024, the engagements were hosted per geographical cluster, scheduled from



15:00 – 20:00. The transition to geographical engagements, enabled the Municipality to schedule one meeting per day, thus maximising the availability and productivity of municipal resources. Furthermore, the Municipality opted for interactive engagements as opposed to static presentations. Fundamentally, wards were consolidated in accordance with their geographical spread, as well as similarity of priority need areas. Engagements were also commenced earlier, and over a longer duration of time to attract a broader scope of the community. The engagements were also conducted on a more interactive manner, hinging on the principles of a jamboree methodology as a deliberate attempt to encourage more direct participation of all members attending the sessions as opposed to domination of engagements by minority groupings. Prior to implementation, the proposed methodology was duly presented to- and workshopped with Council to obtain their views and input as a tool of further refinement. The most important value proposition emanating from the revised methodology, was that the full complement of senior leadership's (political and administrative) attendance at each scheduled engagement. Through this change, the Municipality opened the opportunity for all members of society to engage and interact with senior municipal leadership on critical planning and budget-related matters, in a manner that permitted one-on-one dialogue if preferred by a member of a ward. The principle of the 2<sup>nd</sup> round engagement methodology (March/April 2025) remained the same, however, the geographical areas were split into sub-categories to allow for more focused engagements. This change was actioned through consultation and input provided by Council. Furthermore, the Municipality maintained the introductory presentation as a preamble to the interactive engagements.

Public input and representations on the key strategic processes and documents (relating to the IDP & Budget amongst others) are facilitated through the following structures and processes:

### **Submission of ward priorities:**

- Ward councillors are encouraged to engage their constituencies in order to solicit their (community) inputs on priority need areas for consideration in the new term of Council and/or financial period
- Citizens are (in advance) encouraged to submit input on their priority needs (for consideration in the period specified above) to their respective Ward Councillor and/or the municipal office
- Citizens are encouraged to utilize the following mechanisms to submit inputs:
  - Ward Councillor
    - ☞ via ward WhatsApp groups, e-mail and telephone contact details, verbally, etc.
  - Municipal offices/officials
    - ☞ via the official IDP e-mail address ([idp@bvm.gov.za](mailto:idp@bvm.gov.za)) or directly at the municipal office(s) for those unable to read and/or write
    - ☞ via the link: <https://bvm.gov.za/page-templates-2/contact-us/> on the municipal website
    - ☞ by commenting on the subject matter that was posted on the municipal Facebook page (comments solely relating to ward priority need areas, directly or indirectly, were considered)
    - ☞ by participating in alternative participation methods created and communicated by the Municipality for this process





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### Public assessment and representations on the IDP & Budget:

- Hard copies of the draft IDP and Budget are circulated to each municipal head office per town as well as all libraries. In addition, electronic copies are uploaded on the municipal website for public access and scrutiny;
- An interactive video, providing a concise overview of the respective IDP and Budget, is produced and published on all municipal social media platforms, as well as the municipal website;
- Citizens/stakeholders are encouraged to scrutinise the documentation/publication and submit their inputs/representations via the following mechanisms:
  - directly to their respective Ward Councillors, ward committee members via the ward WhatsApp groups, e-mail & telephone contact details, verbally, etc. for internal consideration;
  - via the official municipal e-mail addresses;
  - IDP Office;
  - Budget Office;
  - via the link: <https://bvm.gov.za/page-templates-2/contact-us/> on the municipal website;
  - by commenting on the subject matter that will be posted on the municipal Facebook page (only comments relating to the subject matter and purpose, will be considered); and
  - by visiting designated municipal officials at municipal offices to capture inputs (only applicable for citizens that cannot read and/or write, and unable to access any of the means mentioned above).

Upon collective endorsement of an engagement methodology, the IDP department facilitates the publication thereof and initiates the planning and execution of the scheduled engagements. The department further provide administrative and logistical support to ensure that members of the public/constituent are able to attend the engagements and participate in a fair, equitable and transparent manner, without fear or victimisation. Support offered by the department, include (amongst others) arranging loud hailing and pamphleteering services throughout wards (upon request) to further sensitise communities of the scheduled engagements, associated logistical arrangements and the provision of transport to citizens (upon request and subject to reasonability thereof). Through this, BVM envisage to promote fair and equal opportunity for all citizens to participate in the consultation process.

It is imperative to note that IDP/Budget engagements and its subsequent methodologies (particularly the 2<sup>nd</sup> round) are duly consulted with Council to ensure that the methodology remains conducive to- and entices the public's participation in the matters of local government (i.e. municipal affairs). The department further participates in various multi-sectoral and inter-governmental forums on Integrated Development Planning, which include strategic discussions on public participation best practices and guidelines (amongst others). This allows for continuous revision of methodologies for public benefit

### 2024/25 IDP & Budget Engagement Schedule & Statistics

The 2<sup>nd</sup> review of the 5th Generation IDP (for the period 2024/25) and 2024/25 Budget planning and compilation cycle occurred throughout the 2023/24 financial period, and as specified under the IDP & Budget engagement methodology above. A detailed overview and analysis of the public engagements in preparation and planning for the revised 2024/25 IDP and Budget has been duly articulated in the 2023/24 Annual Report (pages 231 - 235). The 2023/24 Annual Report can be accessed via the following



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

link: <https://bvm.gov.za/download/adopted-oversight-report-approved-annual-report-2023-24/?wpdmdl=19618&ind=1734163732275>

### 2025/26 IDP and Budget

The 3<sup>rd</sup> Review of the 5<sup>th</sup> Generation IDP (for the period 2025/26) and 2025/26 Budget planning and compilation cycle occurred throughout the 2024/25 financial period, and as specified under the IDP & Budget engagement methodology above. We are pleased to report the reinstatement of public engagements (as contemplated under the 2nd round public engagements) throughout all De Doorns wards (i.e. wards 2, 3, 4 & 5) which was postponed in the prior cycle due to ongoing violence within the area.

The tables below depict the meeting schedules and statistics for both rounds of engagements:

Date	Ward	Type	Venue	Attendance (Excl. Support Staff)
07-Oct-2024	1	Ward Committee	Touwsrivier Municipal Office	7
08-Oct-2024	2	Ward Committee	De Doorns MPC	10
	3	Ward Committee	De Doorns Municipal Office	11
09-Oct-2024	18	Ward Committee	Zwelethemba MPC	6
10-Oct-2024	14	Ward Committee	BVM Council Chambers	5
	15	Ward Committee	BVM Smart Boardroom	8
14-Oct-2024	11	Ward Committee	BVM Council Chambers	11
15-Oct-2024	9	Ward Committee	BVM Council Chambers	8
	10	Ward Committee	BVM Smart Boardroom	10
16-Oct-2024	6	Ward Committee	BVM Smart Boardroom	8
	7	Ward Committee	BVM Council Chambers	9
17-Oct-2024	12	Ward Committee	BVM Smart Boardroom	7
	21	Ward Committee	BVM Council Chambers	11
21-Oct-2024	4	Ward Committee	BVM Council Chambers (electrical outage in De Doorns, hence, meeting hosted in Worcester)	8
	5	Ward Committee	BVM Smart Boardroom (electrical outage in De Doorns, hence, meeting hosted in Worcester)	10
22-Oct-2024	13	Ward Committee	BVM Council Chambers	8
	8	Ward Committee	Zwelethemba MPC	8
23-Oct-2024	19	Ward Committee	Rawsonville Municipal Office	11
	20	Ward Committee	VGK Goudini Church	6
24-Oct-2024	16	Ward Committee	Zwelethemba MPC (Auditorium)	9
	17	Ward Committee	Zwelethemba MPC (Committee Room)	9

Table: 201 Ward committee/public meetings held in October 2024



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Date	Wards	Type	Venue	Attendance (Excl. Support Staff)
26-Mar-2025	1	Touwsrivier Cluster: Public Engagement	Steenvliet Community Hall	58
27-Mar-2025	3	De Doorns Cluster 1: Public Engagement	De Doorns MPC	52
31-Mar-2025	2	De Doorns Cluster 2: Public Engagement	De Doorns MPC	198
1-Apr-2025	4 & 5	De Doorns Cluster 3: Public Engagement	De Doorns MPC	34
2-Apr-2025	12; 13 & 21	Avian Park Cluster: Public Engagement	Avian Park Primary School	147
3-Apr-2025	19 & 20	Rawsonville Cluster: Public Engagement	VGK Goudini Church	120
7-Apr-2025	17	Zwelethemba Cluster 2: Public Engagement	Zwelethemba Community Hall	44
8-Apr-2025	8	Zwelethemba Cluster 1: Public Engagement	Zwelethemba Community Hall	45
9-Apr-2025	18	Zwelethemba Cluster 3: Public Engagement	Zwelethemba MPC	100
10-Apr-2025	16	Zwelethemba Cluster 4: Public Engagement	Zwelethemba MPC	104
14-Apr-2025	11; 13 & 14	Worcester South Cluster 1: Public Engagement	Maranatha Church	15
15-Apr-2025	8; 9 & 10	Worcester South Cluster 2: Public Engagement	Esselen Park Primary School	50
16-Apr-2025	5; 6; 7; 12 & 15	Worcester North Cluster: Public Engagement	BVM Town Hall	63

Table: 202 IDP/Budget consultation meetings held in March & April 2025

### 3.19.2 Employees: LED, tourism and marketing

The table below indicates the number of employees for IDP & PMS:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	1	0	0%
Middle Management and Professionals	1	1	1	0	0%
Skilled Technical, Superintendents etc	2	2	2	0	0%
Semi-skilled	1	1	1	0	0%
Unskilled	0	0	0	0	0%
Total	5	5	5	0	0%

Table: 203 Employees: IDP & PMS



### COMPONENT D: COMMUNITY AND SOCIAL SERVICES

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#### 3.20 LIBRARIES

The library service ensures the provision of library and information services to communities in a sustainable manner by promoting a culture of reading, library use and learning. The service is provided in co-operation with the Western Cape Provincial Library Service. Libraries are resource centres for adults and children. The public can access or borrow books, audio visual material, newspapers and periodicals at all the local libraries. We also offer a new electronic book loan system called Libby – a library reading app by OverDrive. Users must be a registered member of a library to borrow books electronically. Equipment was installed at Goudini Library to serve as an access point for the Library for the Blind/Illiterate users. New more user-friendly devices for the blind/partially sighted/illiterate readers, were received. The RLCP (Rural Libraries Connectivity Project) is a free computer/internet service to the public via the Provincial Library Service. This service is available at all service points except at Overhex Mini Library (due to limited space). The limited computer service points at Overhex will be resolved with the establishment of the new Overhex Modular Library which will be officially opened during the first week of September. Five mini-libraries (community libraries) were established during the past few years and deliver a service to rural areas. Discussions are underway to move Fairhills mini library to the Breede Valley School of Skills.

In line with our skills training and development objectives, we remain steadfast in our commitment to promote staff advancement and skills transfer to the youth. To this effect, 6 Librarians and Library Assistants completed a Library Certificate course at Universal Knowledge Software (UKS). Furthermore, several skills development and training interventions were conducted for youth, including the appointment of twenty-four (24) young ICT and Reading Champions, affectionately known as Yeboneers, from May to December 2024. The period was extended until March 2025 and quite a few of the Yeboneers made use of the opportunity. Working in collaboration with the Western Cape Government (WCG), the appointment of the interns was geared towards aiding with RLCP and literacy outreach projects at our libraries. In December 2024, an award ceremony was held to honour and pay homage to the interns for their service excellence and commitment in fulfilling their mandate aligned with the department's targets and objectives. A new group of Yeboneers was appointed from May 2025.

Working in collaboration with the BVM's Communications Unit, the department has made tremendous progress in leveraging social media platforms to advertise and promote its service offerings, programs, and outreach initiatives for the 2024/2025 financial year. In observing World Read Aloud Day in February 2025, a series of educational activities were held in various libraries and coverage provided on social media. The main event was hosted in De Doorns, organised in co-operation with local reading groups, Nal'ibali and the Western Cape Education Department.

In its bid to enhance service delivery to communities, BVM's Library Services department continues to develop organised systems with other relevant government departments and community organisations. Aligned with the department's mandate to increase its footprint and reach to a diverse target audience, a wide variety of outreach campaigns were conducted throughout the Municipality targeting senior citizens (elderly), people with disability, youth, and women.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Membership and outreach	2023/24	2024/25
Total circulation statistics (Library material used during the financial year)	<b>230 446</b> (Libraries started using SLIMS again on 23 August 2023 and since then the circulation statistics have been counted electronically)	<b>235 482</b>
In-house usage (People using libraries during the financial year)	<b>298 295</b>	<b>288 865</b>
Outreach programs/promotional activities/group visits/displays	<b>1 002</b>	<b>556 programs + 575 displays = 1 131</b>
New members	<b>3 420</b> (New members are counted manually. Patrons join the library and are registered on the electronic system, but some do not collect their membership cards. Only members that collect membership cards, are counted as new members)	<b>1 969</b> (New members are counted manually. Patrons join the library and are registered on the electronic system, but some do not collect their membership cards. Only those members who collect their membership cards, are considered new members)

Table: 204 Membership and outreach statistics

### 3.20.1 Highlights: Libraries

The table below gives a brief description of all the highlights for libraries during the 2024/25 financial year:

Highlight	Description
Reading Competition (Zwelethemba Library – August 2024) and Spelling Bee Competition (Steenvliet Library – May 2025)	Several knock-out rounds took place at Zwelethemba Library. Ten (10) Grade 6 students from three primary schools participated in the final reading competition. The Steenvliet Library, in collaboration with Nal'ibali, successfully organised a spelling competition involving learners from four schools in De Doorns and Touwsrivier
Heritage Day Celebrations (September 2024)	Several "Heritage Month" celebrations/outreach programs were organised, in collaboration with the Worcester Museum. Examples of programs included (amongst others) a demonstration of "rieldans", motivational speeches, and book sharing sessions with local poets and authors
Recycling awareness workshops (October 2024 and December 2024)	A range of workshops were conducted at various libraries to emphasise the importance of recycling, along with a practical demonstration of constructing building blocks from plastic cold drink bottles
UNISA partnership launch with Breede Valley Library Service (April 2025)	Partnership launch of the newly established co-operation between UNISA and their students and libraries in the municipal area: The Unisa Library will be responsible (to carry the cost) for the courier services for the library materials requested and returned by Unisa students to the Partner Library, in accordance



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Highlight	Description
	with the UNISA Library services contract with the relevant courier. The Unisa Library and the Partner Library will collaborate on providing study space for Unisa students in the Partner Library facilities. The Unisa Library will invite the Partner Library to participate in appropriate annual events and programs.
Site handover of the Overhex Modular Library (22 May 2025)	A modular library was established at the Overhex Community Hall. The modular library replaced the very small Overhex mini library. The handover of the site has been completed; however, the actual relocation of the library inventory is scheduled to begin in the final week of July 2025

Table: 205 Library highlights

### 3.20.2 Challenges: Libraries

The table below gives a brief description of the library challenges during the 2024/25 financial year:

Challenge	Corrective action
Lack of security systems: vandalism of library facilities (vandalism of security cameras, air conditioner units, irrigation systems, etc.)	Barbed wire fences were installed at Esselen and Avian Park Libraries. Libraries need beams to apprehend culprits before they could approach the facilities to closely
Provision of security services	Certain libraries employ access control officials (EPWP and Chrysalis students). Libraries serve as public facilities and require proper trained and equipped security guards/personnel
Problems encountered with maintenance of facilities/equipment	Libraries experience challenges regarding the maintenance of facilities and equipment. Internal departments do not consistently provide support. Regular communication with managers/supervisors of internal departments is crucial

Table: 206 Library challenges

### 3.20.3 Service delivery indicators: Libraries

The key performance indicators for libraries are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL9	Spend 95% of the Library Grant in accordance with the transfer payment agreement by 30 June 2025	% of grant funding spent	All	95%	92.48%	95%	99.08%	G2
TL60	Purchase and installation of a modular library at	Project completed	18	0	0	1	1	G





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
	Overhex by 30 June 2025							

Table: 207 Service delivery indicators: Libraries

### 3.20.4 Service statistics: Libraries

Type of service	2023/24	2024/25
<b>Libraries</b>		
Number of libraries	8 plus 5 mini libraries	8 plus 5 mini libraries
Library members	16 497 (June 2024) A complete membership clean-up was done after the SLIMS crash was restored	17 432 (June 2025)
Books circulated	230 446	235 482
Exhibitions held	461	575
Internet users	43 348	47 326
New library service points or Wheelie Wagons	None	Upgrade of Overhex Modular Library
Children programmes	501 (including all outreach programs)	556 (including all outreach programs)
Visits by school groups and crèches		
Book group meetings for adults		
Primary and secondary book education sessions		

Table: 208 Service statistics: Libraries

### 3.20.5 Employees: Libraries

The table below indicates the number of employees for library services:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	1	0	0%
Middle Management and Professionals	1	1	1	0	0%
Skilled Technical, Superintendents etc	10	10	9	1	10%
Semi-skilled	38	38	36	2	5%



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>50</b>	<b>50</b>	<b>47</b>	<b>3</b>	<b>6%</b>

Table: 209 Employees: Libraries

### 3.20.6 Capital expenditure: Libraries

The table below indicates the amount that was actually spent on library service projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Air Conditioners - Variety of Libraries	500 000.00	494 590.00	343 426.10	151 163.90	494 590.00
Furniture and Office Equipment	150 000.00	150 000.00	117 825.04	32 174.96	150 000.00
Modular Library (Overhex)	0	887 890.00	887 890.00	0	887 890.00
<b>Total all</b>	<b>650 000.00</b>	<b>1 532 480.00</b>	<b>1 349 141.14</b>	<b>183 338.86</b>	<b>1 532 480.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 210 Capital expenditure 2024/25: Libraries

### 3.21 CEMETERIES

There are 14 cemeteries in the Breede Valley area that resort under the jurisdiction of the Municipality. Five cemeteries are operational (one in each of the four towns, as well as Sandhills and Zwelethemba and the pauper cemetery named Hartebees in Worcester), six officially closed and four are full.

Status of Cemetery Operations for 2024/25:

Cemetery	Air Space	Status		
		Open	Full	Closed
Hartebees	Sufficient	X		
De Wet	Insufficient burial space		X	
Cemetery (Worcester Prison)	Insufficient burial space			X
Old Cemetery Le Seuer Street	Insufficient burial space			X
Worcester New Cemetery	Sufficient	X		
Touwsrivier (Town Cemetery)	Insufficient burial space			X



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Cemetery	Air Space	Status		
		Open	Full	Closed
Steenvliet	80% insufficient burial space		X	
Zwelethemba	Insufficient burial space		X	
Sandhills	Sufficient	X		
Aan De Doorns Cemetery	Insufficient burial space			X
Rawsonville Cemetery	Insufficient burial space		X	
De Nova Cemetery	Insufficient burial space			X
Weltevrede, De Doorns	Sufficient	X		
Old De Doorns Municipal Cemetery	Insufficient burial plots			X
<b>Total</b>		<b>4</b>	<b>4</b>	<b>6</b>
A fully occupied cemetery signifies that graves have been purchased as double plots, yet there remains no available space for additional burials/plots. The term closed means that the cemetery is no longer accepting new graves, indicating that there are no available burial plots.				

Table: 211 Status of cemeteries

Total burials per area for 2024/25 are as follows:

Month	Area									
	Nuwe Worcester	Hartebees	Sandhills	Zwelethemba	De Doorns: Weltevrede	Touws-rivier: Steenvliet	Rawsonville	De Wet	Aan De Doorns	Total
July 2024	36	0	2	16	13	6	3	0	0	60
August 2024	50	0	6	15	23	14	1	0	0	109
September 2024	52	0	3	16	34	8	0	1	0	114
October 2024	64	3	2	14	15	6	1	0	0	91
November 2024	62	0	4	15	19	4	5	0	0	109
December 2024	45	0	0	10	22	7	4	0	0	83
January 2025	53	0	3	6	15	5	2	0	0	84
February 2025	38	17	7	17	16	7	4	0	0	89
March 2025	51	9	5	9	16	11	5	0	0	106
April 2025	45	0	2	13	9	0	5	1	0	75
May 2025	84	0	3	17	23	11	0	1	0	139
June 2025	57	0	4	14	30	12	0	2	0	119
<b>Total</b>	<b>637</b>	<b>29</b>	<b>41</b>	<b>162</b>	<b>235</b>	<b>91</b>	<b>30</b>	<b>5</b>	<b>0</b>	<b>1178</b>

Table: 212 Total burials per area



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

The table below gives a brief description of the challenges experienced by the cemeteries department during the 2024/25 financial year:

Challenge	Corrective action
Zwelethemba cemetery is nearing full capacity	A series of engagements with stakeholders were held to explore alternatives

Table: 213 Cemeteries challenges

### 3.21.1 Capital expenditure: Cemeteries

The table below indicates the amount that was actually spent on cemetery projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Fencing of Cemeteries - De Wet Street	237 500.00	237 500.00	184 248.00	53 252.00	237 500.00
<b>Total all</b>	<b>237 500.00</b>	<b>237 500.00</b>	<b>184 248.00</b>	<b>53 252.00</b>	<b>237 500.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 214 Capital expenditure 2024/25: Cemeteries

### 3.22 REGIONAL SOCIO-ECONOMIC PROGRAMME (RSEP)

BVM was selected as one of three municipalities to take part in the RSEP of the Western Cape Department of Economic Affairs and Development Planning (DEA&DP) with Saldanha- and Swartland municipalities. The aim of the programme is to improve personal safety and opportunity in the poorest areas with the highest crime rates. The suburbs of Avian Park, Riverview, Roodewal and Zwelethemba are included in the BVM focus areas.

A big part of the initial focus in the 2015/16 financial year was thrashing out the practical issues of the implementation in a series of workshops with colleagues from DEA&DP, Saldanha- and Swartland municipalities. Several public meetings were held to determine needs and identify projects to address these. On 16 November 2015 Council approved a Portfolio of Interventions for each of the four suburbs in the BVM focus area. DEA&DP also approved the Portfolio of Interventions which enabled BVM to move into the implementation phase of RSEP.

It soon became clear that the program could not be fully implemented within the four years originally budgeted by the Western Cape Government (WCG). Due to the success of the program in the three municipalities, the WCG decided to extend the programme to include more municipalities. Further funding to apply for on an annual basis was also made available to the original three municipalities. BVM has been successful with funding applications every year, and as a result RSEP is still being implemented.

During the 2016/17 financial year the following projects were completed:

- The construction of the Riverview neighbourhood centre



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

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- Tar-surfaced netball courts in Avian Park, Riverview, Roodewal and Zwelethemba (one in each suburb)
- Construction of grassed soccer pitches in Avian Park and Riverview
- Fencing of the above

During the 2017/18 financial year the following projects were completed:

- The fencing of various public facilities created through RSEP, at the communities' request. These include the Roodewal neighbourhood centre, Roodewal netball court, Roodewal mini-soccer astro-turf, Riverview netball court, Riverview mini-soccer astro-turf and Touwsrivier recreation area
- The construction of the Roodewal neighbourhood centre
- The construction of pedestrian walkways in Avian Park, Riverview and Roodewal
- The construction of braai stands with benches in Roodewal and Touwsrivier
- The installation of floodlights in dark passages which were dangerous for pedestrians in Touwsrivier
- The construction of mini-soccer astro-turf pitches in Avian Park, Riverview, Roodewal and Zwelethemba
- The construction of a concrete cricket pitch with a compacted outfield in Roodewal
- The engineering design of a pedestrian bridge over the Donkies River in Touwsrivier
- A review of the Portfolio of Interventions for Avian Park, Riverview, Roodewal and Zwelethemba was done, and one was compiled for Touwsrivier (which had been added to the programme). Both of these were approved by Council and DEA&DP.

During the 2018/19 financial year the following projects were undertaken:

- Construction of three tar-surfaced playing areas in Touwsrivier
- Construction of artificial grass mini-soccer pitches in Avian Park, Riverview, Roodewal and Zwelethemba (one in each suburb)
- Fencing of the above
- The purchase of steel playground equipment for Touwsrivier
- The upgrade of Mtwazi Street reserve for improved pedestrian, recreational and informal trading facilities (multi-year project earmarked for completion in 2021/22)
- The construction of a pedestrian bridge across the Donkies River in Touwsrivier (multi-year project earmarked for completion in 2021/22)

During the 2019/20 financial year the following projects were undertaken:

- The completion of the upgrade of Mtwazi Street reserve which commenced in 2019/20
- The completion of the pedestrian bridge across the Donkies Rivier in Touwsrivier which commenced in 2019/20
- Construction of an artificial grass mini-soccer pitch in Steenvliet in Touwsrivier
- The tender for the construction of traffic calming measures in Avian Park, Riverview, Roodewal, Touwsrivier and Zwelethemba (initially earmarked for construction during 2020/21) was only awarded in June 2020 due to delays caused by the Covid-19 pandemic. As a result, a budget roll-over application was submitted to the Provincial Department of Environmental Affairs & Development Planning (DEA&DP) in order to solicit approval and funding for project implementation within the 2020/21 financial year.

During the 2020/21 financial year the following projects were undertaken:

- The construction of a tar-surfaced netball court in De Doorns
- The construction of a grass rugby field in Sunnyside-Orchard



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

- The upgrade of the sewer connection for the Riverview Neighbourhood Centre and the Women of Hope Soup Kitchen
- The installation of steel playground equipment in Avian Park, Riverview, Roodewal, Zwelethemba and at three locations in Touwsrivier
- The construction of traffic calming measures in Avian Park, Riverview and Zwelethemba

During the 2021/22 financial year the following projects were undertaken:

- Engineering design for the upgrade of pedestrian walkways and parking in a part of Mtwazi Street in Zwelethemba
- Successful application for funding of R800 000 for the above project in 2022/23

During the 2022/23 financial year the following project was undertaken:

- Upgrade of pedestrian walkways and parking in a part of Mtwazi Street in Zwelethemba

During the 2023/24 financial year the following project was undertaken:

- De Nova public space upgrade. Due to delays in the Western Cape government's confirmation of the amount of grant funding BVM would receive, only the public consultation and engineering and landscape design processes could be completed by 30 June 2024. Second phase funding for the project for 2024/25 has been approved by the WCG, and a roll-over of the 2023/24 funding will be applied for. Depending on the outcome of the latter, the scope of the project to be implemented in 2024/25 will be determined.

During the 2024/25 financial year the following project was undertaken:

- De Nova public open space upgrade. Final award for BV1120 was made on 12 June 2025. R1 061 700 of the total of the R2 091 700 grant funding was rolled over from the 2023/24 financial period. Provincial Treasury is not usually in favour of rolling over funds a second time. To avoid the risk of the second roll-over being declined, the scope of works had to be reduced to match the R1 030 000 from 2024/25 which PT should approve for roll-over. The reduced scope still allows for a sensible development in case the second roll-over is not approved.

### 3.21.1 Service delivery indicators: RSEP

The key performance indicators for RSEP are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL49	Spend 95% of the budget allocated for the Regional Socio Economic Programme by 30 June 2025	% of budget spent	20; 19	90%	3.48%	95%	0%	R

Table: 215 Service delivery indicators: RSEP





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.23 PARKS

The improvements and new developments to parks during 2024/25 can be seen from the table below:

Park	Suburb / Town
<ul style="list-style-type: none"> <li>Irrigation was installed and 600m<sup>2</sup> of roll-on lawn was planted at the park in Louis Trichardt Street in Meiringspark</li> <li>Outdoor gym equipment and a joy wheel was installed in Goedemanpark open space in De Nova</li> <li>A compacted playing surface was constructed in Jason Street in Riverview</li> </ul>	Meiringspark, Worcester
	De Nova, Rawsonville
	Riverview, Worcester

Table: 216 Improvements and developments to parks

The table below gives a brief description of a highlight for parks during the 2024/25 financial year:

Highlight	Description
Purchase of three new tractors	The purchase made a big improvement on grass cutting capacity

Table: 217 Parks highlights

The table below gives a brief description of the challenge experienced by the parks department during the 2024/25 financial year:

Challenge	Corrective action
Burglaries and vandalism at Parks depot	Reported all incidents with the aim of improving the service delivered by the provider

Table: 218 Parks challenges

#### 3.23.1 Employees: Municipal facilities

The table below indicates the number of employees for municipal facilities:

Occupational Level	2024/25			
	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
Top Management	0	0	0	0%
Senior Management	1	1	0	0%
Middle Management and Professionals	1	1	0	0%
Skilled Technical, Superintendents etc	14	11	3	21%
Semi-skilled	56	45	11	20%
Unskilled	54	41	13	24%
<b>Total</b>	<b>126</b>	<b>99</b>	<b>27</b>	<b>21%</b>

Table: 219 Employees: Municipal facilities



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.23.2 Capital expenditure: Parks

The table below indicates the amount that was actually spent on parks for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2023/24
(R)					
Parks - Machinery and Equipment	100 000.00	230 000.00	99 392.38	130 607.62	230 000.00
Playparks	500 000.00	1 346 751.00	937 732.43	409 018.57	1 346 751.00
Playparks	0	2 091 700.00	0	2 091 700.00	2 091 700.00
Playparks - Ward 10	0	120 000.00	120 000.00	0	120 000.00
<b>Total all</b>	<b>600 000.00</b>	<b>3 788 451.00</b>	<b>1 157 124.81</b>	<b>2 631 326.19</b>	<b>3 788 451.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 220 Capital expenditure 2024/25: Parks

### 3.24 COMMUNITY DEVELOPMENT

The department's primary goal is to enhance and promote sustainable improvements in the lives of the community within the Breede Valley Area, which includes the towns of Touwsrivier, De Doorns, Rawsonville, and Worcester, as well as the surrounding farms.

Our objective is to provide a comprehensive framework and guidance to the Breede Valley Municipality and other stakeholders on how to adopt a proactive and consistent approach to community development. We aim to empower vulnerable communities throughout Breede Valley to engage in their development processes fully and effectively by:

- Improving decision-making
- Building stronger and more resilient communities
- Fostering stronger partnerships
- Enhancing mutual understanding
- Decreasing distances

#### 3.24.1 Highlights: Community development

The table below gives a brief description of all the highlights for community development during the 2024/25 financial year:

Highlight	Description
Draft ECD Policy 2024	Public consultation of the ECD Policy took place with all the stakeholders of the Municipality, including ECD forums and public representatives
Arts and Culture Festival 2024	During the month of July the Department of Arts and Culture implement a yearly Arts and Culture Festival for the Western Cape Province and BVM support teams to attend these festivals. This program was implemented in De Doorns for the



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Highlight	Description
	upliftment of the community and awareness of arts and culture talent
Women's Day Program August 2024	Women's Day in partnership with Breede Valley Association of and for Persons with Disabilities (APD). APD celebrate women taking care of disabled family members, foster children or any disabled caretaker
Women's Day Program De Doorns	Partnership with De Doorns Community NPO's to implement a Women's Day Program
ECD First Aid Training	Two-day training for Worcester and De Doorns ECD forums and selected community members. A total of 40 community members were awarded with a 5-year accredited certificate
De Doorns Computer Training	30 youth members of De Doorns received 3-day computer training
Gender Base Violence (GBV) Program November 2024	The GBV Program was implemented, by the Municipality in partnership with stakeholders, from 25 November to 10 December 2024 in all towns
Support of Holiday Programs December 2024	Support of the Holiday Programs in partnership with the Western Cape Department of Local Government and Social Development
Western Cape Band Competition December 2024	Partnership with Worcester Marching Band
Elderly Person Program December 2024	Elderly persons attended educational session and awareness program. All nine (9) elderly centres in the Worcester participated in the program
National Youth Development Agency (NYDA) 2024	Small business development programme in partnership with NYDA focus on training in businesses
Touwsrivier Youth Development Program	Department of Labour register unemployed youth and Boland College register youth that want to be trained or study
Child Protection Campaign May 2025	Implementation of a regional Child Protection Program at Worcester Boland Park Stadium in partnership with the Western Cape Department of Social Development

Table: 221 Community development highlights

### 3.24.2 Challenges: Community development

The table below gives a brief description of the community development challenges during the 2024/25 financial year:

Challenge	Corrective action
Alignment of the Breede Valley Community Development Program with the Western Cape Community Development Programme	Regular attendance of Cape Winelands Regional Joint Planning Meeting
Limited Funding of the Community Development Initiatives	Submission of a funding request, through the operational budget
Insufficient Ward Committee Administration Support	Appointment of temporary ward administrators (personnel)

Table: 222 Community Development Challenges



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.24.3 Service delivery indicators: Community Development

The key performance indicators for community development are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL6	Implement 22 approved community development projects by 30 June 2025	Number of approved projects implemented	All	22	18	22	32	G2

Table: 223 Service delivery indicators: Community development

### 3.24.4 Capital expenditure: Community development

The table below indicates the amount that was actually spent on community development for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2023/24
(R)					
Air Conditioners	50 000.00	55 410.00	52 550.86	2 859.14	55 410.00
Youth Café - Furniture and Office Equipment	100 000.00	100 000.00	91 691.50	8 308.50	100 000.00
<b>Total all</b>	<b>150 000.00</b>	<b>155 410.00</b>	<b>144 242.36</b>	<b>11 167.64</b>	<b>155 410.00</b>
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					

Table: 224 Capital expenditure 2024/25: Community development

## COMPONENT E: ENVIRONMENTAL PROTECTION

According to section 156(2) of the Constitution, a municipality may make and administer by-laws for the effective administration of matters that it has the right to administer. Air pollution is listed as a matter in which local government has authority and national and provincial government may not compromise or impede a municipality's right to exercise its powers or perform its functions.

### 3.25 POLLUTION CONTROL

#### Introduction

The National Environmental Air Quality Act, No. 39 of 2004 (NEM: AQA) states that air quality monitoring is a local municipality function, and the district municipality manages the licensing of listed activities. BVM must comply with the following statutory requirements:

- Appointment of an Air Quality Officer (AQO)



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

- Development of an Air Quality Management Plan (AQMP)
- Incorporation of the AQMP in the IDP of the Municipality.

### Status Quo of Air Quality Management Plan

The AQMP of BVM was developed by the AQO and adopted by MayCo in June 2017 (Resolution EX17/2017). The “Implementation Plan” as described in the AQMP defines its goals and is divided into specific objectives. The following table summarises the current status quo as at 30 June 2025:

Requirement	Status	Comment
AQMP	In progress	Planned for adoption by council end 2025
Air Quality By-Law	In development stage	
Emissions Inventory	In development stage	
Capacity building	In planning	

Table: 225 Status Quo – AQMP Implementation Plan

### Air Quality By-law

The draft Air Quality By-Law is currently under review and amendments must be made to suit the town specific needs and ensure sustainable monitoring. A request for quotation (RFQ) was issued for the review of the Air Quality By-law. However, the bid received exceeded the available budget and this is now done inhouse. Recent experience with the Vinaqua air pollution incident has put more focus on punitive regulation and a generic by-law will not suffice.

### Quarterly Air Quality Forums

The purpose of these forum meetings is to facilitate ongoing collaboration between municipalities and the Air Quality Planning and Information Management Division of the Department of Environmental Affairs and Development Planning in the Western Cape.

**Purpose:** The meetings aim to raise awareness about air quality issues and ensure effective and consistent compliance monitoring and enforcement.

**Contribution to skills/knowledge:** In the forum meetings, you gain insights from other municipalities on handling various challenges, which helps expand your knowledge.

The table below indicates the meeting/workshops that were attended by BVM officials.

Date	Place	BVM Official
15 August 2024	MS Teams	Abegail Arries
3-4 October 2024	City of Cape Town Scientific Services	Abegail Arries, Rahim Mercuur
8 May 2025	MS Teams	Abegail Arries

Table: 226 AQ Forum Meetings for the Period 1 July 2024 to 30 June 2025



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Month/Year	Industry	Nature of complaint	Outcome
August	Hooggelegen Retirement Village	Black smoke coming from Rainbow Chickens farm	This was monitored and this black smoke was within the time limit for boiler/kettle start up procedures
June 2025	APL	White dust emerging from Brenn-O-Kem	The white dust was lime, carried by the wind during silo filling and blown toward APL. Brenn-O-Kem has been informed and will implement measures to prevent a recurrence

Table: 227 Complaints received for the period 1 July 2024 to 30 June 2025

### Challenges

The major challenges can be spilt into the following three items:

- Capacity in terms of human resources – The Chief Laboratory Analyst (Laboratory Manager) was appointed in November 2021 and continues to serve as BVM’s temporary AQO until a permanent position is budgeted for and reflects on the staff establishment. While some employees have been designated to assist with AQM, this arrangement is inefficient because they have other primary responsibilities that require their attention. However, Air Quality Management training is required to ensure that the operational duties can be conducted effectively by the selected employees to perform air quality duties.
- Skills training – AQM is a new focus area within BVM and currently “on-the-job-training” experience is the only way to enhance our skill set within the subject matter. Air quality training is a priority so that Air Quality Management can be implemented effectively.
- Climate change is increasingly becoming an integral component of air quality management, highlighting the need for additional training and strengthened human resource capacity.
- Aligning the AQMP and by-laws with legislation and specific needs and lessons learned.

### Emissions inventory

In February 2019, the Department initiated an internal project to compile a comprehensive database of emission sources within the Breede Valley Municipal area. This includes boilers, spray booth facilities, and generators—particularly in response to increased generator usage due to load shedding, which has resulted in elevated emission levels.

To support this initiative, an interim Air Quality Survey was introduced in January 2021 as part of the industrial effluent application process. A dedicated air quality section was incorporated into the industrial effluent application form, enabling the identification of emission sources at industrial sites. This section is now being expanded and will become a compulsory component of the application to ensure the collection of all relevant air quality data.

The aim is to gather accurate information and establish a detailed emissions database. Following this, a registration form will be issued to industries identified as emission sources potentially affecting local air quality. Once submitted, each registration will be evaluated against a set of predefined criteria. Industries meeting the criteria will receive an official letter confirming that their fuel-burning appliance has been registered with the Municipality.





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

This letter will also confirm that annual inspections will be conducted to verify whether the operational status remains consistent with the information provided in the application. As industries expand or upgrade their operations, the emissions inventory will be updated accordingly.

It is important to note that Breede Valley Municipality is responsible only for the registration of small boilers classified as controlled emitters under national air quality legislation.

### 3.26 BIODIVERSITY, LANDSCAPE AND OPEN SPACES

The relevant department is responsible for a large number of functions, including the:

- management and maintenance of trees;
- removal of unwanted and alien trees;
- planting of new indigenous trees;
- irrigation of trees and open spaces, as well as entrances to the towns;
- weeding and cleaning of sidewalks and open spaces;
- beautification of certain focus areas; and
- landscaping and the mowing of parks, open spaces and buffer zones.

Highlight for the year include the following:

Highlight	Description
Purchase of three new tractors	The additional tractors increased the capacity for grass cutting

Table: 228 Biodiversity, landscapes & open spaces highlights

The challenge for the year includes the following:

Challenge	Corrective action
Unseasonal rain	Early rain combined with warmer temperatures lead to increased growth of weeds

Table: 229 Biodiversity, landscapes & open spaces challenges

## COMPONENT F: SECURITY AND SAFETY

### 3.27 TRAFFIC AND LICENSING

The primary goal of BVM Traffic Services, is to render an effective and high-quality service through a process of transparency in all facets of the traffic services (i.e., traffic regulation & control, traffic licensing and municipal law enforcement & security), and in rendering a service to the community and its visitors by ensuring the free flow of traffic and creating a safe environment. The main priorities of traffic services are the following:

- The testing of applicants for driving licenses, learner's licenses and the application and renewal of professional driving licenses
- The registration and licensing of motor vehicles



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

- The promotion of road safety and law enforcement
- Traffic road school education and scholar patrol training

### 3.27.1 Highlights: Traffic and licensing

The table below gives a brief description of all the highlights for traffic and licensing during the 2024/25 financial year:

Highlight	Description
New Organigram	Additional positions were created to serve the De Doorns & Rawsonville areas. Some of the vacancies have already been advertised
Examiner Training	Gene Louw Traffic College has resumed their Examiner Training Program. Three law enforcement officials participated in the Vehicle Examiners Training
Traffic Officer Training	Two Law Enforcement Officers received training as Traffic Officers
Cashier Training	Officials received training as Motor Vehicle Licensing and Registration Cashiers
Cashiers were positioned in the same location and additional terminals were provided/made available	Cashiers can execute multiple transactions, which results in improved service delivery
Provision of allocated budget for the purchase of materials and supplies	Public safety were addressed through improved road marking
A generator was borrowed to the Department Traffic Services and Licensing	No service interruptions during periods of loadshedding

Table: 230 Traffic and licensing highlights

### 3.27.2 Challenges: Traffic and licensing

The table below gives a brief description of the traffic and licensing challenges during the 2024/25 financial year:

Challenge	Corrective action
New E-Learner's System	Public should be informed about the availability of study materials
Misuse of sick leave	Disciplinary procedures were adhered to
Shortage of staff/unbudgeted vacancies	Issue was addressed with the approval of the new organigram
Two senior management positions have become vacant due to retirements	One vacant position has been advertised
Accident write-off on vehicles	One of the vehicles was declared a write-off after an accident. BVM's insurance provided a partial cash reimbursement to facilitate the purchase of a new vehicle

Table: 231 Traffic and licensing challenges



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.27.3 Service statistics: Traffic services

The table below gives an indication of the statistics of traffic services for the financial year:

Details	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25
	Actual no.	Actual no.	Actual no.	Actual no.	Actual no.	Actual no.
Number of infringements attended	29 220	18 693	10 386	48 375	49 541	11 971
Number of traffic officers in the field on an average day	4	5	8	9	7	5
Number of traffic officers on duty on an average day	12	10	16	15	15	13
Number of driver's licenses issued*	2 037	1 335	4 469	1 411	10 045	8 646
Number of learner's licenses issued	2 316	2 206	5 589	5 632	3 008	2 286
Number of Temporary driver's licenses issued	0	0	0	0	7 203	6 561
Number of motor vehicle license transactions	92 639	95 501	96 080	94 253	91 539	95 627

Table: 232 Service data for traffic services

### 3.27.4 Service delivery indicators: Traffic services

The key performance indicator for traffic services is:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL1	Plan & conduct 48 roadblocks by 30 June 2025	Number of roadblocks conducted	All	32	42	48	48	G

Table: 233 Service delivery indicators: Traffic services

### 3.27.5 Employees: Traffic services

The table below indicates the number of employees for traffic services:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	1	0	0%
Middle Management and Professionals	6	7	5	2	29%



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Skilled Technical, Superintendents etc	41	56	41	15	27%
Semi-skilled	25	24	17	7	29%
Unskilled	12	13	11	2	15%
<b>Total</b>	<b>85</b>	<b>101</b>	<b>75</b>	<b>26</b>	<b>26%</b>

Table: 234 Employees: Traffic services

### 3.27.6 Capital expenditure: Traffic services

The table below indicates the amount that was actually spent on traffic services for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Machinery and Equipment	0	40 000.00	15 652.88	24 347.12	40 000.00
<b>Total all</b>	<b>0</b>	<b>40 000.00</b>	<b>15 652.88</b>	<b>24 347.12</b>	<b>40 000.00</b>

*Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).*

Table: 235 Capital expenditure 2024/25: Traffic services

### 3.28 FIRE, RESCUE AND DISASTER MANAGEMENT SERVICES

**Vision statement:** *Making Life Safer*

**Mission statement:** *Protecting our community and the environment from fires and other emergencies*

**Our Motto:** *making a difference.... everyday*

#### Key strategies

Developing our staff and succession planning

Enhancing our community safety focus

Building partnerships

Building emergency response capacity

Building disaster management capacity

Planning for the future





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.28.1 Highlights: Fire services and disaster management





The table below gives a brief description of all the highlights for fire services and disaster management during the 2024/25 financial year:

Highlight	
Dedicated team members	New appointments
 	
Retirement of Senior Fire Fighter Mr C. Visagie	Dedicated long service awards
  	 





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Highlight	
<p><b>Ensuring the safety of the community and conducting debriefing</b></p> 	<p><b>Conducting fire fighter assessments</b></p> 
<p><b>Safety and Awareness Campaigns</b></p> 	<p><b>Restoration of Skid Unit</b></p> 





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Highlight	
Conducting Fire Safety Education & Awareness Engagements at Schools	Disaster Mangement Preperation Workshop
	

Table: 236 Fire Services and Disaster Management highlights

### 3.28.2 Challenges: Fire services and disaster management

The table below gives a brief description of the Fire Services and Disaster Management challenges during the 2023/24 financial year:

Challenge	Corrective action
Local Government Municipal Staff Regulations	Exemption received as it has been difficult complying with all aspects of the Regulations
Filling of Key Posts	Funding received to fill all vacant posts
No Dedicated Disaster Management Officer thus Reduced Disaster Management Capacity	Funding received
Aged Fleet	Some funding received for vehicle replacement

Table: 237 Fire Services and Disaster Management challenges



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.28.3 Service statistics: Fire services and disaster management


	Incident	2024/25 Actual no.
	Veldfires	874
	Structural Fires	304
	Automobile	183
	Flood	122
	Rescue	17
	Hazmat	8
	Medical	3
	Train and Railway	1
	Severe Weather	2
	Fire-fighters employed in BVM at year-end	55

Table: 238 Service data for Fire Services

### 3.28.4 Service delivery indicators: Fire services and disaster management

The key performance indicator for fire services and disaster management is:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL7	Conduct 1225 planned inspections in accordance with the Fire Protection Regulations and Fire Safety Bylaw during the 2024/25 financial year	Number of planned inspections conducted	All	1 000	1 224	1 225	1 427	G2

Table: 239 Service delivery indicators: Fire services and disaster management

### 3.28.5 Employees: Fire services and disaster management

The table below indicates the number of employees for fire services and disaster management:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Senior Management	2	2	2	0	0%
Middle Management and Professionals	5	5	3	2	40%
Skilled Technical, Superintendents etc	55	58	45	13	22%
Semi-skilled	17	17	17	0	0%
Unskilled	1	1	0	1	100%
<b>Total</b>	<b>80</b>	<b>83</b>	<b>67</b>	<b>16</b>	<b>19%</b>

Table: 240 Employees: Fire services and disaster management

### 3.28.6 Capital expenditure: Fire services

The table below indicates the amount that was actually spent on fire service projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
4x4 veld and bush Fire Engine with tank and pump	0	1 103 000.00	844 693.59	258 306.41	1 103 000.00
Equipment for Fire Engine	1 500 000.00	0	0	0	0
Fire Services - Machinery and Equipment	40 000.00	540 661.00	523 022.80	17 638.20	540 661.00
Major Fire Engine (Pumper)	7 000 000.00	0	0	0	0
Touwsrivier Fire Station - Fence	150 000.00	284 500.00	256 900.00	27 600.00	284 500.00
Worcester Fire Station Carport	250 000.00	0	0	0	0
Zwelethemba Fire Station - Fence	240 000.00	240 000.00	90 074.98	149 925.02	240 000.00
<b>Total all</b>	<b>9 180 000.00</b>	<b>2 168 161.00</b>	<b>1 714 691.37</b>	<b>453 469.63</b>	<b>2 168 161.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 241 Capital expenditure 2024/25: Fire services

### 3.29 MUNICIPAL COURT

The main objective of the Municipal Court is to enforce compliance with National Building Regulations and Municipal By-Laws. It also handles the prosecution and adjudication of traffic-related offences reported by both the Provincial and Municipal Traffic Departments, provided these offences occur within the Breede Valley Municipality's jurisdiction. The overarching aim is to enable the Breede Valley community to thrive in a safe and healthy environment.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)



### 3.29.1 Highlights

The table below gives a brief description of all the highlights for the Municipal Court during the 2024/25 financial year:

Highlight	Description
New Magistrate at Municipal Court	A new Magistrate was appointed during August 2024

Table: 242 Municipal Court highlights

### 3.29.2 Challenges

The table below gives a brief description of the challenges of the Municipal Court during the 2024/25 financial year:

Challenge	Corrective action
Two senior officials retired in September 2024	An official was appointed to act in the Superintendent's vacant position
TMT (Traffic Management Technologies – the service provider appointed to render speed law enforcement services amongst others) dry run period commenced on the 1st of July 2024	Collection of outstanding fines to continue, final matters to be placed on the court roll

Table: 243 Municipal Court challenges

### 3.29.3 Service Statistics: Municipal Court

Month	Income	Municipal Fines on Court Roll	Provincial Fines on Court Roll	Total Warrants Issued
July 2024	R1 203 269	753	1 107	1 199
August 2024	R1 042 580	739	2 124	1 681
September 2024	R635 215	669	1 176	991
October 2024	R830 874	877	2 181	1 634
November 2024	R669 250	818	1 115	1 217
December 2024	R311 050	136	674	369
January 2025	R676 625	792	1 377	1 182





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Month	Income	Municipal Fines on Court Roll	Provincial Fines on Court Roll	Total Warrants Issued
February 2025	R669 700	539	3 231	2 182
March 2025	R555 922	668	3 572	2 443
April 2025	R1 221 475	509	2 187	1 392
May 2025	R528 260	653	2 642	1 746
June 2025	R515 559	520	1 763	1 255
<b>Total</b>	<b>R8 859 779</b>	<b>7 673</b>	<b>23 149</b>	<b>17 291</b>

Table: 244 Service statistics Municipal Court

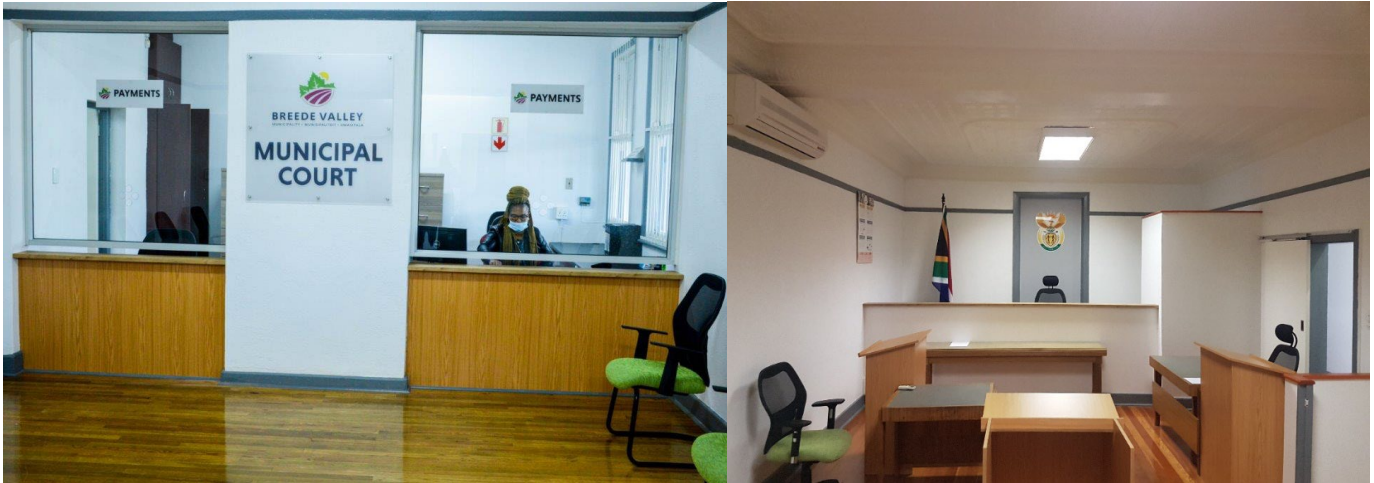
### 3.29.4 Municipal Court appearances

Category	Description	Number
Total court days	Total days the court was operational for the year (days matters were brought before the magistrate in the physical court room)	169
Total matters on court roll	Total matters brought before the Magistrate in court	1 444
Guilty	Total guilty pleas and accused found guilty after trial before the Magistrate in court	763
Not Guilty	Total accused found not guilty by the Magistrate after plea in court	0
Withdrawn: Complied	Total matters where accused remedied their action by complying with the various by laws and National Building Regulations	15
Postponements	Total matters remanded to future court date	574
Warrants issued in court	Total accused who failed to appear on their postponement date in court. Magistrate issued a bench warrant.	82
Warrants appearing in court	Accused who failed to appear in court, total charge sheets enrolled again	253
Court hours	Total court time spent on matters appearing before the Magistrate in court	103
Representations	Total written applications made by the public, for reduction or withdrawal of the fines	5 853

Table: 245 Municipal Court appearances



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)



### 3.29.5 Employees: Municipal Court

The table below indicates the number of employees for the Municipal Court:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	0	0	0	0	0%
Middle Management and Professionals	1	1	1	0	0%
Skilled Technical, Superintendents etc	0	0	0	0	0%
Semi-skilled	0	0	0	0	0%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0%</b>

Table: 246 Employees: Municipal Court

## COMPONENT G: SPORT AND RECREATION

The Municipality has eight sportsgrounds, of which Boland Park and Esselen Park are the biggest. There are also four swimming pools, three in Worcester and one in Touwsrivier. Many sport clubs have been established in the Breede Valley area resulting in a high demand for facilities.

### 3.30 HOLIDAY RESORTS AND CAMPSITES

Nekkies Holiday Resort is an hour outside Cape Town near the town of Worcester. The Meer chalets consist of seventeen self-catering log chalets built on stilts overlooking the lake (Brandvlei Dam) with two bedrooms and two bathrooms, fully equipped kitchen, balcony and fireplace. The campsite has twenty power points for caravans and tents and eighty sites without power. All sites are on grass.





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

The resort caters for big events such as rock/motorcycle/trance at the grass campsite areas. Income generated from the resort can be summarised as follows:

Resort	2023/24	2024/25
Nekkies Meer Chalets	R1 648 897	R1 980 174
Nekkies Resort	R354 186	R278 590

Table: 247 Income generated from the resort

The table below gives a brief description of all the highlights for holiday resorts and campsites during the 2024/25 financial year:

Highlight	Description
Hosted successful events	These included a dinosaur exhibition and music festival
Swimming pools open during season	These were enjoyed by campers and day visitors
Contract workers occupy chalets for long periods	This ensured a steady income stream

Table: 248 Holiday resorts and campsites highlights

The table below gives a brief description of the holiday resorts and campsites challenges during the 2024/25 financial year:

Challenge	Corrective action
Condition of access road to Meer Chalets	Road is not on BVM property
Ongoing repairs and maintenance	Addressed on an ongoing basis

Table: 249 Holiday resorts and campsites challenges

### 3.31 SWIMMING POOLS AND SPORT GROUNDS

BVM has a total of four public swimming pools. Three of these are situated in Worcester, whilst the fourth is situated in Touwsrivier. The pools are available for public use during season, which starts on the 1<sup>st</sup> of October and ends on the 31<sup>st</sup> of March the following year.

The table below gives a brief description of the highlight for swimming pools and sportsgrounds during the 2024/25 financial year:

Highlight	Description
Refurbishment of Grey Street Swimming Pool's water filter pump motors	The existing swimming pool water filter pump motors at Grey Street Swimming Pool were overhauled and refurbished to restore optimal functionality. The refurbishment included mechanical servicing and replacement of worn components

Table: 250 Swimming pools and sportsgrounds highlights



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Herewith below pictures of some of the refurbishments and improvements done to swimming pool and sportsgrounds infrastructure during the 2024 / 2025 financial year:

#### ESSELEN PARK SPORTSGROUNDS – PAVILLION REFURBISHMENT

Before



After



#### ESSELEN PARK SPORTSGROUNDS – NEW HOLLOW-CORE CONCRETE FENCE

Before



After



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

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### BOLAND PARK SPORTSGROUNDS – PAINTED CRICKET SIGHT SCREEN

Before



After



### BOLAND PARK SPORTSGROUNDS – REFURBISHED SHOWER FACILITIES

Before



After



### BOLAND PARK SPORTSGROUNDS: ABLUTION WINDOWS

Before



After





### DE LA BAT SWIMMING POOL - CHLORINE ROOM FENCE

Before



After



### GREY STREET SWIMMING POOL – NEW POOL FILTER PUMP MOTORS

Before



### After



The table below gives a brief description of the swimming pools and sportsgrounds challenges during the 2024/25 financial year:

Challenge	Corrective action
Shortage of seasonal lifeguard posts on staff structure	Submit motivation for the approval of more seasonal lifeguard posts on structure for the upcoming season – 2025/26
Vandalism and theft at sportsgrounds and swimming pools	Installation of security cameras, alarm systems and fence upgrades
Transport of equipment to different facilities to perform daily tasks	Hiring of vehicle to assist with delivery/transporting of equipment to different facilities
Waiting period for chlorine gas deliveries resulted in poor water quality	Engagement with suppliers for improved delivery schedules and purchasing of back-up stock
Shortage of hydrants available for irrigating sports fields affected the quality and safety of playing surfaces on fields	Installed additional hydrants where needed on sports fields to ensure consistent irrigation

Table: 251 Swimming pools and sportsgrounds challenges

### 3.31.1 Service statistics: Swimming pools and sport grounds

Type of service	2023/24	2024/25
<b>Swimming pools, stadiums and sport grounds</b>		
Number of sport grounds/fields	9	9
Number of swimming pools	4	4
Number of stadiums	7	7
Number of complaints addressed – swimming pools	4	3

Table: 252 Statistics: Swimming pools and sport grounds



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.31.2 Service delivery indicators: Swimming pools and sport grounds

The key performance indicators for swimming pools and sport grounds are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL10	Spend 95% of the capital budget linked to the construction of the fence of Esselen Park Sport Facility by 30 June 2025	% of the budget spent	9	90%	64.63%	95%	99.99%	G2
TL11	Spend 95% of the capital budget linked to the upgrade of the Fanie Otto and Rawsonville Sport Field by 30 June 2025	% of the budget spent	5	N/A (New KPI)	N/A (New KPI)	95%	82.32%	O
TL12	Develop a Sport Policy for the management of sport facilities for the different sporting codes and submit to Council for approval by 31 March 2025	Sport Policy developed and submitted to Council for approval	All	N/A (New KPI)	N/A (New KPI)	1	1	G

Table: 253 Service delivery indicators: Swimming pools and sport grounds

### 3.31.3 Capital expenditure: Swimming pools and sport grounds

The table below indicates the amount that was actually spent on swimming pools and sports grounds projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
1X Walk Behind Vibrating Roller	300 000.00	249 500.00	249 420.53	79.47	249 500.00
Bowling Green - Renewal of Roof	250 000.00	250 000.00	249 800.00	200.00	250 000.00
Fencing Around Pumping Room	90 000.00	130 000.00	128 000.00	2 000.00	130 000.00
Replacement of fence perimeter	9 150 000.00	9 983 524.00	9 982 592.55	931.45	9 983 524.00
Upgrade of Reception Office	200 000.00	175 000.00	0	175 000.00	175 000.00
Upgrading of Fanie Otto Sportground	1 952 774.00	0	0	0	0
Upgrading of Fanie Otto Sportground	425 600.00	425 600.00	334 379.69	91 220.31	425 600.00





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Upgrading of Rawsonville Sportground	1 574 400.00	1 574 400.00	1 311 947.18	262 452.82	1 574 400.00
<b>Total all</b>	<b>13 942 774.00</b>	<b>12 788 024.00</b>	<b>12 256 139.95</b>	<b>531 884.05</b>	<b>12 788 024.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 254 Capital expenditure 2024/25: Swimming pools and sport grounds

### COMPONENT H: CORPORATE POLICY, OFFICES AND OTHER SERVICES

#### 3.32 EXECUTIVE AND COUNCIL

##### 3.32.1 Service delivery indicators: Executive and Council

The key performance indicators for Executive and Council are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL56	Submit a request for approval, to dispose official documents, to the Provincial Archive Services by no later than 30 June 2025	Request for approval submitted to the Provincial Archive Services	All	1	1	1	1	G
TL57	Table Council items linked to the future intended use of Kleinplasie and De La Bat plots by 30 June 2025	Items tabled to Council	All	N/A (New KPI)	N/A (New KPI)	2	1	R
TL61	Review the 5th Generation IDP and submit to Council for approval by 31 May 2025	5th Generation IDP reviewed and submitted to Council for approval	All	1	1	1	1	G

Table: 255 Service delivery indicators: Executive and Council



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.32.2 Employees: Executive and Council

The table below indicates the number of employees for executive and council:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	0	0	0	0	0%
Middle Management and Professionals	1	1	1	0	0%
Skilled Technical, Superintendents etc	1	1	1	0	0%
Semi-skilled	7	7	7	0	0%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>0%</b>

Table: 256 Employees: Executive and Council

### 3.32.3 Employees: Office of the Municipal Manager

The table below indicates the number of employees for the office of the municipal manager:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	1	1	1	0	0%
Senior Management	0	0	0	0	0%
Middle Management and Professionals	1	1	1	0	0%
Skilled Technical, Superintendents etc	1	1	1	0	0%
Semi-skilled	0	0	0	0	0%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>0%</b>

Table: 257 Employees: Office of the Municipal Manager



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.32.4 Capital expenditure: Executive and Council

The table below indicates the amount that was actually spent on executive and council projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2023/24
(R)					
Furniture and Equipment	5 000.00	5 000.00	2 330.43	2 669.57	5 000.00
MM : Furniture and Equipment	5 000.00	5 000.00	-	5 000.00	5 000.00
<b>Total all</b>	<b>10 000.00</b>	<b>10 000.00</b>	<b>2 330.43</b>	<b>7 669.57</b>	<b>10 000.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 258 Capital expenditure 2024/25: Executive and Council

### 3.33 FINANCIAL SERVICES

#### 3.33.1 Service delivery indicators: Financial services

The key performance indicators for financial services are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL30	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2025	% of debt coverage	All	45%	23.59%	45%	23.59%	B
TL31	Financial viability measured in terms of the outstanding service debtors as at 30 June 2025	% of outstanding service debtors	All	16.50%	10.19%	16.50%	12%	B
TL32	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2025	Number of months it takes to cover fix operating expenditure with available cash	All	1.5	2	1.5	2.19	G2
TL35	Submit the approved financial statements for	Approved financial statements for	All	1	1	1	1	G



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
	2023/24 to the Auditor-General by 31 August 2024	2023/24 submitted to the AG						
TL36	Achieve a payment percentage of above 95% as at 30 June 2025	% Payment achieved	All	95%	96.48%	95%	92.85%	O
TL42	Achieve 95% of the municipal capital budget spent on capital projects as at 30 June 2025	% of the municipal capital budget spent	All	90%	79.98%	95%	86.79%	O
TL26	Provide free basic water to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic water	All	8 200	7 133	7 450	7 750	G2
TL27	Provide free basic electricity to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic electricity	All	8 200	7 133	7 450	7 750	G2
TL28	Provide free basic sanitation to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic sanitation	All	8 200	7 133	7 450	7 750	G2
TL29	Provide free basic refuse removal to indigent households in terms of the approved tariffs earning up to R6000 as at 30 June 2025	Number of indigent households receiving free basic refuse removal	All	8 200	7 133	7 450	7 750	G2
TL37	Review the MGRO Clean Audit Plan and submit to the Municipal Manager by 31 January 2025	MGRO Clean Audit Plan submitted	All	1	1	1	1	G



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL38	Achieve an unqualified audit for the 2023/24 financial year by 31 January 2025	Audit report signed by the Auditor-General for 2023/24	All	1	1	1	1	G
TL39	Review the Revenue Enhancement Plan and submit to Council for approval by 31 May 2025	Reviewed Revenue Enhancement Plan submitted to Council	All	1	1	1	1	G

Table: 259 Service delivery indicators: Financial services

### 3.33.2 Employees: Financial Services

The table below indicates the number of employees for financial services:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	1	1	1	0	0%
Senior Management	9	9	8	1	11%
Middle Management and Professionals	13	12	6	6	50%
Skilled Technical, Superintendents etc	35	54	50	4	7%
Semi-skilled	75	61	50	11	18%
Unskilled	2	1	1	0	0%
<b>Total</b>	<b>135</b>	<b>138</b>	<b>116</b>	<b>22</b>	<b>16%</b>

Table: 260 Employees: Financial services

### 3.33.3 Employees: Financial planning

The table below indicates the number of employees for financial planning:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	4	4	4	0	0%



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Middle Management and Professionals	8	7	3	4	57%
Skilled Technical, Superintendents etc	8	8	8	0	0%
Semi-skilled	16	16	12	4	25%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>36</b>	<b>35</b>	<b>27</b>	<b>8</b>	<b>23%</b>

Table: 261 Employees: Financial planning

#### 3.33.4 Employees: Financial quality control

The table below indicates the number of employees for financial quality control:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	0	1	1	0	0%
Middle Management and Professionals	1	1	0	1	100%
Skilled Technical, Superintendents etc	2	2	2	0	0%
Semi-skilled	8	8	6	2	25%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>11</b>	<b>12</b>	<b>9</b>	<b>3</b>	<b>25%</b>

Table: 262 Employees: Financial quality control

#### 3.33.5 Employees: Revenue

The table below indicates the number of employees for revenue:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	2	2	2	0	0%
Middle Management and Professionals	4	4	3	1	25%





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Skilled Technical, Superintendents etc	30	30	27	3	10%
Semi-skilled	35	35	31	4	11%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>71</b>	<b>71</b>	<b>63</b>	<b>8</b>	<b>11%</b>

Table: 263 Employees: Financial planning

### 3.33.6 Employees: SCM

The table below indicates the number of employees for SCM:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	2	2	1	1	50%
Middle Management and Professionals	4	4	4	0	0%
Skilled Technical, Superintendents etc	10	10	9	1	10%
Semi-skilled	2	2	1	1	50%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>18</b>	<b>18</b>	<b>15</b>	<b>3</b>	<b>17%</b>

Table: 264 Employees: SCM

### 3.33.7 Employees: Financial services: Admin support

The table below indicates the number of employees for financial services: admin support:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	1	1	1	0	0%
Senior Management	0	0	0	0	0%
Middle Management and Professionals	0	0	0	0	0%
Skilled Technical, Superintendents etc	1	1	1	0	0%



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Semi-skilled	0	0	0	0	0%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0%</b>

Table: 265 Employees: Financial services: Admin support

### 3.33.8 Capital expenditure: Financial services

The table below indicates the amount that was spent on financial services projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
FS FP - Insurance claims: Comp Equipment	100 000.00	100 000.00	0	100 000.00	100 000.00
FS FP - Insurance claims: Mach & Equipment	500 000.00	500 000.00	0	500 000.00	500 000.00
FS FP - Insurance claims: Other Assets	400 000.00	400 000.00	19 250.00	380 750.00	400 000.00
Safeguarding of Assets	400 000.00	570 000.00	182 174.34	387 825.66	570 000.00
Furniture and Equipment	5 000.00	85 000.00	81 690.01	3 309.99	85 000.00
<b>Total all</b>	<b>1 405 000.00</b>	<b>1 655 000.00</b>	<b>283 114.35</b>	<b>1 371 885.65</b>	<b>1 655 000.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 266 Capital expenditure 2024/25: Financial services

### 3.34 HUMAN RESOURCE SERVICES

The Human Resources Department deals with issues related to talent acquisition and retention, labour relations, compensation, performance management, organisational development, training and development, occupational health & safety, employee wellness and benefits.

All functionalities within human resources should be underpinned by ethical values which are supported by legislation, policies, rules and regulations. Ethical values are primarily focused on the human element as reflected by the behaviour of the stakeholders. Hence, it becomes essential that all stakeholders i.e. line management, employees and the Human Resources Department operate in a collaborative and inclusive nature to ensure that the work environment is healthy and that a higher level of productivity is the resultant output of everyone's efforts and commitments.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

The Human Resources Department must ensure that the right people with the right skills and competencies are appointed in the correct positions. The matching of human capital with the right skills and competencies to the right position will contribute to ensure that the short, medium and long-term objectives are achieved effectively, efficiently and economically.

The essential nature of human resources should therefore be clearly understood by all the stakeholders involved and it is crucial that there is a greater alignment to the strategic objectives within the IDP of the Municipality.

The Human Resources Department established ten key objectives to provide a quality and professional support service:

- Annual review of the institutional structure (restructuring to ensure maximum efficiency, productivity and job satisfaction with resulting consequences being effective, efficient and economical service delivery);
- TASK grading and job evaluation (job descriptions with profiles, competencies and performance standards);
- Recruitment and selection (proper HR planning ensuring that the right people are appointed for the right jobs, competitiveness, scarcity allowances, succession planning and retention policy to retain staff);
- The implementation of employment equity targets to address the under representation of the designated groups across the various occupational levels within the demographic profile of BVM;
- Training and development of staff capacity (enhancing the current skills of employees, focusing on the development of employees from designated groups to ensure representivity, succession planning and coaching);
- Compiling standard operating procedures as guidelines for performance standards and identification of skills gaps;
- Compile critical HR policies, related procedures and control mechanisms (e.g. overtime management, succession planning, study bursaries for employees);
- Improved discipline management (provide advice and support to line management on how to manage staff, motivation of staff, addressing incapacity due to illness or poor performance);
- Sound and healthy industrial relations (promote and support effective working relationships with unions, maintain and invest in staff morale, address incapacity cases); and
- Health and safety (maintain a safe and healthy work environment, critical safety hazards addressed, maintain low levels of injury on duty, safety audit completed).

The Human Resources Department assisted in creating and maintaining sound working relations between management and unions through regular meetings of the Local Labour Forum and Training Committee, which directly leads to a healthier relation with employees.

### 3.34.1 Highlights: Human resource services

The table below gives a brief description of all the highlights for human resource services during the 2024/25 financial year:

Highlight	Description
Assisted employees with drafting of wills, in partnership with local attorneys during Wills Week	Employees were provided an opportunity to be assisted by local attorneys with drafting of wills
Initiated Individual Performance Management System	Performance agreement and reviews are currently concluded on the Human Resources Information System



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Highlight	Description
Financial wellness for employees	Introduced Financial Wellness Programme to empower staff with knowledge and skills to help them to make sound financial decisions
Integration between Human Resources Information Systems	Conducted integration between Leave Management System and Time and Attendance Management System
Awareness session	Workshops for incapacity due to ill-health and poor work performance with user departments
Decline in the number of injury on duty incidents in 2024/25	The number of injuries on duty declined from 52 to 33
Initiated medical examination for new appointments	New entrants with high-risk jobs were subjected to medical examination
Introduced work-integrated-learning for employees	Employees who have obtained formal education qualifications have been granted opportunity to acquire experience related to their qualifications
Empowerment of employees	Numerous employees graduated during the financial year, due to financial assistance provided by the Municipality
	Numerous employees have completed trade and occupational qualifications, i.e. plumbing, electricity etc., and awaiting the formal trade certifications

Table: 267 Human resource services highlights

### 3.34.2 Challenges: Human resource services

The table below gives a brief description of the challenges for human resource services during the 2024/25 financial year:

Challenge	Description	Corrective Action
High turnover rate	There was a hike increase of the turnover rate of employees in the 2024/25 financial year, compared to previous financial years	Conduct Exit Management Analysis and Employee Satisfaction Survey
Failure to attract suitable candidates with critical and scarce skills	The Municipality experienced challenges in attracting suitably qualified candidates for critical positions, particularly within the Engineering Services Directorate. Contributing factors included competition from neighbouring municipalities and state-owned entities, limited remuneration flexibility, and the scarcity of specialised skills in the labour market. This poses risks of delayed service delivery, increased compliance pressures, and additional strain on existing staff capacity	Review Scarce Skills and Retention Allowance Policy

Table: 268 Human resource services challenges



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.34.3 Service delivery indicators: Human resource services

The key performance indicators for HR are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL52	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan and organisational structure during the 2024/25 financial year	Number of people employed in the three highest levels of management	All	2	4	4	6	B
TL53	Spend 1% of the municipality's personnel budget on implementing its workplace skills plan by 30 June 2025	% of the budget spent	All	1%	0.91%	1%	0.67%	R
TL54	Limit vacancy rate to 15% of budgeted posts by 30 June 2025	% vacancy rate	All	15%	18.56%	15%	20.83%	R

Table: 269 Service delivery indicators: Human resources

### 3.34.4 Employees: Human resource services

The table below indicates the number of employees for human resource services:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	1	0	0%
Middle Management and Professionals	7	7	7	0	0%
Skilled Technical, Superintendents etc	0	0	0	0	0%



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Semi-skilled	8	8	6	2	25%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>16</b>	<b>16</b>	<b>14</b>	<b>2</b>	<b>13%</b>

Table: 270 Employees: Human resource services

### 3.35 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

Information Technology (IT) is integral to modern local government operations, enhancing efficiency, transparency, and service delivery. At BVM, IT supports key functions such as data management, communication infrastructure, and cybersecurity to protect sensitive information and enable informed decision-making.

Digital platforms and online services improve public access to information and services, fostering civic engagement and streamlining administrative processes. The Municipality aims to modernize operations, boost productivity, and drive innovation in the public sector through strategic IT initiatives. The ICT Department is committed to providing reliable systems, accessible data, and responsive user support within available resources.

During the 2024/25 financial year, the following projects were implemented:

- Cybersecurity tool.
- Information Security Management System.
- Vulnerability and penetration testing.
- Cyber Security Awareness Campaigns
- Data Backup to cloud

As part of the 5-year Strategic Plan, during 2025/26, we intend implementing the following projects:

- Investigation for migration to cloud started.
- Explore various options for implementing a new mobile app for the municipality.

The table below gives a brief description of all the highlights for ICT during the 2024/25 financial year:

Highlight	Description
Information security and risk management	Deployed a tool to manage IT security, risk, and reporting
IT equipment	A total of 64 computers (38 laptops and 26 computers and screens) were replaced, for R1 494 435.82 (incl. VAT), as per life-cycle requirement

Table: 271 ICT highlights





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

The table below give a brief description of the ICT challenge during the 2024/25 financial year:

Challenge	Corrective action
ICT structure	Re-align the IT structure in line with the technology direction and service delivery at BVM

Table: 272 ICT challenges

### 3.35.1 Service statistics: ICT

Details	2023/24	2024/25
	Actual	Actual
	%	
ICT Policy Review	100%	100%

Table: 273 Service statistics: ICT

### 3.35.2 Service delivery indicators: ICT

The key performance indicators for ICT are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL58	Spend 95% of the budget allocated for the replacement of ICT equipment by 30 June 2025	% of the budget spent	All	90%	98.72%	95%	100%	G2

Table: 274 Service delivery indicators: ICT

### 3.35.3 Employees: ICT

The table below indicates the number of employees for ICT:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	1	1	1	0	0%
Middle Management and Professionals	3	3	3	0	0%
Skilled Technical, Superintendents etc	3	3	2	1	33%
Semi-skilled	1	1	1	0	0%
Unskilled	0	0	0	0	0%



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Total	8	8	7	1	13%

Table: 275 Employees: ICT

### 3.35.4 Capital expenditure: ICT

The table below indicates the amount that was actually spent on information and communication technology services projects for the 2024/25 financial year:

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2024/25
(R)					
Biometric system	150 000.00	110 000.00	63 129.56	46 870.44	110 000.00
Call Center & Telephone (PBX) System	50 000.00	50 000.00	0	50 000.00	50 000.00
Fibre Links	10 000.00	10 000.00	0	10 000.00	10 000.00
ICT - Computer Equipment	2 000 000.00	1 650 002.00	1 650 001.63	0.37	1 650 002.00
<b>Total all</b>	<b>2 210 000.00</b>	<b>1 820 002.00</b>	<b>1 713 131.19</b>	<b>106 870.81</b>	<b>1 820 002.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 276 Capital expenditure 2024/25: ICT

### 3.36 INTERNAL AUDIT AND ENTERPRISE RISK MANAGEMENT

The Municipality has an Internal Audit Unit and an Enterprise Risk Management Unit. Both resort under the Office of the Municipal Manager.

#### 3.36.1 Service delivery indicators: Internal Audit and Enterprise Risk Management

The key performance indicators for internal audit and enterprise risk management are:

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL41	Compile a strategic risk report and submit to Council by 31 May 2025	Strategic risk report submitted to Council	All	1	1	1	1	G



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	2023/24		Overall Performance for 2024/25		
				Target	Actual	Target	Actual	R
TL40	Compile a Risk Based Audit Plan and submit to the Audit Committee by 30 June 2025	RBAP submitted to the Audit Committee	All	1	1	1	1	G

Table: 277 Service delivery indicators: Internal Audit and Enterprise Risk Management

### 3.36.2 Employees: Internal Audit and Enterprise Risk Management

The table below indicates the number of employees for internal audit and enterprise risk management:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	2	2	2	0	0%
Middle Management and Professionals	1	1	1	0	0%
Skilled Technical, Superintendents etc	6	6	6	0	0%
Semi-skilled	1	1	1	0	0%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>0%</b>

Table: 278 Employees: Internal Audit and Enterprise Risk Management

### 3.37 LEGAL SERVICES

Legal Services render an advisory and support function to Council and Administration which includes *inter alia* providing efficient general legal advice, drafting and vetting of by-laws, policies and contracts, as well as the management of litigious matters. Ultimately, the aim is to protect the interests of the Municipality from a legal perspective.

In addition, Legal Services receive and administer municipal property applications (alienations, leases, encroachments etc.) on a continuous basis, which are attended to in accordance with governing legislation and Council policies. This requires ongoing in-depth liaison and good relations with the relevant internal user departments to ensure alignment with the constitutional obligations of local government.

During this period multiple lease agreements were approved in respect of Early Childhood Developments (ECD) utilising municipal property for such purpose. By availing property for ECD purposes, the Municipality equip and empower the relevant stakeholders. Furthermore, the ECD facilities offers a necessary service to the beneficiaries, in line with our Constitutional obligation set out in Schedule 4 B.



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Council furthermore resolved to alienate municipal properties for various purposes which enabled the community to participate in a competitive bidding process. After the successful auction process, Legal Services appointed a conveyancer responsible for the transfer of the alienated municipal properties. Please see below table indicating the municipal properties transferred during this financial year:

Erf Number	Area / Suburb	Number of Erven Transferred per Area/Suburb
RE/576	Roodehoogte Outspan	1
24648	Avian	2
24659		
27541	Meirings Park	2
27940		
27732	Johnsons Park	28
27734		
27735		
27737		
27738		
27739		
27740		
27741		
27744		
27747		
27748		
27749		
27750		
27751		
27752		
27754		
27755		
27756		
27757		
27758		
27759		
27761		
27762		



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Erf Number	Area / Suburb	Number of Erven Transferred per Area/Suburb
27763		
27764		
27765		
27766		
27767		
Total Number of Erven Transferred – 2024/25		33

Table: 279 Number of Erven Transferred per Area/Suburb – 2024/25

Legal Services in conjunction with the GIS System Administrator conducted a land audit with the aim to identify possible available municipal owned property. The report sets out those erven that might be available subject to internal processing and investigation. It further provides a synopsis of those erven that are unavailable and stipulates the various reasons for such unavailability. This land audit will serve as a guide when dealing with the various property requests received on a continuous basis and will assist Legal Services with strategic planning when availing municipal property to the public.

Legal Services referred various matters to the Municipal Court for prosecution. These matters relate among others to the enforcement of the Encroachment By-Law. This resulted in the accused complying by removing the illegal encroachments and in some instances applying for approval of the encroachment from the Delegated Authority.

Legal Services ensures compliance with the Promotion of Access to Information Act, 2 of 2000 (PAIA). It is required that Legal Services reports annually to the Information Regulator in terms of Section 32/Section 83(4) of PAIA. The table below illustrates the PAIA applications received and processed during this period:

#	Description	Volume
1	The number of requests for access received	7
2	The number of requests for access granted in full	1
3	The number of requests for access granted (in terms of section 46)	0
4	The number of requests for access refused in full	6
5	The number of requests for access refused partially	0
6	The number of cases in which the periods were extended (in terms of section 26(1), as stipulated in section 25)	1
7	The number of internal appeals lodged with the relevant authority	1
8	The number of cases in which, as a result of an internal appeal, access was given to a record	0
9	The number of internal appeals which were lodged on the grounds that a request 15 for access was regarded as having been refused in terms of section 2	0
10	The number of applications to a court which were lodged on the ground that an internal appeal was regarded as having been dismissed in terms of section 77(7)	0

Table: 280 PAIA Applications Received



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

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Legal Services consider public liability claims which fall within the insurance excess and thoroughly evaluate whether liability might be attributed to the Municipality under the law of delict. Numerous recommendation memorandums were accordingly submitted to the delegated authority for resolution.

Legal Services on a regular basis process requests for the removal of redundant conditions stipulated within the relevant title deeds. The aforementioned relate to the owner's failure to build within the prescribed period, thus, they apply for the condition to be removed or alternatively for it to perpetuate to the successor in title. In instances where the owners duly complied with the condition, Legal Services under the hand of the Senior Manager: Legal Services consents to the removal of such redundant condition.

However, there were instances where such consent was refused, in which case the Municipality either exercised its right to have the property retransferred or, where circumstances permitted, successfully negotiated compensation from the non-compliant owner for the Municipality's rights in the property.

Below is an example of a site inspection conducted to confirm whether there was non-compliance with a title deed condition stating that a transferee must build on the erf within a period of two (2) years from the date of transfer.



*Figure 12: Example of a Site Inspection to Investigate Non-compliance*

In addition, our department regularly assist in the capacity of initiators and chairperson in various disciplinary hearings and incapacity matters.





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.37.1 Employees: Legal Services

The table below indicates the number of employees for legal services:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	2	2	2	0	0%
Middle Management and Professionals	2	2	2	0	0%
Skilled Technical, Superintendents etc	0	2	1	1	50%
Semi-skilled	2	6	6	0	0%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>6</b>	<b>12</b>	<b>11</b>	<b>1</b>	<b>8%</b>

Table: 281 Employees: Legal Services

### 3.38 EMPLOYEES: OTHER SERVICES

#### 3.38.1 Employees: Planning, development - administration

The table below indicates the number of employees for planning, development - administration:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	1	1	1	0	0%
Senior Management	2	0	0	0	0%
Middle Management and Professionals	2	0	0	0	0%
Skilled Technical, Superintendents etc	1	1	0	1	100%
Semi-skilled	3	0	0	0	0%
Unskilled		0	0	0	0%
<b>Total</b>	<b>7</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>50%</b>

Table: 282 Employees: Planning, Development: Administration



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.36.2 Employees: Public works

The table below indicates the number of employees for public works:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	4	4	4	0	0%
Middle Management and Professionals	7	7	4	3	100%
Skilled Technical, Superintendents etc	22	22	17	5	33%
Semi-skilled	138	138	110	28	21%
Unskilled	90	90	64	26	14%
<b>Total</b>	<b>261</b>	<b>261</b>	<b>199</b>	<b>62</b>	<b>24%</b>

Table: 283 Employees: Public works

### 3.38.3 Employees: Mechanical workshop

The table below indicates the number of employees for mechanical workshop:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	0	1	1	0	0%
Middle Management and Professionals	1	1	1	0	0%
Skilled Technical, Superintendents etc	3	4	3	1	25%
Semi-skilled	4	5	3	2	40%
Unskilled	1	1	1	0	0%
<b>Total</b>	<b>9</b>	<b>12</b>	<b>9</b>	<b>3</b>	<b>25%</b>

Table: 284 Employees: Mechanical workshop



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.38.4 Employees: Capital works project management

The table below indicates the number of employees for capital works project management:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	0	0	0	0	0%
Senior Management	3	2	0	2	100%
Middle Management and Professionals	0	0	0	0	0%
Skilled Technical, Superintendents etc	1	1	0	1	100%
Semi-skilled	0	0	0	0	0%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>100%</b>

Table: 285 Employees: Capital works project management

### 3.38.5 Employees: Engineering – Admin support

The table below indicates the number of employees for engineering – admin support:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	1	1	1	0	0%
Senior Management	0	0	0	0	0%
Middle Management and Professionals	0	0	0	0	0%
Skilled Technical, Superintendents etc	1	1	1	0	0%
Semi-skilled	0	0	0	0	0%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0%</b>

Table: 286 Employees: Engineering – Admin support



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.38.6 Employees: Community – Admin support

The table below indicates the number of employees for community – admin support:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	1	1	1	0	0%
Senior Management	0	0	0	0	0%
Middle Management and Professionals	0	0	0	0	0%
Skilled Technical, Superintendents etc	1	1	1	0	0%
Semi-skilled	0	0	0	0	0%
Unskilled	0	0	0	0	0%
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0%</b>

Table: 287 Employees: Community – Admin support

### 3.38.7 Employees: Strategic support services – Admin support

The table below indicates the number of employees for strategic support services – admin support:

Occupational Level	2023/24	2024/25			
	Employees	Budgeted Posts	Employees	Vacancies	Vacancies (as a % of total Budgeted Posts)
	Number				
Top Management	1	1	1	0	0%
Senior Management	0	0	0	0	0%
Middle Management and Professionals	0	0	0	0	0%
Skilled Technical, Superintendents etc	1	1	1	0	0%
Semi-skilled	0	2	2	0	0%
Unskilled	0	1	1	0	0%
<b>Total</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0%</b>

Table: 288 Employees: Strategic support services – Admin support



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.39 CAPITAL EXPENDITURE: OTHER SERVICES

#### 3.39.1 Capital expenditure: Community Services: Admin

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2023/24
(R)					
CS Admin: Furniture & Equipment	5 000.00	324 339.00	294 148.86	30 190.14	324 339.00
<b>Total all</b>	<b>5 000.00</b>	<b>324 339.00</b>	<b>294 148.86</b>	<b>30 190.14</b>	<b>324 339.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 289 Capital expenditure 2024/25: Community services: Admin

#### 3.39.2 Capital expenditure: Strategic Support: Admin

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2023/24
(R)					
SSS: Furniture and Equipment	5 000.00	30 000.00	26 581.09	3 418.91	30 000.00
<b>Total all</b>	<b>5 000.00</b>	<b>30 000.00</b>	<b>26 581.09</b>	<b>3 418.91</b>	<b>30 000.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 290 Capital expenditure 2024/25: Strategic support: Admin

#### 3.39.3 Capital expenditure: Fleet Management

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2023/24
(R)					
4x4 veld and bush Fire Engine with tank and pump	850 000.00	830 000.00	626 109.50	203 890.50	830 000.00
Municipal Vehicles - LDV's	500 000.00	986 000.00	891 212.31	94 787.69	986 000.00
Municipal Vehicles - Sedans	500 000.00	0	0	0	0
Municipal Vehicles - Specialized	1 000 000.00	10 340 000.00	10 261 236.21	78 763.79	10 340 000.00
<b>Total all</b>	<b>2 850 000.00</b>	<b>12 156 000.00</b>	<b>11 778 558.02</b>	<b>377 441.98</b>	<b>12 156 000.00</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 291 Capital expenditure 2024/25: Fleet Management



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.39.4 Capital expenditure: Buildings

Capital projects	2024/25				
	Budget	Adjustment budget	Actual expenditure	Variance from adjustment budget	Total project value 2023/24
(R)					
Supply and Installation of Load Shedding Solution and Solar PV	4 200 000.00	0	0	0	0
<b>Total all</b>	<b>4 200 000.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

Table: 292 Capital expenditure 2024/25: Buildings

## COMPONENT I: ORGANISATIONAL PERFORMANCE SCORECARD

### 3.40 DEVELOPMENT AND SERVICE DELIVERY PRIORITIES FOR 2025/26

The main development and service delivery priorities for 2025/26 forms part of the Municipality's Top Layer SDBIP for 2025/26 and are indicated in the tables below:

#### 3.40.1 SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community

Ref	KPI Name	Unit of Measurement	Wards	Annual Target
TL2	Spend 95% of the budget allocated for the upgrade of the municipal rental units by 30 June 2026	% of the budget spent	10	95%
TL3	Develop a Human Settlement Priority Development Areas Plan and submit to Council for approval by 31 May 2026	Human Settlement Priority Development Areas Plan developed and submitted to Council for approval	All	1
TL4	Compile an implementation plan for the upgrade of informal settlements in Zwelethemba and submit to Council for approval by 30 June 2026	Implementation Plan compiled and submitted to Council for approval	16; 18	1
TL5	Spend 95% of the budget allocated for the maintenance of the municipal rental units by 30 June 2026	% of the budget spent	1; 2; 4; 6; 7; 8; 9; 10; 11; 12; 13; 14; 16; 17; 18; 19	95%
TL6	Spend 95% of the budget allocated for the relocation of outside toilets of all properties that were previously owned by government by 30 June 2026	% of the budget spent	16	95%
TL7	Implement 22 community development projects by 30 June 2026	Number of projects implemented	All	22
TL13	Spend 95% of the Library Grant in accordance with the transfer payment agreement by 30 June 2026	% of grant funding spent	All	95%





### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	Annual Target
TL14	Spend 95% of the budget allocated for the electrical upgrades at the Rouxpark rental units by 30 June 2026	% of the budget spent	6	95%
TL15	Spend 95% of the electricity capital budget by 30 June 2026	% of the budget spent	All	95%
TL16	Spend 95% of the budget allocated for the provision of alternative energy solutions for municipal buildings and infrastructure by 30 June 2026	% of the budget spent	All	95%
TL17	Spend 95% of the budget allocated to upgrade the Rouxpark substation by 30 June 2026	% of budget spent	All	95%
TL18	Spend 95% of the electricity maintenance budget by 30 June 2026	% of the budget spent	All	95%
TL19	Spend 95% of the capital budget allocated for the resurfacing of roads by 30 June 2026	% of the budget spent	All	95%
TL21	Spend 95% of the budget allocated for the upgrade of gravel roads by 30 June 2026	% of the budget spent	All	95%
TL22	Complete the upgrade of the Touwsrivier Waste Water Treatment Works by 30 June 2026	Project completed	1	100%
TL24	Spend 95% of the budget allocated for the upgrade of the De Doorns Water Treatment Works by 30 June 2026	% of budget spent	2;3;4	95%
TL26	Number of formal residential properties that are billed for water as at 30 June 2026	Number of residential properties that are billed for residential consumption water meters charged residential domestic tariffs or residential flat rate tariffs using an erf as a household except municipal rental flats which will be measured by using the number of rental units	All	21 750
TL27	Number of residential properties which are billed for electricity or have pre-paid meters (excluding Eskom Electricity supplied properties) as at 30 June 2026	Number of residential properties that are billed for electricity or have pre-paid meters, charged on the residential tariffs for consumption and residential prepaid tariffs	All	23 000
TL28	Number of formal residential properties that are billed for sanitation/sewerage services as at 30 June 2026	Number of residential properties that are billed for residential sewerage tariffs using the erf as property	All	19 850
TL29	Number of formal residential properties that are billed for refuse removal as at 30 June 2026	Number of residential properties that are billed for refuse removal residential tariffs using the erf as a property	All	19 850
TL30	Provide free basic water to indigent households in terms of the approved tariffs earning up to R6 250 as at 30 June 2026	Number of indigent households receiving free basic water	All	7 500



### CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Ref	KPI Name	Unit of Measurement	Wards	Annual Target
TL31	Provide free basic electricity to indigent households in terms of the approved tariffs earning up to R6 250 as at 30 June 2027	Number of indigent households receiving free basic electricity	All	7 500
TL32	Provide free basic sanitation to indigent households in terms of the approved tariffs earning up to R6 250 as at 30 June 2028	Number of indigent households receiving free basic sanitation	All	7 500
TL33	Provide free basic refuse removal to indigent households in terms of the approved tariffs earning up to R6 250 as at 30 June 2029	Number of indigent households receiving free basic refuse removal	All	7 500
TL37	Limit unaccounted electricity losses to less than 10% by 30 June 2026	% unaccounted for electricity	All	10%
TL38	Limit unaccounted water losses to less than 25% by 30 June 2026	% unaccounted for water	All	25%
TL46	Achieve 95% of the municipal capital budget spent on capital projects as at 30 June 2026	% of the municipal capital budget spent	All	95%
TL47	Complete the specifications and design of a perimeter fence for Boland Park by 30 June 2026	Design and specifications completed	7	1
TL48	Spend 95% of the capital budget linked to the upgrade of the Fanie Otto and Rawsonville Sport Field by 30 June 2026	% of the budget spent	5; 19 & 20	95%
TL49	Achieve 95% average water quality level as measured per SANS 241 criteria during the 2025/26 financial year	% water quality level per quarter	All	95%
TL50	Review the 5 year Water Service Development Plan IDP Water Sector Input Report and submit to Council for approval by 31 May 2026	Water Service Development Plan IDP Water Sector Input Report reviewed and submitted to Council for approval	All	1
TL51	Spend 95% of the budget allocated towards the pipe cracking projects/works by 30 June 2026	% of budget spent	All	95%
TL52	80% of sewage samples comply with effluent standard during the 2025/26 financial year	% of sewage samples compliant	All	80%
TL53	Spend 95% of the budget allocated towards the improvement of the sewerage system by 30 June 2026	% of budget spent	All	95%
TL56	Develop a RSEP Facilities Maintenance Plan and submit to the Mayoral Committee for approval by 31 March 2026	RSEP Facilities Maintenance Plan developed and submitted to the Mayoral Committee for approval	All	1

Table: 293 Service delivery priorities for 2025/26: SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.40.2 SO2: To create an enabling environment for employment and poverty eradication through proactive economic development and tourism

Ref	KPI Name	Unit of Measurement	Wards	Annual Target
TL23	Spend 95% of the budget allocated to land infill developments by 30 June 2026	% of budget spent	5-18; 21	95%
TL25	Spend 95% of the budget allocated for the augmentation of Stetteynskloof Dam by 30 June 2026	% of budget spent	21	95%
TL57	The number of FTE's created through the EPWP programme by 30 June 2026	Number of FTE's created through the EPWP programme	All	208

Table: 294 Service delivery priorities for 2025/26: SO2: To create an enabling environment for employment and poverty eradication through proactive economic development and tourism

### 3.40.3 SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people

Ref	KPI Name	Unit of Measurement	Wards	Annual Target
TL1	Plan & conduct 48 roadblocks by 30 June 2026	Number of roadblocks conducted	All	48
TL8	Conduct 1225 planned inspections in accordance with the Fire Protection Regulations and Fire Safety Bylaw during the 2025/26 financial year	Number of planned inspections conducted	All	1 225
TL9	Purchase a complete fire engine with equipment by 30 June 2026	Fire engine with equipment purchased	All	1
TL10	Purchase a water tender by 31 March 2026	Water tender purchased	All	1
TL11	Purchase 3 traffic vehicles by 30 June 2026	Number of traffic vehicles purchased	All	3
TL12	Review the Disaster Management Plan and submit to Council for approval by 31 May 2026	Disaster Management Plan reviewed and submitted to Council for approval	All	1
TL20	Spend 95% of the capital budget allocated for the construction of speedhumps in the municipal area by 30 June 2026	% of the budget spent	All	95%
TL54	Recycle 140 tonnes of waste by 30 June 2026	Tonnage of waste recycled	All	140
TL55	Develop an Organic Waste Strategy and submit to Council for approval by 31 May 2026	Organic Waste Strategy developed and submitted to Council for approval	All	1

Table: 295 Service delivery priorities for 2025/26: SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.40.4 SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government

Ref	KPI Name	Unit of Measurement	Annual Target	Wards
TL61	Submit a request for approval, to dispose official documents, to the Provincial Archive Services by no later than 30 June 2026	Request for approval submitted to the Provincial Archive Services	All	1
TL63	Review the 5th Generation IDP and submit to Council for approval by 31 May 2026	5th Generation IDP reviewed and submitted to Council for approval	All	1
TL64	Issue quarterly electronic publications on core capital projects, as specified in the publication memorandum	Number of quarterly publications issued	All	1

Table: 296 Service delivery priorities for 2025/26: SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government

### 3.40.5 SO5: Ensure a healthy and productive workforce and an effective and efficient work environment

Ref	KPI Name	Unit of Measurement	Wards	Annual Target
TL58	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan and organisational structure during the 2025/26 financial year	Number of people employed in the three highest levels of management	All	5
TL59	Spend 1% of the municipality's personnel budget on implementing its workplace skills plan by 30 June 2026	% of the budget spent	All	1%
TL60	Limit vacancy rate to 15% of budgeted posts by 30 June 2026	% vacancy rate	All	15%
TL62	Spend 95% of the budget allocated for the replacement of ICT equipment by 30 June 2026	% of the budget spent	All	95%

Table: 297 Service delivery priorities for 2025/26: SO5: Ensure a healthy and productive workforce and an effective and efficient work environment



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### 3.40.6 SO6: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices

Ref	KPI Name	Unit of Measurement	Wards	Annual Target
TL34	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2026	% of debt coverage	All	45%
TL35	Financial viability measured in terms of the outstanding service debtors as at 30 June 2026	% of outstanding service debtors	All	16.50%
TL36	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2026	Number of months it takes to cover fix operating expenditure with available cash	All	1.5
TL39	Submit the approved financial statements for 2024/25 to the Auditor-General by 31 August 2025	Approved financial statements for 2024/25 submitted to the AG	All	1
TL40	Achieve a payment percentage of above 95% as at 30 June 2026	% Payment achieved	All	95%
TL41	Review the MGRO Clean Audit Plan and submit to the Municipal Manager by 31 January 2026	MGRO Clean Audit Plan submitted	All	1
TL42	Achieve an unqualified audit for the 2024/25 financial year by 31 January 2026	Audit report signed by the Auditor-General for 2024/25	All	1
TL43	Review the Revenue Enhancement Plan and submit to Council for approval by 31 May 2026	Revenue Enhancement Plan reviewed and submitted to Council for approval	All	1
TL44	Compile a Risk Based Audit Plan and submit to the Audit Committee by 30 June 2026	RBAP submitted to the Audit Committee	All	1
TL45	Compile a Strategic Risk & Opportunity Assessment Report and submit to Council by 31 May 2026	Strategic Risk & Opportunity Assessment Report submitted to Council	All	1

Table: 298 Service delivery priorities for 2025/26: SO6: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices



The image features an abstract geometric composition. In the lower-left, a dark red banner with a right-pointing arrow contains the text 'CHAPTER 4' in white. Behind this banner and extending towards the right is a large yellow hexagon. To the left of the yellow hexagon is a large green hexagon. Above these two large hexagons are three smaller hexagons: two green and one yellow. The overall design is minimalist and modern, using a limited color palette of red, green, and yellow against a white background.

# CHAPTER 4



### CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

The following table indicates the Municipality's performance in terms of the national key performance indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and Section 43 of the MSA. These key performance indicators are linked to the national key performance area – municipal transformation and organisational development.

KPA and Indicators	Municipal achievement	Municipal achievement
	2023/24	2024/25
The number of people from <b>employment equity</b> target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	<b>4</b>	<b>6</b>
The percentage of a municipality's training budget actually spent on implementing its workplace skills plan	<b>0.91%</b>	<b>0.73%</b>

Table: 299 National KPIs: Municipal Transformation and Organisational Development

#### 4.1 INTRODUCTION TO THE MUNICIPAL WORKFORCE

The Breede Valley Municipality recognises the significance role the workforce plays in enabling the organisation to provide quality and sustainable public services. Consequently, the delivery of effective, reliable, impactful, and sustainable public services is dependent on the capacity and effective functioning of the workforce, the institutional arrangements, modalities of delivery, systems, strategies, and policies that are implemented.

The Municipality employed 855 permanent staff members as of 30 June 2025, comprising of section 54A and 56 managers, permanent officials and contracted staff, who individually and collectively contribute to the achievement of the municipality's objectives. Municipal staff contribute valuable skills, knowledge, capabilities, and experience to drive organizational strategy and execution.

##### 4.1.1 Employment equity

The Employment Equity Act (1998) Chapter 3, Section 15(1) states that affirmative action measures are designed to ensure that suitably qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational categories and levels in the workforce of a designated employer. The national performance indicator also refers to the: "number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan".

The Employment Equity Regulations, 2025 came into effect on 15 April 2025, repealing and replacing the 2014 Regulations. Additionally, the Determination on Sectoral Numerical Targets, which applies to eighteen (18) national economic sectors, came into effect from 15 April 2025. The new Regulations and Determination introduce a more prescriptive and compliance-driven framework, particularly for designated employers. The key changes set out below apply only to designated employers:

- Review and update internal employment equity plan in line with sectoral numerical targets.
- Identify the relevant sector using the Department's classification (EEA17) and apply the correct sectoral numerical targets.



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

- Set realistic annual targets and prepare internal justifications for any foreseeable shortfalls.
- Ensure the workforce analysis (EEA12) is up to date and supported by appropriate EAP data.
- Prepare to apply for a compliance certificate once their next employment equity report is submitted.
- Comply with the BVM reviewed and updated EE Plan.

### a) Employment Equity Targets/Actual

The monthly Employment Equity Reports during the 2024/2025 period were submitted to the Local Labour Forum. Furthermore, the annual employment equity reports, that is EEA2 and EEA4, were consulted with the Employment Equity Committee and submitted to the Department of Employment and Labour on 10 January 2025.

### b) Employment Equity vs. Economically Active Population

The reporting for Employment Equity has been changed from utilizing head count of population to percentage of economically active populations as per quarterly labour force survey provided by Stats SA.

Description	Black African	Coloured	Indian or Asian	White	Total
% population	43.2%	42.2%	1.4%	13.2%	100%

Source: Quarterly Labour Force Survey (QLFS, Quarter 3, 2024)

Table: 300 EAP Percentage 2024/25

### c) Occupational Levels - Race

The table below categorise the number of employees by race within the occupational levels:

Occupational Levels	Male				Female				Total
	A	C	I	W	A	C	I	W	
Top management	1	3	0	2	0	0	0	0	6
Senior management	6	10	1	5	1	4	0	4	31
Professionally qualified and experienced specialists and mid- management	5	23	0	9	4	8	1	5	55
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	23	87	1	10	18	33	1	9	182
Semi-skilled and discretionary decision making	62	142	0	1	62	121	1	10	399
Unskilled and defined decision making	43	89	0	2	20	28	0	0	182
Grand total	140	354	2	29	105	194	3	28	855

Table: 301 Occupational levels



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

### 4.1.2 Vacancy rate

The Municipal Council, in its sitting on 4 December 2024, approved the staff establishment for Breede Valley Municipality in terms of the Local Government: Municipal System Act, 2000 read in conjunction with Local Government: Municipal Staff Regulations No. 890 of 2021 for implementation on 1 January 2025 (Resolution number: C100/2024).

The Municipality's approved staff establishment as of 30 June 2025, pertaining to the 2024/25 financial year, depicted 1 080 budgeted positions (i.e. budgeted vacant and filled positions as per the staff establishment). Of these 1 080 budgeted positions, a total of 855 were filled, whilst 225 were vacant.

Considering the above, the 2024/25 vacancy rate as a percentage (%) of fillable budgeted posts calculated to 20.83%  $[(225 / 1080) * 100]$ . The current vacancy rate is above the 15% and can primarily be ascribed to the review of the staff establishment, where more positions were created and certain positions could not be filled due to anticipated changes on the content of the job descriptions.

The table below, depicts the number of positions filled (855) as well as the budgeted vacancies (225) as of 30 June 2025, by occupational- and functional level respectively.

Per occupational level		
Post level	Filled	Vacant
Top management	6	0
Senior management	31	7
Professionally qualified and experienced specialists and mid- management	55	15
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	182	63
Semi-skilled and discretionary decision making	399	99
Unskilled and defined decision making	182	41
<b>Total</b>	<b>855</b>	<b>225</b>
Per functional level		
Functional area	Filled	Vacant
Municipal Manager	13	0
Strategic Support Services	56	4
Financial Services	116	22
Community Services	215	53
Engineering Services	93	41
Planning, Development & Integrated Services	362	105
<b>Total</b>	<b>855</b>	<b>225</b>

Table: 302 Vacancy rate per post (salary) and functional level (June 2025)



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

The table below indicates the number of staff per senior level expressed as total positions and current vacancies as full-time staff equivalents:

Salary level	Number of current critical vacancies	Number total posts as per organogram	Vacancies (as a proportion of total posts per category)
Municipal Manager	0	1	0%
Chief Financial Officer	0	1	0%
Other Section 56	0	4	0%
Senior Management	7	38	18.42%
<b>Total</b>	<b>7</b>	<b>44</b>	<b>15.91%</b>

Table: 303 Vacancy rate per senior salary level

### 4.1.3 Staff turnover rate

A high staff turnover may be costly to a municipality and might negatively affect productivity, service delivery and institutional memory/organisational knowledge. Below is a table that reflect the staff turnover rate within the Municipality. The staff turnover rate indicates an increase from 6.44% in 2023/24 to 8% in 2024/25.

Appointments refers to all acquisition of employees entering the organizations within the financial year.

Promotions refers to internal employees appointed to equivalent or higher positions within the organization.

The table below indicates the staff turnover rate over the last three years:

Financial year	Total number of employees	Appointments	Terminations (excl. internal- and contractual movements) during the year	Staff turnover rate
2022/23	853	35	65	7.62%
2023/24	838	40	54	6.44%
2024/25	855	85	71	8.30%

Table: 304 Staff turnover rate as at 30 June 2025



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

The table below shows a breakdown of the different categories of terminations:

Month	Appointments			Terminations					
	Appointments	Promotions	Total*	Retirements	Dismissals	Resignations	Disability	Death	Total
Jul-24	24	5	29	5	1	3	0	0	9
Aug-24	15	6	21	1	0	3	0	0	4
Sep-24	7	0	7	4	1	0	1	0	6
Oct-24	7	3	10	3	0	2	0	0	5
Nov-24	10	2	12	2	0	2	0	2	6
Dec-24	10	3	13	2	0	2	0	0	4
Jan-25	0	0	0	0	0	1	1	1	3
Feb-25	3	2	5	1	3	3	0	0	7
Mar-25	4	4	8	0	1	3	0	0	4
Apr-25	0	3	3	3	2	3	0	0	8
May-25	1	1	2	2	1	1	0	2	6
Jun-25	4	1	5	2	0	5	1	1	9
<b>Total</b>	<b>85</b>	<b>30</b>	<b>115</b>	<b>25</b>	<b>9</b>	<b>28</b>	<b>3</b>	<b>6</b>	<b>71</b>

Table: 305 Termination categories

## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

### 4.2 MANAGING THE MUNICIPAL WORKFORCE

Managing the workforce entails carrying out a variety of processes aimed at improving the organisational performance and capability. Workforce management is primarily concerned with optimising worker productivity. The Breede Valley Municipality focuses its workforce management efforts on all actions aimed at developing and maintaining a productive workforce, as well as improving efficiency and production. In this regard, the municipality acknowledges that for effective workforce management, measures that monitor employee activity in accordance with data and improve performance are essential and must be implemented.

The municipality develops standard operating procedures (SOPs) as part of the continuous improvement process to assist staff perform more efficiently and effectively. The SOPs guide business processes from start to finish and define the roles and obligations of each key role player.

#### 4.2.1 Injuries on Duty

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease and can be costly to a municipality. Occupational injury may result in a loss of man hours and therefore adversely impact financial and productivity performance. All reported incidents are investigated to determine whether there was any negligence involved to ensure that it is an actual injury on duty.

The table below indicates the total number of injuries within the different directorates:

Directorates	2023/24	2024/25
Municipal Manager	0	0
Strategic Support Services	1	1
Financial Services	4	0
Community Services	6	8
Engineering Service	3	3
Planning, Development & Integrated Services	38	21
<b>Total</b>	<b>52</b>	<b>33</b>

Table: 306 Injuries

A total of 33 injuries were reported during the period under review, marking a significant decline (19) in the number of injuries in comparison to the prior reporting period (i.e. 52 in 2023/24). The decline is primarily attributed to the collaborative involvement by management and the OHS Officer to address reporting procedures and more frequent meetings with health and safety committees and employees.





### 4.2.2 Sick leave

The number of days sick leave taken by employees has adverse service delivery and cost implications. Regular monitoring of sick leave enables the user departments and HR to proactively identify certain patterns or trends. Once these patterns are identified, corrective action can be taken. In addition, employees that were subjected to a process of medical boarding and ill-health were required to take sick leave during the period of absence due to ill-health. Lastly, in some cases, employees were recommended to be on light duty by health practitioners. In light of this, an opinion was requested from South African Local Government Association (SALGA), and based on the opinion, employees cannot be placed on light duty in terms of the collective agreement. As a result, employees were placed on sick leave instead of light duty as prescribed by health practitioners.

The hike increase of sick leave in the Directorate: Engineering Services is attributed to the transfer of Roads and Stormwater functions from the Directorate: Planning Development and Integrated Services to the Directorate: Engineering Services, due to the review of the staff establishment. The increase in sick leave recorded during the financial year was primarily driven by, amongst others, a group of employees facing significant long-term health challenges. Specifically, twelve employees are currently undergoing the process of incapacity management due to serious medical conditions. Of these, five have formally submitted claims for permanent disability. At the time of reporting, three of these cases have been finalised, with outcomes confirmed, while the remaining four are still under review.

This cluster of complex health cases has had a notable impact on the overall sick leave figures, contributing significantly to the year-on-year increase.

The table below indicates that the total number of sick leave days taken has increased during the 2024/25 financial year when compared with the 2023/24 financial year:

Department	2023/24	2024/25
Municipal Manager	117	61
Strategic Support Services	490	589
Financial Services	1 289	1 325
Community Services	2 053	2 435
Planning Development and Integrated Services	3 817	4 383
Engineering Services	94	880
<b>Total</b>	<b>7 860</b>	<b>9 673</b>

Table: 307 Sick leave

### 4.2.3 HR policies and plans

Policies and plans provide guidance for fair and consistent staff treatment and a consistent approach to the managing of staff. They establish a set of broad guidelines for both employers and employees. Policies are designed to address specific issues such as conduct among employees and to provide guidelines for the implementation of various subject matters.



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

The table below shows the human resource policies and plans that are approved and that still needs to be developed:

Approved policies		
Name of policy	Status	Responsible directorate
Acting Allowance Policy	Approved	Strategic Support Services
Attendance and Punctuality Policy	Approved	Strategic Support Services
Capacity Building for Councillors Policy	Approved	Strategic Support Services
Education, Training and Development Policy	Approved	Strategic Support Services
Employee under the Influence of Intoxicating Substances Policy	Approved	Strategic Support Services
Employment Equity Policy	Approved	Strategic Support Services
Employee Transfer Policy	Approved	Strategic Support Services
Exit Management Policy	Approved	Strategic Support Services
HIV and AIDS Policy	Approved	Strategic Support Services
Incapacity due to Ill Health/Injury Policy	Approved	Strategic Support Services
Incapacity due to Poor Work Performance Policy	Approved	Strategic Support Services
Individual Performance Management Policy	Approved	Strategic Support Services
Induction & Onboarding Policy	Approved	Strategic Support Services
Internship and Work Integrated Learning Policy	Approved	Strategic Support Services
Provision of Legal Representation for Employees and Councillors Policy	Approved	Strategic Support Services
Medical Surveillance Policy	Approved	Strategic Support Services
Membership and Registration of Dependants on Accredited Medical Schemes Policy	Approved	Strategic Support Services
Occupational Health and Safety Policy	Approved	Strategic Support Services
Overtime Policy	Approved	Strategic Support Services
Organisational Performance Management Policy Framework	Approved	Strategic Support Services
Personnel Protective Equipment Policy	Approved	Strategic Support Services
Private Work and Declaration of Interest Policy	Approved	Strategic Support Services
Placement Policy	Approved	Strategic Support Services
Probation Policy	Approved	Strategic Support Services
Recruitment and Selection Policy	Approved	Strategic Support Services
Relocation Policy	Approved	Strategic Support Services
Scarce Skills and Retention Policy	Approved	Strategic Support Services
Sexual Harassment Policy	Approved	Strategic Support Services
Smoking Policy	Approved	Strategic Support Services
Standby Allowance Policy	Approved	Strategic Support Services



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

Approved policies		
Name of policy	Status	Responsible directorate
Study Aid and Leave Policy	Approved	Strategic Support Services
Succession Planning Policy	Approved	Strategic Support Services
T.A.S.K Job Evaluation Policy	Approved	Strategic Support Services
Telephone and Mobile Communication Devices Policy	Approved	Strategic Support Services
Transport Allowance Policy	Approved	Strategic Support Services

Table: 308 Approved HR policies

Policies in process of development/review	
Personnel Protective Equipment Policy	Strategic Support Services
Leave Policy	Strategic Support Services
Recruitment and Selection Policy	Strategic Support Services
Remuneration and Allowances Framework	Strategic Support Services
Incapacity due to Ill Health/Injury Policy	Strategic Support Services
Incapacity due to Poor Work Performance Policy	Strategic Support Services
Essential User Scheme Policy	Strategic Support Services
Employment Equity Policy	Strategic Support Services
Diversity Management Policy	Strategic Support Services
Knowledge Management Policy	Strategic Support Services
Professional Subscription and Membership Policy	Strategic Support Services
Smoking Policy	Strategic Support Services

Table: 309 HR policies in process of development/review

### 4.3 CAPACITATING THE MUNICIPAL WORKFORCE

Section 68(1) of the MSA states that a municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable way. For this purpose, the human resource capacity of a municipality must comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, 20 1999 (Act No. 28 of 1999).

Training and development take a comprehensive approach focusing on the competency levels with specific attention on outputs or productivity. This takes into account not solely technical abilities and job-related requirements, but also interpersonal skills and overall personal development. As the organisation grows and evolves with the necessary skills, an improvement in employee performance and organisational productivity must be considered. In the effort to develop employee competency, the training provided by the municipality was based on the requirements to address the priorities determined in accordance with the Workplace Skills Plan and relevant legislation.



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

### 4.3.1 Skills matrix

The table below indicates the number of employees that received training in the year under review:

Management level	Gender	Number of employees identified for training at start of the year	Number of employees that received training
MM and S56 and Senior management	Female	15	11
	Male	35	18
Professionals	Female	18	12
	Male	22	19
Technicians and Trade workers	Female	15	12
	Male	45	35
Clerks	Female	100	66
	Male	30	15
Service and sales workers	Female	15	6
	Male	80	35
Plant and machine operators and assemblers	Female	1	1
	Male	45	38
Elementary occupations	Female	80	55
	Male	140	85
Sub total	Female	244	163
	Male	397	245
Total		641	408

Table: 310 Skills matrix

The supply chain process is lengthy, and it is difficult to get accredited training providers in the different training needs that were prioritised in the Skills Development Plan for the 2024/25 financial year.

The following training was implemented:

Type of training	Details
MMCL	Competency training in terms of legislation
Traffic officer	Legislation dictates that Traffic officers need to qualify
EDL	Examiner of Driver license for traffic personnel
EOV	Examiner of vehicles
Lifeguard	Lifeguard is essential due to the high volumes of public visiting our facilities
Code 14 Driver license	Opportunity for staff to upskill themselves and apply for senior positions in departments
COMPTIA Networking	Our ICT staff need to be current on developments in the IT market



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

Type of training	Details
COMPTIA Security	Our ICT staff need to be current on developments in the IT market
Transport of Dangerous goods	Permits of staff need to be valid
Cherry Picker	Permits of staff need to be valid
Truck Mounted crane	Permits of staff need to be valid
Digger loader	Permits of staff need to be valid
Kerb laying – Roads	To give the staff the necessary training and skills
Small plant	Different departments make use of different small plant and it is imperative that all staff can work safely with equipment
Carpentry -pre trade and trade test	To develop our staff to becoming qualified artisans
Electrical – Pre trade and trade test	To develop our staff to becoming qualified artisans
Plumbers – Pre trade and trade test	To develop our staff to becoming qualified artisans
Report writing	To assist staff to advance their skills
Truck mounted high pressure Jetvac	To ensure that staff are trained on the machinery
Emotional Intelligence	Regulations prescribe that all Managerial positions undergo such training

Table: 311 Details of training implemented

### 4.3.2 Skills development: Training provided

The Skills Development Act (1998) and the Municipal Systems Act (2000) require employers to supply employees with the necessary training to develop its human resource capacity. Section 55(1) (f) states that as head of the administration the Municipal Manager is responsible for the management, utilisation, and training of staff.

Occupational categories	Gender	Number of employees as at the beginning of the financial year	Training provided within the reporting period						
			Learnerships		Skills programmes and other short courses		Total		
			Actual	Target	Actual	Target	Actual	Target	% Variance
MM and Senior Managers	Female	28	0	0	11	15	11	15	73%
	Male	53	0	0	18	35	18	35	52%
Professionals	Female	21	0	0	12	18	12	18	66%
	Male	22	0	0	19	22	19	22	87%
Technicians and Trade workers	Female	26	0	0	12	15	12	15	80%
	Male	58	0	0	35	45	35	45	78%
Clerks	Female	159	0	0	66	100	66	100	66%
	Male	54	0	0	15	30	15	30	50%
	Female	34	0	0	6	15	6	15	40%



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

Occupational categories	Gender	Number of employees as at the beginning of the financial year	Training provided within the reporting period						
			Learnerships		Skills programmes and other short courses		Total		
			Actual	Target	Actual	Target	Actual	Target	% Variance
Service and sales workers	Male	127	0	0	35	80	35	80	44%
Plant and machine operators and assemblers	Female	1	0	0	1	1	1	1	100%
	Male	62	0	0	38	45	38	45	78%
Elementary occupations	Female	101	0	0	55	80	55	80	69%
	Male	269	0	0	85	140	85	140	61%
<b>Sub total</b>	<b>Female</b>	<b>370</b>	<b>0</b>	<b>0</b>	<b>163</b>	<b>244</b>	<b>163</b>	<b>244</b>	<b>66%</b>
	<b>Male</b>	<b>645</b>	<b>0</b>	<b>0</b>	<b>245</b>	<b>397</b>	<b>245</b>	<b>397</b>	<b>67%</b>
<b>Total</b>		<b>1015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>641</b>	<b>408</b>	<b>641</b>	<b>60%</b>

Table: 312 Skills development

### 4.3.3 Skills development: Budget allocation

The table below indicates that a total amount of R5 826 843 was allocated to the Workplace Skills Plan and that 51.08% of the total amount was spent in the 2024/25 financial year:

Total personnel budget (excluding remuneration of Councillors) R	Total allocated R	Total spent R	% Spent
407 178 017	5 826 843	2 976 100.39	51.08

Table: 313 Budget allocated and spent for skills development





## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

### 4.4 MANAGING THE MUNICIPAL WORKFORCE EXPENDITURE

Section 66 of the MSA states that the accounting officer of a municipality must report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with the requirements of the Public Service Regulations (2002), as well as National Treasury Budget and Reporting Schedules SA22 and SA23.

#### 4.4.1 Personnel expenditure

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past two financial years and that the Municipality is well beneath the national norm of between 35 to 40%:

Financial year	Total expenditure salary and allowances	Total operating expenditure	Percentage
	R'000		%
2023/24	444 117	1 396 358	<b>31.8</b>
2024/25	444 806	1 489 618	<b>29.9</b>

Table: 314 Personnel expenditure

Below is a summary of councillor and staff benefits for the year under review:

Financial year	2023/24	2024/25		
Description	Actual	Original budget	Adjusted budget	Actual
	R'000			
Councillors (Political office bearers plus other)				
Salary	16 575	17 750	17 750	17 324
Pension contributions	1 230	1 294	1 294	1 318
Medical aid contributions	271	293	293	312
Motor vehicle allowance	359	397	397	350
Cell phone allowance	1 869	1 860	1 860	1 769
Housing allowance	0	0	0	0
Other benefits or allowances	164	164	164	156
In-kind benefits	0	0	0	0
Subtotal – Councillors	20 467	21 757	21 757	21 229
% increase/(decrease)		6.3%	6.3%	3.7%
Senior Managers				
Salary	12 144	9 881	9 881	9 999
Pension contributions	682	893	893	922
Medical aid contributions	59	119	119	141



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

Financial year	2023/24	2024/25		
Description	Actual	Original budget	Adjusted budget	Actual
	R'000			
Motor vehicle allowance	1 478	1 486	1 486	1 387
Cell phone allowance	278	346	346	259
Housing allowance	0	0	0	0
Performance bonus	0	0	0	0
Other benefits or allowances	269	343	343	89
In-kind benefits	0	0	0	0
<b>Subtotal - Senior managers</b>	<b>14 909</b>	<b>13 067</b>	<b>13 068</b>	<b>12 798</b>
<b>% increase/(decrease)</b>		<b>-12.4%</b>	<b>-12.4%</b>	<b>-14.2%</b>
<b>Other municipal staff</b>				
Basic salaries and wages	<b>246 026</b>	276 619	<b>239 631</b>	<b>240 827</b>
Pension contributions	40 874	52 370	52 370	42 234
Medical aid contributions	23 506	31 693	31 693	24 600
Overtime	25 032	26 371	29 142	25 657
Motor vehicle allowance	9 911	11 930	11 930	10 133
Cell phone allowance	926	990	990	923
Housing allowance	1 712	2 304	2 304	1 773
Other benefits or allowances	27 815	32 239	32 748	30 213
Long service awards	23 471	1	1	23 882
Post-retirement benefit obligations	7 134	7 545	8 145	8 043
Scarcity	13	0	0	0
Acting and post related allowance	2 322	1 699	1 699	2 494
<b>Subtotal - Other municipal staff</b>	<b>408 741</b>	<b>443 761</b>	<b>410 653</b>	<b>410 779</b>
<b>% increase/ (decrease)</b>		<b>8.6%</b>	<b>0.5%</b>	<b>0.5%</b>
<b>Total Municipality</b>	<b>444 117</b>	<b>478 585</b>	<b>445 478</b>	<b>444 806</b>
<b>% increase/(decrease)</b>		<b>7.8%</b>	<b>0.3%</b>	<b>0.2%</b>

Table: 315 Personnel expenditure



The image features an abstract geometric composition. In the lower-left, a dark red banner with a right-pointing arrow contains the text 'CHAPTER 5' in white. Behind this banner and extending towards the right is a large yellow hexagon. To the left of the yellow hexagon is a large olive green hexagon. Above these two large hexagons are three smaller hexagons: two olive green and one yellow. The entire design is set against a plain white background.

# CHAPTER 5

## CHAPTER 5: FINANCIAL PERFORMANCE

### Component A: Statement of Financial Performance

The statement of financial performance provides an overview of the financial performance and focuses on the financial health of the Municipality. All financial information presented in this Chapter, aligns to mSCOA.

#### 5.1 FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the 2024/25 financial year:

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust- ments Budget
	R'000				%	
Financial Performance						
Property rates	197 548	200 977	207 468	210 182	4.58	1.31
Service charges	807 823	870 634	899 127	925 659	6.32	2.95
Investment revenue	18 373	19 522	19 522	18 942	-2.97	-2.97
Transfers recognised - operational	185 954	198 836	196 144	197 152	-0.85	0.51
Other own revenue	144 076	319 720	306 697	116 956	-63.42	-61.87
Total Revenue (excluding capital transfers and contributions)	1 353 773	1 609 689	1 628 958	1 468 893	-8.75	-9.83
Employee costs	423 650	456 828	423 721	423 577	-7.28	-0.03
Remuneration of councillors	20 467	21 757	21 757	21 229	-2.43	-2.43
Depreciation & asset impairment	101 941	105 208	108 608	107 385	2.07	-1.13
Finance charges	31 254	39 842	39 842	36 371	-8.71	-8.71
Materials and bulk purchases	504 806	534 056	596 178	583 555	9.27	-2.12
Transfers and grants	3 069	7 711	5 600	3 154	-59.10	-43.69
Other expenditure	311 171	452 229	428 991	314 348	-30.49	-26.72
Total Expenditure	1 396 358	1 617 631	1 624 696	1 489 618	-7.91	-8.31
Surplus/(Deficit)	-42 585	-7 942	4 262	-20 726	160.95	-586.31
Transfers recognised - capital	97 746	54 410	78 806	65 896	21.11	-16.38
Contributions recognised - capital & contributed assets	0	0	0	0	0.00	0.00
Surplus/(Deficit) after capital transfers & contributions	55 162	46 468	83 068	45 170	-2.79	-45.62
Capital expenditure & funds sources						
Capital expenditure						
Transfers recognised - capital	97 746	54 410	78 806	65 896	21.11	-16.38
Public contributions & donations	0	0	0	0	0.00	0.00
Borrowing	56 598	48 706	45 047	34 938	-28.27	-22.44



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
	R'000				%	
Internally generated funds	80 276	84 321	89 687	80 054	-5.06	-10.74
<b>Total sources of capital funds</b>	<b>234 621</b>	<b>187 437</b>	<b>213 541</b>	<b>180 888</b>	<b>-3.49</b>	<b>-15.29</b>
<b>Financial position</b>						
Total current assets	375 718	368 815	368 101	413 337	12.07	12.29
Total non-current assets	2 840 784	2 782 113	2 807 781	2 915 741	4.80	3.85
Total current liabilities	251 040	197 665	197 665	271 847	37.53	37.53
Total non-current liabilities	530 343	677 191	677 191	577 077	-14.78	-14.78
Community wealth/Equity	2 435 120	2 276 072	2 301 026	2 480 154	8.97	7.78
<b>Cash flows</b>						
Net cash from (used) operating	256 108	92 061	124 352	169 840	84.49	36.58
Net cash from (used) investing	-263 381	-187 337	-213 006	-202 487	8.09	-4.94
Net cash from (used) financing	51 760	25 346	21 260	21 402	-15.56	0.67
<b>Cash/cash equivalents at the year end</b>	<b>44 488</b>	<b>-69 931</b>	<b>-67 394</b>	<b>-11 245</b>	<b>-83.92</b>	<b>-83.31</b>
<b>Cash backing/surplus reconciliation</b>						
Cash and investments available	218 673	65 082	150 843	238 642	266.68	58.21
<b>Balance - surplus (shortfall)</b>	<b>218 673</b>	<b>65 082</b>	<b>150 843</b>	<b>238 642</b>	<b>266.68</b>	<b>58.21</b>
<b>Asset management</b>						
Asset register summary (WDV)	2 834 693	2 779 210	2 804 878	2 911 211	4.75	3.79
Depreciation & asset impairment	101 941	105 208	108 608	107 385	2.07	-1.13
Renewal of Existing Assets	41 669	18 900	29 119	20 398	7.93	-29.95
Repairs and Maintenance	88 057	86 140	104 243	94 975	10.26	-8.89
<b>Free services</b>						
Cost of Free Basic Services provided	51 011	77 404	72 684	62 925	-18.71	-13.43
Revenue cost of free services provided	7 652	39 909	43 400	9 439	-76.35	-78.25
<i>Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1</i>						

Table: 316 Financial performance 2024/25



## CHAPTER 5: FINANCIAL PERFORMANCE

The table below shows a summary of performance against budgets

Financial year	Revenue				Operating expenditure			
	Budget	Actual	Diff.	%	Budget	Actual	Diff.	%
	R'000				R'000			
2023/24	1 472 360	1 451 520	-20 841	-1.42	1 450 042	1 396 358	53 684	3.70
2024/25	1 707 764	1 534 788	-172 976	-10.1	1 624 696	1 489 618	135 078	8.31

Table: 317 : Performance against budgets

### 5.1.1 Revenue collection by vote

The table below indicates the revenue collection performance by vote:

Vote description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited outcome)	Original budget	Adjusted budget	Actual	Original budget	Adjustment budget
	R'000			%		
Vote 1 - Council General	1 055	1 210	1 210	0	-100.00	-100.00
Vote 2 - Municipal Manager	500	500	500	0	-100.00	-100.00
Vote 3 - Strategic Support Services	1 038	719	1 704	4 365	506.77	156.17
Vote 4 - Financial Services	283 260	291 918	294 998	297 860	2.04	0.97
Vote 5 - Community Services	134 310	317 119	300 812	109 191	-65.57	-63.70
Vote 6 - Technical Services	0	0	0	0	0.00	0.00
Vote 7 - Engineering Services	634 763	640 719	648 954	691 652	7.95	6.58
Vote 8 - Public Services	396 595	411 914	459 587	431 721	4.81	-6.06
<b>Total revenue by vote</b>	<b>1 451 520</b>	<b>1 664 099</b>	<b>1 707 764</b>	<b>1 534 788</b>	<b>-7.77</b>	<b>-10.13</b>

Variances are calculated by dividing the difference between actual and original/adjustments budget by the original/adjustments budget

Table: 318 Revenue by vote

### 5.1.2 Revenue collection by source

The table below indicates the revenue collection performance by source for the 2024/25 financial year:

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
	R'000				%	
<b>Exchange Revenue</b>	<b>871 574</b>	<b>938 550</b>	<b>965 834</b>	<b>994 791</b>	5.99	3.00
Service charges - Electricity	543 810	612 204	623 822	637 297	4.10	2.16
Service charges - Water	110 405	115 599	117 264	123 148	6.53	5.02
Service charges - Waste Water Management	99 186	92 642	101 541	106 401	14.85	4.79





## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
	R'000				%	
Service charges - Waste management	54 422	50 190	56 500	58 813	17.18	4.09
Sale of Goods and Rendering of Services	5 736	6 164	5 741	8 544	38.61	48.83
Agency services	8 949	9 391	9 391	9 425	0.36	0.36
Interest other	0	0	0	636	N/A	N/A
Interest earned from Receivables	13 962	16 030	16 030	16 288	1.61	1.61
Interest earned from Current and Non Current Assets	18 373	19 522	19 522	18 942	-2.97	-2.97
Dividends	0	0	0	0	0.00	0.00
Rent on Land	0	0	0	0	0.00	0.00
Rental from Fixed Assets	8 979	9 109	9 109	11 722	28.69	28.69
Licence and permits	0	0	0	0	0.00	0.00
Exchange: Operational Revenue	7 753	7 700	6 914	3 575	-53.57	-48.29
<b>Non-Exchange Revenue</b>	<b>482 199</b>	<b>671 139</b>	<b>663 124</b>	<b>474 101</b>	<b>-29.36</b>	<b>-28.50</b>
Property rates	197 548	200 977	207 468	210 182	4.58	1.31
Surcharges and Taxes	0	0	0	0	0.00	0.00
Fines, penalties and forfeits	72 714	253 897	242 897	41 918	-83.49	-82.74
Licence and permits	2 926	4 468	3 485	3 143	-29.64	-9.80
Transfer and subsidies - Operational	185 954	198 836	196 144	197 152	-0.85	0.51
Interest	3 436	3 643	3 643	3 561	-2.25	-2.25
Fuel Levy	0	0	0	0	0.00	0.00
Non-Exchange: Operational Revenue	7 633	7 763	7 932	8 180	5.38	3.12
Gains on disposal of Assets	2 155	1 555	1 555	3 609	132.03	132.03
Other Gains	9 834	0	0	6 355	-100.00	-100.00
<b>Discontinued Operations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>1 353 773</b>	<b>1 609 689</b>	<b>1 628 958</b>	<b>1 468 893</b>	<b>-8.75</b>	<b>-9.83</b>

Table: 319 Revenue by source



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.1.3 Operational services performance

The table below indicates the operational services performance for the 2024/25 financial year:

Vote description	2023/24	2024/25			2024/25 Variance	
	Actual – (Audited outcome)	Original budget	Adjusted budget	Actual	Original budget	Adjust- ments budget
	R’000				%	
Operating cost						
Governance and administration	-15 836	-21 386	-12 513	-1 331	-93.77	-89.36
Executive and council	-48 898	-46 143	-52 145	-49 037	6.27	-5.96
Finance and administration	37 247	30 084	44 556	52 257	73.70	17.28
Internal audit	-4 185	-5 327	-4 924	-4 552	-14.55	-7.56
Community and public safety	-86 029	-29 723	-1 006	-92 472	211.12	9090.20
Community and social services	-21 685	-22 878	-22 347	-17 765	-22.35	-20.50
Sport and recreation	-32 823	-38 033	-35 620	-34 457	-9.40	-3.27
Public safety	-42 700	29 805	52 940	-52 835	-277.27	-199.80
Housing	11 263	1 484	4 122	12 668	753.70	207.33
Health	-83	-100	-100	-83	-17.33	-17.33
Economic and environmental services	-61 346	-79 800	-71 315	-36 937	-53.71	-48.21
Planning and development	-21 013	-23 493	-22 649	-21 078	-10.28	-6.94
Road transport	-40 121	-55 973	-48 315	-16 102	-71.23	-66.67
Environmental protection	-211	-334	-351	244	-173.01	-169.48
Trading services	219 640	178 326	168 480	176 211	-1.19	4.59
Energy sources	73 498	49 118	-1 322	28 932	-41.10	-2288.92
Water management	43 486	40 439	42 717	46 375	14.68	8.56
Waste water management	88 078	79 166	112 229	83 644	5.66	-25.47
Waste management	14 579	9 604	14 856	17 260	79.72	16.18
Other	-1 268	-950	-577	-301	-68.29	-47.80
Total expenditure	55 162	46 468	83 068	45 170	-2.79	-45.62
In this table operational income is offset against operational expenditure leaving a net operational expenditure total for each service. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.						

Table: 320 Operational services performance



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

The tables below show the financial performance according to municipal functions:

#### 5.2.1 Executive and Council

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	1 055	1 210	1 210	0	-100.00
<b>Expenditure:</b>					
Employees	10 321	8 518	12 719	11 547	-9.22
Contracted Services	74	2 485	132	87	-34.32
Other	39 557	36 349	40 503	37 403	-7.65
Total operational expenditure	49 953	47 353	53 354	49 037	-8.09
Net Operational (Service)	-48 898	-46 143	-52 145	-49 037	-5.96

Table: 321 Financial performance: Executive and Council

#### 5.2.2 Finance and Administration

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	290 130	294 530	299 514	304 761	1.75
<b>Expenditure:</b>					
Employees	135 370	128 069	117 634	134 165	14.05
Contracted Services	44 985	48 484	49 525	40 235	-18.76
Other	72 528	87 892	87 799	78 103	-11.04
Total Operational Expenditure	252 883	264 445	254 958	252 504	-0.96
Net Operational (Service)	37 247	30 084	44 556	52 257	17.28

Table: 322 Financial performance: Finance and administration

#### 5.2.3 Internal Audit

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	0	0	0	0	0.00



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Expenditure:					
Employees	4 011	4 730	4 327	4 170	-3.63
Repairs and maintenance	108	362	393	323	-17.80
Other	66	235	204	58	-71.32
Total operational expenditure	4 185	5 327	4 924	4 552	-7.56
Net Operational (Service)	-4 185	-5 327	-4 924	-4 552	-7.56

Table: 323 Financial performance: Internal audit

### 5.2.4 Community and Social Services

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
<b>Total Operational Revenue</b>	<b>13 760</b>	<b>13 804</b>	<b>14 757</b>	<b>14 650</b>	<b>-0.72</b>
<b>Expenditure:</b>					
Employees	22 884	26 257	25 572	22 616	-11.56
Contracted Services	3 881	3 775	3 053	2 410	-21.06
Other	8 681	6 649	8 479	7 389	-12.85
<b>Total Operational Expenditure</b>	<b>35 446</b>	<b>36 682</b>	<b>37 104</b>	<b>32 415</b>	<b>-12.64</b>
<b>Net Operational (Service)</b>	<b>-21 685</b>	<b>-22 878</b>	<b>-22 347</b>	<b>-17 765</b>	<b>-20.50</b>

Table: 324 Financial performance: Community and social services

### 5.2.5 Sport and Recreation

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
<b>Total Operational Revenue</b>	<b>4 343</b>	<b>4 289</b>	<b>3 890</b>	<b>4 917</b>	<b>26.42</b>
<b>Expenditure:</b>					
Employees	21 766	28 985	29 986	29 585	-1.34
Contracted Services	7 884	6 734	2 144	1 646	-23.24
Other	7 517	6 603	7 379	8 143	10.35
<b>Total Operational Expenditure</b>	<b>37 166</b>	<b>42 322</b>	<b>39 510</b>	<b>39 374</b>	<b>-0.34</b>



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Net Operational (Service)	-32 823	-38 033	-35 620	-34 457	-3.27

Table: 325 Financial performance: Sport and recreation

### 5.2.6 Public Safety

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	74 624	253 561	243 395	43 730	-82.03
<b>Expenditure:</b>					
Employees	65 562	71 861	61 806	58 861	-4.77
Contracted Services	2 791	1 944	3 012	2 792	-7.29
Other	48 971	149 952	125 637	34 912	-72.21
Total Operational Expenditure	117 324	223 756	190 455	96 566	-49.30
Net Operational (Service)	-42 700	29 805	52 940	-52 835	-199.80

Table: 326 Financial performance: Public safety

### 5.2.7 Housing

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	33 717	32 607	30 160	38 590	27.95
<b>Expenditure:</b>					
Employees	6 517	7 830	5 912	7 085	19.85
Contracted Services	2 869	5 040	2 973	2 689	-9.54
Other	13 068	18 253	17 154	16 148	-5.87
Total Operational Expenditure	22 454	31 123	26 038	25 922	-0.45
Net Operational (Service)	11 263	1 484	4 122	12 668	207.33

Table: 327 Financial performance: Housing



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.2.8 Health

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	0	0	0	0	0.00
<b>Expenditure:</b>					
Employees	0	0	0	0	0.00
Contracted Services	0	0	0	0	0.00
Other	83	100	100	83	-17.33
Total Operational Expenditure	83	100	100	83	-17.33
Net Operational (Service)	-83	-100	-100	-83	-17.33

Table: 328 Financial performance: Health

### 5.2.9 Planning and Development

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	1 586	2 606	3 958	2 037	-48.53
<b>Expenditure:</b>					
Employees	17 497	18 020	22 402	19 448	-13.19
Contracted Services	2 855	4 965	1 424	1 213	-14.83
Other	2 247	3 114	2 781	2 455	-11.72
Total Operational Expenditure	22 600	26 099	26 608	23 116	-13.12
Net Operational (Service)	-21 013	-23 493	-22 649	-21 078	-6.94

Table: 329 Financial performance: Planning and development

### 5.2.10 Road Transport

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	25 587	13 601	21 072	51 557	144.67
<b>Expenditure:</b>					
Employees	22 367	29 192	27 905	26 126	-6.37
Contracted Services	-3 170	6 228	2 632	1 863	-29.20
Other	46 510	34 154	38 851	39 671	2.11
Total Operational Expenditure	65 707	69 573	69 387	67 660	-2.49





## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Net Operational (Service)	-40 121	-55 973	-48 315	-16 102	-66.67

Table: 330 Financial performance: Road transport

### 5.2.11 Environmental Protection

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	0	0	0	455	0.00
<b>Expenditure:</b>					
Employees	0	0	0	0	N/A
Contracted Services	64	110	127	62	-50.83
Other	147	225	225	148	-33.88
Total Operational Expenditure	211	334	351	211	-40.00
Net Operational (Service)	-211	-334	-351	244	-169.48

Table: 331 Financial performance: Environmental protection

### 5.2.12 Energy Sources

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	610 439	640 736	640 751	652 515	1.84
<b>Expenditure:</b>					
Employees	23 842	34 164	27 118	23 577	-13.06
Contracted Services	17 454	18 135	17 411	17 086	-1.87
Other	495 645	539 320	597 543	582 920	-2.45
Total Operational Expenditure	536 941	591 618	642 072	623 583	-2.88
Net Operational (Service)	73 498	49 118	-1 322	28 932	-2288.92

Table: 332 Financial performance: Energy sources



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.2.13 Water Management

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	137 401	143 377	152 212	151 374	-0.55
<b>Expenditure:</b>					
Employees	30 728	30 518	33 468	34 203	2.20
Contracted Services	3 812	3 894	4 663	4 042	-13.32
Other	59 374	68 526	71 364	66 755	-6.46
Total Operational Expenditure	93 915	102 938	109 495	104 999	-4.11
Net Operational (Service)	43 486	40 439	42 717	46 375	8.56

Table: 333 Financial performance: Water management

### 5.2.14 Waste Water Management

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	178 969	184 647	210 357	181 626	-13.66
<b>Expenditure:</b>					
Employees	24 052	35 796	26 769	23 809	-11.06
Contracted Services	15 392	17 070	16 496	17 592	6.64
Other	51 448	52 614	54 864	56 581	3.13
Total Operational Expenditure	90 891	105 481	98 129	97 982	-0.15
Net Operational (Service)	88 078	79 166	112 229	83 644	-25.47

Table: 334 Financial performance: Waste water management

### 5.2.15 Waste Management

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	79 909	79 133	85 489	87 713	2.60
<b>Expenditure:</b>					
Employees	38 733	32 888	28 013	28 386	1.33
Contracted Services	-1 080	7 963	9 204	9 007	-2.14
Other	27 678	28 679	33 416	33 060	-1.07



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Expenditure	65 330	69 529	70 633	70 453	-0.26
Net Operational (Service)	14 579	9 604	14 856	17 260	16.18

Table: 335 Financial performance: Waste management

### 5.2.16 Other

Description	2023/24	2024/25			
	Actual (Audited outcome)	Original budget	Adjustment budget	Actual	Variance to budget
	R'000				%
Total Operational Revenue	0	0	1 000	862	-13.83
<b>Expenditure:</b>					
Employees	0	0	88	0	0.00
Contracted Services	1 028	204	1 261	1 089	-13.62
Other	239	746	228	74	-67.70
Total Operational Expenditure	1 268	950	1 577	1 163	-26.26
Net Operational (Service)	-1 268	-950	-577	-301	-47.80

Table: 336 Financial performance: Other

## 5.3 GRANTS

### 5.3.1 Grant performance

The table below indicates the grant performance for the 2024/25 financial year:

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Budget	Adjust-ments Budget	Actual	Original Budget	Adjust-ments Budget
	R'000				%	
Operating Transfers and Grants						
National Government:	240 382	232 299	226 858	219 864	-5.35	-3.08
Operational Revenue: General Revenue: Equitable Share	162 453	174 394	174 394	174 394	0.00	0.00
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	4 789	1 895	1 895	1 895	0.00	0.00
Local Government Financial Management Grant [Schedule 5B]	1 550	1 600	1 600	1 600	0.00	0.00



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Budget	Adjust-ments Budget	Actual	Original Budget	Adjust-ments Budget
	R'000				%	
Municipal Infrastructure Grant [Schedule 5B]	37 893	39 790	39 703	39 703	-0.22	0.00
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	20 239	14 620	2 000	1 925	-86.83	-3.76
Energy Efficiency and Demand Side Management Grant	4 248	0	0	0	0.00	0.00
Municipal Disaster Recovery Grant [Schedule 4B]	8 380	0	7 266	347	0.00	-95.23
Water Services Infrastructure Grant [Schedule 5B]	832	0	0	0	0.00	0.00
<b>Provincial Government:</b>	<b>43 610</b>	<b>19 664</b>	<b>44 841</b>	<b>37 407</b>	<b>90.23</b>	<b>-16.58</b>
Library Service Conditional Grant	11 508	11 504	12 392	12 392	7.72	0.00
Proclaimed Roads	143	200	210	210	5.00	0.00
CDW Grant Operational Support	113	94	157	106	12.91	-32.32
Financial Management Capacity Building Grant	480	0	0	0	0.00	0.00
Thusong Centre	120	0	0	0	0.00	0.00
Municipal Service Delivery and Capacity Building Grant	473	0	227	227	0.00	0.00
Municipal Water Resilience Grant	260	0	0	0	0.00	0.00
Municipal Accreditation and Capacity Building	415	497	573	492	-0.98	-14.06
Regional Socio-Economic Projects (RSEP) Programme	38	1 030	2 092	0	-100.00	-100.00
Disaster Management Grant	15	0	0	0	0.00	0.00
Fire Service Capacity Building Grant	0	466	1 569	1 311	181.26	-16.46
Housing	30 044	5 873	27 623	22 669	285.99	-17.93
<b>Other grant providers:</b>	<b>1 269</b>	<b>1 283</b>	<b>3 251</b>	<b>2 378</b>	<b>85.32</b>	<b>-26.86</b>
LGSeta	769	500	500	850	70.01	70.01
Cape Winelands District Municipality	500	663	2 751	1 528	130.41	-44.47
Maintenance of Fire Equipment	0	120	0	0	-100.00	0.00
<b>Total Operating Transfers and Grants</b>	<b>285 261</b>	<b>253 246</b>	<b>274 950</b>	<b>259 648</b>	<b>2.53</b>	<b>-5.57</b>

*Variances are calculated by dividing the difference between actual and original/adjustments budget by the original/adjustments budget.*

Table: 337 Grant performance for 2024/25



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.3.2 Conditional grants (excl. MIG)

The performance in the spending of conditional grants is summarised as follows:

Details	2023/24	2024/25			2024/25 Variance	
	Actual	Budget	Adjust- ments Budget	Actual	Variance	
	Actual (Audited Outcome)				Budget	Adjust- ments Budget
	R'000				%	
Equitable Share	162 453	174 394	174 394	174 394	0.00	0.00
Expanded Public Works Programme	4 789	1 895	1 895	1 895	0.00	0.00
Finance Management Grant	1 550	1 600	1 600	1 600	0.00	0.00
Municipal Infrastructure Grant	37 893	39 790	39 703	39 703	-0.22	0.00
Integrated National Electrification Grant	20 239	14 620	2 000	1 925	-86.83	-3.76
Energy Efficiency and Demand Side Management Grant	4 248	0	0	0	0.00	0.00
Municipal Disaster Recovery Grant	8 380	0	7 266	347	0.00	-95.23
Water Services Infrastructure Grant	832	0	0	0	0.00	0.00
Library Service Conditional Grant	11 508	11 504	12 392	12 392	7.72	0.00
Proclaimed Roads	143	200	210	210	5.00	0.00
CDW Grant Operational Support	113	94	157	106	12.91	-32.32
Financial Management Capacity Building Grant	480	0	0	0	0.00	0.00
Thusong Centre	120	0	0	0	0.00	0.00
Municipal Service Delivery and Capacity Building Grant	473	0	227	227	0.00	0.00
Municipal Water Resilience Grant	260	0	0	0	0.00	0.00
Municipal Accreditation and Capacity Building	415	497	573	492	-0.98	-14.06
Provincial Earmaked (Accelerated) Grant Funding	0	0	0	0	0.00	0.00
Regional Socio-Economic Projects (RSEP) Programme	38	1 030	2 092	0	-100.00	-100.00
Disaster Management Grant	15	0	0	0	0.00	0.00
Fire Service Capacity Building Grant	0	466	1 569	1 311	181.26	-16.46
Housing	30 044	5 873	27 623	22 669	285.99	-17.93
LGSeta	769	500	500	850	70.01	70.01
Cape Winelands District Municipality	500	663	2 751	1 528	130.41	-44.47
Maintenance of Fire Equipment	0	120	0	0	-100.00	0.00
Total	216 379	212 984	263 797	247 369	16.14	-6.23
Variances are calculated by dividing the difference between actual and original/adjustments budget by the original/adjustments budget.						

Variances are calculated by dividing the difference between actual and original/adjustments budget by the original/adjustments budget.

Table: 338 Conditional grant (excl. MIG)

No grants have been held back over the financial year. All unspent grants after roll-over approval will be included in programs for the 2025/26 financial year.



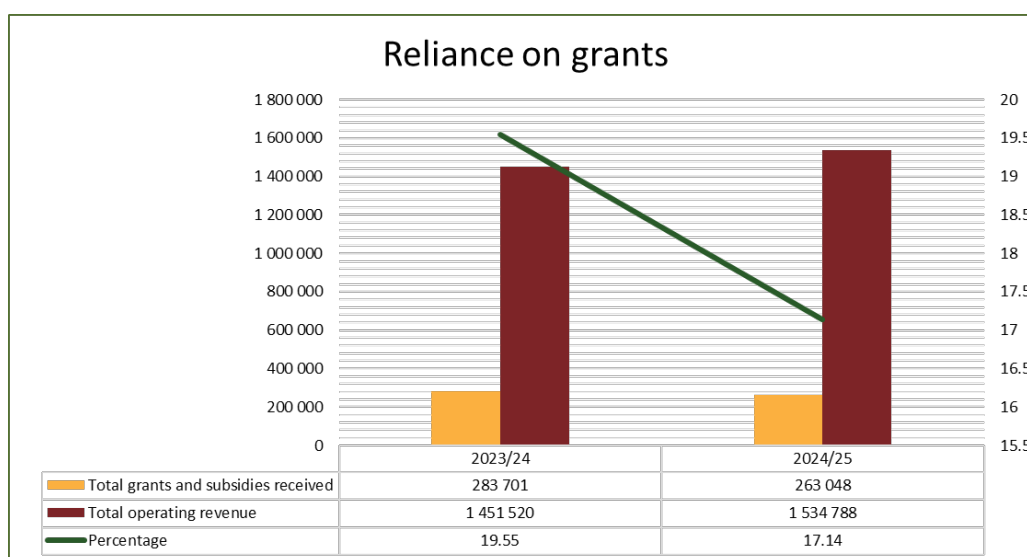
## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.3.3 Level of reliance on grants and subsidies

Financial year	Total grants and subsidies received	Total operating revenue	Percentage
	R'000		%
2023/24	283 701	1 451 520	<b>19.55</b>
2024/25	263 048	1 534 788	<b>17.14</b>

Table: 339 Reliance on grants

The following graph indicates the Municipality's reliance on grants for the last two financial years:



Graph 7: Reliance on grants

## 5.4 ASSET MANAGEMENT

The assets of the Breede Valley Municipality (BVM) are managed in accordance with the Asset Management Policy.

The policy is drawn up in line with the relevant statutory and regulatory frameworks and the relevant GRAP standards as set out by The Accounting Standards Board.

The key elements are:

Responsibilities of:

1. The Accounting Officer (Municipal Manager) - overall responsible for the assets of BVM
2. The Chief Financial Officer (Director: Finance) - delegated to ensure safeguarding of assets
3. The Asset Manager - accountable for asset under his/her directorate
4. The Asset Champions - senior officials responsible per department
5. The Asset Management Division - maintenance of the asset register, review and verifications
6. The Budgetary Division - providing detail on capital expenditure and funding





### Financial management:

1. Planning
2. Funding
3. Acquisition

### Accounting:

1. Capitalisation
2. Classification of the assets
3. Costing process
4. Depreciation method; impairment
5. Disclosure

### Internal control:

1. Asset register
2. Transfer
3. Safeguarding – Lost, theft, destruction
4. Verification and review

### Disposal

### Key issues under development

The constant development in GRAP and the addition of GRAP 21 and 26 on impairment request reviews in the policy.

#### 5.4.1 Treatment of the three largest assets

Asset 1		
Name	Worcester Waste Water Treatment Works	
Description	WWTW	
Asset type	Infrastructure (Sewer)	
Key staff involved	Senior Manager: Water and Sanitation	
Staff responsibilities	Managing and maintaining the daily operations of the plant	
Asset value	2023/24 R million	2024/25 R million
	204 309	194 648
Capital implications	Augmentation of works	
Future purpose of asset	Treatment of sewerage water in order to comply with legislation	
Describe key issues	Budgets insufficiencies, minimum qualifications of process controllers, insufficient staff complement	
Policies in place to manage asset	Asset Management Policy, Water Services Development Plan	

*Table: 340 Summary of largest asset*



## CHAPTER 5: FINANCIAL PERFORMANCE

Asset 2		
Name	Reservoir Stettynskloof	
Description	Stettynskloof Water	
Asset type	Infrastructure (Water)	
Key staff involved	Senior Manager: Water and Sanitation	
Staff responsibilities	Operational and maintenance	
Asset value	2023/24 R million	2024/25 R million
	148 626	139 327
Capital implications	Augmentation of water supply system	
Future purpose of asset	Supply of potable water to the communities of Worcester and Rawsonville	
Describe key issues	Budgets insufficiencies, minimum qualifications of process controllers, insufficient staff complement	
Policies in place to manage asset	Asset Management Policy, Water Services Development Plan, Operational Plan, Safety Plan, Plant Operating Plan	

Table: 341 Summary of 2nd largest asset

Asset 2		
Name	Residential Consumers Pre-paid	
Description	Electric Pre-paid Meters	
Asset type	Infrastructure (Electricity)	
Key staff involved	Senior Manger Electrical Services	
Staff responsibilities	Operational and maintenance	
Asset value	2023/24 R million	2024/25 R million
	32 817	37 977
Capital implications	Augmentation of works	
Future purpose of asset	Revenue protection for municipality; ensure income	
Describe key issues	Budgets insufficiencies, minimum qualifications of process controllers, insufficient staff complement	
Policies in place to manage asset	Customer Care Policy, Municipal Bylaw, Asset Management Policy	

Table: 342 Summary of 3rd largest asset

### 5.5 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

#### 5.5.1 Liquidity ratio

Description	Basis of calculation	2023/24	2024/25
		Audited outcome	Pre-audit outcome
Current ratio	Current assets/current liabilities	1.48	1.52
Current ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	1.46	1.43



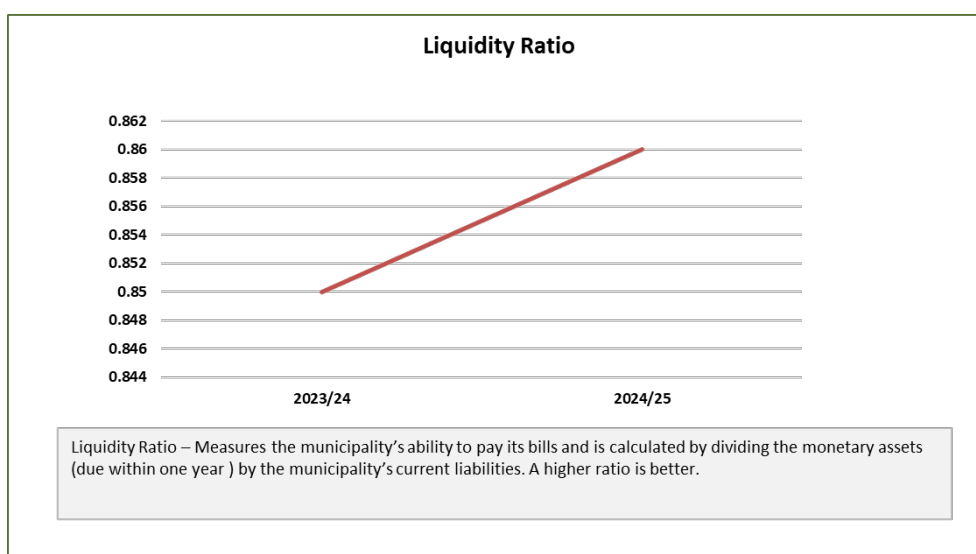
## CHAPTER 5: FINANCIAL PERFORMANCE

Description	Basis of calculation	2023/24	2024/25
		Audited outcome	Pre-audit outcome
Liquidity ratio	Monetary assets/current liabilities	0.85	0.86

Table: 343 Liquidity financial ratio

The current ratio indicates a Council's ability to meet its financial obligations such as payment for goods and services supplied. A ratio of 1:1 indicates that unrestricted current assets are available on hand to meet unrestricted current liabilities.

The following graph indicates the liquidity financial ratio for 2024/25:



Graph 8: Liquidity ratio

### 5.5.2 IDP regulation financial viability indicators

Description	Basis of calculation	2023/24	2024/25
		Audited outcome	Pre-audit outcome
Cost coverage	(Available cash + investments)/monthly fixed operational expenditure	2.05	1.96
Total outstanding service debtors to revenue	Total outstanding service debtors/annual revenue received for services	10.19%	10.21%
Debt coverage	(Total operating revenue - operating grants)/debt service payments due within financial year	24.86	19.88

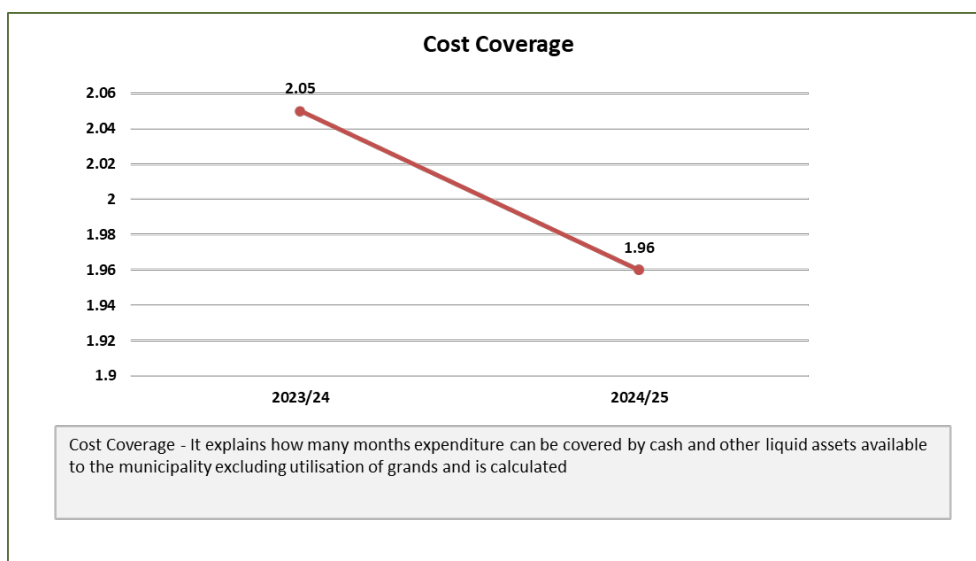
Table: 344 Financial viability national KPAs

#### a) Cost Coverage

This ratio indicates the Municipality's ability to meet its short-term (monthly) expenditures. It takes into consideration all available cash at a particular time including income from investments. The ratio has to be in excess of 1:1 with 1.96:1 being an acceptable ratio, because the ratio is even more than 1:1. The Municipality might even consider reducing its cash levels to pay back its debt. However, this ratio should be read in conjunction to other ratios



The following graph indicates the cost coverage financial viability indicator:

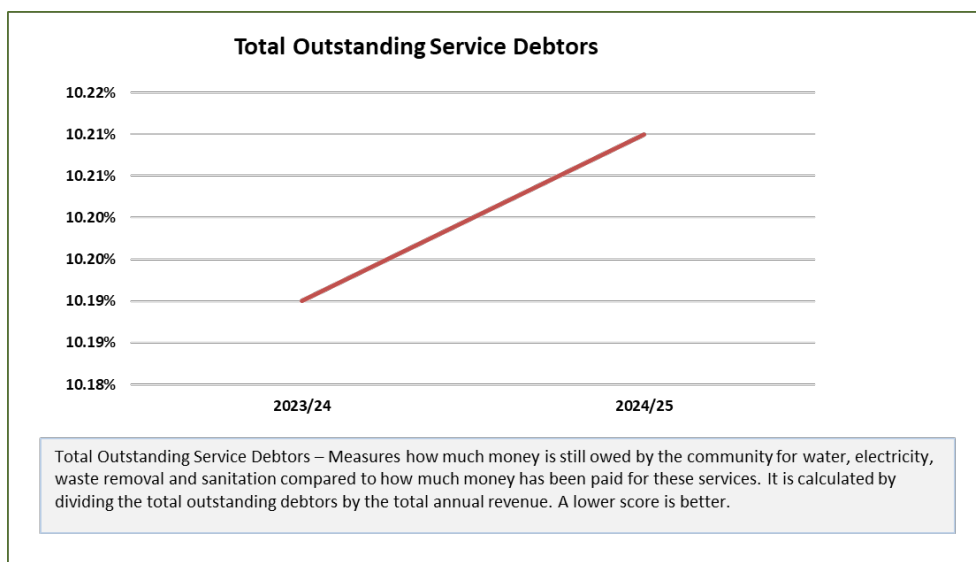


Graph 9: Cost coverage

### b) Outstanding Service Debtors to Revenue

This ratio indicates how effective revenue collection is being executed by the Municipality. The current outstanding debt is 10.21% of revenue. The Municipality should continuously enhance revenue collection mechanisms and enforce debt collection policies.

The following graph indicates the outstanding service to revenue financial viability indicator:



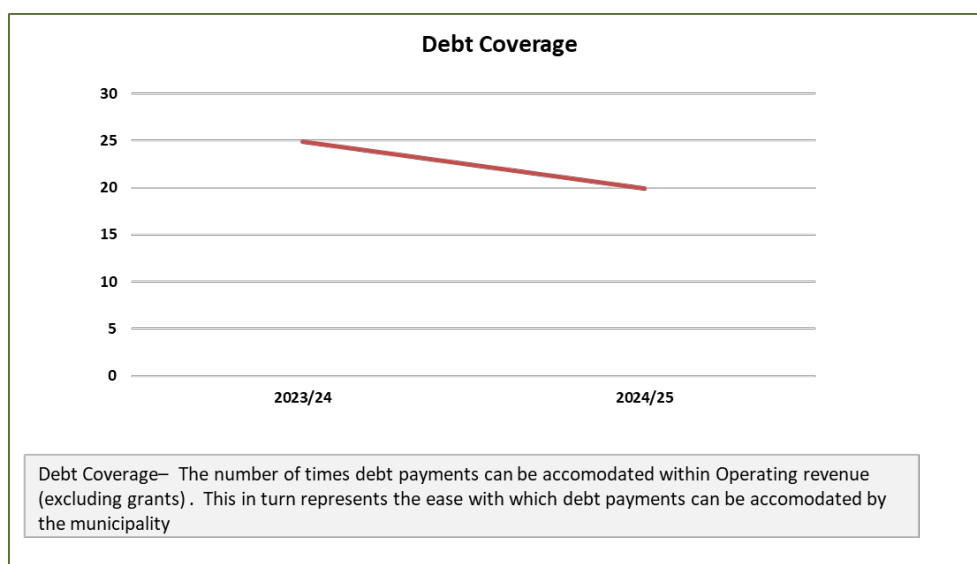
Graph 10: Total outstanding service debtors



### c) Debt Coverage

The debt coverage ratio shows the Municipality's ability to service its debt payments.

The following graph indicates the debt coverage financial viability indicator:



Graph 11: Debt coverage

### 5.5.3 Creditors management

Description	Basis of calculation	2023/24	2024/25
		Audited outcome	Pre-audit outcome
Creditors system efficiency	% of creditors paid within terms (within MFMA Section 65(e))	100%	100%

Table: 345 Creditors management

### 5.5.4 Borrowing management

Description	Basis of calculation	2023/24	2024/25
		Audited outcome	Pre-audit outcome
Capital charges to operating expenditure	Interest and principal paid /operating expenditure	4.54%	4.11%

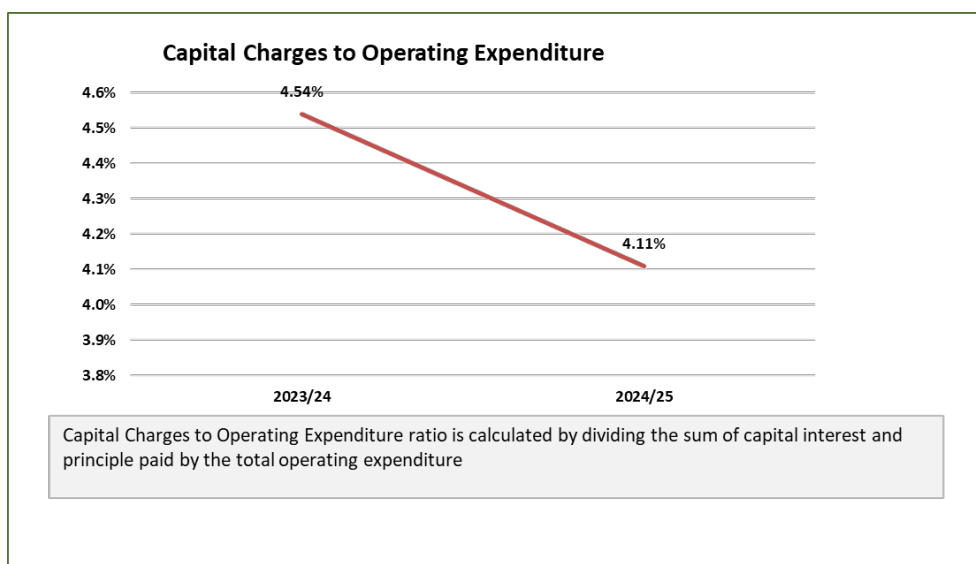
Table: 346 Borrowing management



## CHAPTER 5: FINANCIAL PERFORMANCE

The ratio gives an indication of the total percentage paid on external loans. The ratio decreased from 4.54% in 2023/24 to 4.11% in 2024/25 which is within the norm of 18%.

The following graph indicates the ratio of capital charges to operating expenditure:



Graph 12: Capital charges to operating expenditure ratio

### 5.5.5 Employee costs

Description	Basis of calculation	2023/24	2024/25
		Audited outcome	Pre-audit outcome
Employee costs	Employee costs/ (Total Revenue - capital revenue)	31.57%	29.05%

Table: 347 Employee costs

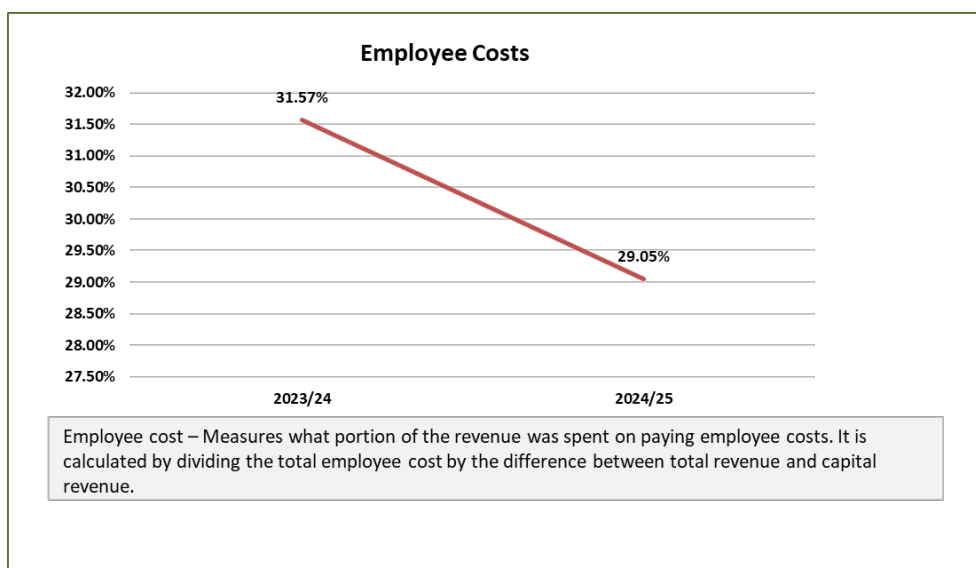
The ratio gives an indication of the total percentage paid on employee cost. The ratio decreased from 31.57 % in 2023/24 to 29.05% in 2024/25 and is still within the norm of 35%.





## CHAPTER 5: FINANCIAL PERFORMANCE

The following graph indicates the employee costs ratio:



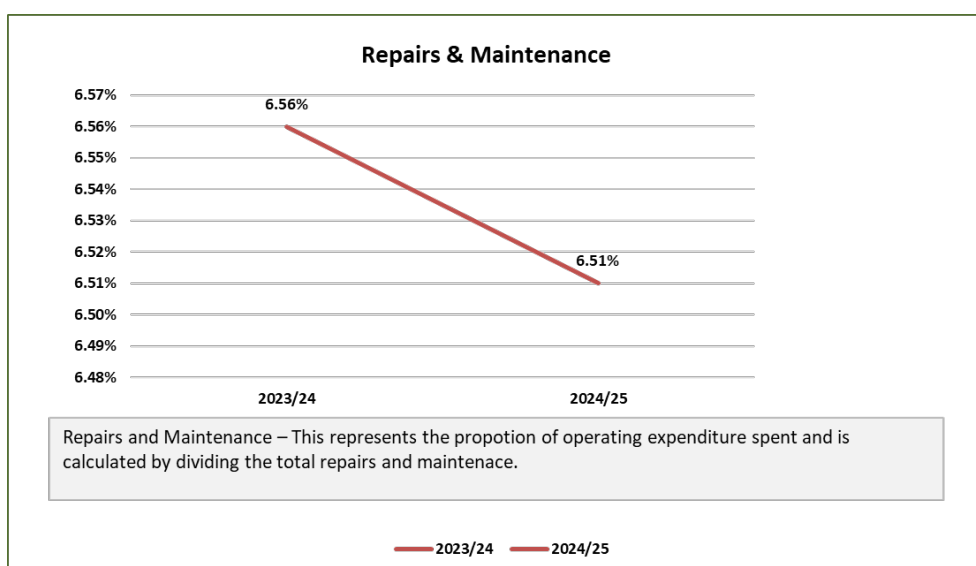
Graph 13: Employee costs ratio

### 5.5.6 Repairs and maintenance

Description	Basis of calculation	2023/24	2024/25
		Audited outcome	Pre-audit outcome
Repairs and maintenance	RandM/ (Total revenue excluding capital revenue)	6.56%	6.51%

Table: 348 Repairs and maintenance

The following graph indicates the ratio of repairs and maintenance:



Graph 14: Repairs and maintenance ratio



## CHAPTER 5: FINANCIAL PERFORMANCE

### COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

Capital expenditure relates mainly to construction projects that will have value lasting over many years. Capital expenditure is funded from grants, borrowings and operating expenditures and surpluses. Component B deals with capital spending indicating where the funding comes from and whether municipalities can spend the available funding as planned. In this component it is important to indicate the different sources of funding as well as how these funds are spent.

#### 5.6 CAPITAL EXPENDITURE

##### 5.6.1 Capital expenditure by new assets programme

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	R'000				%	
Capital expenditure on new assets by Asset Class/Sub-class						
Infrastructure	120 956	72 389	59 207	43 554	-39.83	-26.44
Roads Infrastructure	10 296	600	802	760	26.70	-5.27
Roads	100	100	350	308	207.73	-12.08
Road Structures	10 196	500	452	452	-9.51	0.00
Road Furniture	0	0	0	0	0.00	0.00
Capital Spares	0	0	0	0	0.00	0.00
Storm water Infrastructure	195	150	198	196	30.73	-0.73
Drainage Collection	100	100	148	146	46.10	-0.98
Storm water Conveyance	95	50	50	50	0.00	0.00
Attenuation	0	0	0	0	0.00	0.00
Electrical Infrastructure	65 195	32 745	16 240	11 728	-64.18	-27.78
Power Plants	0	0	0	0	0.00	0.00
HV Substations	0	0	0	0	0.00	0.00
HV Switching Station	0	0	0	0	0.00	0.00
HV Transmission Conductors	0	500	0	0	-100.00	0.00
MV Substations	4 437	14 377	10 316	7 141	-50.33	-30.77
MV Switching Stations	0	0	0	0	0.00	0.00
MV Networks	10 235	798	798	783	-1.86	-1.86
LV Networks	50 254	16 370	4 426	3 103	-81.04	-29.89
Capital Spares	269	700	700	700	0.00	0.00
Water Supply Infrastructure	14 332	1 369	2 976	150	-89.04	-94.96
Dams and Weirs	0	0	0	0	0.00	0.00



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust- ments Budget
	R'000				%	
<i>Boreholes</i>	0	0	0	0	0.00	0.00
<i>Reservoirs</i>	13 342	0	0	0	0.00	0.00
<i>Pump Stations</i>	0	0	0	0	0.00	0.00
<i>Water Treatment Works</i>	745	0	0	0	0.00	0.00
<i>Bulk Mains</i>	0	0	0	0	0.00	0.00
<i>Distribution</i>	246	1 369	2 976	150	-89.04	-94.96
<i>Distribution Points</i>	0	0	0	0	0.00	0.00
<i>PRV Stations</i>	0	0	0	0	0.00	0.00
<i>Capital Spares</i>	0	0	0	0	0.00	0.00
Sanitation Infrastructure	30 938	37 465	38 931	30 720	-18.00	-21.09
<i>Pump Station</i>	2 070	0	9 977	6 690	0.00	-32.95
<i>Reticulation</i>	3 800	1 270	1 250	150	-88.19	-88.00
<i>Waste Water Treatment Works</i>	25 069	36 195	27 704	23 880	-34.02	-13.80
<i>Outfall Sewers</i>	0	0	0	0	0.00	0.00
<i>Toilet Facilities</i>	0	0	0	0	0.00	0.00
<i>Capital Spares</i>	0	0	0	0	0.00	0.00
Solid Waste Infrastructure	0	0	0	0	0.00	0.00
<i>Landfill Sites</i>	0	0	0	0	0.00	0.00
<i>Waste Transfer Stations</i>	0	0	0	0	0.00	0.00
<i>Waste Processing Facilities</i>	0	0	0	0	0.00	0.00
<i>Waste Drop-off Points</i>	0	0	0	0	0.00	0.00
<i>Waste Separation Facilities</i>	0	0	0	0	0.00	0.00
<i>Electricity Generation Facilities</i>	0	0	0	0	0.00	0.00
<i>Capital Spares</i>	0	0	0	0	0.00	0.00
Rail Infrastructure	0	0	0	0	0.00	0.00
<i>Rail Lines</i>	0	0	0	0	0.00	0.00
<i>Rail Structures</i>	0	0	0	0	0.00	0.00
<i>Rail Furniture</i>	0	0	0	0	0.00	0.00
<i>Drainage Collection</i>	0	0	0	0	0.00	0.00
<i>Storm water Conveyance</i>	0	0	0	0	0.00	0.00
<i>Attenuation</i>	0	0	0	0	0.00	0.00
<i>MV Substations</i>	0	0	0	0	0.00	0.00
<i>LV Networks</i>	0	0	0	0	0.00	0.00



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust- ments Budget
	R'000				%	
<i>Capital Spares</i>	0	0	0	0	0.00	0.00
Coastal Infrastructure	0	0	0	0	0.00	0.00
<i>Sand Pumps</i>	0	0	0	0	0.00	0.00
<i>Piers</i>	0	0	0	0	0.00	0.00
<i>Revetments</i>	0	0	0	0	0.00	0.00
<i>Promenades</i>	0	0	0	0	0.00	0.00
<i>Capital Spares</i>	0	0	0	0	0.00	0.00
Information and Communication Infrastructure	0	60	60	0	-100.00	-100.00
<i>Data Centres</i>	0	0	0	0	0.00	0.00
<i>Core Layers</i>	0	0	0	0	0.00	0.00
<i>Distribution Layers</i>	0	60	60	0	-100.00	-100.00
<i>Capital Spares</i>	0	0	0	0	0.00	0.00
<b>Community Assets</b>	<b>163</b>	<b>90</b>	<b>1 138</b>	<b>1 136</b>	<b>1162.10</b>	<b>-0.18</b>
Community Facilities	163	0	1 008	1 008	0.00	0.00
<i>Halls</i>	0	0	0	0	0.00	0.00
<i>Centres</i>	0	0	0	0	0.00	0.00
<i>Crèches</i>	0	0	0	0	0.00	0.00
<i>Clinics/Care Centres</i>	0	0	0	0	0.00	0.00
<i>Fire/Ambulance Stations</i>	0	0	0	0	0.00	0.00
<i>Testing Stations</i>	0	0	0	0	0.00	0.00
<i>Museums</i>	0	0	0	0	0.00	0.00
<i>Galleries</i>	0	0	0	0	0.00	0.00
<i>Theatres</i>	0	0	0	0	0.00	0.00
<i>Libraries</i>	76	0	888	888	0.00	0.00
<i>Cemeteries/Crematoria</i>	49	0	0	0	0.00	0.00
<i>Police</i>	0	0	0	0	0.00	0.00
<i>Parks</i>	38	0	120	120	0.00	0.00
<i>Public Open Space</i>	0	0	0	0	0.00	0.00
<i>Nature Reserves</i>	0	0	0	0	0.00	0.00
<i>Public Ablution Facilities</i>	0	0	0	0	0.00	0.00
<i>Markets</i>	0	0	0	0	0.00	0.00
<i>Stalls</i>	0	0	0	0	0.00	0.00
<i>Abattoirs</i>	0	0	0	0	0.00	0.00



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust- ments Budget
	R'000				%	
<i>Airports</i>	0	0	0	0	0.00	0.00
<i>Taxi Ranks/Bus Terminals</i>	0	0	0	0	0.00	0.00
<i>Capital Spares</i>	0	0	0	0	0.00	0.00
Sport and Recreation Facilities	0	90	130	128	42.22	-1.54
<i>Indoor Facilities</i>	0	0	0	0	0.00	0.00
<i>Outdoor Facilities</i>	0	90	130	128	42.22	-1.54
<i>Capital Spares</i>	0	0	0	0	0.00	0.00
<b>Heritage assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
Monuments	0	0	0	0	0.00	0.00
Historic Buildings	0	0	0	0	0.00	0.00
Works of Art	0	0	0	0	0.00	0.00
Conservation Areas	0	0	0	0	0.00	0.00
Other Heritage	0	0	0	0	0.00	0.00
<b>Investment properties</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
Revenue Generating	0	0	0	0	0.00	0.00
<i>Improved Property</i>	0	0	0	0	0.00	0.00
<i>Unimproved Property</i>	0	0	0	0	0.00	0.00
Non-revenue Generating	0	0	0	0	0.00	0.00
<i>Improved Property</i>	0	0	0	0	0.00	0.00
<i>Unimproved Property</i>	0	0	0	0	0.00	0.00
<b>Other assets</b>	<b>226</b>	<b>1 040</b>	<b>2 095</b>	<b>529</b>	<b>-49.12</b>	<b>-74.74</b>
Operational Buildings	226	1 040	1 095	529	-49.12	-51.65
<i>Municipal Offices</i>	226	400	570	182	-54.46	-68.04
<i>Pay/Enquiry Points</i>	0	0	0	0	0.00	0.00
<i>Building Plan Offices</i>	0	0	0	0	0.00	0.00
<i>Workshops</i>	0	0	0	0	0.00	0.00
<i>Yards</i>	0	640	525	347	-45.79	-33.85
<i>Stores</i>	0	0	0	0	0.00	0.00
<i>Laboratories</i>	0	0	0	0	0.00	0.00
<i>Training Centres</i>	0	0	0	0	0.00	0.00
<i>Manufacturing Plant</i>	0	0	0	0	0.00	0.00
<i>Depots</i>	0	0	0	0	0.00	0.00
<i>Capital Spares</i>	0	0	0	0	0.00	0.00



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust- ments Budget
	R'000				%	
Housing	0	0	1 000	0	0.00	-100.00
<i>Staff Housing</i>	0	0	0	0	0.00	0.00
<i>Social Housing</i>	0	0	1 000	0	0.00	-100.00
<i>Capital Spares</i>	0	0	0	0	0.00	0.00
<b>Biological or Cultivated Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
Biological or Cultivated Assets	0	0	0	0	0.00	0.00
<b>Intangible Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
Servitudes	0	0	0	0	0.00	0.00
Licences and Rights	0	0	0	0	0.00	0.00
<i>Water Rights</i>	0	0	0	0	0.00	0.00
<i>Effluent Licenses</i>	0	0	0	0	0.00	0.00
<i>Solid Waste Licenses</i>	0	0	0	0	0.00	0.00
<i>Computer Software and Applications</i>	0	0	0	0	0.00	0.00
<i>Load Settlement Software Applications</i>	0	0	0	0	0.00	0.00
<i>Unspecified</i>	0	0	0	0	0.00	0.00
<b>Computer Equipment</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
Computer Equipment	0	0	0	0	0.00	0.00
<b>Furniture and Office Equipment</b>	<b>497</b>	<b>280</b>	<b>704</b>	<b>619</b>	<b>120.95</b>	<b>-12.16</b>
Furniture and Office Equipment	497	280	704	619	120.95	-12.16
<b>Machinery and Equipment</b>	<b>5 113</b>	<b>17 040</b>	<b>15 423</b>	<b>14 347</b>	<b>-15.80</b>	<b>-6.98</b>
Machinery and Equipment	5 113	17 040	15 423	14 347	-15.80	-6.98
<b>Transport Assets</b>	<b>1 522</b>	<b>1 000</b>	<b>986</b>	<b>891</b>	<b>-10.88</b>	<b>-9.61</b>
Transport Assets	1 522	1 000	986	891	-10.88	-9.61
<b>Land</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
Land	0	0	0	0	0.00	0.00
<b>Zoo's, Marine and Non-biological Animals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
Zoo's, Marine and Non-biological Animals	0	0	0	0	0.00	0.00
<b>Living resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
Mature	0	0	0	0	0.00	0.00
<i>Policing and Protection</i>	0	0	0	0	0.00	0.00
<i>Zoological plants and animals</i>	0	0	0	0	0.00	0.00
Immature	0	0	0	0	0.00	0.00
<i>Policing and Protection</i>	0	0	0	0	0.00	0.00





## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust- ments Budget
	R'000				%	
Zoological plants and animals	0	0	0	0	0.00	0.00
<b>Total Capital Expenditure on new assets</b>	<b>128 478</b>	<b>91 839</b>	<b>79 553</b>	<b>61 076</b>	<b>-33.50</b>	<b>-23.23</b>

Table: 349 Capital expenditure: New assets programme

### 5.7 SOURCES OF FINANCE

The table below indicates the capital expenditure by funding source for the 2024/25 financial year:

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust- ments Budget
Source of finance						
Description	R'000				%	
Transfers recognised - capital	97 746	54 410	78 806	65 896	21.11	-16.38
Public contributions & donations	0	0	0	0	0.00	0.00
Borrowing	56 598	48 706	45 047	34 938	-28.27	-22.44
Internally generated funds	80 276	84 321	89 687	80 054	-5.06	-10.74
Total	234 621	187 437	213 541	180 888	-3.49	-15.29
Percentage of finance						
Transfers recognised - capital	42	29	37	36		
Public contributions & donations	0	0	0	0		
Borrowing	24	26	21	19		
Internally generated funds	34	45	42	44		
Capital expenditure						
Description	R'000				%	
Executive and council	180	10	10	2	-76.70	-76.70
Budget and treasury office	4 584	5 775	15 311	13 614	135.73	-11.08
Corporate services	0	0	0	0	0.00	0.00
Community and social services	1 903	888	1 770	1 533	72.78	-13.37
Sport and recreation	2 311	14 543	16 576	13 413	-7.77	-19.08
Public safety	157	10 030	2 998	2 341	-76.66	-21.93
Housing	1 003	6 000	2 400	291	-95.16	-87.89
Health	0	0	0	0	0.00	0.00



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25			2024/25 Variance	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Planning and development	85	5	5	4	-12.17	-12.17
Road transport	45 867	41 608	74 949	74 488	79.02	-0.62
Environmental protection	0	0	0	0	0.00	0.00
Electricity	78 411	48 245	28 067	22 883	-52.57	-18.47
Water	23 156	14 619	23 690	13 906	-4.88	-41.30
Waste water management	75 988	44 715	46 851	37 637	-15.83	-19.67
Waste management	976	1 000	914	776	-22.42	-15.12
Other	0	0	0	0	0.00	0.00
<b>Total</b>	<b>234 621</b>	<b>187 437</b>	<b>213 541</b>	<b>180 888</b>	<b>-3.49</b>	<b>-15.29</b>
<b>Percentage of expenditure</b>						
Executive and council	0	0	0	0		
Budget and treasury office	2	3	7	8		
Corporate services	0	0	0	0		
Community and social services	1	0	1	1		
Sport and recreation	1	8	8	7		
Public safety	0	5	1	1		
Housing	0	3	1	0		
Health	0	0	0	0		
Planning and development	0	0	0	0		
Road transport	20	22	35	41		
Environmental protection	0	0	0	0		
Electricity	33	26	13	13		
Water	10	8	11	8		
Waste water management	32	24	22	21		
Waste management	0	1	0	0		
Other	0	0	0	0		

Table: 350 Capital expenditure by funding source

### 5.7.1 Capital funded by source

Description source	2023/24	2024/25
	R'000	
External loans	56 598	34 938
Grants and subsidies	0	0
Public contributions and donations	97 746	65 896

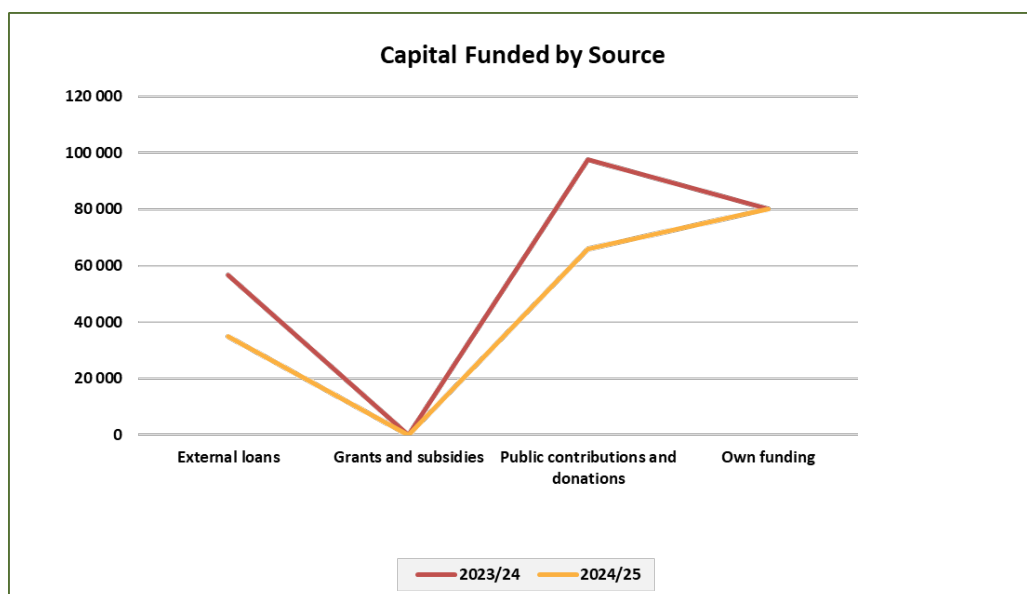


## CHAPTER 5: FINANCIAL PERFORMANCE

Description source	2023/24	2024/25
	R'000	
Own funding	80 276	80 054
<b>Total capital expenditure</b>	<b>234 621</b>	<b>180 888</b>

Table: 351 Capital funded by source

The following graph indicates capital expenditure funded by the various sources:



Graph 15: Capital funded by source

### 5.8 CAPITAL SPENDING ON 5 LARGEST PROJECTS

Projects with the highest capital expenditure in 2024/25

Name of project	2024/25			Variance current year: 2024/25	
	Original budget	Adjustment budget	Actual expenditure	Original variance	Adjustment variance
	R'000			%	
Upgrading Gravel Roads	5 211	21 426	21 426	311.20	0.00
Augmentation Touwsriver WWTW	0	20 000	17 434	0.00	-12.83
Municipal Vehicles - Specialized	1 000	10 340	10 261	926.12	-0.76
Robertson Road Substation	14 377	10 316	7 141	-50.33	-30.77
Increase dam Level (Stetteynskloof Dam)	10 000	10 270	10 270	2.70	0.00

Table: 352 Capital expenditure on the 5 largest projects



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.9 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

#### 5.9.1 Municipal Infrastructure Grant (MIG) expenditure on service backlogs

Municipal Infrastructure Grant (MIG)* Expenditure 2024/25 on Service backlogs					
Details	Budget	Adjustments Budget	Actual	Variance	
				Budget	Adjust- ments Budget
	R			%	%
Infrastructure - Water	0	0	0	0.00	0.00
<i>Reticulation</i>	0	0	0	0.00	0.00
<i>Water purification</i>	0	0	0	0.00	0.00
<i>Reservoirs</i>	0	0	0	0.00	0.00
Infrastructure - Sanitation	25 565 791	1 332 364	1 332 364	-94.79	0.00
<i>Reticulation</i>	0	0	0	0.00	0.00
<i>Sewerage purification</i>	25 565 791	1 332 364	1 332 364	-94.79	0.00
Infrastructure: Road transport - Total	12 271 435	38 370 636	38 370 636	212.68	0.00
<i>Roads Pavements &amp; Bridges</i>	12 271 435	38 370 636	38 370 636	212.68	0.00
<i>Storm water</i>	0	0	0	0.00	0.00
Infrastructure - Refuse removal	0	0	0	0.00	0.00
<i>Waste Processing Facilities</i>	0	0	0	0.00	0.00
Infrastructure - Electricity	0	0	0	0.00	0.00
<i>Reticulation</i>	0	0	0	0.00	0.00
<i>Street Lighting</i>	0	0	0	0.00	0.00
Community Assets	0	0	0	0.00	0.00
<i>Fire/Ambulance Stations</i>	0	0	0	0.00	0.00
Other Specify: Recreational facilities	1 952 774	0	0	-100.00	0.00
<i>Outdoor Sport facilities</i>	1 952 774	0	0	-100.00	0.00
Operating	0	0	0	0.00	0.00
Total	39 790 000	39 703 000	39 703 000	-0.22	0.00

Table: 353 Municipal Infrastructure Grant (MIG) expenditure on service backlogs

### COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

- BVM ensure the availability at all times of adequate liquid resources for operational purpose and investment in assets.
- Obtain an optimal balance between available cash and cash investments.
- Attain the highest possible return at the lowest risk on investments
- Ensure the safety of public funds by proper stewardship and accountability of cash resources.
- Collect all monies as soon as possible after they become payable and deposit it into a bank account.



## CHAPTER 5: FINANCIAL PERFORMANCE

- Ensure effective control over expenditure and proper planning of payments.
- Cash receipts are balanced daily.
- All monies are banked promptly.
- Adequate internal control systems exist.
- Assets are safeguarded to prevent theft and fraud.
- Audit checks are carried out regularly.
- Bank reconciliations are prepared and certified regularly.
- Payment of creditors and salaries are controlled.

### 5.10 CASH FLOW

Description	2023/24	2024/25		
	Audited outcome	Original budget	Adjusted budget	Actual
<b>R'000</b>				
<b>Cash flow from operating activities</b>				
<b>Receipts</b>				
Ratepayers and other	890 984	1 094 036	1 128 776	1 099 729
Government – operating	184 942	198 836	194 392	186 714
Government – capital	66 422	54 410	72 886	71 602
Interest	26 964	35 553	35 553	33 752
Dividends	0	0	0	0
<b>Payments</b>				
Suppliers and employees	-1 031 105	-1 244 859	-1 263 494	-1 183 393
Finance charges	-19 841	-38 204	-36 204	-35 410
Transfers and Grants	-3 419	-7 711	-7 556	-3 154
<b>Net cash from/(used) operating activities</b>	<b>114 947</b>	<b>92 061</b>	<b>124 352</b>	<b>169 840</b>
<b>Cash flow from investing activities</b>				
<b>Receipts</b>				
Proceeds on disposal of PPE	2 085	0	0	7 756
Decrease (Increase) in non-current debtors	0	0	0	0
Decrease (increase) in other non-current receivables	-4 482	100	100	3 396
Decrease (increase) in non-current investments	81 794	0	0	-29 568
<b>Payments</b>				
Capital assets	-230 245	-187 437	-213 106	-184 071
<b>Net cash from/(used investing activities)</b>	<b>-150 848</b>	<b>-187 337</b>	<b>-213 006</b>	<b>-202 487</b>
<b>Cash flows from financing activities</b>				
<b>Receipts</b>				
Short term loans	0	0	0	0



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2023/24	2024/25		
	Audited outcome	Original budget	Adjusted budget	Actual
R'000				
Borrowing long term/refinancing	110 000	48 206	48 206	45 050
Increase (decrease) in consumer deposits	101	150	150	187
<b>Payments</b>				
Repayment of borrowing	-14 536	-23 011	-27 097	-23 835
<b>Net cash from/(used) financing activities</b>	<b>95 565</b>	<b>25 346</b>	<b>21 260</b>	<b>21 402</b>
<b>Net increase/(decrease) in cash held</b>	<b>59 664</b>	<b>-69 931</b>	<b>-67 394</b>	<b>-11 245</b>
Cash/cash equivalents at the year begin	89 089	135 013	218 237	193 241
Cash/cash equivalents at the year-end	148 753	65 082	150 843	181 996
Source: MBRR SA7				

Table: 354 Cash flow

### 5.11 GROSS OUTSTANDING DEBTORS PER SERVICE

Financial year	Rates	Trading services	Economic services	Housing rentals	Other	Total
		(Electricity and water)	(Sanitation and refuse)			
	R'000					
2023/24	12 721	64 247	13 616	1 745	4 408	96 738
2024/25	15 193	78 438	14 912	1 356	1 880	111 780
Difference	2 472	14 191	1 297	-389	-2 529	15 042
% growth year on year	19	22	10	-22	-57	16
Note: Figures exclude provision for bad debt						

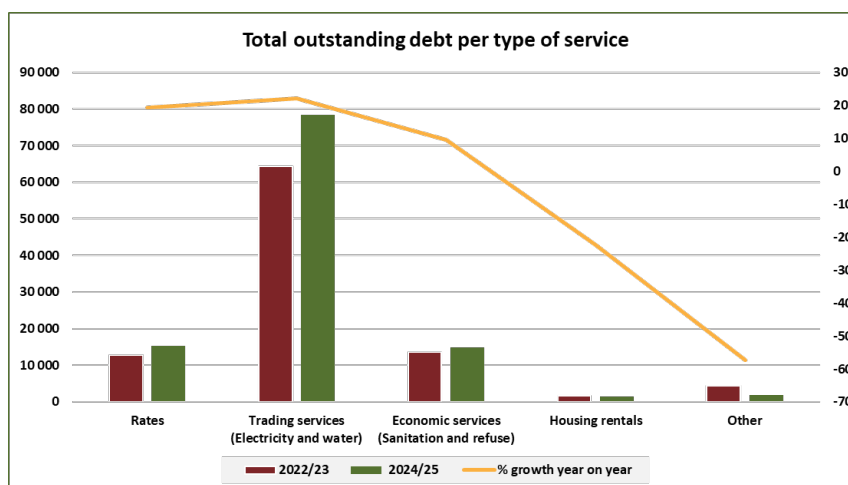
Table: 355 Gross outstanding debtors per service





## CHAPTER 5: FINANCIAL PERFORMANCE

The following graph indicates the total outstanding debt per type of service and the increase from 2023/24 to 2024/25:



Graph 16: Debt per type of service

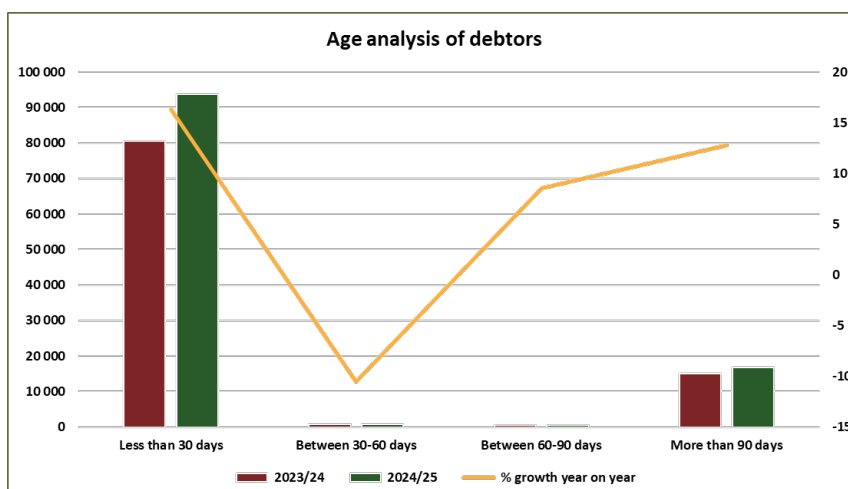
### 5.12 TOTAL DEBTORS AGE ANALYSIS

Financial year	Less than 30 days	Between 30-60 days	Between 60-90 days	More than 90 days	Total
	R'000				
2023/24	80 470	790	540	14 938	96 738
2024/25	93 642	707	586	16 845	111 780
<b>Difference</b>	13 172	-83	46	1 907	15 042
<b>% growth year on year</b>	<b>16</b>	<b>-11</b>	<b>9</b>	<b>13</b>	<b>16</b>

Note: Figures exclude provision for bad debt

Table: 356 Service debtor age analysis

The following graph indicates the age analysis of debtors and the increase/decrease from 2023/24 to 2024/25:



Graph 17: Age analysis of debtors



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.13 BORROWING AND INVESTMENTS

Money not immediately required is invested within a timeframe of 1 month to 12 months. The Investment Policy is approved and gives effect to regulations.

#### 5.13.1 Actual borrowings

Instrument	2023/24	2024/25
	R'000	
Long-term loans (annuity/reducing balance)	301 250	318 705
Long-term loans (non-annuity)	0	0
Local registered stock	0	0
Instalment credit	0	0
Financial leases	0	0
PPP liabilities	0	0
Finance granted by Cap equipment supplier	0	0
Marketable bonds	0	0
Non-marketable bonds	0	0
Bankers acceptances	0	0
Financial derivatives	0	0
Other securities	0	0
<b>Municipality total</b>	<b>301 250</b>	<b>318 705</b>

Table: 357 Actual borrowings

#### 5.13.2 Municipal investments

Investment* type	2023/24	2024/25
	R'000	
Securities - National government	0	0
Listed corporate bonds	0	0
Deposits – Bank	25 000	55 000
Deposits - Public investment commissioners	0	0
Deposits - Corporation for public deposits	0	0
Bankers acceptance certificates	0	0
Negotiable certificates of deposit – Banks	0	0
Guaranteed endowment policies (sinking)	0	0
Repurchase agreements – Banks	0	0
Municipal bonds	0	0
Other	0	0
<b>Municipality total</b>	<b>25 000</b>	<b>55 000</b>

Table: 358 Municipal investments



## CHAPTER 5: FINANCIAL PERFORMANCE

The table below indicates the declaration of loans and grants made by the Municipality for the 2024/25 financial year:

All Organisation or Person in receipt of Grants provided by the municipality	Nature of project	Value 2024/25	Total Amount committed over previous and future years
		R'000	
African Community Projects	Financial Assistance: Community Development	10	0
AGS van SA Touwsrivier	Financial Assistance: Community Development	10	0
All Stars Sporting Club	Financial Assistance: Community Development	10	0
Baby Steps Educare Centre	Financial Assistance: Community Development	10	0
Bowl Addictions Treatment Services	Financial Assistance: Community Development	10	0
Breaking Chains Ministries	Financial Assistance: Community Development	10	0
Charles and Catherine Scheepers Educare Centre	Financial Assistance: Community Development	10	0
Compassionate Hearts Touwsrivier	Financial Assistance: Community Development	10	0
Esselenpark Dagsorg	Financial Assistance: Community Development	10	0
Feb Disable Care	Financial Assistance: Community Development	10	0
Fourstars Daycare Centre	Financial Assistance: Community Development	10	0
Global Community Project	Financial Assistance: Community Development	10	0
Home of Hope	Financial Assistance: Community Development	10	0
Hood Hop Africa	Financial Assistance: Community Development	10	0
Houmoed Gemeenskap Organisasie	Financial Assistance: Community Development	10	0
Johnsons Care House	Financial Assistance: Community Development	10	0
Juweeltjies Playgroup	Financial Assistance: Community Development	10	0
Kidz At Peace Ministries	Financial Assistance: Community Development	10	0
Kleinbegin Dienssentrum vir Bejaardes	Financial Assistance: Community Development	10	0
Leatitia DayCare Centre	Financial Assistance: Community Development	10	0
Little Buddies Playgroup	Financial Assistance: Community Development	10	0
Lukhanyo Home Educare and Aftercare Centre	Financial Assistance: Community Development	10	0
Masiqhubeke Educare Centre	Financial Assistance: Community Development	10	0
Morethanmeeras	Financial Assistance: Community Development	10	0
NID-National Institute For The Deaf	Financial Assistance: Community Development	10	0
Our Hope Pre-School Day Care Centre	Financial Assistance: Community Development	10	0
Overhex NGK Primer	Financial Assistance: Community Development	10	0
Pionierskool Vir Gesiggestremdes Worcester	Financial Assistance: Community Development	10	0
Rachel's Care and Development Ministries	Financial Assistance: Community Development	10	0
Reaching Stars Child and Youth Services	Financial Assistance: Community Development	10	0
Sinethemba Hope Educare Centre	Financial Assistance: Community Development	10	0
Skills For All Development Centre	Financial Assistance: Community Development	10	0



## CHAPTER 5: FINANCIAL PERFORMANCE

All Organisation or Person in receipt of Grants provided by the municipality	Nature of project	Value 2024/25	Total Amount committed over previous and future years
		R'000	
Stepping Stones ECD Training Academy	Financial Assistance: Community Development	10	0
Talitha Cumi	Financial Assistance: Community Development	10	0
Touws River Cricket Club	Financial Assistance: Community Development	10	0
Touwsrivier Brass Band	Financial Assistance: Community Development	10	0
Woman Of Hope	Financial Assistance: Community Development	10	0
Worcester Ekumeniese Gemeenskapsdiens	Financial Assistance: Community Development	10	0
Worcester House Of Hope	Financial Assistance: Community Development	10	0
Zanokhanyo Pre-school	Financial Assistance: Community Development	10	0
<b>Total</b>		<b>400</b>	<b>0</b>

Table: 359 Declaration of loans and grants

### COMPONENT D: OTHER FINANCIAL MATTERS

#### 5.14 SCM

The Municipality does have policies and practices that comply with the guidelines set by the SCM Regulations of 2005. The BVM has a fully operational SCM committee system and no councillor is a part of the SCM process or committee system. The Municipality is also focusing on the effective functioning of the SCM officials and enrolled the SCM manager, heads and accountants for the municipal minimum competency training.

#### 5.15 GRAP COMPLIANCE

BVM comply with the following GRAP statements:

- GRAP 1: Presentation of financial statements
- GRAP 2: Cash flow statement
- GRAP 3: Accounting policies, changes in accounting estimates and errors
- GRAP 4: The effects of changes in foreign exchanges rates
- GRAP 5: Borrowing costs
- GRAP 6: Consolidated and separate financial statements
- GRAP 7: Investments in associates
- GRAP 8: Interests in joint ventures
- GRAP 9: Revenue from exchanges transactions
- GRAP 10: Financial reporting in hyperinflationary economies



- GRAP 11: Contraction contracts
- GRAP 12: Inventories
- GRAP 13: Leases
- GRAP 14: Events after the reporting date
- GRAP 16: Investment property
- GRAP 17: Property, plant and equipment
- Grap 18: Segment Reporting
- GRAP 19: Provisions, contingent liabilities and contingent assets
- Grap 20: Related parties
- GRAP 21: Impairment of Non-Cash Generating Assets
- GRAP 23: Revenue from Non-exchange Transactions
- GRAP 24: Presentation of Budget Information in the Financial Statements
- GRAP 25: Employee Benefits
- GRAP 26: Impairment of Cash Generating Assets
- GRAP 27: Agriculture
- GRAP 31: Intangible Assets
- Grap 32: Service Concessions arrangement
- GRAP 100: Non-current assets held for sale and discontinued operations
- GRAP 103: Heritage Assets
- GRAP 104: Financial Instruments
- GRAP 105: Transfer of Functions Between Entities Under Common Control
- GRAP 106: Transfer of Functions Between Entities Not Under Common Control
- GRAP 107: Mergers
- GRAP 108: Statutory Receivables
- Grap 109: Accounting by Principals and Agents
- Grap 110: Living and Non-living Resources
- IGRAP 1: Applying the Probability Test on Initial Recognition of Revenue

### **5.16 COST CONTAINMENT MEASURE AND ANNUAL COST SAVING**

#### **5.16.1 Municipal cost Containment Regulations (MCCR)**

National Treasury first published the draft MCCR for public comment on 16 February 2018, with the closing date being 31 March 2018. Comment/input hereon was received from the Department of Cooperative Governance and Traditional Affairs, SALGA, municipalities, and other stakeholders. After extensive consultation and consideration of all comments received, the MCCR were finalised and promulgated on 7 June 2019 in the Government Gazette, with the effective date being 1 July 2020.



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.16.2 Municipal cost Containment Policy

The MCCR does not apply retrospectively, hence, contracts concluded prior to 1 July 2020 will not be impacted and/or applicable in this context. However, if municipalities and municipal entities decided to extend current contracts, these would have to be aligned with the principles outlined in the MCCR and SCM Regulations.

Regulation 4(1) of the MCCR requires municipalities and municipal entities to either develop or review their cost containment policies. The MCCR require municipalities to adopt the cost containment policies as part of their budget related policies prior to 30 September 2019. Breede Valley Municipality adopted its Cost Containment Policy on 30 September 2019.

### 5.16.3 Cost containment measure and annual cost saving

The effective implementation of the MCCR is the responsibility of the municipal council and the municipal accounting officer. In terms of the cost containment framework provided in the MCCR, which is consistent with the provisions of the MFMA and other government pronouncements, the following cost savings for the financial year are disclosed:

Cost Containment						
Cost Containment Measure	2023/24			2024/25		
	Budget	Total Expenditure	Saving	Budget	Total Expenditure	Saving
	R			R		
Use of consultants	12 736 916.00	7 619 252.01	5 117 663.99	8 038 256.00	6 654 775.48	1 383 480.52
Vehicles used for political office - bearers	0.00	0.00	0.00	0.00	0.00	0.00
Travel and subsistence	1 672 199.00	1 364 164.74	308 034.26	1 767 093.00	1 178 265.30	588 827.70
Domestic accommodation	275 713.00	212 488.05	63 224.95	326 875.00	111 273.10	215 601.90
Sponsorships, events, and catering	4 834 567.00	4 643 170.29	191 396.71	6 124 456.00	6 243 311.26	-118 855.26
Communication	2 682 983.00	2 350 365.35	332 617.65	4 202 339.00	1 992 288.74	2 210 050.26
Other related expenditure items	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>22 202 378.00</b>	<b>16 189 440.44</b>	<b>6 012 937.56</b>	<b>20 459 019.00</b>	<b>16 179 913.88</b>	<b>4 279 105.12</b>

Table: 360 Cost containment measure and annual cost saving





The image features an abstract geometric composition. In the lower-left, a dark red banner with a right-pointing arrow contains the text 'CHAPTER 6' in white. Behind this banner and extending towards the right is a large yellow hexagon. To the left of the yellow hexagon is a large olive green hexagon. Above these two large hexagons are three smaller hexagons: two olive green and one yellow. The entire design is set against a plain white background.

# CHAPTER 6

## CHAPTER 6: AUDITOR-GENERAL FINDINGS

### COMPONENT A: AUDITOR-GENERAL OPINION 2023/24

The following tables provide the details on the audit outcomes for the past two financial years with the corrective steps implemented:

#### 6.1 AUDITOR-GENERAL REPORT 2023/24

##### 6.1.1 Financial performance 2023/24

Auditor-General Report on Financial Performance 2023/24	
<b>Audit Report Status:</b>	<b>Unqualified with no findings</b>
<b>Non-Compliance Issues</b>	<b>Remedial Action Taken</b>
<b>Emphasis of matter:</b>	
<b><u>Material Impairment of receivables:</u></b>	
As disclosed in note 4 to the financial statements, the Municipality provided for the impairment of receivables from exchange transactions to the amount of R166.7 million (2022/23: R150.5 million). As disclosed in note 5 to the financial statements, the Municipality provided for the impairment of statutory receivables of R142.8 million (2022/23: R119.6 million). As disclosed in note 6 to the financial statements, the Municipality provided for the impairment of other receivables from non-exchange transactions to the amount of R18.1 million (2022/23: R15.4 million)	The Municipality has a fully capacitated credit control section who strictly enforce credit control measures in line with the Council approved credit control policies. The debt collection rate is well within the national norm of 95 % despite economic conditions. Continuous vetting is done of the indigent portfolio
<b><u>Contingent liability</u></b>	
With reference to note 46 of financial statements, the Municipality is a defendant in a number of contractual claims amounting to R42 582 442 (2022/23): R41 203 450). The Municipality is opposing the claims. The ultimate outcome of the matters cannot presently be determined	The matter is dormant. The status quo remains the same

Table: 361 AG report on financial performance 2023/24

##### 6.1.2 Service delivery performance for 2023/24

The Auditor-General in its audit report as at 30 June 2024, did not raise any material findings on the usefulness and reliability of the reported performance information for the following strategic objectives:

- SO1 – To provide and maintain basic services and ensure social upliftment for the Breede Valley community



## CHAPTER 6: AUDITOR-GENERAL FINDINGS

### COMPONENT B: AUDITOR-GENERAL OPINION 2024/25

#### 6.2 AUDITOR-GENERAL REPORT 2024/25

##### 6.2.1 Financial performance 2024/25

Auditor-General Report on Financial Performance 2024/25	
<b>Audit Report Status:</b>	<b>Unqualified with no findings</b>
<b>Non-Compliance Issues</b>	<b>Remedial Action Taken</b>
<b>Emphasis of matter:</b>	
<b>Material Impairment of receivables:</b>	
As disclosed in note 35 to the financial statements, the Municipality provided for the impairment of receivables from exchange and non-exchange transactions to the amount of R29 174 727 (2023/24: R42 794 143)	The municipality continuously strive to improve credit control measure to ensure all funds due to the municipality are collected timeously.  The fully flexed credit control ensure that the credit control policies are enforced.  Municipality continuously strive to improve the data around its indigent portfolio and other debtors
<b>Contingent liability</b>	
With reference to note 48 of financial statements, the Municipality is a defendant in various lawsuits. amounting to The ultimate outcome of the matters cannot presently be determined and no provision for any liability that may result was made in the financial statements	The matter is dormant. The status quo remains the same

Table: 362 AG report on financial performance 2024/25

##### 6.2.2 Service delivery performance for 2024/25

The Auditor-General in its audit report as at 30 June 2025, did not raise any material findings on the usefulness and reliability of the reported performance information for the following strategic objectives:

- SO1 – To provide and maintain basic services and ensure social upliftment for the Breede Valley community



## ABBREVIATIONS

### ABBREVIATIONS

<b>AG</b>	Auditor-General	<b>DEDAT</b>	Department of Economic Development and Tourism
<b>ALD</b>	Alderman	<b>DLG</b>	Department of Local Government
<b>APD</b>	Association for People with Disabilities	<b>DoA</b>	Department of Agriculture
<b>AQMP</b>	Air Quality Management Plan	<b>DoE</b>	Department of Education
<b>AQO</b>	Air Quality Officer	<b>DoH</b>	Department of Housing
<b>B-BBEE</b>	Broad-based Black Economic Empowerment	<b>DoRA</b>	Division of Revenue Act
<b>BVFD</b>	Breede Valley Fire Department	<b>DoRD</b>	Department of Rural Development
<b>BVM</b>	Breede Valley Municipality	<b>DPLG</b>	Department of Provincial and Local Government
<b>CAPEX</b>	Capital Expenditure	<b>DSD</b>	Department of Social Development
<b>CASIDRA</b>	Cape Agency for Sustainable Integrated Development in Rural Areas	<b>DSBD</b>	Department of Small Business Development
<b>CBD</b>	Central Business District	<b>DTI</b>	Department of Trade and Industry
<b>CBP</b>	Community Based Planning	<b>DWAF</b>	Department of Water Affairs and Forestry
<b>CCTV</b>	Closed-circuit Television	<b>ECD</b>	Early Childhood Development
<b>CDW</b>	Community Development Worker	<b>EE</b>	Employment Equity
<b>CFO</b>	Chief Financial Officer	<b>EIA</b>	Environmental Impact Assessment
<b>CLLR</b>	Councillor	<b>EM</b>	Executive Manager
<b>COVAX</b>	COVID-19 Vaccine	<b>EME's</b>	Exempt Micro Enterprises
<b>CSF</b>	Community Safety Forum	<b>EPWP</b>	Extended Public Works Programmes
<b>CSIR</b>	Council of Scientific & Industrial Research	<b>ERM</b>	Enterprise Risk Management
<b>CWP</b>	Capital Works Program	<b>EXECMAN</b>	Executive Management
<b>CWDM</b>	Cape Winelands District Municipality	<b>GAMAP</b>	Generally Accepted Municipal Accounting Practice
<b>DCAS</b>	Department of Cultural Affairs and Sport	<b>GDP</b>	Gross Domestic Product
<b>DCF</b>	District Co-ordinating Forum	<b>GDPR</b>	Gross Domestic Product Rate
		<b>GIS</b>	Geographic Information Systems



## ABBREVIATIONS

<b>GRAP</b>	Generally Recognised Accounting Practice	<b>MFMA</b>	Municipal Finance Management Act (Act No. 56 of 2003)
<b>HH</b>	Household	<b>MGRO</b>	Municipal Governance Review Outlook
<b>HOD</b>	Head of Department	<b>MHS</b>	Municipal Health Services
<b>HR</b>	Human Resources	<b>MIG</b>	Municipal Infrastructure Grant
<b>HVWUA</b>	Hex Valley Water Users Association	<b>MinMay</b>	Minister and Mayoral
<b>ICT</b>	Information and Communication Technology	<b>MM</b>	Municipal Manager
<b>IDP</b>	Integrated Development Plan	<b>MMC</b>	Member of Mayoral Committee
<b>IFRS</b>	International Financial Reporting Standards	<b>MPAC</b>	Municipal Public Accounts Committee
<b>IGR</b>	Intergovernmental Relations	<b>MPPR</b>	Multiple Procedure Payment Reduction
<b>IMFO</b>	Institute for Municipal Finance Officers	<b>MRF</b>	Material Recovery Facility
<b>IWMP</b>	Integrated Waste Management Plan	<b>MSA</b>	Municipal Systems Act No. 32 of 2000
<b>IZS</b>	Integrated Zoning Scheme	<b>mSCOA</b>	Municipal Standard Chart of Accounts
<b>JDA</b>	Joint District Advisory	<b>MTBPS</b>	Medium Term Budget Policy Statement
<b>JOC</b>	Joint Operations Council/Committee/Communication	<b>MTECH</b>	Medium Term Expenditure Committee
<b>KPA</b>	Key Performance Area	<b>MTOD</b>	Municipal Transformation and Organisational Development
<b>KPI</b>	Key Performance Indicator	<b>MTREF</b>	Medium Term Revenue and Expenditure Framework
<b>LED</b>	Local Economic Development	<b>NGO</b>	Non-Governmental Organisation
<b>LTA</b>	Local Tourism Association	<b>NT</b>	National Treasury
<b>LG</b>	Local Government	<b>NQF</b>	National Quality Framework
<b>MayCo</b>	Executive Mayoral Committee	<b>NWMS</b>	National Waste Management Strategy
<b>MBRR</b>	Municipal Budget and Reporting Regulations	<b>OPEX</b>	Operating Expenditure
<b>MCCR</b>	Municipal Cost Containment Regulations	<b>QME's</b>	Qualifying Small Enterprises
<b>MEC</b>	Member of the Executive Committee	<b>RAMP</b>	Road Asset Management Plan
<b>MERO</b>	Municipal Economic Review and Outlook	<b>PHP</b>	Provincial Housing Plan
		<b>RML</b>	Remote Pilot License



## ABBREVIATIONS

<b>PMS</b>	Performance Management System	<b>SDBIP</b>	Service Delivery and Budget Implementation Plan
<b>PPE</b>	Personal Protective Equipment	<b>SDF</b>	Spatial Development Framework
<b>PPP</b>	Public Private Partnership	<b>SEDA</b>	Small Enterprise Development Agency
<b>PPPCOM</b>	Provincial Public Participation and Communication Forum	<b>SEFA</b>	Small Enterprise Finance Agency
<b>PT</b>	Provincial Treasury	<b>SIME</b>	Strategic Integrated Municipal Engagement
<b>RBAP</b>	Risk Based Audit Plan	<b>SLA</b>	Service Level Agreement
<b>ROC</b>	Remote Operator Certificate	<b>SMME</b>	Small, Medium and Micro Enterprise
<b>RSEP</b>	Regional Socio-Economic Programme	<b>STATSSA</b>	Statistics South Africa
<b>SAI</b>	Supreme Audit Institute	<b>TASK</b>	Tuned assessment of skills and knowledge
<b>SALGA</b>	South African Local Government Association	<b>VPN</b>	Virtual Private Network
<b>SAMDI</b>	South African Management Development Institute	<b>VTS</b>	Vehicle Tracking Software
<b>SANRAL</b>	South African National Roads Agency Limited	<b>VUCA</b>	Volatility, Uncertainty, Complexity, Ambiguity
<b>SAMRC</b>	South African Medical Research Council	<b>WCDP</b>	Western Cape Department of Planning
<b>SAPS</b>	South African Police Services	<b>WCDLG</b>	Western Cape Department of Local Government
<b>SASRIA</b>	South African Special Risks Insurance Association	<b>WESGRO</b>	Western Cape Tourism, Trade and Investment Promotion Agency
<b>SCM</b>	Supply Chain Management	<b>WWTW</b>	Waste Water Treatment Works





## LIST OF TABLES, FIGURES AND GRAPHS

### LIST OF TABLES

Table: 1	Municipal wards .....	14	Table: 29	Functioning of ward committees.....	63
Table: 2	Total number of households.....	18	Table: 30	Action plan to address the top five risks .....	64
Table: 3	Cape Winelands District GDPR contribution .....	19	Table: 31	Approved risk policies and strategies .....	65
Table: 4	Basic services delivery highlights .....	24	Table: 32	Strategies .....	65
Table: 5	Basic service delivery challenges .....	25	Table: 33	Implementation of the strategies .....	65
Table: 6	Households with minimum level of basic services .....	25	Table: 34	Members of the Audit Committee .....	67
Table: 7	Financial viability highlights .....	26	Table: 35	Municipal Audit Committee recommendations .....	69
Table: 8	Financial viability challenges .....	27	Table: 36	Members of the Performance Audit Committee .....	70
Table: 9	National KPIs for financial viability and management .....	27	Table: 37	Internal audit coverage plan .....	71
Table: 10	Financial overview .....	28	Table: 38	Internal audit functions .....	72
Table: 11	Operating ratios .....	28	Table: 39	Bid Committee meetings.....	72
Table: 12	Total capital expenditure .....	28	Table: 40	Attendance of members of Bid Specification Committee .....	72
Table: 13	Municipal Transformation and Organisational Development highlights .....	29	Table: 41	Attendance of members of Bid Evaluation Committee .....	73
Table: 14	Municipal Transformation and Organisational Development Challenges.....	29	Table: 42	Attendance of members of Bid Adjudication Committee .....	73
Table: 15	Financial competency development: Progress report .....	30	Table: 43	Ten highest bids awarded by Bid Adjudication Committee....	74
Table: 16	Audit outcomes .....	31	Table: 44	Awards made by Accounting Officer.....	77
Table: 17	Key activities linked to the 2024/25 planning, implementation & reporting cycle .....	45	Table: 45	Appeals/objections lodged by aggrieved bidders .....	78
Table: 18	Council composition .....	47	Table: 46	Awards made to local companies .....	79
Table: 19	Council meetings .....	48	Table: 47	Summary of deviations .....	79
Table: 20	Executive mayoral committee .....	48	Table: 48	SCM performance indicators .....	82
Table: 21	Section 80 Portfolio Committees.....	49	Table: 49	Status of contracts as of 30 June 2025 .....	83
Table: 22	Municipal Public Accounts Committee.....	50	Table: 50	B-BBEE Compliance Performance Information: Management control.....	83
Table: 23	Council resolutions taken and implemented during 2024/25	51	Table: 51	B-BBEE Compliance Performance Information: Skills development .....	84
Table: 24	Administrative governance structure .....	52	Table: 52	Policies .....	84
Table: 25	Intergovernmental structures.....	53	Table: 53	By-Laws.....	85
Table: 26	Joint projects and functions with sector departments.....	54	Table: 54	Website checklist.....	86
Table: 27	Labour Forum.....	56	Table: 55	Communications Unit's performance .....	87
Table: 28	Ward Committee.....	62	Table: 56	Composition of the S57 Managers' Performance Evaluation Panel.....	48
			Table: 57	Budget spending per strategic objective .....	50
			Table: 58	Top Layer Key Performance Indicators Removed .....	52



## LIST OF TABLES, FIGURES AND GRAPHS

Table: 59	Top Layer Key Performance Indicator Adjustments..... 55	Table: 73	Service provider performance: Office of the Municipal Manager ..... 78
Table: 60	Top Layer SDBIP targets set for 2024/25: SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community ..... 60	Table: 74	Service provider performance: Financial Services.....81
Table: 61	Top Layer SDBIP targets set for 2024/25: SO2: To create an enabling environment for employment and poverty and poverty eradication through proactive economic development and tourism..... 61	Table: 75	Service provider performance: Strategic Support Services ...84
Table: 62	Top Layer SDBIP targets set for 2024/25: SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people ..... 62	Table: 76	Service provider performance: Community Services .....85
Table: 63	Top Layer SDBIP targets set for 2024/25: SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government ..... 62	Table: 77	Service provider performance: Engineering Services .....90
Table: 64	Top Layer SDBIP targets set for 2024/25: SO5: Ensure a healthy and productive workforce and an effective and efficient work environment ..... 63	Table: 78	Service provider performance: Planning, Development & Integrated Services .....95
Table: 65	Top Layer SDBIP targets set for 2024/25: SO6: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices..... 64	Table: 79	Municipal functions (functional areas) .....97
Table: 66	SDBIP measurement categories..... 65	Table: 80	Capital projects of ward 1.....97
Table: 67	SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community ..... 72	Table: 81	Top five service delivery priorities for wards 1 .....99
Table: 68	SO2: To create an enabling environment for employment and poverty and poverty eradication through proactive economic development and tourism ..... 73	Table: 82	Capital projects of ward 2.....99
Table: 69	SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people ..... 74	Table: 83	Top five service delivery priorities for ward 2 .....100
Table: 70	SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government ..... 75	Table: 84	Capital projects of ward 3.....100
Table: 71	SO5: Ensure a healthy and productive workforce and an effective and efficient work environment ..... 75	Table: 85	Top five service delivery priorities for ward 3 .....101
Table: 72	SO6: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices..... 77	Table: 86	Capital projects of ward 4.....101
		Table: 87	Top five service delivery priorities for ward 4 .....102
		Table: 88	Capital projects of ward 5.....102
		Table: 89	Top five service delivery priorities for ward 5 .....103
		Table: 90	Capital projects of ward 6.....103
		Table: 91	Top five service delivery priorities for ward 6 .....104
		Table: 92	Capital projects of ward 7.....104
		Table: 93	Top five service delivery priorities for ward 7 .....105
		Table: 94	Capital projects of ward 8.....106
		Table: 95	Top five service delivery priorities for ward 8 .....106
		Table: 96	Capital projects of ward 9.....107
		Table: 97	Top five service delivery priorities for ward 9 .....108
		Table: 98	Capital projects of ward 10 .....108
		Table: 99	Top five service delivery priorities for ward 10 .....110
		Table: 100	Capital projects of ward 11 .....110
		Table: 101	Top five service delivery priorities for ward 11 .....111
		Table: 102	Capital projects of ward 12 .....111
		Table: 103	Top five service delivery priorities for ward 12 .....112



## LIST OF TABLES, FIGURES AND GRAPHS

Table: 104	Capital projects of ward 13 .....	113	Table: 136	Employees: Electricity services.....	140
Table: 105	Top five service delivery priorities for ward 13 .....	113	Table: 137	Capital expenditure 2024/25: Electricity services .....	140
Table: 106	Capital projects of ward 14 .....	114	Table: 138	Wheelie Bin Replacement Program .....	144
Table: 107	Top five service delivery priorities for ward 14 .....	114	Table: 139	Service statistics per hotspot area .....	144
Table: 108	Capital projects of ward 15 .....	115	Table: 140	Quantity (in tonnes) of material recycled.....	149
Table: 109	Top five service delivery priorities for ward 15 .....	115	Table: 141	IWMP Implementation.....	159
Table: 110	Capital projects of ward 16 .....	116	Table: 142	Measures – Waste Management Services .....	160
Table: 111	Top five service delivery priorities for ward 16 .....	117	Table: 143	Compliance with Waste Management Standards.....	161
Table: 112	Capital projects of ward 17 .....	117	Table: 144	Service delivery indicators: Waste management (Refuse collections, waste disposal, street cleaning and recycling) .....	162
Table: 113	Top five service delivery priorities for ward 17 .....	118	Table: 145	Employees: Waste management (Refuse collections, waste disposal, street cleaning and recycling) .....	162
Table: 114	Capital projects of ward 18 .....	118	Table: 146	Capital expenditure 2024/25: Waste management (Refuse collections, waste disposal, street cleaning and recycling) .....	162
Table: 115	Top five service delivery priorities for ward 18 .....	120	Table: 147	Housing demand list .....	164
Table: 116	Capital projects of ward 19 .....	120	Table: 148	Informal settlement patterns in BVM .....	165
Table: 117	Top five service delivery priorities for ward 19 .....	121	Table: 149	Performance on projects: Housing.....	165
Table: 118	Capital projects of ward 20 .....	121	Table: 150	Households with access to basic housing .....	166
Table: 119	Top five service delivery priorities for ward 20 .....	122	Table: 151	Housing waiting list .....	166
Table: 120	Capital projects of ward 21 .....	122	Table: 152	Service delivery indicators: Housing.....	167
Table: 121	Top five service delivery priorities for ward 21 .....	123	Table: 153	Title Deed Restoration Programme (TRP).....	167
Table: 122	Existing pipelines, reservoirs and towers .....	125	Table: 154	Employees: Housing .....	167
Table: 123	Service delivery indicators: Water services .....	127	Table: 155	Capital expenditure 2024/25: Housing .....	168
Table: 124	Water service delivery levels .....	128	Table: 156	Access to free basic services .....	168
Table: 125	Employees: Water services .....	129	Table: 157	Free basic electricity services to indigent households.....	168
Table: 126	Employees: Water Treatment Works.....	129	Table: 158	Free basic water services to indigent households .....	169
Table: 127	Employees: Water services and networks.....	130	Table: 159	Free basic sanitation services to indigent households.....	169
Table: 128	Capital expenditure 2024/25: Water services .....	130	Table: 160	Free basic refuse removal services to indigent households per type of service.....	169
Table: 129	Service delivery indicators: Sanitation services .....	132	Table: 161	Roads highlight .....	170
Table: 130	Sanitation service delivery levels.....	133	Table: 162	Roads challenges.....	170
Table: 131	Capital expenditure 2024/25: Sanitation services .....	134	Table: 163	Length (km) of municipal road per road type.....	171
Table: 132	Electricity Highlights.....	135	Table: 164	Gravelled roads .....	172
Table: 133	Electricity Challenges .....	137			
Table: 134	Service delivery indicators: Electricity services .....	138			
Table: 135	Electricity service delivery levels .....	139			



## LIST OF TABLES, FIGURES AND GRAPHS

Table: 165	Gravel roads upgraded – 2024/25.....	173	Table: 197	Breede Valley Tourism Product Portfolio .....	204
Table: 166	Tarred (Asphalted) roads .....	174	Table: 198	Activities: Tourism Department.....	208
Table: 167	Roads resealed/rehabilitated .....	175	Table: 199	Training/development: Tourism .....	208
Table: 168	Resurfacing of municipal roads – summary per ward.....	175	Table: 200	Tourism Awareness/Events.....	209
Table: 169	Pothole repair statistics .....	176	Table: 201	Ward committee/public meetings held in October 2024 ....	214
Table: 170	Speedhumps constructed.....	177	Table: 202	IDP/Budget consultation meetings held in March & April 2025 .....	215
Table: 171	Service delivery indicators: Roads .....	178	Table: 203	Employees: IDP & PMS .....	215
Table: 172	Capital expenditure 2024/25: Road .....	179	Table: 204	Membership and outreach statistics .....	217
Table: 173	Stormwater highlights.....	180	Table: 205	Library highlights.....	218
Table: 174	Stormwater challenges.....	181	Table: 206	Library challenges.....	218
Table: 175	Stormwater infrastructure.....	181	Table: 207	Service delivery indicators: Libraries .....	219
Table: 176	Employees: Roads and stormwater .....	182	Table: 208	Service statistics: Libraries .....	219
Table: 177	Capital expenditure 2024/25: Stormwater .....	182	Table: 209	Employees: Libraries.....	220
Table: 178	Planning strategies .....	183	Table: 210	Capital expenditure 2024/25: Libraries .....	220
Table: 179	Planning highlights .....	184	Table: 211	Status of cemeteries .....	221
Table: 180	Building control highlights.....	184	Table: 212	Total burials per area.....	221
Table: 181	GIS highlights .....	185	Table: 213	Cemeteries challenges.....	222
Table: 182	Town planning challenges.....	185	Table: 214	Capital expenditure 2024/25: Cemeteries.....	222
Table: 183	Building control challenges.....	186	Table: 215	Service delivery indicators: RSEP .....	224
Table: 184	Application status of building plans.....	186	Table: 216	Improvements and developments to parks.....	225
Table: 185	Applications for land use development.....	186	Table: 217	Parks highlights.....	225
Table: 186	Employees: Town planning, building control and GIS.....	188	Table: 218	Parks challenges.....	225
Table: 187	LED strategic objectives.....	190	Table: 219	Employees: Municipal facilities .....	225
Table: 188	Service delivery indicators: LED .....	191	Table: 220	Capital expenditure 2024/25: Parks .....	226
Table: 189	LED activities/highlights .....	192	Table: 221	Community development highlights.....	227
Table: 190	LED challenges .....	193	Table: 222	Community Development Challenges.....	227
Table: 191	EPWP progress against annual national target .....	194	Table: 223	Service delivery indicators: Community development.....	228
Table: 192	Job creation through EPWP projects .....	196	Table: 224	Capital expenditure 2024/25: Community development ....	228
Table: 193	EPWP Training Programmes .....	198	Table: 225	Status Quo – AQMP Implementation Plan.....	229
Table: 194	Employees: LED, tourism and marketing .....	199	Table: 226	AQ Forum Meetings for the Period 1 July 2024 to 30 June 2025 .....	229
Table: 195	Capital expenditure 2024/25: LED.....	200			
Table: 196	Key Objectives Tourism.....	201			



## LIST OF TABLES, FIGURES AND GRAPHS

Table: 227	Complaints received for the period 1 July 2024 to 30 June 2025 .....	230	Table: 256	Employees: Executive and Council .....	250
Table: 228	Biodiversity, landscapes & open spaces highlights .....	231	Table: 257	Employees: Office of the Municipal Manager .....	250
Table: 229	Biodiversity, landscapes & open spaces challenges .....	231	Table: 258	Capital expenditure 2024/25: Executive and Council .....	251
Table: 230	Traffic and licensing highlights .....	232	Table: 259	Service delivery indicators: Financial services .....	253
Table: 231	Traffic and licensing challenges .....	232	Table: 260	Employees: Financial services .....	253
Table: 232	Service data for traffic services .....	233	Table: 261	Employees: Financial planning .....	254
Table: 233	Service delivery indicators: Traffic services .....	233	Table: 262	Employees: Financial quality control .....	254
Table: 234	Employees: Traffic services .....	234	Table: 263	Employees: Financial planning .....	255
Table: 235	Capital expenditure 2024/25: Traffic services .....	234	Table: 264	Employees: SCM .....	255
Table: 236	Fire Services and Disaster Management highlights .....	237	Table: 265	Employees: Financial services: Admin support .....	256
Table: 237	Fire Services and Disaster Management challenges .....	237	Table: 266	Capital expenditure 2024/25: Financial services .....	256
Table: 238	Service data for Fire Services .....	238	Table: 267	Human resource services highlights .....	258
Table: 239	Service delivery indicators: Fire services and disaster management .....	238	Table: 268	Human resource services challenges .....	258
Table: 240	Employees: Fire services and disaster management .....	239	Table: 269	Service delivery indicators: Human resources .....	259
Table: 241	Capital expenditure 2024/25: Fire services .....	239	Table: 270	Employees: Human resource services .....	260
Table: 242	Municipal Court highlights .....	240	Table: 271	ICT highlights .....	260
Table: 243	Municipal Court challenges .....	240	Table: 272	ICT challenges .....	261
Table: 244	Service statistics Municipal Court .....	241	Table: 273	Service statistics: ICT .....	261
Table: 245	Municipal Court appearances .....	241	Table: 274	Service delivery indicators: ICT .....	261
Table: 246	Employees: Municipal Court .....	242	Table: 275	Employees: ICT .....	262
Table: 247	Income generated from the resort .....	243	Table: 276	Capital expenditure 2024/25: ICT .....	262
Table: 248	Holiday resorts and campsites highlights .....	243	Table: 277	Service delivery indicators: Internal Audit and Enterprise Risk Management .....	263
Table: 249	Holiday resorts and campsites challenges .....	243	Table: 278	Employees: Internal Audit and Enterprise Risk Management .....	263
Table: 250	Swimming pools and sportsgrounds highlights .....	243	Table: 279	Number of Erven Transferred per Area/Suburb – 2024/25 ...	265
Table: 251	Swimming pools and sportsgrounds challenges .....	247	Table: 280	PAIA Applications Received .....	265
Table: 252	Statistics: Swimming pools and sport grounds .....	247	Table: 281	Employees: Legal Services .....	267
Table: 253	Service delivery indicators: Swimming pools and sport grounds .....	248	Table: 282	Employees: Planning, Development: Administration .....	267
Table: 254	Capital expenditure 2024/25: Swimming pools and sport grounds .....	249	Table: 283	Employees: Public works .....	268
Table: 255	Service delivery indicators: Executive and Council .....	249	Table: 284	Employees: Mechanical workshop .....	268
			Table: 285	Employees: Capital works project management .....	269
			Table: 286	Employees: Engineering – Admin support .....	269



## LIST OF TABLES, FIGURES AND GRAPHS

Table: 287	Employees: Community – Admin support ..... 270	Table: 308	Approved HR policies ..... 287
Table: 288	Employees: Strategic support services – Admin support .... 270	Table: 309	HR policies in process of development/review ..... 287
Table: 289	Capital expenditure 2024/25: Community services: Admin 271	Table: 310	Skills matrix ..... 288
Table: 290	Capital expenditure 2024/25: Strategic support: Admin .... 271	Table: 311	Details of training implemented ..... 289
Table: 291	Capital expenditure 2024/25: Fleet Management ..... 271	Table: 312	Skills development ..... 290
Table: 292	Capital expenditure 2024/25: Buildings ..... 272	Table: 313	Budget allocated and spent for skills development ..... 290
Table: 293	Service delivery priorities for 2025/26: SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community ..... 274	Table: 314	Personnel expenditure ..... 291
Table: 294	Service delivery priorities for 2025/26: SO2: To create an enabling environment for employment and poverty eradication through proactive economic development and tourism ..... 275	Table: 315	Personnel expenditure ..... 292
Table: 295	Service delivery priorities for 2025/26: SO3: To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people ..... 275	Table: 316	Financial performance 2024/25 ..... 295
Table: 296	Service delivery priorities for 2025/26: SO4: Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government ..... 276	Table: 317	: Performance against budgets ..... 296
Table: 297	Service delivery priorities for 2025/26: SO5: Ensure a healthy and productive workforce and an effective and efficient work environment ..... 276	Table: 318	Revenue by vote ..... 296
Table: 298	Service delivery priorities for 2025/26: SO6: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices ..... 277	Table: 319	Revenue by source ..... 297
Table: 299	National KPIs: Municipal Transformation and Organisational Development ..... 279	Table: 320	Operational services performance ..... 298
Table: 300	EAP Percentage 2024/25 ..... 280	Table: 321	Financial performance: Executive and Council ..... 299
Table: 301	Occupational levels ..... 280	Table: 322	Financial performance: Finance and administration ..... 299
Table: 302	Vacancy rate per post (salary) and functional level (June 2025) ..... 281	Table: 323	Financial performance: Internal audit ..... 300
Table: 303	Vacancy rate per senior salary level ..... 282	Table: 324	Financial performance: Community and social services .... 300
Table: 304	Staff turnover rate as at 30 June 2025 ..... 282	Table: 325	Financial performance: Sport and recreation ..... 301
Table: 305	Termination categories ..... 283	Table: 326	Financial performance: Public safety ..... 301
Table: 306	Injuries ..... 284	Table: 327	Financial performance: Housing ..... 301
Table: 307	Sick leave ..... 285	Table: 328	Financial performance: Health ..... 302
		Table: 329	Financial performance: Planning and development ..... 302
		Table: 330	Financial performance: Road transport ..... 303
		Table: 331	Financial performance: Environmental protection ..... 303
		Table: 332	Financial performance: Energy sources ..... 303
		Table: 333	Financial performance: Water management ..... 304
		Table: 334	Financial performance: Waste water management ..... 304
		Table: 335	Financial performance: Waste management ..... 305
		Table: 336	Financial performance: Other ..... 305
		Table: 337	Grant performance for 2024/25 ..... 306
		Table: 338	Conditional grant (excl. MIG) ..... 307
		Table: 339	Reliance on grants ..... 308





## LIST OF TABLES, FIGURES AND GRAPHS

Table: 340	Summary of largest asset.....	309
Table: 341	Summary of 2nd largest asset .....	310
Table: 342	Summary of 3rd largest asset.....	310
Table: 343	Liquidity financial ratio .....	311
Table: 344	Financial viability national KPAs .....	311
Table: 345	Creditors management.....	313
Table: 346	Borrowing management.....	313
Table: 347	Employee costs.....	314
Table: 348	Repairs and maintenance .....	315
Table: 349	Capital expenditure: New assets programme.....	321
Table: 350	Capital expenditure by funding source.....	322
Table: 351	Capital funded by source .....	323
Table: 352	Capital expenditure on the 5 largest projects .....	323
Table: 353	Municipal Infrastructure Grant (MIG) expenditure on service backlogs .....	324
Table: 354	Cash flow.....	326
Table: 355	Gross outstanding debtors per service .....	326
Table: 356	Service debtor age analysis.....	327
Table: 357	Actual borrowings .....	328
Table: 358	Municipal investments.....	328
Table: 359	Declaration of loans and grants.....	330
Table: 360	Cost containment measure and annual cost saving .....	332
Table: 361	AG report on financial performance 2023/24 .....	334
Table: 362	AG report on financial performance 2024/25 .....	335

### LIST OF FIGURES

Figure 1:	Breedee Valley Municipal Area .....	13
Figure 2:	Municipal wards .....	15
Figure 3:	CWD Population per Municipality .....	17
Figure 4:	Breedee Valley GDPR & Employment Statistics - Overview ....	21
Figure 5:	Breedee Valley GDPR & Employment Statistics - Detailed .....	22

Figure 6:	Constructed High Mast Light - Rawsonville and Replacement of Electrical Equipment – Robertson Substation .....	136
Figure 7:	Refuse Removal Zones – Worcester & Rawsonville .....	142
Figure 8:	Refuse Removal Zones – De Doorns & Touwsrivier .....	142
Figure 9:	EPWP Employment Absorption .....	197
Figure 10:	EPWP Community Outreach Initiatives.....	198
Figure 11:	EPWP Beneficiary Training Programme.....	199
Figure 12:	Example of a Site Inspection to Investigate Non-compliance .....	266

### LIST OF GRAPHS

Graph 1:	Indigent household representation within the municipal area .....	18
Graph 2:	Households with access to basic services.....	26
Graph 3:	Overall strategic performance for 2024/25 per strategic objective.....	66
Graph 4:	Water service delivery levels.....	128
Graph 5:	Sanitation service delivery levels .....	133
Graph 6:	Electricity service delivery levels .....	139
Graph 7:	Reliance on grants .....	308
Graph 8:	Liquidity ratio .....	311
Graph 9:	Cost coverage.....	312
Graph 10:	Total outstanding service debtors .....	312
Graph 11:	Debt coverage.....	313
Graph 12:	Capital charges to operating expenditure ratio .....	314
Graph 13:	Employee costs ratio.....	315
Graph 14:	Repairs and maintenance ratio .....	315
Graph 15:	Capital funded by source.....	323
Graph 16:	Debt per type of service .....	327
Graph 17:	Age analysis of debtors.....	327



# ANNEXURE A

An abstract geometric design featuring several hexagons in olive green and mustard yellow. A large red arrow points from the left towards the center, containing the text 'ANNEXURE A'. The background is white.



**BREEDVLE VALLEY MUNICIPALITY**  
Annual Financial Statements  
for the year ended 30 June 2025

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## General Information

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### Nature of business and principal activities

The main business operation of the municipality is to provide democratic and accountable government for local communities, ensure the provision of services to communities in a sustainable manner, promote social and economic development; to promote a safe and healthy environment and to encourage the involvement of communities and community organisations in the matters of local government.

### Mayoral committee for the year ended 30 June 2025

Executive Mayor

Ald. Antoinette Steyn

Mayoral committee members

Cllr. J.Von Willingham (Deputy Executive Mayor)

Ald. J.F Van Zyl (Speaker)

Cllr. P.H Marais (Chief Whip)

Cllr. V.A Bedworth

Cllr. J.R Jack

Cllr. J.P Kritzinger

Ald. W.R Meiring

Cllr. N.Nel

Cllr. P.C Moso

Cllr. E. Botha

Cllr. F.Vaughan

Accounting officer

Mr. D. McThomas

Chief financial officer (CFO)

Mr. R. Ontong

Registered office

Baring Street  
Worcester  
6850

Postal address

Private Bag X3046  
Worcester  
6849

Bankers

Nedbank Limited

Auditors

Auditor-General of South Africa

Governing legislation

Constitution of The Republic of south Africa, 1996

Local Government: Municipal Structures Act (Act 117 of 1998)

Local Government: Municipal Systems Act (Act 32 of 2000)

Local Government: Municipal Finance Management Act (Act 56 of 2003)

Municipal Property Rates Act (Act 6 of 2004)

Division of Revenue Act

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

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## Index

The reports and statements set out below comprise the annual financial statements presented to the provincial legislature:

	<b>Page</b>
Accounting Officer's Responsibilities and Approval	4
Report of the Auditor General	5
Accounting Officer's Report	6 - 7
Statement of Financial Position	8
Statement of Financial Performance	9
Statement of Changes in Net Assets	10
Cash Flow Statement	11
Statement of Budget Comparison	12 - 16
Accounting Policies	17 - 45
Notes to the Annual Financial Statements	46- 108
Appendix A: Schedule of External Loans	109-110
Appendix B: Analysis of Property, Plant and Equipment	111-114
Appendix C: Statistical Information	115
Appendix D: Disclosure of Grants and Subsidies in terms of the MFMA	116-117
Appendix E: A2-Budget Financial Performance(revenue & expenditure by standard classification)	118
Appendix F: A3 -Budget Financial Performance(revenue & expenditure by Municipal Vote)	119
Appendix G: A5 -Budget Capital Expenditure by vote ,standard classification and funding	120-121
Appendix H: Deviations from ratifications and minor breaches of procurements	122-123
Appendix I: Schedule of Investments as at 30 June 2025	124-125



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Index

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COID	Compensation for Occupational Injuries and Diseases
CRR	Capital Replacement Reserve
DBSA	Development Bank of South Africa
SA GAAP	South African Statements of Generally Accepted Accounting Practice
GRAP	Generally Recognised Accounting Practice
HDF	Housing Development Fund
IAS	International Accounting Standards
IPSAS	International Public Sector Accounting Standards
ME's	Municipal Entities
MEC	Member of the Executive Council
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant (Previously CMIP)





# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Officer's Responsibilities and Approval

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The accounting officer is required by the Municipal Finance Management Act (Act 56 of 2003), to maintain adequate accounting records and is responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is the responsibility of the accounting officer to ensure that the annual financial statements fairly present the state of affairs of the municipality as at the end of the financial year and the results of its operations and cash flows for the period then ended. The external auditors are responsible for reporting on the fair presentation of the annual financial statements and related financial information.

The annual financial statements have been prepared in accordance with Standards of Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 122 (3) of the Municipal Finance Management Act (Act 56 of 2003).

The annual financial statements are based upon appropriate accounting policies, consistently applied and supported by reasonable and prudent judgements and estimates.

The accounting officer acknowledges that he is ultimately responsible for the system of internal financial control established by the municipality and places considerable importance on maintaining a strong control environment. To enable the accounting officer to meet these responsibilities, the accounting officer sets standards for internal control aimed at reducing the risk of error or deficit in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the municipality and all employees are required to maintain the highest ethical standards in ensuring the municipality's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the municipality is on identifying, assessing, managing and monitoring all known forms of risk across the municipality. While operating risk cannot be fully eliminated, the municipality endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The accounting officer is of the opinion, based on the information and explanations given by management that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or deficit.

The accounting officer has reviewed the municipality's cash flow forecast for the year to 30 June 2026 and, in the light of this review and the current financial position, he is satisfied that the municipality has access to adequate resources to continue in operational existence for the foreseeable future.

The annual financial statements are prepared on the basis that the municipality is a going concern and that the Breede Valley Municipality has neither the intention nor the need to liquidate or curtail materially the scale of the municipality.

Although the accounting officer is primarily responsible for the financial affairs of the municipality, he is supported by the municipality's internal auditors.

The annual financial statements set out on page 8 to 108, which have been prepared on the going concern basis, were approved by the accounting officer on 31 August 2025



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**Accounting Officer**  
**31 August 2025**



## Report of the Auditor General

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To the Provincial Legislature of BREEDE VALLEY MUNICIPALITY



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Officer's Report

---

The accounting officer submits his report for the year ended 30 June 2025.

### 1. Review of activities

#### Main business and operations

Breede Valley Municipality is situated in the Western Cape Province, 120 km north-east of Cape Town. Included in its boundaries are Worcester, Rawsonville, De Doorns and Touwsrivier and surrounding rural areas. It covers 3 833 sq. km and is home to 212 682 people as per the 2022 census.

The municipality is set between three mountain ranges, incorporating some of the most valuable and fertile agricultural land in the country. The area is endowed with a diverse cultural history, regional accessibility and unique natural beauty that attract a great number of tourists.

The financial position of the municipality is described to be sound, with an accumulated surplus of R2 480 776 058 (2024:R2 435 119 581) at year-end.

Net surplus of the municipality was R45 169 897 (2024: net surplus R55 161 840). The overall summarised operating results for the municipality in comparison to the approved budget are shown in the Statement of Financial Performance and also reflect a summary of income and expenditure.

### 2. Going concern

We draw attention to the fact that at 30 June 2025, the municipality had an accumulated surplus of R 2 480 776 058 and that the municipality's assets exceed its total liabilities by R 2 480 776 058.

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business. The solvency analysis show that assets cover the liabilities by 390.05% (2024 : 408.85%). The coverage indicates that the municipality operates as a going concern. Refer to note 60 of the annual financial statements.

### 3. Subsequent events

The accounting officer is not aware of any matter or circumstance arising since the end of the financial year.

### 4. B-BBEE Performance

In terms of Section 13G read with regulation 12 of the B-BBEE Act, all spheres of government, public entities and organs of state must report on their compliance with broad-based black economic empowerment within their Annual Financial Statements and Annual Report. Refer to note 66 of the annual financial statements.

### 5. Accounting policies

The annual financial statements have been prepared in accordance with the prescribed Standards of Generally Recognised Accounting Practices (GRAP), issued by the Accounting Standards Board as the prescribed framework by National Treasury.

### 6. Borrowing, investments and cash

The accounting officer may after approval of the Council, exercise all the powers of the municipality to borrow money, as he considers appropriate. Interest-bearing debt increased in the year ended 30 June 2025. In the financial year ended 30 June 2025 the municipality redeemed interest-bearing debt of R23 835 472. The interest paid on borrowings as a percentage of total expenditure is 2.49% (2024: 2.31%).

Investments as at 30 June 2025 amounted to R56 645 911 (2024: R25 432 053). Investments and cash and cash equivalents increased from R218 673 192 to R238 641 990. Additional information regarding cash and cash equivalents, investments and loans are provided in notes 3,11,20 and Appendix A to the financial statements.

### 7. Capital expenditure

The capital expenditure incurred during the year 2025 amounted to R180 887 867 (2024: R234 620 530) that represented 85% (2024: 80%) of the approved capital budget of R213 540 564 (2024:R293 359 201). A complete analysis of capital expenditure (budgeted and actual) per functional area is included in Appendix G (A5), while Appendix B contains detail according to the asset class. More details regarding external loans used to finance fixed assets are shown in Appendix A.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Officer's Report

---

### 8. Cash flow analysis

Details of major changes in the nature of the municipality during the year were as follows:

Summary of net cash flows	2025	2024
Net cash flow from operating activities	169 840 096	256 108 478
Net cash flow from investing activities	(202 486 687)	(263 380 884)
Net cash flow from financing activities	21 401 531	51 760 362
<b>Net increase in cash and cash equivalents</b>	<b>(11 245 060)</b>	<b>44 487 956</b>

### 9. Credit rating

The municipality was rated by Moody's Investor Services during the 2019/20 financial year. Their rating and outlook for the municipality was a A2.za rating due to the negative outlook on South African sovereign rating. To monitor our credit rating and capacity for long-term financing we consider various qualitative and quantitative factors. At 30 June 2025 and 30 June 2024 the current ratio was 1.52 and 1.48 respectively.

### 10. Accounting Officer

The accounting officer of the municipality during the year under review of this report is as follows:

Name	Nationality
D. McThomas	South African

### 11. Auditors

Auditor-General of South Africa will continue in office for the next financial period as per the Public Audit Act.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Statement of Financial Position as at 30 June 2025

Figures in Rand	Note(s)	2025	2024 Restated*
<b>Assets</b>			
<b>Current Assets</b>			
Cash and cash equivalents	3	181 996 079	193 241 139
Receivables from exchange transactions	4	96 586 219	84 016 638
Statutory Receivables	5	30 825 561	30 225 749
Other receivables from non-exchange transactions	6	2 365 223	2 276 382
Other receivables from exchange transactions	7	10 610 191	8 914 233
Inventories	8	20 142 615	19 272 793
VAT receivable	9	15 625 212	13 073 820
Short term investments	11	56 645 911	25 432 053
Long term receivables	16	5 523 067	6 219 489
Operating lease asset	10	-	122 398
		<b>420 320 078</b>	<b>382 794 694</b>
<b>Non-Current Assets</b>			
Investment property	12	99 889 500	99 934 000
Property, plant and equipment	13	2 770 906 035	2 694 267 507
Intangible assets	14	3 784 281	3 860 694
Heritage assets	15	36 631 059	36 631 059
Long term receivables	16	4 530 502	6 090 836
		<b>2 915 741 377</b>	<b>2 840 784 096</b>
<b>Total Assets</b>		<b>3 336 061 455</b>	<b>3 223 578 790</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Payables from exchange transactions	17	160 788 095	141 609 127
Consumer deposits	18	4 843 534	4 656 531
Unspent conditional grants and receipts	19	12 865 149	17 597 475
Long term liabilities	20	37 542 802	32 821 679
Employee benefit obligation	21	50 598 207	51 024 395
Provisions	22	3 220 193	3 330 547
VAT payable	23	6 982 721	7 076 930
		<b>276 840 701</b>	<b>258 116 684</b>
<b>Non-Current Liabilities</b>			
Long term liabilities	20	318 704 970	301 250 321
Employee benefit obligation	21	175 223 000	158 892 000
Provisions	22	84 516 726	70 200 204
		<b>578 444 696</b>	<b>530 342 525</b>
<b>Total Liabilities</b>		<b>855 285 397</b>	<b>788 459 209</b>
<b>Net Assets</b>		<b>2 480 776 058</b>	<b>2 435 119 581</b>
Accumulated surplus		<b>2 480 776 058</b>	<b>2 435 119 581</b>

\* See note 56



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Statement of Financial Performance

Figures in Rand	Note(s)	2025	2024 Restated*
<b>Revenue</b>			
<b>Revenue from exchange transactions</b>			
Service charges	24	925 659 370	807 822 770
Sales of Goods and rendering of services	25	7 086 240	5 735 830
Income from agency services	26	9 668 805	9 189 197
Licenses and permits		3 143 332	2 926 066
Rental income	27	11 722 143	8 979 264
Operational Revenue	28	3 331 223	7 513 111
Finance Income	29	35 230 386	32 334 114
<b>Total revenue from exchange transactions</b>		<b>995 841 499</b>	<b>874 500 352</b>
<b>Revenue from non-exchange transactions</b>			
<b>Taxation revenue</b>			
Availability Charges		8 179 904	7 632 531
Property rates	30	210 182 000	197 547 809
Property rates - penalties imposed and collection		3 561 428	3 435 598
<b>Transfer revenue</b>			
Government grants & subsidies	31	263 047 979	283 700 552
Fines, penalties and forfeits	32	43 375 274	72 714 243
<b>Total revenue from non-exchange transactions</b>		<b>528 346 585</b>	<b>565 030 733</b>
<b>Total revenue</b>		<b>1 524 188 084</b>	<b>1 439 531 085</b>
<b>Expenditure</b>			
Employee related costs	33	(423 577 250)	(423 650 271)
Remuneration of councillors	34	(21 228 661)	(20 466 633)
Depreciation and amortisation	36	(107 384 837)	(101 941 158)
Bulk purchases	37	(533 537 969)	(454 652 107)
Finance costs	38	(36 370 931)	(31 253 855)
Inventory consumed	8	(49 842 336)	(50 292 465)
Contracted services	39	(100 170 517)	(97 238 090)
Operating lease		(10 212 679)	(10 561 260)
Grants and subsidies paid	40	(3 153 600)	(3 068 520)
Operational Costs	41	(86 526 395)	(78 815 638)
Agency fees paid	42	(7 264 041)	(6 431 948)
Bad debts written off	43	(78 734 565)	(72 810 710)
<b>Total expenditure</b>		<b>(1 458 003 781)</b>	<b>(1 351 182 655)</b>
<b>Operating surplus</b>		<b>66 184 303</b>	<b>88 348 430</b>
Gain/(loss) on disposal of assets and liabilities		1 497 589	784 747
Fair value adjustments	44	5 918 183	6 714 526
Actuarial gains	21	864 611	2 044 564
Debt Impairment	35	(29 174 727)	(42 794 144)
Inventory gains/(losses)		(120 062)	63 717
<b>Total other (losses)</b>		<b>(21 014 406)</b>	<b>(33 186 590)</b>
<b>Surplus for the year</b>		<b>45 169 897</b>	<b>55 161 840</b>

\* See note 56



## BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

### Statement of Changes in Net Assets

Figures in Rand	Accumulated surplus	Total net assets
Opening balance as previously reported	2 374 603 846	2 374 603 846
<b>Balance at 30 June 2023</b>	<b>2 374 603 846</b>	<b>2 374 603 846</b>
Net income recognised directly in net assets	5 353 896	5 353 896
Surplus for the year *	55 161 839	55 161 839
Total changes	60 515 735	60 515 735
<b>Balance at 30 June 2024</b>	<b>2 435 119 582</b>	<b>2 435 119 582</b>
Changes in net assets		
Net income recognised directly in net assets	486 579	486 579
Surplus for the year	45 169 897	45 169 897
Total changes	45 656 476	45 656 476
<b>Balance at 30 June 2025</b>	<b>2 480 776 058</b>	<b>2 480 776 058</b>

\* The surplus for the 2023/24 year has been restated. Refer to note 56 for the prior period error corrections.

\* See note 56





# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Cash Flow Statement

Figures in Rand	Note(s)	2025	2024 Restated*
<b>Cash flows from operating activities</b>			
<b>Receipts</b>			
Cash flows from services and rate payers		1 099 729 127	1 031 497 455
Cash flows from government and other grants		258 315 653	284 874 967
Finance income		33 752 048	31 837 683
		<u>1 391 796 828</u>	<u>1 348 210 105</u>
<b>Payments</b>			
Cash paid to employees		(428 036 486)	(427 282 209)
Cash paid to suppliers		(755 356 959)	(633 534 190)
Finance costs		(35 409 687)	(28 216 708)
Grants paid		(3 153 600)	(3 068 520)
		<u>(1 221 956 732)</u>	<u>(1 092 101 627)</u>
<b>Net cash flows from operating activities</b>	46	<b><u>169 840 096</u></b>	<b><u>256 108 478</u></b>
<b>Cash flows from investing activities</b>			
Purchase of property, plant and equipment		(184 071 417)	(250 957 301)
Proceeds from sale of PPE and Investment properties		7 756 304	3 490 106
Long term receivables		3 396 373	(1 146 223)
(Increase) in investment		(29 567 947)	(14 767 466)
		<u>(202 486 687)</u>	<u>(263 380 884)</u>
<b>Net cash flows from investing activities</b>		<b><u>(202 486 687)</u></b>	<b><u>(263 380 884)</u></b>
<b>Cash flows from financing activities</b>			
Proceeds from long term liabilities		45 050 000	74 000 000
Repayment of long term liabilities		(23 835 472)	(22 208 200)
Movement in consumer deposits		187 003	(31 438)
		<u>21 401 531</u>	<u>51 760 362</u>
<b>Net cash flows from financing activities</b>		<b><u>21 401 531</u></b>	<b><u>51 760 362</u></b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b><u>(11 245 060)</u></b>	<b><u>44 487 956</u></b>
Cash and cash equivalents at the beginning of the year		193 241 139	148 753 183
<b>Cash and cash equivalents at the end of the year</b>	3	<b><u>181 996 079</u></b>	<b><u>193 241 139</u></b>

\* See note 56



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Statement of Budget Comparison

Figures in Rand

	REF/NOTE	ORIGINAL BUDGET R	ADJUSTMENTS R	FINAL BUDGET R	ACTUAL R	ACTUAL VS FINAL BUDGET R	VARIANCE %
<b>STATEMENT OF FINANCIAL POSITION</b>							
<b>ASSETS</b>							
<b>Current assets</b>							
Cash and cash equivalents	BC 1	65 082 177	85 760 760	150 842 937	238 641 990	87 799 053	58%
Cash and cash equivalents	3				181 996 079		
Short term investments	11				56 645 911		
Trade and other receivables from exchange transactio	BC 2	184 459 797	(32 125 050)	152 334 747	107 196 410	(45 138 337)	30%
Receivables from exchange transactions	4				96 586 219		
Other receivables from exchange transactions	7				10 610 191		
Receivables from non-exchange transactions		96 775 710	(54 350 000)	42 425 710	33 190 784	(9 234 926)	22%
Statutory receivables	5				30 825 561		
Other receivables from non-exchange	6				2 365 223		
Current portion of non-current receivables	16	2 297 513	-	2 297 513	5 523 067	3 225 554	140%
Inventory	8	13 683 630	-	13 683 630	20 142 615	6 458 985	47%
VAT	9	6 083 971	-	6 083 971	15 625 212	9 541 241	157%
Other current assets		432 012	-	432 012	-	(432 012)	100%
<b>Total current assets</b>		<b>368 814 810</b>	<b>(714 290)</b>	<b>368 100 521</b>	<b>420 320 078</b>	<b>52 219 557</b>	
<b>Non current assets</b>							
Investment property	12 & BC 3	64 494 500	-	64 494 500	99 889 500	35 395 000	55%
Property, plant and equipment	13	2 675 771 174	25 668 274	2 701 439 448	2 770 906 035	69 466 587	3%
Heritage assets		-	-	-	-	-	0%
Intangible assets	14	2 312 930	-	2 312 930	3 784 281	1 471 351	64%
Trade and other receivables from exchange transactio	16	2 902 920	-	2 902 920	4 530 502	1 627 582	56%
Other non-current assets		36 631 059	-	36 631 059	36 631 059	-	0%
Heritage Assets	15				36 631 059		
<b>Total non current assets</b>		<b>2 782 112 583</b>	<b>25 668 274</b>	<b>2 807 780 857</b>	<b>2 915 741 377</b>	<b>107 960 520</b>	
<b>TOTAL ASSETS</b>		<b>3 150 927 393</b>	<b>24 953 984</b>	<b>3 175 881 377</b>	<b>3 336 061 455</b>	<b>160 180 078</b>	
<b>LIABILITIES</b>							
<b>Current liabilities</b>							
Financial liabilities	BC 4	23 010 632	-	23 010 632	37 542 802	14 532 170	63%
Long term liabilities	20				37 542 802		
Consumer deposits	18	5 083 168	-	5 083 168	4 843 534	(239 634)	5%
Trade and other payables from exchange transactions	17 & BC 5	111 280 488	-	111 280 488	160 788 095	49 507 607	44%
Trade and other payables from non-exchange transactions		4 658 297	-	4 658 297	12 865 149	8 206 853	176%
Unspent conditional grants and receipts	19				12 865 149		
Provisions		53 632 424	-	53 632 424	53 818 400	185 976	0%
Employee benefit obligation	21				50 598 207		
Provisions	22				3 220 193		
VAT		-	-	-	6 982 721	6 982 721	0%
<b>Total current liabilities</b>		<b>197 665 008</b>	<b>-</b>	<b>197 665 008</b>	<b>276 840 701</b>	<b>79 175 693</b>	
<b>Non current liabilities</b>							
Financial Liabilities		299 451 214	-	299 451 214	318 704 970	19 253 756	6%
Long term liabilities	20				318 704 970		
Provisions	BC 6	377 739 537	-	377 739 537	259 739 726	(117 999 811)	31%
Employee benefit obligation	21				175 223 000		
Provisions	22				84 516 726		
Long term portion of trade payables		-	-	-	-	-	0%
<b>Total non current liabilities</b>		<b>677 190 751</b>	<b>-</b>	<b>677 190 751</b>	<b>578 444 696</b>	<b>(98 746 055)</b>	
<b>TOTAL LIABILITIES</b>		<b>874 855 759</b>	<b>-</b>	<b>874 855 759</b>	<b>855 285 397</b>	<b>(19 570 362)</b>	
<b>NET ASSETS</b>		<b>2 276 071 634</b>	<b>24 953 984</b>	<b>2 301 025 618</b>	<b>2 480 776 058</b>	<b>179 750 440</b>	
<b>COMMUNITY WEALTH</b>							
Accumulated Surplus	BC 7	2 222 206 989	24 953 984	2 247 160 973	2 480 776 058	233 615 084	10%
Funds and Reserves	BC 8	53 864 645	-	53 864 645	-	(53 864 645)	100%
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>		<b>2 276 071 634</b>	<b>24 953 984</b>	<b>2 301 025 618</b>	<b>2 480 776 058</b>	<b>179 750 439</b>	



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30 November 2025

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Statement of Budget Comparison

Figures in Rand

	REF/NOTE	ORIGINAL BUDGET R	ADJUSTMENTS R	FINAL BUDGET R	ACTUAL R	ACTUAL VS FINAL BUDGET R	VARIANCE %
<b>STATEMENT OF FINANCIAL PERFORMANCE</b>							
<b>REVENUE</b>							
Service charges					925 659 370		
Service charges - Electricity	24	612 204 055	11 618 415	623 822 470	637 296 813	13 474 343	2%
Service charges - Water	24	115 598 700	1 665 500	117 264 200	123 148 296	5 884 096	5%
Service charges - Waste Water Management	24	92 641 500	8 899 250	101 540 750	106 400 770	4 860 020	5%
Service charges - Waste Management	24	50 190 000	6 310 000	56 500 000	58 813 491	2 313 491	4%
Sale of Goods and Rendering of Services	25	6 163 766	(423 200)	5 740 566	7 086 240	1 345 674	23%
Agency services	26	9 391 000	-	9 391 000	9 668 805	277 805	3%
Finance income	29				35 230 386		
Interest earned from Receivables		16 030 400	-	16 030 400	16 288 066	257 666	2%
Interest earned from Current and Non Current Assets		19 522 100	-	19 522 100	18 942 320	(579 780)	3%
Rental from Fixed Assets		9 108 800	-	9 108 800	11 722 143	2 613 343	29%
Rental income	27				11 722 143		
Licence or permits		-	-	-	3 143 332	3 143 332	0%
Operational Revenue	28	7 699 597	(786 082)	6 913 515	3 331 223	(3 582 292)	52%
<b>Non-Exchange Revenue</b>							
Property rates	30	200 976 789	6 490 905	207 467 694	210 182 000	2 714 306	1%
Fines, penalties and forfeits	32 & BC 9	253 897 343	(11 000 000)	242 897 343	43 375 274	(199 522 069)	82%
Licences or permits		4 467 800	(983 100)	3 484 700	-	(3 484 700)	100%
Transfer and subsidies - Operational		198 836 000	(2 691 920)	196 144 080	197 152 339	1 008 259	1%
Government grants & subsidies	31				263 047 979		
Less: Transfers and subsidies - capital	31				(65 895 640)		
Interest		3 643 300	-	3 643 300	3 561 428	(81 872)	2%
Property rates - Penalties					3 561 428		
Operational Revenue		7 762 600	169 700	7 932 300	8 179 904	247 604	3%
Availability charges					8 179 904		
Gains on disposal of Assets		1 555 400	-	1 555 400	1 497 589	(57 811)	4%
Other Gains		(400)	-	(400)	6 782 794	6 783 194	1695799%
Fair value adjustments	44				5 918 183		
Actuarial gains	21				864 611		
Inventory gains					-		
<b>Total Revenue (excluding capital transfers)</b>		<b>1 609 688 750</b>	<b>19 269 468</b>	<b>1 628 958 218</b>	<b>1 466 572 827</b>	<b>(162 385 391)</b>	
<b>EXPENDITURE</b>							
Employee related costs	33	456 827 985	(33 107 240)	423 720 745	423 577 250	(143 495)	0%
Remuneration of councillors	34	21 756 900	-	21 756 900	21 228 661	(528 239)	2%
Bulk purchases - electricity	37	487 184 300	55 999 984	543 184 284	533 537 969	(9 646 315)	2%
Inventory consumed	8	46 871 980	6 121 524	52 993 504	49 842 336	(3 151 168)	6%
Debt impairment	35 & BC 10	220 010 864	(102 100 000)	117 910 864	29 174 727	(88 736 137)	75%
Depreciation and amortisation	36	105 207 700	3 400 000	108 607 700	107 384 837	(1 222 863)	1%
Interest	38	39 842 200	-	39 842 200	36 370 931	(3 471 269)	9%
Contracted services	39 & BC 11	127 392 810	(12 942 956)	114 449 854	100 170 517	(14 279 337)	12%
Transfers and subsidies	40	7 711 300	(2 111 000)	5 600 300	3 153 600	(2 446 700)	44%
Irrecoverable debts written off		19 400	87 500 000	87 519 400	78 734 565	(8 784 835)	10%
Operational costs		100 614 368	4 104 868	104 719 236	104 003 115	(716 121)	1%
Operating leases					10 212 679		
Operational costs	41				86 526 395		
Agency fees paid	42				7 264 041		
Losses on disposal of Assets		4 124 900	100 000	4 224 900	-	(4 224 900)	100%
Other Losses		66 500	100 000	166 500	120 062	(46 438)	28%
<b>Total Expenditure</b>		<b>1 617 631 207</b>	<b>7 065 180</b>	<b>1 624 696 387</b>	<b>1 487 298 570</b>	<b>(137 397 817)</b>	
<b>Surplus/(Deficit)</b>		<b>(7 942 457)</b>	<b>12 204 288</b>	<b>4 261 831</b>	<b>(20 725 743)</b>	<b>(24 987 574)</b>	
Transfers and subsidies - capital (monetary)	31	54 410 000	24 396 182	78 806 182	65 895 640	(12 910 542)	16%
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	0%
<b>Surplus/(Deficit) for the year</b>		<b>46 467 543</b>	<b>36 600 470</b>	<b>83 068 013</b>	<b>45 169 897</b>	<b>(37 898 116)</b>	



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30 November 2025

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Statement of Budget Comparison

Figures in Rand

	REF/NOTE	ORIGINAL BUDGET R	ADJUSTMENTS R	FINAL BUDGET R	ACTUAL R	ACTUAL VS FINAL BUDGET R	VARIANCE %
<b>CASH FLOW STATEMENT</b>							
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>							
<b>Receipts</b>							
Cashflows from services and rate payers					1 099 729 127		
Property rates		190 551 714	6 036 541	196 588 255	204 870 172	8 281 917	4%
Service charges		843 938 568	26 722 816	870 661 384	819 819 509	(50 841 875)	6%
Other revenue	BC 12	59 545 955	1 980 393	61 526 348	75 039 446	13 513 098	22%
Cashflows from government and other grants					258 315 653		
Transfers and Subsidies - Operational		198 836 000	(4 444 000)	194 392 000	186 713 653	(7 678 347)	4%
Transfers and Subsidies - Capital		54 410 000	18 476 000	72 886 000	71 602 000	(1 284 000)	2%
Finance income					33 752 048		
Interest		35 552 500	-	35 552 500	33 752 048	(1 800 452)	5%
<b>Payments</b>							
Suppliers and employees		(1 244 859 143)	(18 635 180)	(1 263 494 323)	(1 183 393 445)	80 100 878	6%
Cash paid to employees					(428 036 486)		
Cash paid to suppliers					(755 356 959)		
Finance charges		(38 203 673)	2 000 000	(36 203 673)	(35 409 687)	793 986	2%
Transfers and Grants paid		(7 711 300)	155 000	(7 556 300)	(3 153 600)	4 402 700	58%
<b>Net Cash from/(used) Operating Activities</b>		<b>92 060 621</b>	<b>32 291 570</b>	<b>124 352 192</b>	<b>169 840 096</b>	<b>45 487 904</b>	
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>							
<b>Receipts</b>							
Proceeds on disposal of PPE		-	-	-	7 756 304	7 756 304	100%
Decrease (increase) in non-current receivables		100 000	-	100 000	3 396 373	3 296 373	3296%
- Long term receivables					3 396 373		
Decrease (increase) in investments	BC 13	-	-	-	(29 567 947)	(29 567 947)	100%
<b>Payments</b>							
Capital Assets	BC 14	(187 437 290)	(25 668 274)	(213 105 564)	(184 071 417)	29 034 147	14%
<b>Net Cash from/(used) Investing Activities</b>		<b>(187 337 290)</b>	<b>(25 668 274)</b>	<b>(213 005 564)</b>	<b>(202 486 687)</b>	<b>10 518 877</b>	
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>							
<b>Receipts</b>							
Borrowing long term/refinancing		48 206 373	-	48 206 373	45 050 000	(3 156 373)	7%
- New loans received					45 050 000		
Increase/(Decrease) in Consumer Deposits		150 000	-	150 000	187 003	37 003	25%
<b>Payments</b>							
Repayment of Borrowing		(23 010 632)	(4 086 000)	(27 096 632)	(23 835 472)	3 261 160	12%
<b>Net Cash from/(used) Financing Activities</b>		<b>25 345 741</b>	<b>(4 086 000)</b>	<b>21 259 741</b>	<b>21 401 531</b>	<b>141 790</b>	
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>	BC 15	<b>(69 930 928)</b>	<b>2 537 296</b>	<b>(67 393 632)</b>	<b>(11 245 060)</b>	<b>56 148 571</b>	83%
Cash and Cash Equivalents at the year begin		135 013 105	83 223 464	218 236 569	193 241 139	(24 995 430)	
Cash and Cash Equivalents at the year end		65 082 177	85 760 760	150 842 937	181 996 079	31 153 142	



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30 November 2025

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Statement of Budget Comparison

Figures in Rand

	REF/NOTE	ORIGINAL BUDGET R	ADJUSTMENTS R	FINAL BUDGET R	ACTUAL R	ACTUAL VS FINAL BUDGET R	VARIANCE %
<b>CAPITAL EXPENDITURE</b>							
Vote 1 - Council General		5 000	-	5 000	2 330	(2 670)	53%
Vote 2 - Municipal Manager		5 000	-	5 000	-	(5 000)	100%
Vote 3 - Strategic Support Services		6 420 000	(4 564 998)	1 855 002	1 744 104	(110 898)	6%
Vote 4 - Financial Services		1 405 000	250 000	1 655 000	283 114	(1 371 886)	83%
Vote 5 - Community Services		29 677 774	(23 057 384)	6 620 390	3 808 523	(2 811 867)	42%
Vote 6 - Technical Services		-	-	-	-	-	100%
Vote 7 - Engineering Services		42 547 173	60 625 728	103 172 901	97 550 801	(5 622 100)	5%
Vote 8 - Public Services	BC 16	107 377 343	(7 150 072)	100 227 271	77 498 995	(22 728 276)	23%
<b>Total Capital Expenditure - Vote</b>		<b>187 437 290</b>	<b>26 103 274</b>	<b>213 540 564</b>	<b>180 887 867</b>	<b>(32 652 697)</b>	

### Total additions as per Statement of Financial Position

Property, Plant and Equipment	13	180 887 867
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The approved budget covers the fiscal period from 1 July 2024 to 30 June 2025.

### Comparable Basis

Differences were identified between the disclosure requirements in terms of GRAP and the reporting requirements in terms of National Treasury budget formats. The Statement of Budget Comparison reconciles the balances reported in the Annual Financial Statements with the final budget amounts. The actual results are presented on a comparable basis to the amounts included in the final budget.

### Virements

Changes between the Final Budgeted amounts and the Approved Adjustment Budget of 17 April 2025: Virements was approved by the Municipal Manager and/or the Chief Financial Officer, and it was done in line with the Approved Budget Virement Policy of 2024/2025.

### Adjustments to Original Budget

Items in the State of Financial Position were adjusted to account for adjustments made to the operating and capital budgets. The adjustments also account for the opening balances from the actual audited outcomes of the 2023/24 financial year.

### Explanations for material variances

Material variances are considered to be any variances of more than 10%, and a rand value that exceeds materiality. Below are the explanations for material variances, referenced to the relevant line item in the statement of budget comparison:

### STATEMENT OF FINANCIAL POSITION

#### BC 1 - Cash and cash equivalents -

Improvement in cash management, internal controls and an overall reduction of non-priority spending.

#### BC 2 - Trade and other receivables from exchange transactions -

The billed revenue for services exceeded the budget expectations. Revenue was adjusted upwards, and it was expected that a larger portion of billed revenue would remain as receivable at the end of the financial year. Stringent credit control procedures were enforced by management. Debt write off only applicable to indigent portfolio and management and a culture of payment are created.

#### BC 3 - Investment property -

Variances in Investment Property arose from budget assumptions that investment property sold would be transferred to buyers. Future budgets will incorporate current data to improve the alignment between the budget and the Annual Financial Statements.

#### BC 4 - Financial liabilities -

The municipality took up additional borrowings during the financial year, which increased the short-term obligations above the expected level.

#### BC 5 - Trade and other payables from exchange transactions -

Management expected a larger portion of outstanding debt to be settled by the end of the financial year. Creditors accrued closer to the end of the financial year and were not due by 30 June 2025, leading to increased levels of cash. The Eskom June account significantly increased compared to the prior year June account due to tariff increases in electricity. This also had an impact on the accrual payment.





# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Statement of Budget Comparison

Figures in Rand

### Explanations for material variances (continued)

#### BC 6 - Provisions -

Provisions are dependent on changing market conditions, consumption trends and actuarial valuations for employee benefits. It is not easily predictable without significant cost implications; therefore, management applied a prudent approach in budgeting for Provisions.

#### BC 7 - Accumulated Surplus -

The accumulated surplus is less than expected, mainly due to lower levels of surplus achieved and the impact of reduced levels of traffic fines income recognised compared to the income expected to be generated.

#### BC 8 - Funds and Reserves -

The municipality did not achieve the expected results to realise the reserves.

### STATEMENT OF FINANCIAL PERFORMANCE

#### BC 9 - Fines, penalties and forfeits -

The underperformance in traffic fines is due to multiple reasons. The first reason is due to a tender process for the operating of speeding fines cameras which was anticipated to be finalised during the current financial year, but could not be finalised partly as a result of the uncertainties that have been experienced as a result of the pending implementation of the new Administrative Adjudication of Road Traffic Offences (AARTO) Act, which has created uncertainty with regards to the responsibilities of the various stakeholders involved. During the adjustment budget process management was still optimistic that the AARTO implementation could still be delayed and as such had started with the tender process which was ultimately not awarded. The tender advertisement came after the previous tender with TMT was in hibernation which resulted in them only issuing an immaterial amount of traffic fines during the current period. Previous experience had thought management that should the contract had been awarded in the second half of the financial year it was possible for the fines to increase drastically due to the bad behaviour of drivers on our roads.

#### BC 10 - Debt impairment -

The underperformance of the traffic fines has resulted in the significant saving in the Debt Impairment. The insignificant growth on the traffic fines debtors resulted in a reduction in the provision for traffic fines bad debt, thus the overall saving in the debt impairment.

#### BC 11 - Contracted services -

Expenditure on contracted and outsourced services for 2024/25 was less than anticipated.

### CASH FLOW STATEMENT

#### BC 12 - Cash Flows from Other revenue -

Cash flows from Other revenue exceeded the anticipated cash receipts.

#### BC 13 - Increase in non-current investments -

Higher levels of cash at year-end were realised compared to the budget expectation, leading to more available funds to invest.

#### BC 14 - Capital Assets -

The allocations for capital assets were lower than anticipated, and the timing of grant receipts did not allow sufficient time for implementation.

#### BC 15 - NET INCREASE/(DECREASE) IN CASH HELD -

The improvement in the net cash balance was mainly due to improved performance in cash generated from operating activities.

### CAPITAL EXPENDITURE

#### BC 16 - Capital Expenditure - Vote 8 - Public Services -

Funding from the Municipal Disaster Recovery Grant (MDRG) was only taken up on 17 April 2025, resulting in insufficient time to implement the projects.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1. Presentation of Annual Financial Statements

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

Assets, liabilities, revenues and expenses were not offset, except where offsetting is either required or permitted by a Standard of GRAP.

A summary of the significant accounting policies, which have been consistently applied except where exemption has been granted, are disclosed below.

The accounting policies applied are consistent with those used to present the previous year's financial statements.

The financial statements have been prepared on a going concern basis.

#### 1.1 Presentation currency

These annual financial statements are presented in South African Rand, which is the functional currency of the municipality. All figures are rounded to the nearest Rand.

#### 1.2 Materiality

##### Definitions

Material omissions or misstatements of items are material if they could, individually or collectively, influence the decisions or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatement judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor. Both the qualitative and quantitative characteristics of an item are considered when applying materiality. Care is taken to ensure that these annual financial statements provide users with the most suitable information in order to evaluate the performance of the municipality.

Assessing whether an omission or misstatement could influence decisions of users, and so be material, requires consideration of the characteristics of those users. The Conceptual Framework for General Purpose Financial Reporting states that users are assumed to have a reasonable knowledge of the municipality's activities and environment in which it operates in, to be able and prepared to read annual financial statements and to review and analyse its information with reasonable diligence. Therefore, the assessment takes into account how users with such attributes could reasonably be expected to be influenced in making and evaluating decisions.

Management has applied its judgment to assess materiality in the preparation of the annual financial statements. Materiality is determined as 1% of total actual operating expenditure. This materiality is from management's perspective and does not correlate with the auditor's materiality.

Prior period errors are only corrected when these are found to be material. All immaterial prior period errors are corrected in the current year and the previously reported figures will not be corrected.

For the comparison between budget and actual amounts, material differences are determined to be variances of:

-More than 10%; and

-A value of anything above materiality.



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.3 Significant judgements and sources of estimation uncertainty

In preparing the annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the annual financial statements. Significant judgements include:

#### Receivables

The municipality assesses its receivables for impairment at the end of each reporting period. The calculation of the impairment of trade receivables is based on a payment percentage assessment of the individual debtors of the municipality. If an individual debtor has a payment percentage of more than 80%, impairment is not considered. In instances where the payment percentage is less than 80% the individual debtor is impaired based on the actual non-payment percentage of the outstanding debt.

#### Allowance for slow moving, damaged and obsolete inventory

An assessment is made of net realisable value at the end of each reporting period. An allowance is made to write inventory down to the lower of cost or net realisable value. Management have made estimates of the selling price and direct cost to sell off certain inventory items. The write down is included in the surplus.

#### Fair value estimation

The carrying value less impairment provision of receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the municipality for similar financial instruments.

The fair value of long-term receivables is estimated by discounting the future contracted cash flows at the prime plus one interest rate.

#### Impairment testing

The recoverable amounts of cash-generating units and individual assets have been determined based on the higher of value-in-use calculations and fair values less costs to sell. These calculations require the use of estimates and assumptions. It is reasonably possible that the assumptions may change which may then impact our estimations and may then require a material adjustment to the carrying value of tangible assets.

#### Value in use of cash generating assets

Cash generating assets are assets held with the primary objective of generating a commercial return.

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors including economic factors such as inflation and interest.

Non-cash generating assets are assets other than cash generating assets.

The municipality reviews and tests the carrying value of non-cash generating assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. If there are indications that impairment may have occurred, the remaining service potential of the asset is determined. The most appropriate approach selected to determine the remaining service potential is dependent on the availability of data and the nature of the impairment.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.3 Significant judgements and sources of estimation uncertainty (continued)

#### Provisions

Provisions were raised and management determined an estimate based on the following information: Professional engineers were utilised to determine the cost of rehabilitation of landfill sites, as well as the remaining useful life of each Landfill site. Additional disclosure of these estimates of provisions are included in note 22 - Provisions. Provisions are reviewed at reporting date and the amount of a provision is the present value of the expenditure expected to be required to settle the obligation. When the effect of discounting is material, provisions are determined by discounting the expected future cash flows that reflect current market assessments of the time value of money. Provisions are discounted at the government bond rate of a similar term of the useful life of the landfill site.

#### Useful lives of Property, Plant and Equipment and Intangible Assets

The municipality's management determines the estimated useful lives and related depreciation charges for property, plant and equipment and other assets. This estimate is based on industry norm and on the pattern in which an asset's future economic benefits or service potential is expected to be consumed by the municipality.

#### Post-retirement benefits and other long-term benefits

The present value of the post retirement obligation and other long-term employee obligations is actuarially determined by independent qualified actuaries on an annual basis. The present value depends on a number of factors, including but not limited to discount rates, expected rate of return on assets, future salary increases, mortality rates and future pension increases, that are determined on an actuarial basis. The assumptions used in determining the net cost (income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post retirement obligations.

At the end of each year, the appropriate discount rate is determined by independent qualified actuaries. This is the interest rate that should be used to determine the present value of estimated future cash outflows expected to be required to settle the obligations. In determining the appropriate discount rate, the municipality considers market yields at the reporting date on government bonds. Where there is no deep market in government bonds with a sufficiently long maturity to match the estimated maturity of all the benefit payments, the municipality uses current market rates of the appropriate term to discount shorter term payments, and estimates the discount rate for longer maturities by extrapolating current market rates along the yield curve.

Other key assumptions for post-retirement and other long-term employee obligations are based on current market conditions. Additional information is disclosed in note 21.

#### Staff Leave Accrual

The Municipality provides for annual leave as they accrue to employees. The liability is based on the total amount of leave days accrued to employees at year end and the total remuneration package of the employee.

Accumulating leave is carried forward and can be used in future periods if the current year's entitlement is not used in full. The provision will be realized as employees take leave or when employment is terminated, whereupon the leave accrued to the employee that has not been used, is paid out.

#### Performance Bonus Accrual

The Municipality recognizes a provision relating to the anticipated costs of performance bonuses payable to Section 57 employees, as the costs accrue to the specific employees. Municipal bonus provisions are based on the employment contract stipulations and previous performance bonus trends.

#### 13th Cheque Accrual

The Municipality recognizes a provision relating to the anticipated costs of 13<sup>th</sup> Cheques as they accrue to employees. The liability at year-end is based on the bonus accrued to each employee at year-end.

#### Effective Interest Rate

The municipality used the prime rate to discount future cash flows.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.4 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services; or for
- administrative purposes; or
- sale in the ordinary course of operations.

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that is associated with the investment property will flow to the municipality, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

Subsequent to initial measurement investment property is measured at fair value.

#### Fair value

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

Investment property is derecognised on disposal or when the investment property is permanently withdrawn from use and no future economic benefits or service potential are expected from its disposal. Gains or losses arising from the retirement or disposal of investment property is the difference between the net disposal proceeds and the carrying amount of the asset and is recognised in surplus or deficit in the period of retirement or disposal.

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

The municipality separately discloses expenditure to repair and maintain investment property in the notes to the annual financial statements (See Note 12).

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

### 1.5 Property, plant and equipment

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

The cost of an item of property, plant and equipment is recognised as an asset when:

- it is probable that future economic benefits or service potential associated with the item will flow to the municipality; and
- the cost or fair value of the item can be measured reliably.

Property, plant and equipment are initially measured at cost.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, its deemed cost is the carrying amount of the asset(s) given up.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property, plant and equipment, where the municipality is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property, plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Items such as spare parts, standby equipment and servicing equipment are recognised when they meet the definition of property, plant and equipment.

Major inspection costs which are a condition of continuing use of an item of property, plant and equipment and which meet the recognition criteria above are included as a replacement in the cost of the item of property, plant and equipment. Any remaining inspection costs from the previous inspection are derecognised.

Subsequent to initial measurement property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment are depreciated on the straight line basis over their expected useful lives to their estimated residual value.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Land		Indefinite
Buildings	Straight line	
• Buildings		10 - 100 years
• Recreational facilities		15 - 100 years
Infrastructure	Straight line	
• Cemeteries		25 - 60 years
• Electricity		5 - 25 years
• Housing		20 - 100 years
• Landfill sites		1 - 55 years
• Pedestrian Malls		20 years
• Roads and paving		50 - 80 years
• Security		3 - 25 years



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

### 1.5 Property, plant and equipment (continued)

• Sewerage		15 - 75 years
• Water		15 - 100 years
Other property, plant and equipment	Straight line	
• Furniture and fixtures		2 - 20 years
• Special property, plant and equipment		5 - 20 years
• Specialist vehicles		5 - 30 years
• Other equipment		5 - 20 years
• Other vehicles		5 - 30 years

The residual value, and the useful life and depreciation method of each asset are reviewed at the end of each reporting date. If the expectations differ from previous estimates, the change is accounted for as a change in accounting estimate.

Reviewing the useful life of an asset on an annual basis does not require the municipality to amend the previous estimate unless expectations differ from the previous estimate.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Compensation from third parties for an item of property, plant and equipment that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable

The municipality separately discloses expenditure to repair and maintain property, plant and equipment in the notes to the annual financial statements (see note 13).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements. See Note 13.

### 1.6 Site restoration and dismantling cost

The municipality has an obligation to dismantle, remove and restore items of property, plant and equipment. Such obligations are referred to as 'decommissioning, restoration and similar liabilities'. The cost of an item of property, plant and equipment includes:

- the initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located;
- changes in the measurement of an existing decommissioning, restoration and similar liability that result from change in the estimated timing or amount of the outflow of resources embodying economic benefits or service potential required to settle the obligation, or a change in discount rate; and
- the obligation the municipality incurs for having used the items during a particular period for purposes other than to produce inventories during that period.

The related asset is measured using the cost model:

- (a) subject to (b), changes in the liability are added to, or deducted from, the cost of the related asset in the current period;
- (b) if a decrease in the liability exceeds the carrying amount of the asset, the excess is recognised immediately in surplus or deficit; and
- (c) if the adjustment results in an addition to the cost of an asset, the municipality considers whether this is an indication that the new carrying amount of the asset may not be fully recoverable. If it is such an indication, the asset is tested for impairment by estimating its recoverable amount or recoverable service amount, and any impairment loss is recognised in accordance with the accounting policy on impairment of cash-generating assets and/or impairment of non-cash-generating assets.



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.7 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from the municipality and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the municipality intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations.

An intangible asset is recognised when:

- it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality; and
- the cost or fair value of the asset can be measured reliably.

Intangible assets are initially measured at cost.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

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Subsequent to initial measurement Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item	Useful life
Right to access water	99 years
Computer software, other	3-5 years

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of an intangible assets is the difference between the net disposal proceeds and the carrying amount and is included in surplus or deficit when the asset is derecognised.

### 1.8 Heritage assets

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

#### Recognition

The municipality recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

#### Initial measurement

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

#### Subsequent measurement

Subsequent to initial measurement classes of heritage assets are carried at cost less any accumulated impairment losses.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.8 Heritage assets (continued)

#### Impairment

The municipality assesses at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the heritage asset.

#### Transfers

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

#### Derecognition

The municipality derecognises heritage assets on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is the difference between the net disposal proceeds and the carrying amount and is included in surplus or deficit when the item is derecognised.



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.9 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.

#### Classification

The entity has the following types of financial assets (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Long term receivables	Financial asset measured at fair value
Short term investments	Financial asset measured at amortised cost
Cash and cash equivalents	Financial asset measured at amortised cost
Receivables from exchange transaction	Financial asset measured at amortised cost
Other receivables from non exchange transactions	Financial asset measured at amortised cost
Other receivables from exchange transaction	Financial asset measured at amortised cost

The entity has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Long term liabilities	Financial liability measured at amortised cost
Payables from exchange transactions	Financial liability measured at amortised cost
Consumer deposits	Financial liability measured at amortised cost
Unspent conditional grants	Financial liability measured at amortised cost

#### Initial recognition

The entity recognises a financial asset or a financial liability in its statement of financial position when the entity becomes a party to the contractual provisions of the instrument.

The entity recognises financial assets using trade date accounting.

#### Initial measurement of financial assets and financial liabilities

The municipality measures a financial asset and financial liability initially at its fair value plus, in the case of a financial asset or a liability not subsequently measured at fair value, transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

#### Subsequent measurement of financial assets and financial liabilities

All financial assets measured at amortised cost, or cost, are subject to an impairment review.

#### Fair value measurement considerations

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.9 Financial instruments (continued)

The best evidence of fair value is quoted prices in an active market. If the market for a financial instrument is not active, the entity establishes fair value by using a valuation technique. The objective of using a valuation technique is to establish what the transaction price would have been on the measurement date in an arm's length exchange motivated by normal operating considerations. Valuation techniques include using recent arm's length market transactions between knowledgeable, willing parties, if available, reference to the current fair value of another instrument that is substantially the same, discounted cash flow analysis and option pricing models. If there is a valuation technique commonly used by market participants to price the instrument and that technique has been demonstrated to provide reliable estimates of prices obtained in actual market transactions, the municipality uses that technique. The chosen valuation technique makes maximum use of market inputs and relies as little as possible on entity-specific inputs. It incorporates all factors that market participants would consider in setting a price and is consistent with accepted economic methodologies for pricing financial instruments. Periodically, the municipality calibrates the valuation technique and tests it for validity using prices from any observable current market transactions in the same instrument (i.e. without modification or repackaging) or based on any available observable market data.

Short-term receivables and payables are not discounted where the initial credit period granted or received is consistent with terms used in the public sector, either through established practices or legislation.

#### Gains and losses

A gain or loss arising from a change in the fair value of a financial asset or financial liability measured at fair value is recognised in surplus or deficit.

For financial assets and financial liabilities measured at amortised cost or cost, a gain or loss is recognised in surplus or deficit when the financial asset or financial liability is derecognised or impaired, or through the amortisation process.

#### Impairment and uncollectability of financial assets

The entity assesses at the end of each reporting period whether there is any objective evidence that a financial asset or group of financial assets is impaired.

For amounts due to the municipality, significant financial difficulties of the receivable, probability that the receivable will enter bankruptcy and default of payments are all considered indicators of impairment.

Financial assets measured at amortised cost:

If there is objective evidence that an impairment loss on financial assets measured at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account. The amount of the loss is recognised in surplus or deficit.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed by adjusting an allowance account. The reversal does not result in a carrying amount of the financial asset that exceeds what the amortised cost would have been had the impairment not been recognised at the date the impairment is reversed. The amount of the reversal is recognised in surplus or deficit.

Where financial assets are impaired through the use of an allowance account, the amount of the loss is recognised in surplus or deficit within operating expenses. When such financial assets are written off, the write off is made against the relevant allowance account. Subsequent recoveries of amounts previously written off are credited against operating expenses.

Financial assets measured at cost:

If there is objective evidence that an impairment loss has been incurred on an investment in a residual interest that is not measured at fair value because its fair value cannot be measured reliably, the amount of the impairment loss is measured as the difference between the carrying amount of the financial asset and the present value of estimated future cash flows discounted at the current market rate of return for a similar financial asset. Such impairment losses are not reversed.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.9 Financial instruments (continued)

#### Derecognition

##### Financial assets

The entity derecognises financial assets using trade date accounting.

The entity derecognises a financial asset only when:

- the contractual rights to the cash flows from the financial asset expire, are settled or waived;
- the entity transfers to another party substantially all of the risks and rewards of ownership of the financial asset; or
- the entity, despite having retained some significant risks and rewards of ownership of the financial asset, has transferred control of the asset to another party and the other party has the practical ability to sell the asset in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the entity:
  - derecognises the asset; and
  - recognises separately any rights and obligations created or retained in the transfer.

The carrying amounts of the transferred asset are allocated between the rights or obligations retained and those transferred on the basis of their relative fair values at the transfer date. Newly created rights and obligations are measured at their fair values at that date. Any difference between the consideration received and the amounts recognised and derecognised is recognised in surplus or deficit in the period of the transfer.

On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received is recognised in surplus or deficit.

##### Financial liabilities

The entity removes a financial liability (or a part of a financial liability) from its statement of financial position when it is extinguished — i.e. when the obligation specified in the contract is discharged, cancelled, expired or waived.

An exchange between an existing borrower and lender of debt instruments with substantially different terms is accounted for as having extinguished the original financial liability and a new financial liability is recognised. Similarly, a substantial modification of the terms of an existing financial liability or a part of it is accounted for as having extinguished the original financial liability and having recognised a new financial liability.

The difference between the carrying amount of a financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in surplus or deficit. Any liabilities that are waived, forgiven or assumed by another entity by way of a non-exchange transaction are accounted for in accordance with the Standard of GRAP on Revenue from Non-exchange Transactions (Taxes and Transfers).

### 1.10 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the municipality assesses the classification of each element separately.

#### Operating leases - lessor

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term. The difference between the amounts recognised as revenue and the contractual payments are recognised as an operating lease asset or liability

Initial direct costs incurred in negotiating and arranging operating leases are added to the carrying amount of the leased asset and recognised as an expense over the lease term on the same basis as the lease revenue.

The aggregate cost of incentives is recognised as a reduction of rental revenue over the lease term on a straight-line basis.

Income for leases is disclosed under revenue in the statement of financial performance.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.10 (continued)

#### Operating leases - lessee

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

The aggregate benefit of incentives is recognised as a reduction of rental expense over the lease term on a straight-line basis.

Any contingent rent is expensed in the period in which they are incurred.

### 1.11 Inventories

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventories are measured at the lower of cost and net realisable value.

Inventories are measured at the lower of cost and current replacement cost where they are held for:

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

Net realisable value is the estimated selling price in the ordinary course of operations less the estimated costs of completion and the estimated costs necessary to make the sale, exchange or distribution.

Current replacement cost is the cost the municipality incurs to acquire the asset on the reporting date.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of inventories of items that are not ordinarily interchangeable and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs.

The cost of inventories is assigned using the weighted average cost formula. The same cost formula is used for all inventories having a similar nature and use to the municipality.

When inventories are sold, the carrying amount of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered.

The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

### 1.12 Value-added Tax (VAT)

The municipality is registered with the South African Revenue Services (SARS) for VAT on the payments basis, in accordance with Section 15(2) of the VAT Act (Act No. 89 of 1991).

### 1.13 Impairment of cash-generating assets

Cash-generating assets are assets managed with the objective of generating a commercial return. An asset generates a commercial return when it is deployed in a manner consistent with that adopted by a profit-oriented entity

#### Identification

When the carrying amount of a cash-generating asset exceeds its recoverable amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable amount of the asset.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.13 Impairment of cash-generating assets (continued)

#### Value in use

When estimating the value in use of an asset, the municipality estimates the future cash inflows and outflows to be derived from continuing use of the asset and from its ultimate disposal and the municipality applies the appropriate discount rate to those future cash flows.

#### Discount rate

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money, represented by the current risk-free rate of interest and the risks specific to the asset for which the future cash flow estimates have not been adjusted.

#### Recognition and measurement (individual asset)

If the recoverable amount of a cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the cash-generating asset is adjusted in future periods to allocate the cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

#### Cash-generating units

If there is any indication that an asset may be impaired, the recoverable amount is estimated for the individual asset. If it is not possible to estimate the recoverable amount of the individual asset, the municipality determines the recoverable amount of the cash-generating unit to which the asset belongs (the asset's cash-generating unit).

If an active market exists for the output produced by an asset or group of assets, that asset or group of assets is identified as a cash-generating unit, even if some or all of the output is used internally. If the cash inflows generated by any asset or cash-generating unit are affected by internal transfer pricing, the municipality uses management's best estimate of future price(s) that could be achieved in arm's length transactions in estimating:

- the future cash inflows used to determine the asset's or cash-generating unit's value in use; and
- the future cash outflows used to determine the value in use of any other assets or cash-generating units that are affected by the internal transfer pricing.

Cash-generating units are identified consistently from period to period for the same asset or types of assets, unless a change is justified.

The carrying amount of a cash-generating unit is determined on a basis consistent with the way the recoverable amount of the cash-generating unit is determined.

An impairment loss is recognised for a cash-generating unit if the recoverable amount of the unit is less than the carrying amount of the unit. The impairment is allocated to reduce the carrying amount of the cash-generating assets of the unit on a pro rata basis, based on the carrying amount of each asset in the unit. These reductions in carrying amounts are treated as impairment losses on individual assets.

In allocating an impairment loss, the municipality does not reduce the carrying amount of an asset below the highest of:

- its fair value less costs to sell (if determinable);
- its value in use (if determinable); and
- zero.

The amount of the impairment loss that would otherwise have been allocated to the asset is allocated pro rata to the other cash-generating assets of the unit.

Where a non-cash-generating asset contributes to a cash-generating unit, a proportion of the carrying amount of that non-cash-generating asset is allocated to the carrying amount of the cash-generating unit prior to estimation of the recoverable amount of the cash-generating unit.



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.13 Impairment of cash-generating assets (continued)

#### Reversal of impairment loss

The municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a cash-generating asset may no longer exist or may have decreased. If any such indication exists, the municipality estimates the recoverable amount of that asset.

An impairment loss recognised in prior periods for a cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a cash-generating asset is recognised immediately in surplus or deficit.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the cash-generating asset is adjusted in future periods to allocate the cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

A reversal of an impairment loss for a cash-generating unit is allocated to the cash-generating assets of the unit pro rata with the carrying amounts of those assets. These increases in carrying amounts are treated as reversals of impairment losses for individual assets. No part of the amount of such a reversal is allocated to a non-cash-generating asset contributing service potential to a cash-generating unit.

In allocating a reversal of an impairment loss for a cash-generating unit, the carrying amount of an asset is not increased above the lower of:

- its recoverable amount (if determinable); and
- the carrying amount that would have been determined (net of amortisation or depreciation) had no impairment loss been recognised for the asset in prior periods.

The amount of the reversal of the impairment loss that would otherwise have been allocated to the asset is allocated pro rata to the other assets of the unit.

#### Redesignation

The redesignation of assets from a cash-generating asset to a non-cash-generating asset or from a non-cash-generating asset to a cash-generating asset only occur when there is clear evidence that such a redesignation is appropriate.

### 1.14 Impairment of non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

#### Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.14 Impairment of non-cash-generating assets (continued)

#### Value in use

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.

The present value of the remaining service potential of a non-cash-generating assets is determined using the following approach:

#### Depreciated replacement cost approach

The present value of the remaining service potential of a non-cash-generating asset is determined as the depreciated replacement cost of the asset. The replacement cost of an asset is the cost to replace the asset's gross service potential. This cost is depreciated to reflect the asset in its used condition. An asset may be replaced either through reproduction (replication) of the existing asset or through replacement of its gross service potential. The depreciated replacement cost is measured as the reproduction or replacement cost of the asset, whichever is lower, less accumulated depreciation calculated on the basis of such cost, to reflect the already consumed or expired service potential of the asset.

The replacement cost and reproduction cost of an asset is determined on an "optimised" basis. The rationale is that the municipality would not replace or reproduce the asset with a like asset if the asset to be replaced or reproduced is an overdesigned or overcapacity asset. Overdesigned assets contain features which are unnecessary for the goods or services the asset provides. Overcapacity assets are assets that have a greater capacity than is necessary to meet the demand for goods or services the asset provides. The determination of the replacement cost or reproduction cost of an asset on an optimised basis thus reflects the service potential required of the asset.

#### Recognition and measurement

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

#### Reversal of an impairment loss

The municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a non-cash-generating asset may no longer exist or may have decreased. If any such indication exists, the municipality estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for a non-cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable service amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a non-cash-generating asset is recognised immediately in surplus or deficit.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

#### Redesignation

The redesignation of assets from a cash-generating asset to a non-cash-generating asset or from a non-cash-generating asset to a cash-generating asset only occur when there is clear evidence that such a redesignation is appropriate.

### 1.15 Provisions and Contingencies

Provisions are recognised when:



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.15 Provisions and Contingencies (continued)

the municipality has a present obligation as a result of a past event;

it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

Where the effect of time value of money is material, the amount of a provision is the present value of the expenditures expected to be required to settle the obligation.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating surplus.

A contingent asset is a possible asset that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the municipality.

A contingent liability is an:

- a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the municipality; or
- present obligation that arises from past events but is not recognised because:
  - it is not probable than an outflow of resources embodying economic benefits or service potential will be required to settle the obligation;
  - the amount of the obligation cannot be measured with sufficient reliability.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 48.

### Decommissioning, restoration and similar liability

Changes in the measurement of an existing decommissioning, restoration and similar liability that result from changes in the estimated timing or amount of the outflow of resources embodying economic benefits or service potential required to settle the obligation, or a change in the discount rate, are accounted for as follows:

The related asset is measured using the cost model:

- changes in the liability are added to, or deducted from, the cost of the related asset in the current period;
- the amount deducted from the cost of the asset does not exceed its carrying amount. If a decrease in the liability exceeds the carrying amount of the asset, the excess is recognised immediately in surplus or deficit; and
- if the adjustment results in an addition to the cost of an asset, the municipality considers whether this is an indication that the new carrying amount of the asset may not be fully recoverable. If there is such an indication, the municipality tests the asset for impairment by estimating its recoverable amount or recoverable service amount, and account for any impairment loss, in accordance with the accounting policy on impairment of assets as described in accounting policy 1.13 and 1.14.

The adjusted depreciable amount of the asset is depreciated over its useful life. Therefore, once the related asset has reached the end of its useful life, all subsequent changes in the liability are recognised in surplus or deficit as they occur.

The periodic unwinding of the discount is recognised in surplus or deficit as a finance cost as it occurs.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.16 Employee benefits

#### Short-term employee benefits

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

- wages, salaries and social security contributions;
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

When an employee has rendered a service to the municipality during a reporting period, the municipality recognises the undiscounted amount of short-term employee benefits expected to be paid in exchange for that service:

- as a liability (accrued expense), after deducting any amount already paid. If the amount already paid exceeds the undiscounted amount of the benefits, the municipality recognises that excess as an asset (prepaid expense) to the extent that the prepayment will lead to, for example, a reduction in future payments or a cash refund; and
- as an expense, unless another Standard requires or permits the inclusion of the benefits in the cost of an asset.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The municipality measures the expected cost of accumulating compensated absences as the additional amount that the municipality expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The municipality recognises the expected cost of bonus, incentive and performance related payments when the entity has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the municipality has no realistic alternative but to make the payments.

#### Post-employment benefits

Post-employment benefits are employee benefits (other than termination benefits) which are payable after the completion of employment.

Post-employment benefit plans are formal or informal arrangements under which the entity provides post-employment benefits for one or more employees.

Multi-employer plans are defined contribution plans (other than state plans and composite social security programmes) or defined benefit plans (other than state plans) that pool the assets contributed by various entities that are not under common control and use those assets to provide benefits to employees of more than one entity, on the basis that contribution and benefit levels are determined without regard to the identity of the entity that employs the employees concerned.

#### Multi-employer plans and/or State plans and/or Composite social security programmes

The municipality classifies a multi-employer plan and/or state plans and/or composite social security programmes as a defined contribution plan or a defined benefit plan under the terms of the plan (including any constructive obligation that goes beyond the formal terms).

Where a plan is a defined contribution plan, the municipality accounts for it in the same way as for any other defined contribution plan.

Where a plan is a defined benefit plan, the municipality accounts for its proportionate share of the defined benefit obligation, plan assets and cost associated with the plan in the same way as for any other defined benefit plan.

When sufficient information is not available to use defined benefit accounting for a plan, that is a defined benefit plan, the municipality accounts for the plan as if it was a defined contribution plan.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.16 Employee benefits (continued)

#### Post-employment benefits: Defined contribution plans

Defined contribution plans are post-employment benefit plans under which the municipality pays fixed contributions into a separate entity (a fund) and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods.

When an employee has rendered services to the municipality during a reporting period, the municipality recognises the contribution payable to a defined contribution plan in exchange for that service:

- as a liability (accrued expense), after deducting any contribution already paid. If the contribution already paid exceeds the contribution due for service before the reporting date, the municipality recognises that excess as an asset (prepaid expense) to the extent that the prepayment will lead to, for example, a reduction in future payments or a cash refund; and
- as an expense, unless another Standard requires or permits the inclusion of the contribution in the cost of an asset.

Where contributions to a defined contribution plan do not fall due wholly within twelve months after the end of the reporting period in which the employees render the related service, they are discounted. The rate used to discount reflects the time value of money. The currency and term of the financial instrument selected to reflect the time value of money are consistent with the currency and estimated term of the obligation.

#### Post-employment benefits: Defined benefit plans

Defined benefit plans are post-employment benefit plans other than defined contribution plans.

Actuarial gains and losses comprise experience adjustments. Actuarial gains and losses comprise experience adjustments arising from changes in demographic and financial assumptions.

Demographic assumptions about the future characteristics of current and former employees (and their dependants) who are eligible for benefits and deal with matters such as:

- mortality
- rates of employee turnover, disability and early retirement,
- the proportion of plan members with dependants who are eligible for benefits,
- the proportion of plan members who will select each form of payment option available under the plan terms; and
- claim rates under medical plans.

Financial assumptions deal with matters such as:

- the discount rate,
- benefit levels, excluding any cost of the benefits to be met by employees, and future salary,
- in the case of medical benefits, future medical costs, including claim handling costs, and
- taxes payable by the plan on contributions relating to service before the end of the reporting period or on benefits resulting from that service.

Current service cost is the increase in the present value of the defined benefit obligation resulting from employee service in the current period.

Interest cost is the increase during a period in the present value of a defined benefit obligation which arises because the benefits are one period closer to settlement.

Past service cost is the change in the present value of the defined benefit obligation for employee service in prior periods, resulting in the current period from the introduction of, or changes to, post-employment benefits or other long-term employee benefits. Past service cost may be either positive (when benefits are introduced or changed so that the present value of the defined benefit obligation increases) or negative (when existing benefits are changed so that the present value of the defined benefit obligation decreases). In measuring its defined benefit liability the municipality recognises past service cost as an expense in the reporting period in which the plan is amended.

Plan assets comprise of assets held by a long-term employee benefit fund and qualifying insurance policies.

The present value of a defined benefit obligation is the present value, without deducting any plan assets, of expected future payments required to settle the obligation resulting from employee service in the current and prior periods.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.16 Employee benefits (continued)

The return on plan assets is interest, dividends or similar distributions and other revenue derived from the plan assets, together with realised and unrealised gains or losses on the plan assets, less any costs of administering the plan (other than those included in the actuarial assumptions used to measure the defined benefit obligation) and less any tax payable by the plan itself.

The amount recognised as a defined benefit liability is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date;
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly;
- plus any liability that may arise as a result of a minimum funding requirement.

The amount determined as a defined benefit liability may be negative (an asset). The entity measures the resulting asset at the lower of:

- the amount determined above; and
- the present value of any economic benefits available in the form of refunds from the plan or reductions in future contributions to the plan. The present value of these economic benefits is determined using a discount rate which reflects the time value of money.

Any adjustments arising from the limit above is recognised in surplus or deficit.

The municipality determines the present value of defined benefit obligations and the fair value of any plan assets with sufficient regularity such that the amounts recognised in the annual financial statements do not differ materially from the amounts that would be determined at the reporting date.

The municipality recognises the net total of the following amounts in surplus or deficit, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost;
- interest cost;
- the expected return on any plan assets and on any reimbursement rights;
- actuarial gains and losses;
- past service cost;
- the effect of any curtailments or settlements; and
- the effect of applying the limit on a defined benefit asset (negative defined benefit liability).

The municipality uses the Projected Unit Credit Method to determine the present value of its defined benefit obligations and the related current service cost and, where applicable, past service cost. The Projected Unit Credit Method (sometimes known as the accrued benefit method pro-rated on service or as the benefit/years of service method) sees each period of service as giving rise to an additional unit of benefit entitlement and measures each unit separately to build up the final obligation.

In determining the present value of its defined benefit obligations and the related current service cost and, where applicable, past service cost, the municipality attributes benefit to periods of service under the plan's benefit formula. However, if an employee's service in later years will lead to a materially higher level of benefit than in earlier years, the municipality attributes benefit on a straight-line basis from:

- the date when service by the employee first leads to benefits under the plan (whether or not the benefits are conditional on further service); until
- the date when further service by the employee will lead to no material amount of further benefits under the plan, other than from further salary increases.

Actuarial valuations are conducted on an annual basis by independent actuaries separately for each plan. The results of the valuation are updated for any material transactions and other material changes in circumstances (including changes in market prices and interest rates) up to the reporting date.

The municipality recognises gains or losses on the curtailment or settlement of a defined benefit plan when the curtailment or settlement occurs. The gain or loss on a curtailment or settlement comprises:

- any resulting change in the present value of the defined benefit obligation; and
- any resulting change in the fair value of the plan assets.

Before determining the effect of a curtailment or settlement, the municipality re-measures the obligation (and the related plan assets, if any) using current actuarial assumptions (including current market interest rates and other current market prices).



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.16 Employee benefits (continued)

When it is virtually certain that another party will reimburse some or all of the expenditure required to settle a defined benefit obligation, the right to reimbursement is recognised as a separate asset. The asset is measured at fair value. In all other respects, the asset is treated in the same way as plan assets. In surplus or deficit, the expense relating to a defined benefit plan is presented as the net of the amount recognised for a reimbursement.

The municipality offsets an asset relating to one plan against a liability relating to another plan when the municipality has a legally enforceable right to use a surplus in one plan to settle obligations under the other plan and intends either to settle the obligations on a net basis, or to realise the surplus in one plan and settle its obligation under the other plan simultaneously.

#### Actuarial assumptions

Actuarial assumptions are unbiased and mutually compatible.

Financial assumptions are based on market expectations, at the reporting date, for the period over which the obligations are to be settled.

The rate used to discount post-employment benefit obligations (both funded and unfunded) reflects the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the post-employment benefit obligations.

Post-employment benefit obligations are measured on a basis that reflects:

- estimated future salary increases;
- the benefits set out in the terms of the plan (or resulting from any constructive obligation that goes beyond those terms) at the reporting date; and
- estimated future changes in the level of any state benefits that affect the benefits payable under a defined benefit plan, if, and only if, either:
  - those changes were enacted before the reporting date; or
  - past history, or other reliable evidence, indicates that those state benefits will change in some predictable manner, for example, in line with future changes in general price levels or general salary levels.

Assumptions about medical costs take account of estimated future changes in the cost of medical services, resulting from both inflation and specific changes in medical costs.

#### Other long-term employee benefits

The municipality has an obligation to provide long-term service allowance benefits to all of its employees.

The municipality's liability is based on an actuarial valuation. The Projected Unit Credit Method is used to value the liabilities. Actuarial gains and losses on the long-term service awards are recognised in the statement of financial performance.

The amount recognised as a liability for other long-term employee benefits is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date;
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly.

The municipality recognises the net total of the following amounts as expense or revenue, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost;
- interest cost;
- the expected return on any plan assets and on any reimbursement right recognised as an asset;
- actuarial gains and losses;
- past service cost; and
- the effect of any curtailments or settlements.

#### Termination benefits

The entity recognises termination benefits as a liability and an expense when the municipality is demonstrably committed to either:

- terminate the employment of an employee or group of employees before the normal retirement date; or
- provide termination benefits as a result of an offer made in order to encourage voluntary redundancy.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.16 Employee benefits (continued)

The entity is demonstrably committed to a termination when the municipality has a detailed formal plan for the termination and is without realistic possibility of withdrawal. The detailed plan includes (as a minimum):

- the location, function, and approximate number of employees whose services are to be terminated;
- the termination benefits for each job classification or function; and
- the time at which the plan will be implemented.

Implementation begins as soon as possible and the period of time to complete implementation is such that material changes to the plan are not likely.

Where termination benefits fall due more than twelve months after the reporting date, they are discounted using an appropriate discount rate. The rate used to discount the benefit reflects the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the benefit.

In the case of an offer made to encourage voluntary redundancy, the measurement of termination benefits is based on the number of employees expected to accept the offer.

### 1.17 Statutory receivables

#### Identification

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

Nominal interest rate is the interest rate and/or basis specified in legislation, supporting regulations or similar means.

#### Recognition

The municipality recognises statutory receivables as follows:

- if the transaction is an exchange transaction, using the accounting policy on Revenue from exchange transactions;
- if the transaction is a non-exchange transaction, using the accounting policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the accounting policies listed in the above or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the municipality and the transaction amount can be measured reliably.

#### Initial measurement

The municipality initially measures statutory receivables at their transaction amount.

#### Subsequent measurement

The municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is changed subsequent to initial recognition to reflect any:

- interest or other charges that may have accrued on the receivable (where applicable);
- impairment losses; and
- amounts derecognised.

#### Accrued interest

Where the municipality levies interest on the outstanding balance of statutory receivables, it adjusts the transaction amount after initial recognition to reflect any accrued interest. Accrued interest is calculated using the nominal interest rate.

#### Impairment losses

The municipality assesses at each reporting date whether there is any indication that a statutory receivable, or a group of statutory receivables, may be impaired.

In assessing whether there is any indication that a statutory receivable, or group of statutory receivables, may be impaired, the municipality considers, as a minimum, the following indicators:

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.17 Statutory receivables (continued)

- significant financial difficulty of the receivable, which may be evidenced by an application for debt counselling, business rescue or an equivalent.
- it is probable that the receivable will enter sequestration, liquidation or other financial re-organisation.
- a breach of the terms of the transaction, such as default or delinquency in principal or interest payments (where levied).
- adverse changes in international, national or local economic conditions, such as a decline in growth, an increase in debt levels and unemployment, or changes in migration rates and patterns.

If there is an indication that a statutory receivable, or a group of statutory receivables, may be impaired, the municipality measures the impairment loss as the difference between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, or group of statutory receivables, is reduced through the use of an allowance account. The amount of the losses are recognised in surplus or deficit.

An impairment loss recognised in prior periods for a statutory receivable is revised if there has been a change in the estimates used since the last impairment loss was recognised, or to reflect the effect of discounting the estimated cash flows.

Any previously recognised impairment loss is adjusted by adjusting the allowance account. The adjustment does not result in the carrying amount of the statutory receivable, or group of statutory receivables exceeding what the carrying amount of the receivable(s) would have been had the impairment loss not been recognised at the date the impairment is revised. The amount of any adjustment is recognised in surplus or deficit.

### Derecognition

The municipality derecognises a statutory receivable, or a part thereof, when:

- the rights to the cash flows from the receivable are settled, expire or are waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the receivable; or
- the municipality, despite having retained some significant risks and rewards of ownership of the receivable, has transferred control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality:
  - derecognises the receivable; and
  - recognises separately any rights and obligations created or retained in the transfer.

The carrying amounts of any statutory receivables transferred are allocated between the rights or obligations retained and those transferred on the basis of their relative fair values at the transfer date. The municipality considers whether any newly created rights and obligations are within the scope of the Standard of GRAP on Financial Instruments or another Standard of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, are recognised in surplus or deficit in the period of the transfer.

### 1.18 Revenue from exchange transactions

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

### Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

### Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.18 Revenue from exchange transactions (continued)

#### Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When the outcome of the transaction involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

Service revenue is recognised by reference to the stage of completion of the transaction at the reporting date. Stage of completion is determined by surveys of work performed.

#### Interest, royalties and dividends

Revenue arising from the use by others of municipal assets yielding interest, royalties and dividends or similar distributions is recognised when:

- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Dividends or similar distributions are recognised, in surplus or deficit, when the municipality's right to receive payment has been established.

### 1.19 Revenue from non-exchange transactions

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, the municipality either receives value from another municipality without directly giving approximately equal value in exchange, or gives value to another municipality without directly receiving approximately equal value in exchange.

#### Recognition

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

As the municipality satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

Revenue received from conditional grants, donations and funding are recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met a liability is recognised.

#### Measurement

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by the municipality.

When, as a result of a non-exchange transaction, the municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.19 Revenue from non-exchange transactions (continued)

#### Property rates

The municipality recognises an asset in respect of taxes when the taxable event occurs and the asset recognition criteria are met.

Resources arising from taxes satisfy the definition of an asset when the municipality controls the resources as a result of a past event (the taxable event) and expects to receive future economic benefits or service potential from those resources.

Resources arising from taxes satisfy the criteria for recognition as an asset when it is probable that the inflow of resources will occur and their fair value can be reliably measured. The degree of probability attached to the inflow of resources is determined on the basis of evidence available at the time of initial recognition, which includes, but is not limited to, disclosure of the taxable event by the taxpayer.

The municipality analyses the taxation laws to determine what the taxable events are for the various taxes levied.

The taxable event for property tax is the passing of the date on which the tax is levied, or the period for which the tax is levied, if the tax is levied on a periodic basis.

Taxation revenue is determined at a gross amount. It is not reduced for expenses paid through the tax system.

#### Transfers

The municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

Transferred assets are measured at their fair value as at the date of acquisition.

#### Debt forgiveness and assumption of liabilities

The municipality recognises revenue in respect of debt forgiveness when the former debt no longer meets the definition of a liability or satisfies the criteria for recognition as a liability, provided that the debt forgiveness does not satisfy the definition of a contribution from owners.

Revenue arising from debt forgiveness is measured at the carrying amount of debt forgiven.

#### Fines

Fines are recognised as revenue when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset.

The municipality makes use of estimates to determine the amount of revenue that it is entitled to collect. Where settlement discounts or reductions in the amount payable are offered, the municipality considers past history in assessing the likelihood of these discounts or reductions being taken up by receivables.

Where the municipality collects fines in the capacity of an agent, the fine will not be revenue of the collecting municipality.

#### Gifts and donations, including goods in-kind

Gifts and donations, including goods in-kind, are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

#### Services in-kind

Services in-kind that are significant to the municipality's operations and/or service delivery objectives are recognised as assets and the related revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

Where services in-kind are not significant to the municipality's operations and/or service delivery objectives and/or do not satisfy the criteria for recognition, the municipality discloses the nature and type of services in-kind received during the reporting period.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.20 Borrowing costs

Borrowing costs are interest and other expenses incurred by the municipality in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

### 1.21 Accounting by principals and agents

#### Identification

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

A principal is an entity that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

#### Identifying whether an entity is a principal or an agent

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether an municipality is a principal or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

#### Binding arrangement

The municipality assesses whether it is an agent or a principal by assessing the rights and obligations of the various parties established in the binding arrangement.

Where the terms of a binding arrangement are modified, the parties to the arrangement re-assess whether they act as a principal or an agent.

#### Assessing which entity benefits from the transactions with third parties

When the municipality in a principal-agent arrangement concludes that it undertakes transactions with third parties for the benefit of another entity, then it is the agent. If the municipality concludes that it is not the agent, then it is the principal in the transactions.

The municipality is an agent when, in relation to transactions with third parties, all three of the following criteria are present:

- It does not have the power to determine the significant terms and conditions of the transaction.
- It does not have the ability to use all, or substantially all, of the resources that result from the transaction for its own benefit.
- It is not exposed to variability in the results of the transaction.

Where the municipality has been granted specific powers in terms of legislation to direct the terms and conditions of particular transactions, it is not required to consider the criteria of whether it does not have the power to determine the significant terms and conditions of the transaction, to conclude that it is an agent. The municipality applies judgement in determining whether such powers exist and whether they are relevant in assessing whether the municipality is an agent.

#### Recognition

The municipality, as a principal, recognises revenue and expenses that arise from transactions with third parties in a principal-agent arrangement in accordance with the requirements of the relevant Standards of GRAP.

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.22 Unauthorised expenditure

Unauthorised expenditure means:

- overspending of a vote or a main division within a vote; and
- expenditure not in accordance with the purpose of a vote or, in the case of a main division, not in accordance with the purpose of the main division.

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

### 1.23 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

### 1.24 Irregular expenditure

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the municipality's supply chain management policy. Irregular expenditure excludes unauthorised expenditure.

All expenditure relating to irregular expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

### 1.25 Accumulated surplus

The accumulated surplus represents the net difference between the total assets and the total liabilities of the municipality. Any surpluses and deficits realised during a specific financial year are credited/debited against accumulated surplus/deficit. Prior year adjustments, relating to income and expenditure, are debited/credited against accumulated surplus when retrospective adjustments are made.

### 1.26 Commitments

Items are classified as commitments when the municipality has committed itself to future transactions that will normally result in the outflow of cash.

Disclosures are required in respect of unrecognised contractual commitments.

Commitments for which disclosure is necessary to achieve a fair presentation are disclosed in a note to the financial statements, if both the following criteria are met:

- contracts should be non-cancellable or only cancellable at significant cost (for example, contracts for computer or building maintenance services); and
- contracts should relate to something other than the routine, steady, state business of the municipality – therefore salary commitments relating to employment contracts or social security benefit commitments are excluded.

### 1.27 Grant in aid

The municipality transfers money to individuals, organisations and other sectors of government from time to time. When making these transfers, the municipality does not:

- receive any goods or services directly in return, as would be expected in a purchase or sale transaction;
- expect to be repaid in future; or
- expect a financial return, as would be expected from an investment.

These transfers are recognised in the statement of financial performance as expenses in the period that the events given rise to the transfer occurred.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.28 Budget information

The approved budget is prepared on an accrual basis and presented by economic classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 01 July 2024 to 30 June 2025.

The annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of comparison of budget and actual amounts.

### 1.29 Related parties

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that management in their dealings with the municipality.

Only transactions with related parties not at arm's length or not in the ordinary course of business are disclosed.

Remuneration of management includes remuneration derived for services provided to the municipality in their capacity as members of the management team.

The remuneration for councillors are within the upper limits as determined by the framework envisaged in section 219 of the Constitution.

In the case of permanent employees acting in management positions, only the remuneration received additionally for acting in that position closed.

Municipal service are provided to key management and councillors based on the approved tariffs that was advertised to the public.



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.30 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

The municipality adjusts the amount recognised in the financial statements to reflect adjusting events after the reporting date once the event occurred.

The municipality discloses the nature of the event and an estimate of its financial effect or a statement that such estimate cannot be made in respect of all material non-adjusting events, where non-disclosure could influence the economic decisions of users taken on the basis of the financial statements.

### 1.31 Segment information

A segment is an activity of a municipality:

- that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity);
- whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
- for which separate financial information is available.

Reportable segments are the actual segments which are reported on in the segment report. They are the segments identified above or alternatively an aggregation of two or more of those segments where the aggregation criteria are met.

### Measurement

The amount of each segment item reported is the measure reported to management for the purposes of making decisions about allocating resources to the segment and assessing its performance. Adjustments and eliminations made in preparing the municipality's financial statements and allocations of revenues and expenses are included in determining reported segment surplus or deficit only if they are included in the measure of the segment's surplus or deficit that is used by management.

The municipality manages its assets and liabilities as a whole and are not reviewed on a segregated basis for each town.

If management uses only one measure of a segment's surplus or deficit, the segment's assets or the segment's liabilities in assessing segment performance and deciding how to allocate resources, segment surplus or deficit, assets and liabilities are reported in terms of that measure.



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Accounting Policies

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### 1.32 Living and non-living resources

Living resources are those resources that undergo biological transformation.

Non-living resources are those resources, other than living resources, that occur naturally and have not been extracted. The Municipality does not have any material living resources and therefore, no disclosures required by GRAP 110 has been made in respect of Living Resources. The municipality has however disclosed information about Non-living Resources in note 61.

Non-living resources, other than land, shall not be recognised as assets.

### 1.33 Share capital / contributed capital

An equity instrument is any contract that evidences a residual interest in the assets of the municipality after deducting all of its liabilities.

### 1.34 Comparative figures

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year. Refer to note 56 for detail.

### 1.35 Reclassifications

Reclassification of certain accounts were made in order to comply with the requirements of Municipal Standard Chart of Accounts (MSCOA). The reclassifications have no impact on the net asset value of the municipality.

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year. Refer to note 56.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

### 2. New standards and interpretations

#### 2.1 Standards and interpretations effective and adopted in the current year

The municipality has not adopted any new standards for the current financial year that are relevant to its operations. The following GRAP standards and Interpretations of the Standards of GRAP have been issued but are not yet effective and have not been early adopted by the municipality:

Reference	Topic	Expected Impact	Effective Date
GRAP 1( going concern)	Presentation of Financial Statement	Enhances clarity in financial reporting by requiring entities to tailor disclosures based on materiality ensuring relevant information is highlighted. It also strenghtens the assesment and disclosure of going concern uncertainties.	Not yet determined
GRAP 103	Heritage Assets	Promotes consistent and accurate valuation of heritage assets reflecting their cultural,historical or environmental significance. Improved disclosure requirements enhance transparency regarding these assets' value and management.	Not yet determined
GRAP 104	Financial Instruments	Changes in classification (amortized cost, fair value) and a shift to an unexpected credit loss model for impairment will impact how financial assets and liabilities are recognized and measured,potentially leading to more timely recognition of credit losses.	1 April 2025
GRAP 105,106 &107	Transfers of functions between entities under common control, Transfer of function between entities not under common control and mergers,	Affects the recognition, measurement and disclosure of assets and liabilities transferred during organisational changes, ensuring that the financial statements accurately reflect the impact of such transfers and mergers.	Not yet determined

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

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### 2. New standards and interpretations (continued)

IGRAP 22

Foreign Currency  
Transactions

This standard impacts how exchange rate differences are recognised for transactions where payment is received or made in advance, potentially leading to changes in revenue and expense recognition timing based on exchange rate movements. The municipality is currently assessing the impact of this interpretation. It is expected to clarify the treatment of foreign currency transactions which may affect the timing and amounts of revenue or expense recognition

1 April 2025



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 3. Cash and cash equivalents

Cash and cash equivalents consist of:

Cash on hand	14 982	14 985
Bank balances	181 981 097	193 226 154
	<b>181 996 079</b>	<b>193 241 139</b>

For the purpose of the Cash Flow Statement, Cash and cash equivalents includes Cash on hand and cash in banks. Refer to note 64 on the additional disclosures required by the Municipal Finance Management Act where the detail regarding the bank is disclosed.

#### Credit quality of cash at bank and short term deposits, excluding cash on hand

The credit quality of cash at banks and short term deposits, excluding cash on hand that are neither past due nor impaired can be assessed by reference to external credit ratings (if available) or historical information about counterparty default rates:

#### Credit rating

Nedbank Current Account (P-1)	181 981 097	193 226 154
Nedbank Investment Account (P-1)	20 730 052	-
Standard Bank Investment Account (P-1)	15 354 938	10 172 973
ABSA Investment Account (P-1)	20 560 921	10 176 470
FNB Investment Account (P-1)	-	5 082 611
	<b>238 627 008</b>	<b>218 658 208</b>

P-1 Issuers (or supporting institutions) rated Prime-1 have a superior ability to repay short term debt obligations.

P-2 Issuers (or supporting institutions) rated Prime-2 have a strong ability to repay short term debt obligations.

P-3 Issuers (or supporting institutions) rated Prime-3 have an acceptable ability to repay short term debt obligations.



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>4. Receivables from exchange transactions</b>		
<b>Gross balances</b>		
Electricity	66 618 053	54 667 463
Housing rental	18 108 837	15 598 933
Housing Selling Schemes	243 826	266 391
Refuse	44 481 271	36 681 096
Sewerage	72 577 466	59 408 868
Sundries	15 403 950	17 928 433
Water	81 586 684	66 162 203
	<b>299 020 087</b>	<b>250 713 387</b>
<b>Less: Allowance for impairment</b>		
Electricity	(4 520 071)	(5 514 845)
Housing Selling schemes	(220 497)	(201 496)
Housing rental	(16 752 576)	(13 853 699)
Refuse	(38 853 470)	(31 468 740)
Sewerage	(63 292 882)	(51 005 598)
Sundries	(13 547 586)	(13 584 858)
Water	(65 246 786)	(51 067 513)
	<b>(202 433 868)</b>	<b>(166 696 749)</b>
<b>Net balance</b>		
Electricity	62 097 982	49 152 618
Housing rental	1 356 261	1 745 234
Housing selling schemes	23 329	64 895
Refuse	5 627 801	5 212 356
Sewerage	9 284 584	8 403 270
Sundries	1 856 364	4 343 575
Water	16 339 898	15 094 690
	<b>96 586 219</b>	<b>84 016 638</b>
<b>Electricity</b>		
Current (0 -30 days)	59 557 783	48 615 316
31 - 60 days	1 323 732	918 770
61 - 90 days	600 749	279 586
91 - 120 days	274 354	208 885
121 - 365 days	4 861 436	4 644 908
Less: Provision for impairment	(4 520 072)	(5 514 847)
	<b>62 097 982</b>	<b>49 152 618</b>
<b>Water</b>		
Current (0 -30 days)	14 294 264	13 310 901
31 - 60 days	3 127 534	2 601 821
61 - 90 days	3 066 769	2 273 072
91 - 120 days	3 965 868	2 346 612
121 - 365 days	57 132 248	45 629 796
Less: Provision for impairment	(65 246 785)	(51 067 512)
	<b>16 339 898</b>	<b>15 094 690</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>4. Receivables from exchange transactions (continued)</b>		
<b>Sewerage</b>		
Current (0 -30 days)	6 013 619	4 921 066
31 - 60 days	2 309 791	2 133 690
61 - 90 days	2 126 293	1 824 885
91 - 120 days	1 935 004	1 730 480
121 - 365 days	60 192 759	48 798 747
Less: Provision for impairment	(63 292 882)	(51 005 598)
	<b>9 284 584</b>	<b>8 403 270</b>
<b>Refuse</b>		
Current (0 -30 days)	3 765 726	3 147 710
31 - 60 days	1 368 745	1 277 589
61 - 90 days	1 233 069	1 107 983
91 - 120 days	1 174 190	1 065 088
121 - 365 days	36 939 541	30 082 724
Less: Provision for impairment	(38 853 470)	(31 468 738)
	<b>5 627 801</b>	<b>5 212 356</b>
<b>Housing Selling Schemes</b>		
Current (0 -30 days)	1 529	35 432
31 - 60 days	75	331
61 - 90 days	60	272
91 - 120 days	60	207
121 - 365 days	242 102	230 149
Less: Provision for impairment	(220 497)	(201 495)
	<b>23 329</b>	<b>64 896</b>
<b>Housing rental</b>		
Current (0 -30 days)	633 749	560 888
31 - 60 days	451 156	445 749
61 - 90 days	443 355	333 918
91 - 120 days	627 651	313 673
121 - 365 days	15 952 926	13 944 700
Less: Provision for impairment	(16 752 576)	(13 853 694)
	<b>1 356 261</b>	<b>1 745 234</b>
<b>Sundries</b>		
Current (0 -30 days)	739 450	3 554 115
31 - 60 days	166 632	894 070
61 - 90 days	151 506	193 877
91 - 120 days	138 222	130 302
121 - 365 days	14 208 140	13 156 068
Less: Provision for impairment	(13 547 586)	(13 584 857)
	<b>1 856 364</b>	<b>4 343 575</b>





# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 4. Receivables from exchange transactions (continued)

#### Summary of debtors by customer classification

##### Consumers

Current (0 -30 days)	75 920 037	65 234 219
31 - 60 days	7 812 650	7 277 844
61 - 90 days	6 807 126	5 290 846
91 - 120 days	7 247 919	5 098 741
121 - 365 days	169 270 855	137 679 609
	<b>267 058 587</b>	<b>220 581 259</b>

##### Industrial/ commercial

Current (0 -30 days)	7 960 658	10 972 123
31 - 60 days	2 116 079	905 297
61 - 90 days	1 638 178	559 006
91 - 120 days	1 568 136	538 959
121 - 365 days	13 122 848	15 580 605
	<b>26 405 899</b>	<b>28 555 990</b>

##### National and provincial government

Current (0 -30 days)	1 674 862	605 603
31 - 60 days	445 207	49 968
61 - 90 days	344 660	30 854
91 - 120 days	329 924	29 748
121 - 365 days	2 760 949	859 966
	<b>5 555 602</b>	<b>1 576 139</b>

##### Total

Current (0 -30 days)	85 006 126	74 145 428
31 - 60 days	8 747 665	8 272 021
61 - 90 days	7 621 801	6 013 593
91 - 120 days	8 115 349	5 795 246
121 - 365 days	189 529 144	156 487 098
	299 020 085	250 713 386
Less: Allowance for impairment	(202 433 868)	(166 696 749)
	<b>96 586 217</b>	<b>84 016 644</b>

##### Less: Allowance for impairment

Current (0 -30 days)	-	-
31 - 60 days	(8 274 337)	(7 809 567)
61 - 90 days	(7 209 393)	(5 677 399)
91 - 120 days	(7 676 235)	(5 471 259)
121 - 365 days	(179 273 903)	(147 738 524)
	<b>(202 433 868)</b>	<b>(166 696 749)</b>

##### Total debtor past due but not impaired

Current (0 -30 days)	-	-
31 - 60 days	473 328	462 456
61 - 90 days	412 408	336 196
91 - 120 days	439 114	323 989
121 - 365 days	10 255 241	8 748 574
	<b>11 580 091</b>	<b>9 871 215</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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### 4. Receivables from exchange transactions (continued)

#### Receivables from exchange transactions impaired

As at 30 June 2025, receivables from exchange transactions with an amount of R202 433 858 (2024: R166 696 749) impaired and provided for.

#### Reconciliation of allowance for impairment

Balance at beginning of the year	(166 696 742)	(150 569 822)
Contributions to allowance	(35 736 524)	(16 126 920)
	<u>(202 433 266)</u>	<u>(166 696 742)</u>

#### Receivables from exchange transactions past due but not impaired

The Council regards receivables from exchange transactions due for outstanding amounts more than 30 days to be past due. The impairment of receivables from exchange transactions is calculated based on the historic payment rate per individual receivable. It is expected that the trade receivables not impaired will be received by the municipality.

As of 30 June 2025 receivables from exchange transactions of R11 580 102 (2024: R9 871 216) were past due not impaired.

#### Credit quality of receivables from exchange transactions

The credit quality of consumer debtors that are neither past nor due nor impaired can be assessed by reference to external credit ratings (if available) or to historical information about counterparty default rates.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 5. Statutory Receivables

#### Gross balances

Rates	52 371 179	43 497 923
Traffic fines	116 561 457	129 502 850
	<b>168 932 636</b>	<b>173 000 773</b>

#### Less: Allowance for impairment

Rates	(37 177 782)	(30 776 625)
Traffic fines	(100 929 293)	(111 998 399)
	<b>(138 107 075)</b>	<b>(142 775 024)</b>

#### Net balance

Rates	15 193 397	12 721 298
Traffic fines	15 632 164	17 504 451
	<b>30 825 561</b>	<b>30 225 749</b>

#### Rates

Current (0 -30 days)	8 635 625	6 324 239
31 - 60 days	1 556 264	1 903 660
61 - 90 days	1 157 062	1 182 813
91 - 120 days	1 078 417	778 827
121 - 365 days	39 943 810	33 308 383
Less: Provision for impairment	(37 177 781)	(30 776 624)
	<b>15 193 397</b>	<b>12 721 298</b>

### Summary of rates receivables by customer classification: Rates

#### Consumers

Current (0 -30 days)	7 619 409	5 509 394
31 - 60 days	1 373 127	1 658 383
61 - 90 days	1 020 902	1 030 414
91 - 120 days	951 512	678 480
121 - 365 days	35 243 335	29 016 777
	<b>46 208 285</b>	<b>37 893 448</b>

#### Industrial/ commercial

Current (0 -30 days)	753 383	713 235
31 - 60 days	135 770	214 691
61 - 90 days	100 944	133 395
91 - 120 days	94 082	87 835
121 - 365 days	3 484 748	3 756 451
	<b>4 568 927</b>	<b>4 905 607</b>

#### National and provincial government

Current (0 -30 days)	491 855	19 697
31 - 60 days	93 475	8 224
61 - 90 days	23 394	3 858
91 - 120 days	20 577	3 858
121 - 365 days	964 662	663 233
	<b>1 593 963</b>	<b>698 870</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>5. Statutory Receivables (continued)</b>		
<b>Total</b>		
Current (0 -30 days)	8 635 625	6 324 239
31 - 60 days	1 556 264	1 903 660
61 - 90 days	1 157 062	1 182 813
91 - 120 days	1 078 417	778 827
121 - 365 days	39 943 810	33 308 383
	<u>52 371 178</u>	<u>43 497 922</u>
Less: Allowance for impairment	<u>(37 177 781)</u>	<u>(30 776 624)</u>
	<b>15 193 397</b>	<b>12 721 298</b>
<b>Less: Allowance for impairment</b>		
Current (0 -30 days)	-	-
31 - 60 days	(1 322 916)	(1 576 067)
61 - 90 days	(983 570)	(979 268)
91 - 120 days	(916 717)	(644 802)
121 - 365 days	(33 954 578)	(27 576 487)
	<u>(37 177 781)</u>	<u>(30 776 624)</u>
<b>Total debtor past due but not impaired</b>		
Current (0 -30 days)	-	-
31 - 60 days	233 348	327 592
61 - 90 days	173 491	203 545
91 - 120 days	161 699	134 025
121 - 365 days	5 989 232	5 731 897
	<u>6 557 770</u>	<u>6 397 059</u>
<b>Reconciliation : Traffic Fines</b>		
Opening balance	17 504 451	15 416 157
Issued Fines	39 764 500	72 082 445
Withdrawals/Write Offs	(45 213 893)	(37 436 900)
Payment of Fines	(7 492 000)	(13 304 499)
Provision for impairment Movement	11 069 106	(19 259 508)
	<u>15 632 164</u>	<u>17 497 695</u>
<b>Statutory receivables impaired</b>		
As of 30 June 2025, statutory receivables were impaired by R 138 107 074 (2024: R142 775 023) and provided for.		
<b>Reconciliation of allowance for impairment: Rates</b>		
Balance at the beginning of the year	30 776 624	26 958 791
Contribution to allowance	6 401 157	3 817 833
	<u>37 177 781</u>	<u>30 776 624</u>
<b>Reconciliation of allowance for impairment: Traffic Fines</b>		
Balance at the beginning of the year	111 998 399	92 628 748
Contribution to allowance	(11 069 106)	19 369 651
	<u>100 929 293</u>	<u>111 998 399</u>



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 5. Statutory Receivables (continued)

#### Credit quality of statutory receivables

The credit quality of receivables from non-exchange transactions that are neither past nor due nor impaired can be assessed by reference to external credit ratings (if available) or to historical information about counterparty default rates.

#### Statutory receivables general information

##### Transaction(s) arising from statute

Property rates transactions arises from the Property Rates Act, Traffic fines transactions arises from the AARTO Act. These statutory receivables arose from non-exchange transactions.1.

##### Determination of transaction amount

Property rates amounts are determined through tariffs approved yearly by council. Traffic fines amounts are derived from a standardised table of fines which is determined by a magistrate.

##### Interest or other charges levied/charged

Interest is charges on overdue consumer debtors (including property rates) at prime plus 1%.

##### Basis used to assess and test whether a statutory receivable is impaired

The calculation in respect of the impairment of property rates receivable is based on an assessment per account holder taking into account the payment rate, levies billed and payments made. An account with a payment rate of less than 80% is deemed to be impaired and an impairment is raised as the difference between the actual payment rate and 100%. The total collectability of property rates and other services were 92.80% (2024:96.48%).

The calculation in respect of the impairment of fines receivable is based on an assessment of the past payment history of fines per category. The total average collectability of fines were 15.54% (2024: 15.17%).

### 6. Other receivables from non-exchange transactions

#### Gross balance

Availability Charges

23 966 195

20 404 480

#### Less: Allowance for impairment

Availability charges

(21 600 971)

(18 128 098)

#### Net balance

Availability Charges

2 365 223

2 276 382

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 6. Other receivables from non-exchange transactions (continued)

#### Availability charges

Current (0-30 days)	624 655	575 467
31 - 60 days	410 983	390 586
61 - 90 days	382 064	371 719
91 - 120 days	375 448	364 646
121 - 365 days	22 173 045	18 702 063
Less: Allowance for impairment	(21 600 971)	(18 128 098)
	<b>2 365 224</b>	<b>2 276 383</b>

#### Summary of receivables by customer classification: Availability Charges

##### Consumers

Current (0-30 days)	624 655	575 467
31 - 60 days	410 983	390 586
61 - 90 days	382 064	371 719
91 - 120 days	375 448	364 646
121 - 365 days	22 173 045	18 702 063
	<b>23 966 195</b>	<b>20 404 481</b>

#### Total

Current (0-30 days)	624 655	575 467
31 - 60 days	410 983	390 586
61 - 90 days	382 064	371 719
91 - 120 days	375 448	364 646
121 - 365 days	22 173 045	18 702 063
	23 966 195	20 404 481
Less: Allowance for impairment	(21 600 971)	(18 128 098)
	<b>2 365 223</b>	<b>2 276 383</b>

#### Less: Allowance for impairment : Availability Charges

Current (0-30 days)	-	-
31 - 60 days	(380 337)	(357 082)
61 - 90 days	(353 574)	(339 834)
91 - 120 days	(347 451)	(333 367)
121 - 365 days	(20 519 610)	(17 097 816)
	<b>(21 600 972)</b>	<b>(18 128 099)</b>

#### Total receivables past due but not impaired: Availability Charges

31 - 60 days	30 647	33 504
61 - 90 days	28 490	31 886
91 - 120 days	27 997	31 279
121 - 365	1 653 434	1 604 247
	<b>1 740 568</b>	<b>1 700 916</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 6. Other receivables from non-exchange transactions (continued)

#### Other receivables from non-exchange transactions impaired

As of 30 June 2025, other receivables from non-exchange transactions of R21 600 972 (2024: R18 128 099) were impaired and provided for.

#### Reconciliation of allowance for impairment: Availability Charges

Balance at beginning of the year

(18 128 099)

(15 393 450)

Contribution to allowance

(3 472 873)

(2 734 648)

**(21 600 972)**

**(18 128 098)**

#### Credit quality of receivables from non-exchange transactions

The credit quality of other receivables from non-exchange transactions that are neither past nor due nor impaired can be assessed by reference to external credit ratings (if available) or to historical information about counterparty default rates.

### 7. Other receivables from exchange transactions

Loans granted

2 840

4 398

Other receivables

465 681

464 402

Prepaid expenses

8 696 242

6 856 436

Recoverable expenses

578 592

551 882

Auxiliaries

15 006

20 023

Interest receivable

866 835

1 034 408

Less: Allowance for impairment

(15 005)

(17 316)

**10 610 191**

**8 914 233**

The credit quality of other receivables from exchange transactions that are neither past nor due nor impaired can be assessed by reference to external ratings (if available) or to historical information about default rates.

#### Reconciliation of allowance for impairment

Opening Balance

(17 318)

(32 609)

Decrease in provision for the year

2 313

15 291

**(15 005)**

**(17 318)**

### 8. Inventories

Consumable stores

19 356 686

18 643 998

Water stock

785 929

628 795

**20 142 615**

**19 272 793**

Inventories recognised as an expense during the year

49 842 336

50 292 465

The amount disclosed for inventory consumed are inclusive of inventory expensed from the stores during the year and other expenditure purchased from the materials and supplies accounts.

#### Inventory pledged as security

None of the above Inventory has been pledged as security.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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### 9. VAT Receivable

VAT Receivable	15 625 212	13 073 820
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The municipality is registered on the cash basis. No penalties and fines were incurred during the year.

Vat meets the definition of a statutory receivable from exchange as per the accounting policy. The statutory receivable amounts are as follows R4 719 579 (2024 : R113 988)

#### VAT Breakdown

Input VAT Accrual	10 905 633	12 959 832
Statutory Receivables: VAT Receivable from SARS	4 719 579	113 988
	<u>15 625 212</u>	<u>13 073 820</u>

### 10. Operating lease asset (accrual)

Lease asset	-	122 398
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#### Operating leases - as lessor (income)

Certain of the municipality's properties are held to generate rental income. The escalation clauses for the lease income varies between 6% to 10%. Payments received under operating leases are recognised in the statement of financial performance on a straight-line basis over the period of the lease. The straight-lining of leases resulted in an decrease in income of R 122 398 (2024: decrease of R218 994).

#### Minimum lease payments Receivable

-within one year	-	72 745
-in second to fifth year inclusive	-	49 653
	-	<u>122 398</u>

### 11. Short term investments

Short term fixed deposits are made with various banks for a period from 1 - 12 months. The interest rates earned vary between 8.02 % and 9.40% per annum

Other fixed deposits	56 645 911	25 432 053
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#### Current assets

Short term portion of investment	56 645 911	25 432 053
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# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 12. Investment property

	2025			2024		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Investment property	99 889 500	-	99 889 500	99 934 000	-	99 934 000

#### Reconciliation of investment property - 2025

	Opening balance	Disposals	Fair value adjustments	Total
Investment property	99 934 000	(5 327 000)	5 282 500	99 889 500

#### Reconciliation of investment property - 2024

	Opening balance	Disposals	Fair value adjustments	Total
Investment property	96 156 600	(1 887 033)	5 664 433	99 934 000

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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### 12. Investment property (continued)

#### Pledged as security

None of the above investment property have been pledged as security.

#### Details of property

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

#### Details of valuation

The effective date of the revaluations was Monday, 30 June 2025. Revaluations were performed by an independent valuer, Mr Coenraad Botha of HCB Property Valuations. Mr Botha is a Professional Valuer registered at SACVP. HCB Property Valuations is not connected to the municipality and have recent experience in location and category of the investment property being valued.

The valuation was based on open market value for existing use.

#### Reconciliation of valuation obtained and the valuation included in the financial statements

Amounts recognised in surplus and deficit for the year.

Rental revenue from investment property	1 120 015	962 524
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#### Maintenance of investment property

In the current year the expenditure on investment property was incurred in one department which managed all repairs and maintenance of the municipality's structures and therefore an accurate split of operating expenditure incurred relating to investment properties could not be made.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

### 13. Property, Plant and Equipment

	2025				2024			
	Cost / Valuation	Accumulated depreciation and impairment	Carrying value	Cost / Valuation	Accumulated depreciation and impairment	Carrying value		
Buildings	350 277 092	(215 023 751)	135 253 341	345 783 970	(209 659 611)	136 124 359		
Infrastructure	3 756 512 030	(1 477 119 790)	2 279 392 240	3 609 190 829	(1 394 354 615)	2 214 836 214		
Land	228 595 073	-	228 595 073	228 610 073	-	228 610 073		
Other property, plant and equipment	228 354 521	(100 689 140)	127 665 381	203 987 518	(89 290 657)	114 696 861		
<b>Total</b>	<b>4 563 738 716</b>	<b>(1 792 832 681)</b>	<b>2 770 906 035</b>	<b>4 387 572 390</b>	<b>(1 693 304 883)</b>	<b>2 694 267 507</b>		

### Reconciliation of property, plant and equipment - 2025

	Opening balance	Additions	Disposals	Transfers	Other changes, movements	Depreciation	Total
Buildings	136 124 359	6 220 336	-	(188 560)	-	(6 902 795)	135 253 340
Infrastructure	2 214 836 213	151 374 156	-	(2 341 615)	-	(84 476 514)	2 279 392 240
Land	228 610 073	-	(15 000)	-	-	-	228 595 073
Other property, plant and equipment	114 696 859	23 293 375	(916 717)	188 560	6 332 416	(15 929 114)	127 665 379
<b>Total</b>	<b>2 694 267 504</b>	<b>180 887 867</b>	<b>(931 717)</b>	<b>(2 341 615)</b>	<b>6 332 416</b>	<b>(107 308 423)</b>	<b>2 770 906 032</b>

### Reconciliation of property, plant and equipment - 2024

	Opening balance	Additions	Disposals	Transfers	Other changes, movements	Depreciation	Total
Buildings	140 607 003	2 484 764	(47 945)	(466)	-	(6 918 997)	136 124 359
Infrastructure	2 086 193 541	206 438 715	-	1 916 023	-	(79 712 063)	2 214 836 216
Land	228 698 884	-	(88 811)	-	-	-	228 610 073
Other property, plant and equipment	105 775 814	25 697 049	(983 582)	583 694	(1 142 642)	(15 233 474)	114 696 859
<b>Total</b>	<b>2 561 275 242</b>	<b>234 620 528</b>	<b>(1 120 338)</b>	<b>2 499 251</b>	<b>(1 142 642)</b>	<b>(101 864 534)</b>	<b>2 694 267 507</b>

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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### 13. Property, Plant and Equipment (continued)

#### Pledged as security

None of the above property, plant and equipment has been pledged as security.

#### Work in progress

The work in progress balances included in the property plant and equipment balance are as follows:

Buildings	5 949 370	2 244 172
Infrastructure	425 566 875	364 745 314
Other Assets	166 987	2 306 759
	<b>431 683 232</b>	<b>369 296 245</b>

Work in progress balances were mainly as result of projects being multi-year projects and projects not completed at year-end.

The following expenditure was incurred to repair and maintain property plant and equipment:

#### Repair and Maintenance per allocation to asset type

Infrastructure	52 653 159	49 655 723
General Vehicles	14 599 552	16 921 334
Plant and Equipment	9 708 919	7 548 287
Furniture and other Office Equipment	1 196 566	951 785
Other Building	16 816 985	12 979 419
	<b>94 975 181</b>	<b>88 056 548</b>

#### Repair and Maintenance per nature of expense

Contracted Services	75 559 075	66 441 651
Employee Cost	1 398 472	2 773 257
Inventory Consumed	18 017 634	18 841 640
	<b>94 975 181</b>	<b>88 056 548</b>

#### Change in Accounting Estimate

The effect of the change in accounting estimate is disclosed in note 55.

#### Other Information

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Refer to Appendix B for more detail on property, plant and equipment.



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 14. Intangible assets

	2025			2024		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software	1 088 817	(852 546)	236 271	1 088 817	(818 884)	269 933
Right of use of water	4 275 264	(727 254)	3 548 010	4 275 264	(684 503)	3 590 761
<b>Total</b>	<b>5 364 081</b>	<b>(1 579 800)</b>	<b>3 784 281</b>	<b>5 364 081</b>	<b>(1 503 387)</b>	<b>3 860 694</b>

#### Reconciliation of intangible assets - 2025

	Opening balance	Amortisation	Total
Computer software	269 932	(33 661)	236 271
Right of use of water	3 590 762	(42 752)	3 548 010
	<b>3 860 694</b>	<b>(76 413)</b>	<b>3 784 281</b>

#### Reconciliation of intangible assets - 2024

	Opening balance	Amortisation	Total
Computer software	303 687	(33 755)	269 932
Right of use of water	3 633 631	(42 869)	3 590 762
	<b>3 937 318</b>	<b>(76 624)</b>	<b>3 860 694</b>

#### Pledged as security

None of the above intangible assets have been pledged as security

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 15. Heritage assets

	2025			2024		
	Cost / Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Art	12 575 100	-	12 575 100	12 575 100	-	12 575 100
Books	585 959	-	585 959	585 959	-	585 959
Land	16 770 000	-	16 770 000	16 770 000	-	16 770 000
Buildings	6 700 000	-	6 700 000	6 700 000	-	6 700 000
<b>Total</b>	<b>36 631 059</b>	<b>-</b>	<b>36 631 059</b>	<b>36 631 059</b>	<b>-</b>	<b>36 631 059</b>

### Reconciliation of heritage assets 2025

	Opening balance	Total
Art	12 575 100	12 575 100
Books	585 959	585 959
Land	16 770 000	16 770 000
Buildings	6 700 000	6 700 000
	<b>36 631 059</b>	<b>36 631 059</b>

### Reconciliation of heritage assets 2024

	Opening balance	Total
Art	12 575 100	12 575 100
Books	585 959	585 959
Land	16 770 000	16 770 000
Buildings	6 700 000	6 700 000
	<b>36 631 059</b>	<b>36 631 059</b>

### Other information

The municipality assessed whether there is an indication that heritage assets need to be impaired. No impairment loss on heritage assets was recognised for the period under review.

No expenditure was incurred to repair and maintain heritage assets.

None of the above heritage assets have been pledged as security.

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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### 16. Long term receivables

#### Arrangements

Arrangements	12 909 500	15 929 993
Less: Provision for impairment	(2 855 931)	(3 619 667)
	<b>10 053 569</b>	<b>12 310 326</b>

#### Less: Current portion transferred to current receivables

Arrangements	(7 092 012)	(8 048 236)
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#### Less: Current Portion of allowance for impairment transferred to current receivables

Arrangements	(1 568 945)	(1 828 747)
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#### Non-current assets

Long term receivables- non current portion	4 530 502	6 090 836
Long term receivables - current portion	5 523 067	6 219 489
	<b>10 053 569</b>	<b>12 310 325</b>

### Housing selling scheme loans

#### Arrangements

The arrangements consist of consumer receivables with whom the council has negotiated repayment terms. These arrangements attract no interest and the repayment periods vary between 15 and 30 years.

As of 30 June 2025 long term receivables of R1 286 986 (2024: R1 790 919) were impaired. The individually impaired receivables mainly relate to those receivables who have agreements with the municipality to pay their debt over a long period.

The ageing of these individually impaired receivables is more than 365 days based on the nature of long term receivables.

### 17. Payables from exchange transactions

Other payables	1 671 292	2 388 472
Payments received in advance	10 317 026	10 839 703
Retentions	8 888 503	9 889 711
Sundry deposits	986 362	875 941
Trade payables	138 924 912	117 615 300
	<b>160 788 095</b>	<b>141 609 127</b>

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>18. Consumer deposits</b>		
Electricity	2 244 000	2 134 728
Water	2 599 534	2 521 803
	<b>4 843 534</b>	<b>4 656 531</b>
<b>Guarantees</b>		
Guarantees held in lieu of Electricity and Water deposits	20 500	20 500
<p>Consumer deposits are paid by consumers on application for new water and electricity connections. The deposits are repaid when the water and electricity connections are terminated. Council policy dictates that all accounts are owner accounts. Consumer deposits are refunded to the owner when a house is sold after the municipality has issued a clearance certificate. A clearance certificate will only be issued to the existing owner if the municipal account is up to date.</p>		
<b>19. Unspent conditional grants and receipts</b>		
<b>Balances at year end</b>		
<b>Unspent conditional grants and receipts</b>		
Unspent grants	12 865 149	17 597 475
<b>Movement during the year</b>		
Balance at the beginning of the year	17 597 475	16 423 060
Total conditional grants received	88 758 863	123 981 967
Conditions met-capital grants	(65 895 641)	(97 746 497)
Conditions met-operating grants	(22 758 338)	(23 501 218)
Repayment during the year	(4 837 210)	(480 000)
Other movement	-	(1 079 837)
	<b>12 865 149</b>	<b>17 597 475</b>
<p>The allocations and subsidies received from National and Provincial Government as well the District Municipality, have been deposited into the Council's own bank account. The allocations received have been utilised in accordance with the conditions set. Where all the conditions have not yet been met, the total allocations have not been utilised. The outstanding conditions will be met prior to/or when the balance of the allocations is utilised. Also refer to Appendix D for further detail regarding unspent conditional grants.</p>		
<b>20. Long term liabilities</b>		
<b>At amortised cost</b>		
Annuity loans	356 247 772	334 072 000
<b>Reconciliation of long term liabilities</b>		
Opening balance	334 072 000	279 243 053
Additional loans taken	45 050 000	74 000 000
Loans redeemed	(23 835 472)	(22 208 200)
Interest accrued	8 638 242	7 676 998
Interest accrued prior year	(7 676 998)	(4 639 851)
	<b>356 247 772</b>	<b>334 072 000</b>
<b>Non-current liabilities</b>		
At amortised cost	318 704 970	301 250 321
<b>Current liabilities</b>		
At amortised cost	37 542 802	32 821 679



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 21. Employee benefit obligation

#### Reconciliation of employee benefits - 2025

	Opening Balance	Additions	Benefits paid during the year	Total
Post-retirement medical aid benefits	148 710 000	25 680 390	(8 042 390)	166 348 000
Long service awards	21 413 000	1 977 000	(2 826 000)	20 564 000
Performance bonus	1 172 866	1 896 025	(1 302 558)	1 766 333
Staff leave accrual	31 104 393	1 136 537	(2 984 040)	29 256 890
13th cheque accrual	7 516 133	369 848	-	7 885 981
	<b>209 916 392</b>	<b>31 059 800</b>	<b>(15 154 988)</b>	<b>225 821 204</b>

#### Reconciliation of employee benefits - 2024

	Opening Balance	Additions	Benefits paid during the year	Total
Post-retirement medical aid benefits	138 783 000	17 060 509	(7 133 509)	148 710 000
Long service awards	19 254 000	5 277 927	(3 118 927)	21 413 000
Performance bonus	1 084 317	1 875 643	(1 787 094)	1 172 866
Staff leave accrual	29 316 411	3 843 342	(2 055 360)	31 104 393
13th cheque accrual	7 013 530	502 603	-	7 516 133
	<b>195 451 258</b>	<b>28 560 024</b>	<b>(14 094 890)</b>	<b>209 916 392</b>

#### Non-current employee benefits

Provision for Post-retirement medical aid benefits	157 709 000	140 542 000
Long service awards	17 514 000	18 350 000
	<b>175 223 000</b>	<b>158 892 000</b>

#### Current employee benefits

Provision for Post-retirement medical aid benefits	8 639 000	8 168 000
Long service awards	3 050 000	3 063 000
Performance bonus	1 766 335	1 172 867
Staff leave accrual	29 256 890	31 104 394
13th cheque accrual	7 885 982	7 516 133
	<b>50 598 207</b>	<b>51 024 394</b>

#### Post-Retirement medical aid benefit: Movements

Opening balance	148 710 000	138 783 000
Benefits paid	(8 042 390)	(7 133 509)
Net expense recognised	25 680 390	17 060 509
	<b>166 348 000</b>	<b>148 710 000</b>

#### Post-Retirement medical aid benefit: Net expense recognised

Current service cost	4 806 000	4 097 000
Interest cost	19 964 000	16 810 000
Actuarial (gains)/loss	910 390	(3 846 491)
	<b>25 680 390</b>	<b>17 060 509</b>

#### Post-Retirement medical aid benefit: Calculation of actuarial gains

Actuarial (gains)/loss arising from financial assumptions	3 896 000	(3 846 491)
Actuarial (gains) arising from demographic assumptions	(2 985 610)	-
	<b>910 390</b>	<b>(3 846 491)</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>21. Employee benefit obligation (continued)</b>		
<b>Long service awards: Movements</b>		
Opening balance	21 413 000	19 254 000
Benefits paid	(2 826 000)	(3 118 927)
Net expense recognised	1 977 000	5 277 927
	<b>20 564 000</b>	<b>21 413 000</b>
<b>Long service awards: Net expense recognised</b>		
Current service cost	1 515 000	1 459 000
Interest cost	2 237 000	2 017 000
Actuarial (gains)/loss	(1 775 000)	1 801 927
	<b>1 977 000</b>	<b>5 277 927</b>
<b>Long service awards: Calculation of actuarial (gains)/loss</b>		
Actuarial (gains) arising from financial assumptions	(41 000)	(302 000)
Actuarial (gains)/loss arising from demographic assumptions	(1 734 000)	2 103 927
	<b>(1 775 000)</b>	<b>1 801 927</b>

### Defined benefit plan

#### Post retirement medical aid plan

Current and continuation members receive a 60% and 70% subsidy respectively of medical and contributions in retirement. The spouse and child dependants of an employee are entitled to a 60% and 70% subsidy respectively of their contributions in the event of the principal members' death in-service. In the event of the death of the principal member, the spouse becomes the principal member.

In 2025: 70% (2024: 75%) of the employees belonged to the above plan. The plan is defined as a post-retirement medical benefit plan.

#### Long service awards

Long service benefits are awarded in the form of a number of leave days awarded once an employee has completed a certain number of years in service. All permanent employees are entitled to a specified number of days additional leave days plus additional remuneration based on their completed years of service. The long service award are payable after 10 years of completed services and thereafter every 5 years of continuous service. The employee may convert the additional leave into a cash amount.

In 2025: 12.54% (2024: 14.18%) of the employees qualified for long service awards.

#### Risks

The plan exposes the Municipality to various risks. These include: salary inflation, benefit increase rates, discount rates, and changes in retirement awaqage. The employer has little to no control over these risks.

#### Plan amendments, curtailments and settlements

There are no past service costs, curtailments or settlements to consider. The effects of exchange rates, transfer plans, mergers and disposals were also not considered



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 21. Employee benefit obligation (continued)

#### Key financial assumptions used

The municipality made use of an independent firm to perform the valuation of post-retirement medical aid benefits and long service awards. Chanan Weiss (BSc(FASSA)) from Arch Actuarial Consulting (Pty) Ltd was the expert for the valuation. The key assumptions used by the experts are listed below for the last valuation on 30 June 2025:

#### Post Retirement Medical Aid Benefit:

Discount rate	11,10 %	13,57 %
CPI (Consumer Price Inflation)	5,00 %	7,98 %
Medical Aid Contribution Inflation	6,80 %	8,98 %
Net Effective Discount Rate	4,00 %	4,21 %

#### Long service awards

Discount Rate	10,00 %	10,78 %
CPI (Consumer Price Inflation)	4,00 %	5,84 %
Normal Salary Increase Rate	5,00 %	5,84 %
Net Effective Discount Rate	4,80 %	4,67 %

The nominal and real zero curves as at 30 June 2025 supplied by the JSE are the basis used to determine the discount rate and CPI assumptions at each relevant time period.

#### Maturity Analysis

	1 Year from Valuation Date	Between 2-5 years from Valuation Date	+ 5 years from Valuation to 80 years
Post Retirement Medical Aid Benefit	9 120 000	45 439 000	3 359 804 000
Long service awards	3 257 000	1 177 000	7 951 000

#### Key demographic assumptions used

#### Post Retirement Medical Aid Benefit

Average retirement age	62	62
Normal retirement age	65	65
Mortality rates	SA 85-90	SA 85-90
<b>Long service awards:</b>		
Average retirement age	62	62
Normal retirement age	65	65
Mortality rates	SA 85-90	SA 85-90





# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 21. Employee benefit obligation (continued)

#### Sensitivity analysis

##### Post Retirement Medical Aid Benefit:

In order to illustrate the sensitivity of the results to changes in certain key variables, the liabilities were recalculated using the following assumptions:

- 1% increase/decrease in the Medical Aid inflation
- 20% increase/decrease in the assumed level of mortality;

Assumed healthcare cost trends rates have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in medical aid inflation assumption and a 20% change in the assumed level of mortality would have the following effects:

	1% increase in medical aid inflation	1% decrease in medical aid inflation
Effect on defined benefit obligation	189 385 000	147 345 000
Effect on defined interest cost	22 601 000	17 756 000
Effect on the service cost	5 775 000	4 031 000
	20% increase in mortality rate	20% decrease in mortality rate
Effect on defined benefit obligation	161 634 000	171 037 000
Effect on defined interest cost	18 631 000	21 581 000
Effect on the service cost	4 480 000	5 194 000

The cost of the subsidy after retirement is dependent on the assumed discount rate and average retirement age. The discount rate and average retirement age will thus have a direct effect on the liability of future retirees. A one percentage point change in the discount rate and average retirement age would have the following effects:

	1% increase in discount rate	1% decrease in discount rate
Effect on defined benefit obligation	148 165 000	188 626 000
Effect on defined interest cost	17 854 000	22 511 000
Effect on the service cost	4 065 000	5 741 000
	Retirement age +1yr	Retirement age -1yr
Effect on defined benefit obligation	159 839 000	172 825 000
Effect on defined interest cost	21 172 000	18 822 000
Effect on the service cost	4 967 000	4 349 000

##### Long service awards:

In order to illustrate the sensitivity of our results to changes in certain key variables, we have recalculated the liabilities using the following assumptions:

- 20% increase/decrease in the assumed level of withdrawal rates;
- 1% increase/decrease in the Normal Salary cost inflation

Assumed salary inflation trends rates have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in assumed normal salary cost inflation rates and a 20 % change in the assumed level of withdrawal rates would have the following effects:

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 21. Employee benefit obligation (continued)

	1% increase in salary inflation	1% decrease in salary inflation
Effect on defined benefit obligation	21 754 000	19 481 000
Effect on the current service cost	1 633 000	1 409 000
Effect on defined interest cost	2 388 000	2 099 000
	1% increase in discount rate	1% decrease in discount rate
Effect on defined benefit obligation	19 457 000	21 799 000
Effect on the current service cost	1 414 000	1 630 000
Effect on defined interest cost	2 105 000	2 384 000

### Defined contribution plan

It is the policy of the municipality to provide retirement benefits to all 893 (2024: 822) of its employees. A number of defined contribution provident funds, all of which are subject to the Pensions Fund Act exist for this purpose.

The municipality is under no obligation to cover any unfunded benefits.

The last valuation of the Municipal Workers Retirement Fund (Previously the SAMWU National Provident Fund) was done on 30 June 2021.

The last valuation of the SALA Pension Fund was done on 1 July 2021.

The last valuation of the Consolidated Retirement Fund for Local Government (previously Cape Joint Retirement Fund) was performed on 30 June 2024.

The last valuation of the LA Retirement Fund (previously Cape Joint Pension Fund) was performed on 30 June 2024.

The valuers of the respective funds were satisfied that the plan is in a sound financial position.

Contributions by Council in respect of employees retirement funding. The contributions have been expensed which amounted to R 40 462 512 (2024: R 39 143 976).

Councillors who are elected are members of different pension schemes. The contributions have been expensed which amounted to R1 318 376 (2024: R1 229 604).

### Contributions to medical aid funds

Contributions to medical aid funds for employees	24 599 595	23 564 514
Contributions to medical aid funds for councillors	312 093	270 655
Contributions to medical aid funds for pensioners	8 042 390	7 133 509
	<b>32 954 078</b>	<b>30 968 678</b>

### Consolidated Retirement Fund

This multi-employer fund was established with effect from 1 May 1996 to provide insured death, disability and pension benefits to its members.

The contribution rate for members is 9% of basic salary, whilst the respective Local Authorities are contributing 18%.

This defined benefit plan is accounted for as a defined contribution plan as the municipality's liability in the proportionate share of actuarial gains and losses cannot readily be determined.

The last statutory valuation performed as at 30 June 2024 revealed that the funding level of the share account was 100.2 % and the pension account was 117.3%. At the valuation date the municipality had 815 members (Fund: 56 074 members) and nil pensioners (Fund: 516 pensioners) belonging to the fund.



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 22. Provisions: Landfill Site

#### Reconciliation of provisions - 2025

	Opening Balance	Additions	Utilised during the year	Reversed during the year	Total
Provision for the rehabilitation of landfill site	70 200 204	6 332 417	-	7 984 105	84 516 726
Closure site	3 330 547	-	(110 354)	-	3 220 193
	<b>73 530 751</b>	<b>6 332 417</b>	<b>(110 354)</b>	<b>7 984 105</b>	<b>87 736 919</b>

#### Reconciliation of provisions - 2024

	Opening Balance	Additions	Utilised during the year	Reversed during the year	Total
Provision for the rehabilitation of landfill site	64 011 409	(1 142 642)	-	7 331 437	70 200 204
Closure site	3 160 365	-	170 182	-	3 330 547
	<b>67 171 774</b>	<b>(1 142 642)</b>	<b>170 182</b>	<b>7 331 437</b>	<b>73 530 751</b>

Non-current liabilities	84 516 726	70 200 204
Current liabilities	3 220 193	3 330 547
	<b>87 736 919</b>	<b>73 530 751</b>

The provision for landfill site for De Doorns was done for a 15 year period and the Worcester site for a period of 12 years. Touwsriver is a closure site and is expected to be closed in the following 5 year period. No expenses have been incurred to date and the only movement is the contribution for the year. An assessment was done by JPCE (Pty) Ltd (Specialist Waste Management Consultants), an independent expert.

The unwinding of the provision for landfill site for the current year amounting to R7 984 105 (2024: R7 331 437) was included in the rehabilitation figure in the statement of financial performance as well as the Touwsriver closure cost as a reversal of the provision of R110 354 (2024: contribution to provision of R170 182).

### 23. VAT payable

Vat payable	6 982 721	7 076 930
Statutory Payable: VAT due to SARS	-	-
	<b>6 982 721</b>	<b>7 076 930</b>
Output VAT Accrual	29 631 569	25 055 622
Provision for doubtful debt impairment	(22 648 848)	(17 978 692)
	<b>6 982 721</b>	<b>7 076 930</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>24. Service charges</b>		
Electricity	637 296 813	543 810 279
Water	123 148 296	110 404 529
Sewerage and sanitation	106 400 770	99 186 204
Refuse removal	58 813 491	54 421 758
	<b>925 659 370</b>	<b>807 822 770</b>

The above service charges are net of free basic services and rebates for the different services. The total rebates provided to consumers amounts to R72 364 325 (2024:R58 662 143).

## 25. Sales of Goods and Rendering of Services

Advertisement	140 053	127 229
Building Plan Approval	1 465 632	1 158 163
Camping Fees	200 327	126 866
Cemetery and Burial	1 946 020	1 528 339
Clearance Certificate	310 465	261 158
Entrance Fees	2 370 201	2 074 995
Fire Services	167 367	147 765
Photocopies and Faxes	84 359	64 957
Prints	49 196	38 582
Tender Documents	9 400	6 600
Sub-division and Consolidation Fees	266 466	96 539
Recycling of Waste	13 953	13 554
Valuation Services	52 414	91 083
Housing	10 387	-
	<b>7 086 240</b>	<b>5 735 830</b>

## 26. Income from agency services

Vehicle Registration	9 424 910	8 948 896
Insurance	243 895	240 301
	<b>9 668 805</b>	<b>9 189 197</b>

The municipality entered into an arrangement with the Western Cape Mobility Department to collect revenue in respect of the registration and licencing of motor vehicles. The municipality has assessed the criteria set out in GRAP 109 par 25 as well as the arrangements entered into and concluded that the municipality is an agent for both of the arrangements. At reporting date the municipality had no amounts receivable for the vehicle registration.

## Reconciliation of the carrying amount of the receivable:

Opening balance	-	-
Revenue received	52 649 655	52 091 103
Payments made to the department	(52 649 655)	(52 091 103)
	<b>-</b>	<b>-</b>

## 27. Rental income

### Premises

Housing Rentals	7 996 353	6 672 091
Other rental revenue	3 725 790	2 307 173
	<b>11 722 143</b>	<b>8 979 264</b>

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>28. Operational revenue</b>		
Incidental Cash surpluses	3 902	3 005
Breakages and losses recovered	5 858	4 374
Administrative handling fees	2 504 465	4 893 069
Insurance refund	361 845	1 287 832
Merchandising jobbing and contracts	57 933	22 561
Municipal information and statistics	10 166	8 550
Development Charges	313 501	1 217 289
Staff Recoveries	73 553	76 431
	<b>3 331 223</b>	<b>7 513 111</b>
<b>29. Finance income</b>		
<b>Interest revenue</b>		
Bank	18 942 320	18 372 600
Outstanding debtors	16 288 066	13 961 514
	<b>35 230 386</b>	<b>32 334 114</b>
<b>30. Property rates</b>		
<b>Rates received</b>		
Residential Properties	99 185 531	92 989 410
Mining, Business and Commercial Properties	54 165 151	50 962 698
Public Service Purposes Property	23 075 185	21 764 210
Agricultural Properties	19 524 509	18 556 377
Public Benefit Organisation	1 385 615	1 334 315
Industrial Properties	12 846 009	11 940 799
	<b>210 182 000</b>	<b>197 547 809</b>
<b>Valuations</b>		
	<b>R'000</b>	<b>R'000</b>
Land	11 705 307	11 017 344
Improvements	21 760 204	22 306 783
	<b>33 465 511</b>	<b>33 324 127</b>

The valuations for land and improvements include De Doorns, Rawsonville, Touwsriver, Worcester and rural areas. Valuations on land and buildings are performed every five years. The last general valuation came into effect on 1 July 2021. Interim valuations are processed on an annual basis to take into account changes in individual property values due to alterations, subdivision and categories.

Rates are levied on an annual and monthly basis with the annual date for payment being 30 September. Interest at prime plus one per annum and a collection fee, is levied on rates outstanding two months after due date. A differentiated rebate up to 100% is granted to owners under certain circumstances. The basic rates for the above mentioned areas were charged for land and improvements at 0.009184 c/R (2024: 0.008682 c/R) and for industrial and commercial sites at 1.8367 c/R (2024: 1.73650 c/R).



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>31. Government grants and subsidies</b>		
<b>Operating grants</b>		
Equitable share	174 394 000	162 452 839
Financial management grant	1 600 000	1 550 000
Other grants and donations	1 895 000	4 789 000
Provincial government	19 263 339	17 162 217
	<b>197 152 339</b>	<b>185 954 056</b>
<b>Capital grants</b>		
Capital grants	65 895 640	97 746 497
<b>Total Government grants &amp; subsidies</b>	<b>263 047 979</b>	<b>283 700 552</b>
<b>Conditional and Unconditional</b>		
Included in above are the following grants and subsidies received:		
<b>Equitable Share (Unconditional grant)</b>		
In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent community members.		
Balance unspent at beginning of year	-	-
Current-year receipts	174 394 000	162 452 839
Transferred to revenue	(174 394 000)	(162 452 839)
	<b>-</b>	<b>-</b>
<b>Financial Management Grant</b>		
Balance unspent at beginning of year	-	-
Current-year receipts	1 600 000	1 550 000
Conditions met - transferred to revenue	(1 600 000)	(1 550 000)
	<b>-</b>	<b>-</b>
<b>EPWP</b>		
Balance unspent at beginning of year	-	-
Current-year receipts	1 895 000	4 789 000
Conditions met - transferred to revenue	(1 895 000)	(4 789 000)
	<b>-</b>	<b>-</b>
<b>Housing projects</b>		
Balance unspent at beginning of year	4 617 957	2 144 588
Current-year receipts	980 805	2 771 840
Conditions met - transferred to revenue	(980 805)	(298 471)
Repayment	(4 617 957)	-
	<b>-</b>	<b>4 617 957</b>

Conditions still to be met - remain liabilities (see note 19).



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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### 31. Government grants and subsidies (continued)

#### LGWSETA Staff Development Grant

Balance unspent at beginning of year	-	-
Current-year receipts	850 058	769 155
Conditions met - transferred to revenue	(850 058)	(769 155)
Other	-	-
	<u>-</u>	<u>-</u>

#### Provincial government

Balance unspent at beginning of year	5 087 334	4 355 736
Current-year receipts	13 801 000	13 973 972
Conditions met - transferred to revenue	(16 404 852)	(12 763 678)
Repayment	(219 254)	(478 696)
Transferred to capital	(2 133 000)	-
	<u>131 228</u>	<u>5 087 334</u>

Conditions still to be met - remain liabilities (see note 19).

#### Cape Winelands

Balance unspent at beginning of year	1 687 999	461 999
Current-year receipts	663 000	1 726 000
Conditions met - transferred to revenue	(1 027 624)	(500 000)
Transferred to capital	(500 000)	-
	<u>823 375</u>	<u>1 687 999</u>

Conditions still to be met - remain liabilities (see note 19).

#### Capital Grants

Balance unspent at beginning of year	6 204 184	9 460 737
Current-year receipts	68 969 000	98 402 000
Conditions met - transferred to revenue	(65 895 640)	(97 746 497)
Other	-	(3 912 056)
Transfer from operational	2 633 000	-
	<u>11 910 544</u>	<u>6 204 184</u>

Conditions still to be met - remain liabilities (see note 19).

#### Services in kind

The municipality received services in kind under voluntary or non voluntary schemes which included free training, workshops, cleaning services and technical assistance from government departments and entities. These services have not been recognised as they were assessed not to be significant to the municipality's operations and/or basic service delivery objectives. The cost and fair value of these services in-kind could also not be measured reliably





# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>32. Fines, penalties and forfeits</b>		
Damaged meters	262 572	281 741
Library	13 686	20 622
Traffic fines	41 641 380	72 084 880
Retentions	-	327 000
Contractors	1 457 636	-
	<b>43 375 274</b>	<b>72 714 243</b>

### 33. Employee related costs

Basic Salary	250 825 655	258 170 147
Group life insurance	3 389 800	3 281 066
Bonus	18 425 397	17 923 763
Medical aid contributions	32 783 447	30 698 023
Unemployment Insurance Fund	1 850 257	1 803 306
Bargaining Council	153 888	-
Service Related Benefits	23 904 844	23 668 281
Travel and car allowances	11 520 775	11 388 130
Overtime payments	22 773 465	22 343 534
Acting allowances	2 493 999	2 358 808
Housing benefits and allowances	1 773 346	1 711 588
Other Allowances	12 375 421	10 550 691
Contribution to employee benefits	41 306 956	39 752 934
	<b>423 577 250</b>	<b>423 650 271</b>

On 14 May 2024 the Municipality received a letter from National CoGTA granting waiver approval for the Municipal Manager and Directors. The waiver applications are effective from the date of appointment as Municipal Manager or Director. The impact of the waiver resulted in an increase in the total package of the Municipal Manager and Directors.

#### Municipal Manager: Mr. D. Mc Thomas

Annual Remuneration	2 089 705	1 998 454
Car Allowance	252 029	219 566
Performance Bonuses	322 314	248 608
Contributions to UIF, Medical and Pension Funds	88 628	65 454
Group life insurance	-	16 903
	<b>2 752 676</b>	<b>2 548 985</b>

#### Chief Financial Officer: Mr. R. Ontong

Annual Remuneration	1 479 681	1 496 516
Car Allowance	217 000	182 013
Performance Bonuses	268 595	208 927
Contributions to UIF, Medical and Pension Funds	320 341	246 660
	<b>2 285 617</b>	<b>2 134 116</b>



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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### 33. Employee related costs (continued)

#### Director - Engineering Services: Mr. J. Steyn

Annual Remuneration	1 710 019	1 613 660
Car Allowance	304 878	304 878
Performance Bonuses	268 595	208 927
Contributions to UIF, Medical and Pension Funds	2 125	2 125
	<u>2 285 617</u>	<u>2 129 590</u>

#### Director - Strategic Support Service: Mr.R. Esau

Annual Remuneration	1 389 837	1 364 099
Car Allowance	317 432	309 095
Performance Bonuses	268 595	208 927
Contributions to UIF, Medical and Pension Funds	309 754	247 469
	<u>2 285 618</u>	<u>2 129 590</u>

Jean DeVilliers was appointed as Director: Planning, Development and Integrated Service from 1 May 2024.

#### Director - Planning, Development and Integrated Service: Mr. J.De Villiers

Annual Remuneration	1 517 904	239 523
Car Allowance	119 177	20 000
Performance Bonuses	35 173	-
Contributions to UIF, Medical and Pension Funds	379 941	60 588
	<u>2 052 195</u>	<u>320 111</u>

#### Director - Community Service: Mr. S. Swartz

Annual Remuneration	-	704 720
Car Allowance	-	142 065
Performance Bonuses	139 285	208 927
Contributions to UIF, Medical and Pension Funds	-	149 504
	<u>139 285</u>	<u>1 205 216</u>

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>33. Employee related costs (continued)</b>		
<b>Director - Community Service: Mr. M Planga</b>		
Mandisi Planga was appointed as Director: Community Service from 1 July 2024.		
Annual Remuneration	1 645 301	-
Car Allowance	176 966	-
Performance Bonuses	-	-
Contributions to UIF, Medical and Pension Funds	28 665	-
Backpay	166 090	-
	<b>2 017 021</b>	<b>-</b>

Remuneration costs as percentage of total expenditure for 2025 is 30.51% (2024: 32.87%). The industry norm is between 25-40%. This figure includes employee related cost and the remuneration of councillors, as disclosed in note 33 and 34 to the Financial Statements.

The remuneration of the employees is within the upper limits of the SALGA Bargaining Council determinations.

### 34. Remuneration of councillors

Executive mayor	925 635	889 122
Deputy Executive Mayor	748 784	720 045
Chief whip	825 872	792 276
Speaker	741 514	712 809
Mayoral committee members	5 855 914	5 641 104
Councillors	10 061 469	9 787 154
Section 79 Committee Chairperson	439 004	423 863
Councillors pension contribution	1 318 376	1 229 605
Councillors medical aid contribution	312 093	270 655
	<b>21 228 661</b>	<b>20 466 633</b>

Remuneration of Councillors:

The remuneration of the political office-bearers and councillors are within the upper limits as determined by the framework envisaged in section 219 of the Constitution.

<b>Executive Mayor</b>	Salary	Allowances	Pension fund and Medical Aid	Total
Ald. A Steyn	794 781	130 854	158 956	1 084 591
<b>Deputy Executive Mayor</b>				
Cllr. JJ Von Willingh	650 253	98 531	130 269	879 053
<b>Speaker</b>				
Ald. JF Van Zyl	677 832	63 682	135 566	877 080
<b>Chief Whip</b>				
Cllr. PH Marais	778 868	47 004	-	825 872



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 34. Remuneration of councillors (continued)

Mayco Members	Salary	Allowances	Pension fund and Medical Aid	Total
Cllr. VA Bedworth	637 588	47 004	141 280	825 872
Cllr. JR Jack	751 756	74 116	-	825 872
Cllr. JP Kritzinger	643 143	54 100	128 629	825 872
Ald. WR Meiring	645 748	50 927	129 197	825 872
Cllr. N Nel	660 221	76 482	89 169	825 872
Cllr. PC Ramokhabi	713 165	47 004	65 703	825 872
Cllr. E Botha	651 195	53 671	121 006	825 872
Cllr. F Vaughan	702 791	47 004	76 077	825 872
	<b>5 405 607</b>	<b>450 308</b>	<b>751 061</b>	<b>6 606 976</b>
Section 79 Committee Member	Salary	Allowances	Pension fund and Medical Aid	Total
Cllr. HC Titus	392 000	47 004	29 400	468 404



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 34. Remuneration of councillors (continued)

Councillors	Salary	Allowances	Pension fund and Medical Aid	Total
Cllr. WM Blom	328 362	47 004	-	375 366
Cllr. MN Bushwana	263 247	92 376	19 743	375 366
Cllr. GL Daames	328 362	47 004	-	375 366
Cllr. R Farao	260 061	62 960	52 345	375 366
Cllr. MA Goedeman	305 453	47 004	22 909	375 366
Cllr. EN Isaacs	285 370	68 593	21 403	375 366
Cllr. C Ismail	282 990	92 376	-	375 366
Cllr. RT Johnson	305 453	47 004	22 909	375 366
Cllr. J Joseph	305 453	47 004	22 909	375 366
Cllr. D Judge	328 362	47 004	-	375 366
Cllr. SK Madlolo	305 453	47 004	22 909	375 366
Cllr. ZM Mangali	305 453	47 004	22 909	375 366
Cllr. TS Manuel	305 453	47 004	22 909	375 366
Cllr. SJ Mei	273 556	47 004	54 806	375 366
Cllr. JM Mokgosi	179 939	27 419	13 627	220 985
Cllr. CT Nyithana	328 362	47 004	-	375 366
Cllr. J Pieters	328 362	47 004	-	375 366
Cllr. A Pietersen	296 170	56 983	22 213	375 366
Cllr. O Ralehoko	328 362	47 004	-	375 366
Cllr. M Sampson	285 944	62 004	27 418	375 366
Cllr. TP Sibozo	328 362	47 004	-	375 366
Cllr. SS Steenberg	328 362	47 004	-	375 366
Cllr. M Swartz	328 362	47 004	-	375 366
Cllr. MT Williams	328 362	47 004	-	375 366
Ald. CF Wilskut	305 453	47 004	22 909	375 366
Cllr. NJ Wulschleger	305 453	47 004	22 909	375 366
Cllr. LR Yayi	328 362	47 004	-	375 366
Cllr. MR Jacobs	305 928	47 004	22 434	375 366
Cllr. CN Snyders	106 076	16 787	7 956	130 819
	<b>8 594 887</b>	<b>1 466 582</b>	<b>425 217</b>	<b>10 486 686</b>

### 35. Debt impairment

#### Impairments

Receivables from exchange transactions	30 948 225	15 870 227
Receivables from non-exchange transactions	(1 773 498)	26 923 916
	<b>29 174 727</b>	<b>42 794 143</b>

### 36. Depreciation and amortisation

Property, plant and equipment	107 308 423	101 864 534
Amortisation: Intangible assets	76 414	76 624
	<b>107 384 837</b>	<b>101 941 158</b>

### 37. Bulk purchases

Electricity - Eskom	533 537 969	454 652 107
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# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>38. Finance costs</b>		
External borrowings	36 370 931	31 253 855
<b>39. Contracted services</b>		
<b>Consultants and Professional Services</b>		
Accounting and Auditing	4 123 443	3 166 671
Audit Committee	153 450	106 473
Human Resources	161 778	261 866
Legal Advice and Litigation	1 851 640	2 306 931
Medical Examinations	44 909	37 613
Research and advisory	475 751	273 422
Laboratory Services	141 148	127 223
Infrastructure and planning	-	1 517 022
	<b>6 952 119</b>	<b>7 797 221</b>
<b>Outsourced Services</b>		
Burial Services	491 050	1 121 825
Business and Advisory	1 541 680	818 854
Call Centre	46 200	46 200
Catering Services	602 912	308 458
Clearing and Grass Cutting Services	2 470 323	2 313 391
Cleaning Services	252 530	9 768
Drivers Licence Cards	678 531	747 498
Litter Picking and Street Cleaning	4 781 664	3 807 855
Hygiene Services	335 708	336 488
Refuse Removal	3 679 421	2 262 640
Sewerage Services	8 629 852	7 406 435
Security Services	-	29 402
Translators Scribes and Editors	60 500	85 057
Valuer	1 161 521	380 219
Transport Services	361 667	315 517
	<b>25 093 559</b>	<b>19 989 607</b>
<b>Contractors</b>		
Catering Services	73 443	13 537
Electrical Services	12 095 514	12 757 412
Employee Wellness	-	1 616
Event Promoters	5 437 280	4 166 677
Gardening Services	120 985	174 460
Graphic Designers	-	333 496
Maintenance of Buildings and Facilities	3 501 003	3 788 598
Maintenance of Equipment	17 479 383	14 429 723
Maintenance of Unspecified Assets	15 991 983	17 312 636
Medical Services	339 190	50 961
Pest Control and Fumigation	14 000	8 633
Plants Flowers and Other Decorations	40 934	3 335
Tracing Agents and Debt Collectors	-	62 994
Safeguard and Security	13 031 124	16 347 184
	<b>68 124 839</b>	<b>69 451 262</b>
	<b>100 170 517</b>	<b>97 238 090</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>40. Grants and subsidies paid</b>		
<b>Other subsidies</b>		
Grants in aid	3 153 600	3 068 520
<b>41. Operational cost</b>		
Achievements and Awards	302 954	360 960
Advertising, Publicity and Marketing	378 484	344 944
Assets less than the Capitalisation Threshold	512 956	349 988
Drivers Licences and Permits	12 556	13 197
Bank Charges	2 013 135	1 959 511
Bargaining Council	2 450	116 816
Cleaning services	-	3 049
Communication - Postage/Stamps	1 275 992	1 378 896
Communication - Telephone and fax	403 592	937 740
Courier and Delivery Services	1 595	363
Entertainment	17 187	20 148
External Audit Fees	5 532 063	4 500 713
External Computer Service	20 684 147	18 511 333
Full Time Union Representative	204 638	178 333
Hire Charges	13 920 437	10 449 420
Insurance (Premiums)	6 774 670	6 268 215
Insurance (excess payments)	284 062	797 548
Learnerships and Internships	2 960 824	2 430 174
Licences (Radio and Television)	7 734	7 774
Motor Vehicle Licence and Registrations	1 007 359	937 328
Municipal Services	3 482 768	2 907 229
Printing Publications and Books	33 653	35 799
Professional Bodies Membership and Subscription	4 116 149	3 928 242
Provisions for rehabilitation of landfill sites	7 873 751	7 501 618
Registration fees	34 991	114 589
Remuneration to Ward Committees	1 762 626	1 196 580
Protective clothing	3 366 898	2 450 369
Skills Development Fund Levy	4 133 040	4 099 411
Travel and Subsistence	1 174 581	1 355 629
Water Resource Management Charges	1 251 315	1 765 858
Workmen's Compensation Fund	2 125 608	2 105 814
Bursaries	569 210	1 705 325
Communication - SMS Bulk Message Service	304 970	25 955
Signage	-	56 770
	<b>86 526 395</b>	<b>78 815 638</b>
<b>42. Agency fees paid</b>		
Prepaid electricity - Ontec	4 997 625	4 394 020
Easypay	298 176	328 979
Traffic Fine Management	1 968 240	1 708 949
	<b>7 264 041</b>	<b>6 431 948</b>

The Municipality is the principal in arrangements with various service providers. The following service providers acted as agents on behalf of the municipality:

### Prepaid electricity vending:

The municipality is the principal in arrangement with ONTEC who sell prepaid electricity on their behalf. Prepaid vendors earn commission on the value of each transaction. ONTEC acts as an agent on behalf of the municipality since 01 November 2021.





# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 42. Agency fees paid (continued)

#### Easypay:

Easypay has been appointed by the municipality to act as an agent in the 3rd party collection of municipal services. All monies collected by Easypay are paid over to the municipality. Easypay issues an invoice to the municipality for the transaction fees owed to them.

#### Traffic Fine Management (TMT):

TMT has been appointed by the municipality for the provision of speed law enforcement and related back office services. TMT issues an invoice to the municipality for the transaction fees owed to them.

There are no resources of the municipality under custodianship of the agents.

There are no cost implication for the municipality at termination of the contracts.

### 43. Bad debts written off

#### **Receivables from non exchange transactions**

Property Rates	2 007 847	3 217 050
Traffic Fines	45 210 945	37 436 900
Availability	428 673	257 482

#### **Receivables from exchange transactions**

Electricity	268 929	180 107
Water	11 432 317	13 985 647
Sewerage	9 470 977	8 719 469
Refuse	5 949 183	5 387 717
Sundries	1 455 901	1 414 917
Housing	2 509 793	2 211 421
	<b>78 734 565</b>	<b>72 810 710</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>44. Fair value adjustments</b>		
Fair value adjustment on investment property	5 282 500	5 687 434
Other financial assets		
• Discounting of long term receivables: Movement for the year	635 683	1 027 092
	<b>5 918 183</b>	<b>6 714 526</b>
<b>45. Service related benefits</b>		
Performance Bonus	1 896 025	1 875 643
Post retirement medical aid benefit	17 638 000	9 927 000
Long service awards	1 977 000	5 277 927
Provision for leave payments	1 136 537	3 843 343
Provision for 13th cheques	369 848	502 604
Actuarial gain/(loss)	864 611	2 044 564
In kind benefits : Senior Management	22 823	197 200
	<b>23 904 844</b>	<b>23 668 281</b>
<b>46. Cash generated from operations</b>		
Surplus	45 169 897	55 161 839
<b>Adjustments for:</b>		
Depreciation, amortisation and impairment	107 384 837	101 941 158
Loss/ (Profit) on sale of assets and liabilities	(1 497 589)	(784 747)
Fair value adjustments	(5 918 183)	(6 714 526)
Operating lease straight lining	122 398	218 993
Debt impairment	29 174 727	42 794 145
Bad debts written off	78 734 565	72 810 710
Actuarial gain	(864 611)	(2 044 564)
Movements in retirement benefit assets and liabilities	31 924 413	30 929 591
Rehabilitation	7 873 752	7 501 619
Inventory losses	120 062	(63 717)
Other non-cash items	486 579	5 353 896
<b>Changes in working capital:</b>		
Inventories	1 351 731	(6 103 148)
Receivables from exchange transactions	(122 180 195)	(72 423 357)
Receivables from non-exchange transactions	4 068 137	(19 517 370)
Other receivables from exchange transactions	(1 693 647)	-
Short term investments	(1 645 911)	(432 053)
Finance cost accrued	961 244	3 037 147
Other receivables from non-exchange transactions	(3 561 713)	(914 355)
Payables from exchange transactions	22 362 518	57 485 957
VAT receivable	(2 645 601)	791 739
Unspent conditional grants and receipts	(4 732 326)	1 174 415
Employee benefit obligation	(15 154 988)	(14 094 894)
	<b>169 840 096</b>	<b>256 108 478</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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### 47. Commitments

#### Authorised capital expenditure

##### Already contracted for but not provided for

• Infrastructure	155 059 243	107 496 373
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##### Total capital commitments

Already contracted for but not provided for	155 059 243	107 496 373
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All capital commitments excludes VAT

This committed expenditure relates to infrastructure projects and will be financed through external loans, reserves and grants.

#### This Expenditure will be financed from:

External loans	18 258 183	9 363 353
Government grant	59 698 170	54 490 189
Capital replacement reserve	77 102 890	43 642 832
	<b>155 059 243</b>	<b>107 496 374</b>

### 48. Contingent liabilities

#### Vat on library grants:

The Breede Valley Municipality received a legal opinion from its lawyers on the 5th of June 2024. The municipality is aware of the non-binding ruling which was issued to a Municipality in the district. The reason for the legal advice being pursued is because an audit finding (COMAF 14 of 2023) was issued and the municipality was advised to seek advice on treatment there of. The Municipality has opted to seek legal advice. In summary it was concluded that "VAT consequences are determined with reference solely to the nature of the entity, the nature of the receipt, and the intended use of the grant. The VAT Act clearly contemplates a Municipality's receipt of a grant falling within the ambit of section 8(5A), which attracts the benefit of zero-rating under section 11(2)(t). In the premises, the Municipality has a good argument in support of the applicability of section 11(2)(t) of the VAT Act to the Agreements".

#### Guarantees

Guarantee Eskom (Nedbank)	63 400	63 400
Guarantee South Africa Post Office Limited (Nedbank)	180 000	180 000
	<b>243 400</b>	<b>243 400</b>

#### Legal Matters

Worcester Land Trust/BVM Case No.3168/6-Contractual claim against the municipality	31 037 841	31 037 841
Public Liability Insurance Claims based on quotations and could result in a lesser amount or more. It is the view of management that it is unlikely that these claims will be paid out but might realise due to past experiences.	5 485 320	2 670 737
Ngadilela/BVM - brought a review application in the Cape High Court for an order against certain decisions taken by BVM i.r.o the valuation of the above property.	-	16 767
Victor Daniel Jonas / BVM - Public liability claim	-	25 864
Vat treatment of library grant	8 696 604	8 831 233
ABSA Vehicle Management Solution (Pty)Ltd.& Transport - Fleet Management services in terms of RT46 Contract.	214 271	-
	<b>45 434 036</b>	<b>42 582 442</b>



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 49. Disclosures made in terms of Supply Chain Management Regulation 45

The following disclosures were made in terms of Supply Chain Management Regulation 45.

#### Awards to persons with relatives in the service of Breede Valley Municipality

Company name	Names of Directors which are related to municipal officials	Municipal Officials's name	Relationship with municipal official	Family member employment details		
Kiewiet Petrus Oliphant	Kiewiet Petrus Oliphant	Candice Joslyn Oliphant	Daughter to Kiewiet Petrus Oliphant	Traffic Officer at the Breede Valley Municipality	-	3 500
Mahdie & Daughters	Zeenat van der Merwe	Lyle Gerard van der Merwe	Spouse to Lyle Gerard van der Merwe	Housing Inspector at Breede Valley Municipality	-	11 791
Golimas	Goliath Jacobs	Brumilda Jacobs	Daughter of Goliath Jacobs	Internal Auditor at the Breede Valley Municipality	-	150 561
Lee-Handro	Sheryl Kock	Frederick De Kock	Spouse to Sheryl De Kock	Process Controller at WWTW Breede Valley Municipality	99 900	190 185
Lynette Minaar Psychologist K2020067664 (SOUTH AFRICA) T/A GR Cleaning and Supply Boland Rubberising and Tyre Fitment Hijabican Beauty	Lynette Minaar	Melissa Kafaar	Daughter of Lynette Minaar	Superintendent at solid waste Breede Valley Municipality	20 660	-
	Gerald Leisa	Letitia Leisa	Sister of Gerald Leisa	Senior Clerk SCM at Breede Valley Municipality	-	445 900
	Ashley Human	Cathleen Bealah Human	Wife to Ashley Human	Clerk at Breede Valley Municipality	2 342 224	-
	Aziza Esau	Yusuf Esau	Father in Law to Aziza Esau	General Worker at Breede Valley Municipality	61 375	-
					<b>2 524 159</b>	<b>801 937</b>



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 49. Disclosures made in terms of Supply Chain Management Regulation 45 (continued)

#### Awards to persons with relatives in the service of other Municipalities:

Company name	Name of Directors which are related to employee in service of the state	Name of employee in service of the state	Relationship to employee in service of the state	Family member employment details		
Engineering Advice and Services Western Cape (Pty) Ltd	Anton Westerberg	Shaun Westerberg	Brother to Anton Westerberg	Building Control Officer at the Mossel Bay Municipality	Rate based	Rate based
JPCE (Pty) Ltd	Jorina Minnie	Johan Adriaan Minnie	Spouse to Jorina Minnie	Disaster Management Manager at City of CapeTown	110 550	110 549
Mindspring Computing	Renata Hendriks	Brintley Hendriks	Spouse to Renata Hendriks	Artisan at City of Capetown	262 787	55 632
	Wendell Frazenburg	Bryan Frazenburg	Brother to Wendell Frazenburg	City of Cape Town - Municipal Prosecutor		-
					<b>373 337</b>	<b>166 181</b>



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 49. Disclosures made in terms of Supply Chain Management Regulation 45 (continued)

#### Awards to persons with relatives in other state departments :

Company name	Name of Directors which are related to employee in service of the state	Name of employee in service of the state	Relationship to employee in service of the state	Family member employment details		
Fairbridges Werheim Becker Attorneys Masiqhame Trading 77 cc	Adela Petersen	Saheed Hofmeester	Brother of Adela Petersen	Educator at the WCED	-	-
	Sandile Gxilishe	Bongiwe Gxilishe	Daughter of Sandile Gxilishe	Officer at Department of Agriculture and Forestry	60 500	-
Sannicare cc	Izak Majiet	Charlton Majiet	Son of Izak Majiet	Supervisor at the Department of Transport	-	118 908
Total Client Services	Lindikhaya Sipoyo	Rachel Tsipa-Sipoyo	Spouse of Lindikhaya Sipoyo	CEO at the Western Cape Department of Transport	-	-
XKK Corporation (Pty) Ltd	Xola Magwevana	Noxolo Magwevana	Sister to Xola Magwevana	Correctional Officer at the Department of Correctional Services	-	278 245
Fancy Affairz	Ash Maharaj	Clarke Marais	Spouse of Ash Maharaj	Police Officer at SAPS	18 280	46 147
JVZ Construction (Pty) Ltd	Marissa Matthee	Mr R.E Matthee	Spouse to Marissa Matthee	Correctional Officer at the Department of Correctional Services	-	39 710 516
Awam K	Awamodien Karriem	Majieda Karriem	Spouse to Awamodien Karriem	Lecturer at Boland College	-	9 000
Elzeeck Construction and Servcies	Elton Phukule	Jillian Phukule	Spouse to Elton Phukule	Teacher at Avainpark Primary at Department of Education	42 350	771 230
Indecon	Trevor Barnard	Lizette Barnard	Spouse of Director Trevor Barnard	Teacher at De Hoop Primary at Department of Education	-	276 940
Nedbank Limited	Stanley Subramoney	Venisha Subramoney	Spouse to Stanley Subramoney	Educator at the Gauteng Education Department	Rate based	-
Adapt IT	Nombali Mbambo	Dudley Muziwamadod a Mbambo	Spouse to Nombali Mbambo	Operation Manager at Sanral	155 211	145 057
Marce Projects (Pty) Ltd	Lapson Seale	Maggie Seale	Spouse to Lapson Seale	Employee at Eskom	-	8 536 172
Zanamanzi Services (Pty) Ltd	Dumezweni Luthuli	Gloria Luthuli	Daughter of Dumezweni Luthuli	Head of Desmond Tutu Child and Youth Centre	Rate based	Rate based



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand					2025	2024
<b>49. Disclosures made in terms of Supply Chain Management Regulation 45 (continued)</b>						
1 World Consultants	Mohamed Abdul Peer	Fatima Peer	Spouse to Mohamed Peer	Medical Doctor at the Department of Health	-	52 009
Torque Technical Computer SMEC South Africa (Pty) Ltd	Mashechaba Masemola's	Kagiso Mohulatse	Sibling to Mashechaba Masemola	Deputy Chief Education Specialist	87 575	-
WEC Consulting (Pty) Ltd	Hilwa Viljoen (Function Manager)	Not Indicated	Spouse to Hilwa Viljoen	In service of the Department of Defence	Rate based	-
WEC Consulting (Pty) Ltd	Enaas Richards	Yazeed Daniels	Spouse to Enaas Richards	In service of the Department of Education as a School Finance and Records Officer	Rate based	-
WEC Consulting (Pty) Ltd	Enaas Richards	Yazeed Daniels	Spouse to Enaas Richards	In service of the Department of Education as a School Finance and Records Officer	109 020	-
Sithabile Technology Services (Pty) Ltd	Mpostol Jeremia Mashinini (non-executive director)	Elizabeth Khethiwe Mashinini	Spouse to Jeremia Mashinini	In service of the Department of Police as a Financial Officer	607 193	-
Sithabile Technology Services (Pty) Ltd	Mpostol Jeremia Mashinini (non-executive director)	Elizabeth Khethiwe Mashinini	Spouse to Jeremia Mashinini	In service of the Department of Police as a Financial Officer	Rate based	-
OD and D Holdings	Olwethu Dani	Thandokozi Dani	Spouse to Olwethu Dani	Correctional Officer at the Department of Correctional Services	61 600	-
Amandla GCF Construction cc	Wendell Frazenburg	John E. Jacobs	Brother in-Law of Wendell Frazenburg	National Government Employment and Labour - Principal Inspector	16 200 114	-
		Unita Frazenburg	Sister to Wendell Frazenburg	National Government Deeds Office Kimberley - Registrar of deeds	-	-
		Eben Frazenburg	Brother to Wendell Frazenburg	WC Government (Department of Education) - Teacher	-	-
		Jacqueline Frazenburg	Sister to Wendell Frazenburg	WC Government (Department of Education) - Teacher	-	-
					17 341 843	49 944 224
					<b>20 239 339</b>	<b>50 912 342</b>

The total SCM regulation 45 awards amounted to R20 239 339 (2024: R50 912 342) and are inclusive of rate based awards of which the value cannot be determined upfront.



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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### 50. Fruitless and wasteful expenditure

No fruitless and wasteful expenditure were incurred during the financial year. There were no fruitless and wasteful expenditure balance as at 30 June 2025.

### 51. Unauthorised expenditure

No unauthorised expenditure were incurred during the financial year. There were no unauthorised expenditure balance as at 30 June 2025.

### 52. Irregular expenditure

No irregular expenditure were incurred during the financial year. There were no irregular expenditure balance as at 30 June 2025.

### 53. Deviation from supply chain management regulations

In terms of section 36 of the Municipal Supply Chain Management Regulations any deviation from the Supply Chain Management Policy needs to be approved/condoned by the Accounting Officer and noted by Council.

Paragraph 12(1)(d)(i) of Government gazette No. 27636 issued on 30 May 2005 states that a supply chain management policy must provide for the procurement of goods and services by way of a competitive bidding process.

Paragraph 36 of the same gazette states that the Accounting Officer may dispense with the official procurement process in certain circumstances, provided that he records the reasons for any deviations and reports them in the next council meeting and includes a note to the annual financial statements.

During the financial year under review goods/services totalling R 36 205 134 (2024: R4 391 138) were procured and the process followed in procuring those goods/services deviated from the provisions of paragraph 12(1)(d)(i) as stated above. The reasons for these deviations were documented and reported to the Accounting Officer that considered them and subsequently approved the deviation from the normal supply chain management regulations. The reasons were categorised as sole suppliers, emergency as well as exceptional and impractical cases. The deviations are inclusive of awards that are rate based. The rate based deviations are kept at anticipated cost and available budget. In the individual deviations the anticipated cost and budget will be detailed.

A detailed list of deviations is disclosed in Appendix H and available on the municipality's website.

#### Deviations for year

Emergencies	35 135 746	2 102 287
Sole provider	74 750	589 773
Impractical or impossible to follow the SCM process	994 638	1 699 078
	<b>36 205 134</b>	<b>4 391 138</b>



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
<b>54. Material losses</b>		
<b>Water distribution losses</b>		
Units supplied	16 368 080	14 798 413
Units sold	(14 494 125)	(12 921 004)
	<b>1 873 955</b>	<b>1 877 409</b>
<b>Electricity distribution losses</b>		
Units bought	269 859 500	260 153 569
Units sold	(249 990 904)	(244 759 758)
	<b>19 868 596</b>	<b>15 393 811</b>
<b>Percentage loss in distribution</b>		
Water distribution losses	11,45%	12,69 %
Electricity distribution losses	7,36%	5,92 %

## 55. Change in estimate

### Property, plant and equipment

Property, plant and equipment: A review of useful lives was done on assets. During the review, certain infrastructure, buildings, motor vehicles and other property plant and equipment with R nil book values and nil remaining lives were identified. The municipality's management considered how to account for the change in the estimated useful lives. The effect of a change in accounting estimate is required to be recognised prospectively by including it in surplus or deficit in the period of the change, if the change effects that period only; or the period of the change in future periods, if the change effects both. Management concluded that it should apply the change in estimate prospectively from the start of 2024 and therefore the depreciation charge was applied prospectively from 1 July 2024 over the remaining useful life of these assets.

	2024/25	2025/26	2026/27
Decrease/(Increase) in depreciation on other assets for the year	(2 020 820)	(641 344)	554 123
Decrease/(Increase) in depreciation on infrastructure for the year	(4 235 609)	(763 793)	835 419
Decrease/(Increase) in depreciation on buildings for the year	(67 640)	(38 521)	17 693
	<b>(6 324 069)</b>	<b>(1 443 658)</b>	<b>1 407 235</b>

The effect in future periods is not disclosed because estimating it is impracticable as the useful life is assessed annually.

### Property, plant and equipment - Review of Landfill Site available Airspace

During the year experts were appointed to evaluate the available airspace remaining on the landfill sites being used by the municipality to store solid waste. The review of the airspace resulted in a decrease of the estimated number of years for the Worcester landfill site from 13 years to 12 years the De Doorns landfill site decreased from 16 years to 15 years. The decrease in the remaining number of years resulted in an decrease of depreciation of R971 009 (2024:R504 070).

The effect on the current year is an decrease in the carrying amount of property, plant and equipment by R466 939 and increase the depreciation expense by R466 939.

The effects of the change in estimate provision for landfill sites has been disclosed in note 22.



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 55. Change in estimate (continued)

#### Statutory receivables - Traffic fines reductions

During the current financial year the municipality received representations from drivers who has been fined for various road traffic law infringements. After consideration of the representations a decision was made to reduce some of the fines with an amount of R1 761 400

The effect on the current year is a decrease in Fines, Penalties and Forfeits income by R1 761 400 and a decrease in Debt Impairment expenditure by R1 761 400.

### 56. Prior Period Errors

During the year under review the following prior period error were corrected. The correction of error resulted in the Statement of Financial Performance to be restated. The correction had no effect on the Statement of Financial Position and Cashflow Statement.

Please refer to details of the below for the nature and impact of the correction:

#### Error 1:

Bad debt written off were netted off against the provision for bad debt and total nett effect were recognised as debt impairment. Due to the incorrect treatment of debt written off, expenditure to the amount of R72 810 710 were previously classified as debt impairment instead bad debt written off. The correction of the error also resulted in a change of disclosure within notes 4, 5 and 46.

#### Error 2:

During the financial year, management identified that a portion of costs relating to personnel performing employee-related functions had previously been incorrectly classified as Contracted Services. These costs met the definition of Employee-related Costs in terms of GRAP 25.

As a result, an amount of R27 543 400 previously classified as Contracted Services has been reclassified to Employee-related Costs. The reclassification resulted in a restatement in the Statement of Financial Performance and Cashflow Statement it did not affect the municipality's surplus/deficit or accumulated surplus, but resulted in more accurate presentation of the nature of expenses.

#### Error 3:

During the financial year, management identified that Value Added Tax (VAT) accounts were incorrectly netted off against each other instead of being disclosed separately as required by the Standards of GRAP.

The comparative figures have been restated to reflect the correct presentation of VAT. As a result, an amount of R7 076 930 previously classified as Vat receivable has been reclassified to Vat payable. The reclassification resulted in a restatement in the Statement of Financial Position as well as Note 9 and 23.

Statement of financial performance Revenue	Balance as previously reported	Prior period error	Reclassified	Total
Service Charges	807 822 770	-	-	807 822 770
Sales of goods and rendering of services	5 735 830	-	-	5 735 830
Income from agency services	9 189 197	-	-	9 189 197
Licenses	2 926 066	-	-	2 926 066
Rental income	8 979 264	-	-	8 979 264
Operational revenue	7 513 111	-	-	7 513 111
Finance Income	32 334 114	-	-	32 334 114
Availability charges	7 632 531	-	-	7 632 531
Property rates	197 547 809	-	-	197 547 809
Property rates - penalties imposed and collection	3 435 598	-	-	3 435 598
Government grants and subsidies	283 700 552	-	-	283 700 552
Fines, penalties and forfeits	72 714 243	-	-	72 714 243
	<b>1 439 531 085</b>	<b>-</b>	<b>-</b>	<b>1 439 531 085</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

Expenses	Balance as previously reported	Prior period error	Reclassified	Total
Employee related cost	(396 106 871)	(27 543 400)	-	(423 650 271)
Remuneration of councillors	(20 466 633)	-	-	(20 466 633)
Depreciation, amortisation and impairment	(101 941 158)	-	-	(101 941 158)
Bulk purchases	(454 652 107)	-	-	(454 652 107)
Finance cost	(31 253 855)	-	-	(31 253 855)
Inventory consumed	(50 292 465)	-	-	(50 292 465)
Contracted services	(124 781 490)	27 543 400	-	(97 238 090)
Operating leases	(10 561 260)	-	-	(10 561 260)
Grants and subsidies paid	(3 068 520)	-	-	(3 068 520)
Operational cost	(78 815 638)	-	-	(78 815 638)
Agency fees paid	(6 431 948)	-	-	(6 431 948)
Bad debts written off	-	(72 810 710)	-	(72 810 710)
	<b>(1 278 371 945)</b>	<b>(72 810 710)</b>	<b>-</b>	<b>(1 351 182 655)</b>

<b>Operating (deficit)/surplus</b>	161 159 140	(72 810 710)	-	88 348 430
Gains on disposal of assets	784 747	-	-	784 747
Fair value adjustment	6 714 526	-	-	6 714 526
Actuarial gains	2 044 564	-	-	2 044 564
Debt impairment	(115 604 855)	72 810 710	-	(42 794 145)
Inventory gains(losses)	63 717	-	-	63 717
<b>Surplus for the year</b>	<b>55 161 839</b>	<b>-</b>	<b>-</b>	<b>55 161 839</b>

Statement of financial position Current assets	Balance as previously reported	Prior period error	Reclassified	Total
Cash and Cash Equivalents	193 241 139	-	-	193 241 139
Receivables from exchange transactions	84 016 638	-	-	84 016 638
Statutory receivables	30 225 749	-	-	30 225 749
Other receivables from non exchange	2 276 382	-	-	2 276 382
Other receivables from exchange transactions	8 914 233	-	-	8 914 233
Inventory	19 272 793	-	-	19 272 793
Vat receivable	5 996 890	7 076 930	-	13 073 820
Short term investments	25 432 053	-	-	25 432 053
Long term receivables	6 219 489	-	-	6 219 489
Operating lease asset	122 398	-	-	122 398
	<b>375 717 764</b>	<b>7 076 930</b>	<b>-</b>	<b>382 794 694</b>

<b>Non-current assets</b>	-	-	-	-
Investment property	99 934 000	-	-	99 934 000
Property, plant and equipment	2 694 267 507	-	-	2 694 267 507
Intangible assets	3 860 694	-	-	3 860 694
Heritage assets	36 631 059	-	-	36 631 059
Long term receivables	6 090 836	-	-	6 090 836
	<b>2 840 784 096</b>	<b>-</b>	<b>-</b>	<b>2 840 784 096</b>

<b>Current liabilities</b>				
Payables from exchange transactions	141 609 127	-	-	141 609 127
Consumer deposits	4 656 531	-	-	4 656 531
Unspent conditional grants and receipts	17 597 475	-	-	17 597 475
Long term liabilities	32 821 679	-	-	32 821 679
Employee benefit obligation	51 024 395	-	-	51 024 395



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025		2024	
Provisions	3 330 547	-	-	3 330 547
Vat payable	-	7 076 930	-	7 076 930
	<b>251 039 754</b>	<b>7 076 930</b>	<b>-</b>	<b>258 116 684</b>
<b>Non-current liabilities</b>				<b>Total</b>
Long term liabilities	301 250 321	-	-	301 250 321
Employee benefit obligation	158 892 000	-	-	158 892 000
Provision	70 200 204	-	-	70 200 204
	<b>530 342 525</b>	<b>-</b>	<b>-</b>	<b>530 342 525</b>
<b>Nett Assets</b>				
Accumulated surplus	2 435 119 582	-	-	2 435 119 582
<b>Cashflow Statement</b>	<b>Balance previously reported</b>	<b>Prior period error</b>	<b>Reclassified</b>	<b>Total</b>
<b>Receipts</b>				
Cash flows from services and rate payers	1 031 497 455	-	-	1 031 497 455
Cash flows from government and other grants	284 874 967	-	-	284 874 967
Finance income	31 837 683	-	-	31 837 683
	<b>1 348 210 105</b>	<b>-</b>	<b>-</b>	<b>1 348 210 105</b>
<b>Payments</b>				<b>Total</b>
Cash paid to employees	(399 738 807)	(27 543 400)	-	(427 282 207)
Cash paid to suppliers	(661 077 592)	27 543 400	-	(633 534 192)
Finance costs	(28 216 708)	-	-	(28 216 708)
Grants paid	(3 068 520)	-	-	(3 068 520)
	<b>(1 092 101 627)</b>	<b>-</b>	<b>-</b>	<b>(1 092 101 627)</b>
<b>Cashflow from investing activities:</b>				<b>Total</b>
Purchase of property, plant and equipment	(250 957 301)	-	-	(250 957 301)
Proceeds from sale of PPE and Investment properties	3 490 106	-	-	3 490 106
Long term receivables	(1 146 223)	-	-	(1 146 223)
Increase/ decrease in investment	(14 767 466)	-	-	(14 767 466)
	<b>(263 380 884)</b>	<b>-</b>	<b>-</b>	<b>(263 380 884)</b>
<b>Cashflow from financing activities:</b>				<b>Total</b>
Proceeds from long term liabilities	74 000 000	-	-	74 000 000
Repayment of long term liabilities	(22 208 200)	-	-	(22 208 200)
Movement in consumer deposits	(31 438)	-	-	(31 438)
	<b>51 760 362</b>	<b>-</b>	<b>-</b>	<b>51 760 362</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>44 487 956</b>	<b>-</b>	<b>-</b>	<b>44 487 956</b>
Cash and cash equivalents at the beginning of the year	148 753 183	-	-	148 753 183
	<b>193 241 139</b>	<b>-</b>	<b>-</b>	<b>193 241 139</b>



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

The correction of the error also resulted in a change of disclosure within the following notes:

### Note 4: Receivables from exchange transactions

-Disclosure on reconciliation of allowance for impairment :

### Note 5: Statutory receivables

-Reconciliation of allowance for impairment: Rates

-Reconciliation of allowance for impairment: Traffic fines

### Note6: Other receivables from non exchange transactions

-Reconciliation of allowance for impairment: Availability Charges

### Note 46 Cash generated from operations

The correction is not cash related and did not effect the Cashflow Statement. The effect of are disclosed below:

Receivables from exchange transactions	Previously reported	Error	Reclassified	Restated Balance
Balance at the beginning of the year	(150 569 822)	-	-	(150 569 822)
Contribution to allowance	(52 008 772)	35 881 852	-	(16 126 920)
Debt impairment written off against allowance	35 881 852	(35 881 852)	-	-
	<b>(166 696 742)</b>	<b>-</b>	<b>-</b>	<b>(166 696 742)</b>
<b>Reconciliation of allowance for impairment :Rates</b>	<b>Previously reported</b>	<b>Error</b>	<b>Reclassified</b>	<b>Restated Balance</b>
Balance at the beginning of the year	26 958 791	-	-	26 958 791
Contribution to allowance	7 034 883	(3 217 050)	-	3 817 833
Debt impairment written off against allowance	(3 217 050)	3 217 050	-	-
	<b>30 776 624</b>	<b>-</b>	<b>-</b>	<b>30 776 624</b>
<b>Reconciliation of allowance for impairment :Fines</b>	<b>Previously reported</b>	<b>Error</b>	<b>Reclassified</b>	<b>Restated Balance</b>
Balance at the beginning of the year	92 628 748	-	-	92 628 748
Contribution to allowance	56 806 551	(37 436 900)	-	19 369 651
Debt impairment written off against allowance	(37 436 900)	37 436 900	-	-
	<b>111 998 399</b>	<b>-</b>	<b>-</b>	<b>111 998 399</b>
<b>Reconciliation of allowance for impairment :Availability Charges</b>	<b>Previously reported</b>	<b>Error</b>	<b>Reclassified</b>	<b>Restated Balance</b>
Balance at the beginning of the year	(15 393 450)	-	-	(15 393 450)
Contribution to allowance	(3 022 271)	287 623	-	(2 734 648)
Debt impairment written off against allowance	287 623	(287 623)	-	-
	<b>(18 128 098)</b>	<b>-</b>	<b>-</b>	<b>(18 128 098)</b>
<b>Cash generated from operations (note 46)</b>	<b>Previously reported</b>	<b>Error</b>	<b>Reclassified</b>	<b>Restated Balance</b>
<b>Surplus adjustments for :</b>				
<b>Cash generated from operations</b>				
Debt impairment	115 604 855	(72 810 710)	-	42 794 145
Bad debt written off	-	72 810 710	-	72 810 710
	<b>115 604 855</b>	<b>-</b>	<b>-</b>	<b>115 604 855</b>





# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 57. Financial instruments disclosure

#### Categories of financial instruments

##### 2025

##### Financial assets

	At fair value	At amortised cost	Total
Cash and cash equivalents	-	181 996 079	181 996 079
Receivables from exchange transactions	-	96 586 219	96 586 219
Other receivables from non-exchange transactions	-	2 365 223	2 365 223
Other receivables from exchange transactions	-	1 913 949	1 913 949
Long term receivables	10 053 569	-	10 053 569
Short term investments	-	56 645 911	56 645 911
	<b>10 053 569</b>	<b>339 507 381</b>	<b>349 560 950</b>

##### Financial liabilities

	At amortised cost	Total
Long term Liabilities	356 247 772	356 247 772
Consumer deposits	4 843 534	4 843 534
Payables from exchange transactions	150 471 069	150 471 069
Unspent conditional grants	12 865 149	12 865 149
	<b>524 427 524</b>	<b>524 427 524</b>

##### 2024

##### Financial assets

	At fair value	At amortised cost	Total
Cash and cash equivalents	-	193 241 139	193 241 139
Receivables from exchange transactions	-	84 016 638	84 016 638
Other receivables from non-exchange transactions	-	2 276 382	2 276 382
Other receivables from exchange transactions	-	2 086 364	2 086 364
Long term receivables	12 310 325	-	12 310 325
Short term investments	-	25 432 053	25 432 053
	<b>12 310 325</b>	<b>307 052 576</b>	<b>319 362 901</b>

##### Financial liabilities

	At amortised cost	Total
Long term Liabilities	334 072 000	334 072 000
Consumer deposits	4 656 531	4 656 531
Payables from exchange transactions	133 183 961	133 183 961
Unspent conditional grants	17 597 475	17 597 475
	<b>489 509 967</b>	<b>489 509 967</b>





# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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### 58. Risk management

#### Liquidity risk

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities. Prudent liquidity risk management implies maintaining sufficient cash and investments, the availability of funding for service delivery through effective budgeting and availability of credit facilities. The municipality manages its risks through effective and efficient budgeting and credit control. The liquidity risk is thus limited.

Cash flow forecasts are prepared and adequate utilised borrowing facilities are monitored.

The table below analyses the municipality's financial liabilities into relevant maturity groupings based on the remaining period at the statement of financial position to the contractual maturity date. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within twelve months equal their carrying balances as the impact of discounting is not significant.

At 30 June 2025	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Over 5 years
Payables from exchange transactions	150 471 069	-	-	-
Consumer deposits	4 843 534	-	-	-
Long term liabilities	75 400 716	63 162 884	189 488 652	289 063 473
Unspent conditional grants	12 865 149	-	-	-
	-	-	-	-
	243 580 468	63 162 884	189 488 652	289 063 473
At 30 June 2024	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Over 5 years
Payables from exchange transactions	133 183 961	-	-	-
Consumer deposits	4 656 531	-	-	-
Long term liabilities	61 267 747	61 237 797	172 910 239	302 425 315
Unspent conditional grants	17 597 475	-	-	-
	-	-	-	-
	216 705 714	61 237 797	172 910 239	302 425 315

#### Credit risk

Credit risk is managed by debt collection department. The credit risks, rates and consumer receivables, are managed in terms of the credit control and debt collection as well as the indigent relief policies.

Credit risk consists mainly of cash deposits, cash equivalents and receivables. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

Receivables arise from a widespread customer base. Management evaluated credit risk relating to receivables on an ongoing basis. If receivables are independently rated, these ratings are used. Otherwise, if there is no independent rating, risk control assesses the credit quality of the receivable, taking into account past experience with the client's payment rate. Sales to customers are settled in cash or using major credit cards. Credit guarantee insurance is purchased when deemed appropriate.

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 58. Risk management (continued)

Financial assets exposed to credit risk at year end were as follows:

Financial instrument		
Receivables from exchange transactions	96 586 219	84 016 638
Other receivables from non-exchange transactions	2 365 223	2 276 382
Other receivables from exchange transactions	1 913 949	2 086 364
Long term receivables	10 053 569	12 310 325
Short term investments	56 645 911	25 432 053
Cash and cash equivalents	181 996 079	193 241 139
	<u>349 560 950</u>	<u>319 362 901</u>

#### Market risk

##### Interest rate risk

Interest Rate Risk is defined as the risk that the fair value or future cash flows associated with a financial instrument will fluctuate in amount as a result of market interest changes.

A potential interest rate risk may arise from the short term deposits, cash and cash equivalents, consumer receivables, other receivables and long term receivables.

The short term deposits and cash and cash equivalents has limited exposure as the municipality interacts with well-established financial institutions of high credit standing. The investments are further of a short term nature.

Consumer receivables comprise of receivables dispersed over a large geographical area. The receivables are constantly analysed and evaluated for their financial condition. Receivables are disclosed net of the allowance for impairment. Where the accounts of the receivables become in arrears, they are collected through the levying of a penalty, the charging of interest at prime or the handing over for collection.

Long term receivables comprise mainly of the deferred consumers which shown at a fair value. The remaining long term receivables if required are charged interest at a fixed rate. The long term receivables are evaluated annually for impairment.

The municipality has a low interest rate risk as a long-term borrowing are made on fixed interest rates.

As the municipality has no long term variable rate financial instruments no sensitivity analysis is required at year end.

##### Price risk

The municipality is not exposed to price risk.

### 59. Donations in-kind

The Municipality did not receive any in kind donations for the 2024/2025 financial year.

### 60. Going concern

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

### 61. Events after the reporting date

No other adjusting events which may have financial implications for the municipality and warrants disclosure in the financial statements occurred after 30 June 2025.

# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 62. Segment information

#### General information

##### Identification of segments

The Accounting Standard for Segment Reporting has been recognised in the Annual Financial Statements of the municipality as at 30 June 2025 in terms of GRAP 18.

The municipality has developed Accounting Policies to fully comply with GRAP 18 (Segment Reporting). Previously the Accounting Standard was not applicable to municipalities.

Management has assessed the requirements of GRAP 18 and identified the following shortcomings preventing full disclosure in terms of the Accounting Standard:

The municipality's accounting system has limitations that does not allow for segmental reporting on financial position, net assets and cash flow.

The municipality is broadly organised into business units based on the nature of operations and the services they provide and the accounting system allows for reporting on these units on financial performance and capital assets.

The municipality does not monitor segments geographically.

Based on the above, management has concluded that the municipality will be able to report separate segments subject to the limitations listed above.

Management has evaluated the requirements of the Standard and found that no adjustments affecting Financial Position, Financial Performance, Net Assets or Cash Flows needs to be made. Accordingly, the segmental information for Capital Assets and Financial Performance of the municipality is disclosed in the Annual Financial Statements. It is not practical to segmentize Financial Position and Cash Flow operations.

No individually material operating segments have been aggregated to form the reportable operating segments.

The municipality is organised and reports to management on the basis of seven major functional areas, governance and administration, community and public safety, economic and environmental services, energy sources, water management, waste water management and waste management. The segments were organised around the type of service delivered and the target market. Management uses these same segments for determining strategic objectives.

Information reported about these segments is used by management as a basis for evaluating the segments performances and for making decisions about the allocation of resources. The disclosure of information about these segments is also considered appropriate for external reporting purposes.



BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

Figures in Rand	2025	2024
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62. Segment information (continued)

Types of goods and/or services by segment

These reportable segments as well as the goods and/or services for each segment are set out below:

Reportable segment	Goods and/or services
Governance and administration	Governance and administration services
Community and public safety	Community and public services
Economic and environmental services	Economic and environmental services
Energy sources	Electricity
Water management	Water
Waste water management	Sewerage and sanitation
Waste management	Refuse removal

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

### 62. Segment information (continued)

#### Segment surplus or deficit

2025

	Governance and administration	Community and public safety	Economic and environmental services	Energy sources	Water Management	Waste Water Management	Waste management	Other	Total
<b>Revenue</b>									
Service charges	-	-	-	637 296 813	123 148 296	106 400 770	58 813 491	-	925 659 370
Sales of goods and rendering of services	564 497	4 817 470	1 679 933	10 387	-	-	13 953	-	7 086 240
Income from agency services	243 895	-	9 424 910	-	-	-	-	-	9 668 805
Licences and permits	865	610 630	2 531 837	-	-	-	-	-	3 143 332
Rental Income	3 198 956	8 523 187	-	-	-	-	-	-	11 722 143
Operational revenue	2 417 248	9 485	540 610	360 775	3 106	-	-	-	3 331 224
Finance Income	33 809 048	1 421 339	-	-	-	-	-	-	35 230 387
Availability Charges	-	-	-	3 184 389	1 482 997	2 402 678	1 109 840	-	8 179 904
Property rates	210 182 000	-	-	-	-	-	-	-	210 182 000
Property tax and penalties	3 561 428	-	-	-	-	-	-	-	3 561 428
Government grants & subsidies	45 173 097	38 857 385	39 417 575	11 399 892	26 739 840	72 822 989	27 775 500	861 700	263 047 978
Fines, penalties and forfeits	1 457 636	41 655 065	-	262 573	-	-	-	-	43 375 274
<b>Total segment revenue</b>	<b>300 608 670</b>	<b>95 894 561</b>	<b>53 594 865</b>	<b>652 514 829</b>	<b>151 374 239</b>	<b>181 626 437</b>	<b>87 712 784</b>	<b>861 700</b>	<b>1 524 188 085</b>

#### Expenditure

Bulk purchase	-	-	-	(533 537 969)	-	-	-	-	(533 537 969)
Contracted services	(41 223 578)	(6 991 289)	(3 138 660)	(17 086 378)	(4 041 667)	(17 592 274)	(9 007 261)	(1 089 410)	(100 170 517)
Depreciation and amortisation	(7 136 847)	(9 475 481)	(30 141 003)	(24 668 544)	(15 765 581)	(16 399 947)	(3 797 297)	(137)	(107 384 837)
Employee related cost	(152 270 774)	(111 536 979)	(49 793 253)	(23 576 730)	(34 202 803)	(23 808 716)	(28 385 995)	-	(423 577 250)
Finance cost	(2 732 411)	(264 493)	(770 950)	(8 687 954)	(9 121 966)	(14 760 562)	(32 595)	-	(36 370 931)
Grants and subsidies paid	(1 573 600)	(960 000)	(620 000)	-	-	-	-	-	(3 153 600)
Inventory Consumed	(13 864 305)	(4 879 563)	(4 057 624)	(8 515 177)	(14 424 127)	(3 065 002)	(1 006 873)	(29 666)	(49 842 337)
Operating lease	(1 636 862)	(5 903 755)	-	-	-	-	(2 672 062)	-	(10 212 679)
Operational cost	(50 415 308)	(10 040 013)	(3 526 172)	(3 047 974)	(4 189 534)	(2 129 011)	(13 134 605)	(43 778)	(86 526 395)
Remuneration of councillors	(21 228 661)	-	-	-	-	-	-	-	(21 228 661)
Agency fees paid	(298 176)	(1 968 240)	-	(4 997 624)	-	-	-	-	(7 264 040)



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

	Governance and administration	Community and public safety	Economic and environmental services	Energy sources	Water Management	Waste Water Management	Waste management	Other	Total
<b>62. Segment information (continued)</b>									
Bad debt written off	(3 892 421)	(47 720 738)	-	(268 929)	(11 432 317)	(9 470 977)	(5 949 183)	-	(78 734 565)
<b>Total segment expenditure</b>	<b>(296 272 943)</b>	<b>(199 742 551)</b>	<b>(92 047 662)</b>	<b>(624 387 279)</b>	<b>(93 177 995)</b>	<b>(87 226 489)</b>	<b>(63 985 871)</b>	<b>(1 162 991)</b>	<b>1 458 003 781</b>
<b>Total segmental surplus/(deficit)</b>									<b>66 184 303</b>
Gain on disposal of assets and liabilities									1 497 589
Fair value adjustment									5 918 183
Actuarial gains									864 611
Debt impairment									(29 174 727)
Inventory gains									(120 062)
<b>Total surplus (deficit) for the period</b>									<b>45 169 897</b>

### 2024

#### Revenue

	Governance and administration	Community and public safety	Economic and environmental services	Energy sources	Water Management	Waste Water Management	Waste management	Other	Total
Service charges	-	-	-	-	-	-	-	-	-
Sales of goods and rendering of services	510 845	-	-	543 810 279	110 404 529	99 186 204	54 421 758	-	807 822 770
Income from agency services	240 301	3 981 504	1 229 927	-	-	-	13 554	-	5 735 830
Licences and permits	765	548 805	8 948 896	-	-	-	-	-	9 189 197
Rental Income	1 586 192	7 393 072	2 376 496	-	-	-	-	-	2 926 066
Operational revenue	5 860 766	11 067	380 498	1 260 780	-	-	-	-	8 979 264
Finance Income	30 874 796	1 459 318	-	-	-	-	-	-	7 513 111
Availability Charges	-	-	-	-	-	-	-	-	32 334 114
Property rates	197 547 809	-	-	2 864 037	1 405 785	2 305 775	1 056 934	-	7 632 531
Property tax and penalties	3 435 598	-	-	-	-	-	-	-	197 547 809
Government grants & subsidies	46 249 112	33 507 997	14 237 338	62 222 100	25 590 284	77 477 121	24 416 600	-	3 435 598
Fines, penalties and forfeits	327 000	72 105 502	-	281 741	-	-	-	-	283 700 552
<b>Total segment revenue</b>	<b>286 633 184</b>	<b>119 007 265</b>	<b>27 173 155</b>	<b>610 438 937</b>	<b>137 400 598</b>	<b>178 969 100</b>	<b>79 908 846</b>	<b>-</b>	<b>1 439 531 085</b>

# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

	Governance and administration	Community and public safety	Economic and environmental services	Energy sources	Water Management	Waste Water Management	Waste management	Other	Total
<b>62. Segment information (continued)</b>									
<b>Expenditure</b>									
Bulk purchases	-	-	-	(454 652 107)	-	-	-	-	(454 652 107)
Contracted services	(44 830 833)	(6 302 289)	(4 223 356)	(17 123 584)	(2 539 498)	(15 106 367)	(6 083 705)	(1 028 458)	(97 238 090)
Depreciation and amortisation	(7 435 857)	(9 035 192)	(30 349 201)	(20 848 392)	(14 580 831)	(15 866 881)	(3 824 344)	(460)	(101 941 158)
Employee related costs	(153 155 158)	(112 667 647)	(45 747 664)	(24 172 531)	(32 001 147)	(24 337 212)	(31 568 912)	-	(423 650 271)
Finance costs	(878 828)	(275 677)	(1 023 437)	(7 799 049)	(8 669 310)	(12 573 584)	(33 970)	-	(31 253 855)
Grants and subsidies paid	(1 374 590)	(1 027 238)	(580 000)	-	-	-	-	(86 692)	(3 068 520)
Inventory consumed	(15 735 461)	(6 530 341)	(3 165 225)	(7 027 620)	(13 165 154)	(3 385 378)	(1 247 080)	(36 206)	(50 292 465)
Operating lease	(1 772 298)	(5 527 072)	-	-	-	-	(3 261 890)	-	(10 561 260)
Operational Costs	(47 781 011)	(9 500 679)	(2 465 478)	(2 518 324)	(3 752 390)	(3 291 771)	(9 389 922)	(116 063)	(78 815 638)
Remuneration of councillors	(20 466 633)	-	-	-	-	-	-	-	(20 466 633)
Agency fees paid	(328 979)	(1 708 949)	-	(4 394 020)	-	-	-	-	(6 431 948)
Bad debt written off	(4 889 448)	(39 648 321)	-	(180 107)	(13 985 647)	(8 719 469)	(5 387 718)	-	(72 810 710)
<b>Total segment expenditure</b>	<b>(298 649 096)</b>	<b>(192 223 405)</b>	<b>(87 554 361)</b>	<b>(538 715 734)</b>	<b>(88 693 977)</b>	<b>(83 280 662)</b>	<b>(60 797 541)</b>	<b>(1 267 879)</b>	<b>(1 351 182 655)</b>
Operating Surplus									88 348 430
Gain/(loss) on disposal of assets and liabilities									784 747
Fair value adjustments									6 714 526
Actuarial gains/(losses)									2 044 564
Debt Impairment									(42 794 144)
Inventory gains/(losses)									63 717
<b>Total surplus (deficit) for the period</b>									<b>55 161 840</b>



# BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

### 62. Segment information (continued)

#### Segmental Analysis of Capital Expenditure 2025

Capital Expenditure	Governance and administration	Community and public safety	Economic and environmental services	Energy sources	Water Management	Waste Water Management	Waste management	Total
	13 615 997	17 578 102	74 492 109	22 882 635	13 906 337	37 636 861	775 826	180 887 867

#### Segmental Analysis of Capital Expenditure 2024

Capital Expenditure	Governance and administration	Community and public safety	Economic and environmental services	Energy sources	Water Management	Waste Water Management	Waste management	Total
	4 763 667	5 373 546	45 951 855	78 410 727	23 156 100	75 988 185	976 449	234 620 529
	4 763 667	5 373 546	45 951 855	78 410 727	23 156 100	75 988 185	976 449	234 620 529

#### Information about geographical areas

Although the municipality operates in a number of geographical wards, it is irrelevant for users of the financial statements as the municipality's geographical areas of operation can be seen as a single geographical area when deciding how to allocate resources.

## BREEDE VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

### Notes to the Annual Financial Statements

Figures in Rand

2025

2024

#### 63. Non living resources

The municipality is the owner of various non living resources. The following dams has been extracted for the municipality:

Dam name	Owner	Date	Volume %	Volume m3	Location (S)	Location (E)
Stettynskloof Dam	BVM	31 October 1986	100	15 000 000	33 50'11"	19 15' 7"
Fairy Glen Dam	BVM	17 November 1986	100	516 000	33 33'32,8"	19 26'0.20"
Bokrivier Storage Dam	BVM	26 March 1987	100	90 000	33 20' 51"	19 45'40"

The following boreholes has been extracted for the municipality:

Town	Owner	Borehole Number	Yield/ Year m3	Location (S)	Location (E)
DeDoorns	BVM	DeDGGBH3	154 176	33 29,186	19 40,033
DeDoorns	BVM	DeDGGBH2	157 680	33 29,202	19 40,035
DeDoorns	BVM	DeDGGBH1	157 680	33 29,218	19 40,027



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 64. Additional disclosure in terms of Municipal Finance Management Act

#### Municipal bank accounts

##### Bank statement balances

Nedbank - Worcester Branch Cheque Account

30 June 2025  
180 039 924

30 June 2024  
193 131 311

30 June 2023  
147 458 730

##### Cash book balances

30 June 2025  
181 981 097

30 June 2024  
193 226 154

30 June 2023  
148 740 078

#### Membership fees: SALGA

Current year subscription / fee  
Amount paid - current year

4 023 359  
(4 023 359)

3 820 413  
(3 820 413)

-

-

#### Audit fees

Opening balance  
Current year subscription / fee  
Amount paid - current year

-  
5 532 063  
(5 532 063)

-  
4 500 713  
(4 500 713)

-

-

#### PAYE and UIF

Opening balance  
Current year subscription / fee  
Amount paid - current year  
Amount paid - previous years

5 036 890  
66 030 509  
(60 422 763)  
(5 036 890)

4 561 331  
64 381 933  
(59 345 043)  
(4 561 331)

**5 607 746**

**5 036 890**

#### Pension and medical aid deductions

Opening balance  
Current year subscription / fee  
Amount paid - current year  
Amount paid - previous years

177 963  
118 563 465  
(118 379 738)  
(177 963)

377 668  
112 927 951  
(112 749 988)  
(377 668)

**183 727**

**177 963**

#### VAT

VAT receivable

4 719 579

113 988

All VAT returns have been submitted by the due date throughout the year.

#### Councillors' arrear consumer accounts

As at 30 June 2025 there were no Councillors with arrear consumer accounts outstanding for more than 90 days.



# BREED VALLEY MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2025

## Notes to the Annual Financial Statements

Figures in Rand

2025

2024

### 64. Additional disclosure in terms of Municipal Finance Management Act (continued)

#### Supply chain management regulations

In terms of section 36 of the Municipal Supply Chain Management Regulations any deviation from the Supply Chain Management Policy needs to be reported to the Council.

A detailed list of deviations is available in Appendix H and on the municipality's website.

### 65. Related parties

#### Compensation to related parties:

Compensation made to key management and councillors are disclosed in notes 33 and 34.

#### Outstanding balances:

As at 30 June 2025 there were no key management or councillors with outstanding consumer accounts for more than 90 days.

The consumer debtors are in accordance with approved tariffs that was advertised to the public.

### 66. BBBEE Performance

#### Additional disclosure in terms of Broad Based Black Economic Empowerment Act

Information on the compliance with the B-BBEE Act is included in the annual report under the section titled B-BBEE Compliance Performance Information.

**BREEDE VALLEY MUNICIPALITY**  
**Annual Financial Statements for the year ended 30 June 2025**  
**APPENDIX A: SCHEDULE FOR EXTERNAL LOANS**

Annuity and Stock Loans	Municipal Loan ID	Bank Reference Number	Date Received	Amount Received	Date Redeemable	Transactions for the year to date:					Closing Balance:	
						Received	Redeemed	Interest Paid	Less: Interest Accrued 2023/2024	Add: Interest Accrued 2024/2025	30/06/2025	30/06/2025
						Opening Balance: 01/07/2024					3011103001x 3011203097x	
<b>External Loans</b>						<b>326 395 002.38</b>	<b>23 835 472.06</b>	<b>35 409 686.66</b>	<b>-7 676 997.72</b>	<b>8 638 242.00</b>	<b>347 609 530.32</b>	
DBSA: @ 6.750%	11097	61000982	09/03/2010	21 000 000.00	31/03/2030	-	1 289 522.56	607 168.50	-160 514.55	134 055.00	7 944 174.80	
DBSA: @ 12.080%	11098	61000981	09/03/2010	29 000 000.00	31/03/2030	-	1 901 904.95	1 861 570.53	-489 557.86	417 798.00	13 834 376.13	
DBSA: @ 11.326%	11099	61000983	16/07/2010	50 000 000.00	31/03/2030	-	3 379 046.34	3 033 200.27	-798 249.71	679 218.00	23 987 955.74	
DBSA: @ 11.500%	11100	61000984	29/06/2011	50 000 000.00	31/03/2030	-	3 419 519.52	3 134 176.34	-824 673.10	702 234.00	24 425 594.37	
DBSA: @ 12.140%	11101	61000985	20/06/2013	51 000 000.00	31/03/2030	-	3 651 356.48	3 566 898.50	-938 435.10	800 160.00	26 364 488.18	
DBSA: @ 11.431%	19975	61007341	20/05/2016	38 500 000.00	31/03/2036	-	1 312 097.56	3 633 289.76	-937 073.33	872 160.00	30 519 201.63	
DBSA: @ 10.824%	19976	61007374	20/05/2016	21 500 000.00	31/03/2026	-	2 988 708.62	610 881.44	-176 050.30	90 024.00	3 326 882.13	
ABSA 1: @ 11.2724%	20022	30 5874 9730	30/06/2023	110 000 000.00	30/06/2038	-	1 655 105.01	12 417 773.22	-3 280 703.73	2 885 493.00	102 395 068.36	
ABSA 2: @ 11.7952%	20026	30 6087 1288	27/06/2024	74 000 000.00	2038/06/30	-	4 238 211.02	6 544 728.10	-71 740.04	2 057 100.00	69 761 788.98	
ABSA 3: @ 11.040%	20031	30 6251 3597	2025/06/30	45 050 000.00	30/03/2038	-	-	-	-	-	45 050 000.00	

**BREDE VALLEY MUNICIPALITY**  
**Annual Financial Statements for the year ended 30 June 2025**  
**APPENDIX A: SCHEDULE FOR EXTERNAL LOANS**

<b>INTEREST ALLOCATED INCOME &amp; EXPENDITURE</b>		
Department	Main Vote	Amount
Stormwater Drainage: Worcester	11533219970000	271 493.11
Street Lighting	11536219970000	20 387.94
Streets: Worcester	11539219970000	770 949.73
Financial Services Admin	12403219970000	2 483 782.99
Other Buildings	13915219970000	149 186.79
Boland Park Sportsground	15130219970000	85 487.59
Parks(Other)	15151219970000	179 005.55
Refuse Removal: Worcester	16603219970000	32 594.64
Disposal Works - Touws River	16905219970000	46 051.20
Disposal Works - Worcester	16906219970000	6 890 661.33
Disposal Works - Rawsonville	16907219970000	2 985 018.73
Sewerage Networks: Worcester	16912219970000	4 567 337.87
Electricity Network & Substations	18112219970000	8 667 566.34
Networks and Pumps: Worcester	18412219970000	7 456 803.57
Fairy Glen Dam & Pumpstations	18415219970000	2 094.27
Bulk Water: De Doorns	18416219970000	33 144.91
Stettynskloof Dam	18418219970000	1 629 923.23
Vehicle Distribution	18860219970000	99 441.15
<b>Total: Interest Paid (2199700)</b>		<b>36 370 930.94</b>
Interest Paid		35 409 686.66
Interest Accrued	2023/24	-7 676 997.72
Interest Accrued	2024/25	8 638 242.00
<b>Total</b>		<b>36 370 930.94</b>

**BREDE VALLEY MUNICIPALITY**  
Annual Financial Statements for the year ended 30 June 2025  
**APPENDIX B: FIXED ASSET RECONCILIATION**

Classification of Assets	Cost/Revaluation 2025									
	Opening balance as previously stated 30-06-2024	Prior period error	Restated opening balance 30-06-2024	Additions	Grp 12 Transfer	Fair value adjustment	Transfers	Restoration of assets	Disposals	Closing Balance 30-06-2025
LAND	228 610 073		228 610 073						(15 000)	228 595 073
BUILDINGS	345 783 970		345 783 970	6 220 336			(188 560)		(1 538 655)	350 277 092
INFRASTRUCTURE	3 609 190 829		3 609 190 829	151 374 156	(2 341 615)				(1 711 340)	3 756 612 030
HERITAGE ASSETS	36 631 059		36 631 059							36 631 059
OTHER ASSETS	203 987 518		203 987 518	23 293 375			188 560	6 332 416	(5 447 348)	228 354 521
INTANGIBLE ASSETS	5 364 081		5 364 081							5 364 081
INVESTMENT PROPERTY	99 934 000		99 934 000			5 242 500			(5 327 000)	99 889 500
<b>TOTAL</b>	<b>4 529 501 530</b>	<b>-</b>	<b>4 529 501 530</b>	<b>180 887 867</b>	<b>-2 341 615</b>	<b>5 282 500</b>	<b>0</b>	<b>6 332 416</b>	<b>-14 039 343</b>	<b>4 705 623 355</b>



**BREDE VALLEY MUNICIPALITY**  
Annual Financial Statements for the year ended 30 June 2024  
**APPENDIX B: FIXED ASSET RECONCILIATION**

Classification of Assets	Cost/Revaluation 2024									
	Opening balance as previously stated 30-06-2023	Prior period error	Restated opening balance 30-06-2023	Additions	Grat 12 Transfer	Fair value adjustment	Transfers	Restoration of Assets	Disposals	Closing Balance 30-06-2024
LAND	228 698 883		228 698 883	-					(88 810)	228 610 073
BUILDINGS	344 092 180		344 092 180	2 484 764			(658)		(792 316)	345 783 970
INFRASTRUCTURE	3 402 203 151	(10)	3 402 203 141	206 438 726	2 493 248		(601 339)		(1 348 946)	3 609 190 829
HERITAGE ASSETS	36 631 059		36 631 059	-						36 631 059
OTHER ASSETS	184 898 872	(1 203 333)	183 695 539	25 697 040			601 997	(1 142 642)	(4 864 417)	203 987 518
INTANGIBLE ASSETS	5 364 081		5 364 081							5 364 081
INVESTMENT PROPERTY	96 156 600		96 156 600			5 664 433			(1 887 033)	99 934 000
<b>TOTAL</b>	<b>4 298 044 826</b>	<b>(1 203 343)</b>	<b>4 296 841 482</b>	<b>234 620 530</b>	<b>2 499 248</b>	<b>5 664 433</b>	<b>0</b>	<b>-1 142 642</b>	<b>-8 981 523</b>	<b>4 529 501 530</b>

BREED VALLEY MUNICIPALITY  
Annual Financial Statements for the year ended 30 June 2025  
APPENDIX B: FIXED ASSET RECONCILIATION

Classification of Assets	Accumulated Depreciation 2025									
	Opening balance as previously stated 30-06-2024	Prior period error	Restated opening balance 30-06-2024	Additions	Impairment	Disposals	Restoration of Assets	Transfers	Closing Balance 30-06-2025	Carrying Value 30-06-2025
LAND	-	-	-	-	-	-	-	-	-	228 595 073
BUILDINGS	209 659 611	-	209 659 611	6 902 795	-	(1 538 655)	-	-	215 023 751	135 253 341
INFRASTRUCTURE	1 394 354 615	-	1 394 354 615	84 476 514	-	(1 711 340)	-	-	1 477 119 790	2 279 392 239
HERITAGE ASSETS	-	-	-	-	-	-	-	-	-	36 631 059
OTHER ASSETS	89 290 657	-	89 290 657	14 958 105	-	(4 530 631)	971 009	-	100 689 140	127 665 379
INTANGIBLE ASSETS	1 503 386	-	1 503 386	76 414	-	-	-	-	1 579 800	3 784 280
INVESTMENT PROPERTY	-	-	-	-	-	-	-	-	-	99 889 500
TOTAL	1 694 808 269	0	1 694 808 269	106 413 828	0	-7 780 626	971 009	-	1 794 412 480	2 911 210 871

BREDE VALLEY MUNICIPALITY  
Annual Financial Statements for the year ended 30 June 2024  
APPENDIX B: FIXED ASSET RECONCILIATION

Classification of Assets	Accumulated Depreciation 2024									
	Opening balance as previously stated 30-06-2023	Prior period error	Restated opening balance 30-06-2023	Additions	Impairment	Disposals	Restoration of Assets	Transfers	Closing Balance 30-06-2024	Carrying Value 30-06-2024
LAND	-		-						-	228 610 073
BUILDINGS	203 485 177		203 485 177	6 915 997		(744 371)		(192)	209 659 611	136 124 359
INFRASTRUCTURE	1 316 009 610		1 316 009 610	79 712 063		(1 348 946)		(18 111)	1 394 354 615	2 214 836 214
HERITAGE ASSETS	-		-						-	36 631 059
OTHER ASSETS	79 123 058	(962 748)	78 160 310	15 233 326		(4 121 281)		18 303	89 290 657	114 696 860
INTANGIBLE ASSETS	1 426 763		1 426 763	76 623					1 503 386	3 880 695
INVESTMENT PROPERTY	-		-						-	99 934 000
TOTAL	1 600 044 607	-962 748	1 599 081 859	101 941 008	0	-6 214 602	-3	0	1 694 808 269	2 834 693 261

# BREED VALLEY MUNICIPALITY

## APPENDIX C

### STATISTICAL INFORMATION

		2025	2024	2023
<b>(1) General Statistics</b>				
(a)	Population.	±		
(b)	Valuation			
	(i) Taxable			
	Land	11 705 306 500	11 017 344 100	11 050 824 800
	Improvements	21 760 203 700	22 306 782 800	22 012 758 600
	(ii) Non Taxable			
	Land			
	Improvements			
	(iii) Date of Last General Valuation	2021/07/01	2021/07/01	2021/07/01
(c)	<b>Number of properties</b>			
	Residential	21 063	21 031	21 605
	Commercial	1 069	1 071	1 210
	Welfare Institutions	247	264	249
	Agri/Farms	1 903	1 897	1 916
	Industrial	237	235	234
	Public Serv. Infrastructure	359	360	361
	National Monuments	22	23	23
	Municipal Properties	4 539	4 501	3 679
	State	106	108	110
	Mine	6	6	6
(d)	<b>Assessment Rate: Cent in the Rand</b>	0.009184 + 0.18367	0.008682 + 1.73650	0.008118 + 1.6236
(e)	<b>Number of Employees</b>			
	Employed			
	Vacancies			
<b>(2) Electrical Statistics</b>				
(a)	Number of users	± 27 653	27 653	27 653
(b)	Units bought	kwH 269 859 499.79	260 153 568.62	247 318 165.53
(c)	Units sold	kwH 249 990 903.50	244 759 758.00	232 221 706.30
(d)	Units lost in distribution	kwH 19 868 596	15 393 810.62	15 096 459.23
(e)	Percentage of units lost in distribution	7%	6%	6%
(f)	Cost per unit bought	R 2.29	2.35	1.83
(g)	Loss in distribution	R 45 499 085.50	36 207 731.56	27 551 947.91
(h)	Cost per unit sold	R 2.47	2.50	1.94
(i)	Income per unit sold	R 2.56	2.48	2.04
<b>(3) Water Statistics</b>				
(a)	Number of users	± 27 950	27 950	27 864
(b)	Units supplied	Kl 16 368 080.00	14 798 413.00	14 119 937.00
(c)	Units sold	Kl 14 494 125.00	12 921 004.00	12 102 246.00
(d)	Units lost in distribution	Kl 1 873 955	1 877 409.00	2 017 691.00
(e)	Percentage of units lost in distribution	11.45%	12.69%	14.29%
(f)	Cost per unit supplied	R 5.71	4.52	4.40
(g)	Loss in distribution	R 10 698 807.65	8 494 691.85	8 878 643.98
(h)	Cost per unit sold	R 6.45	5.18	5.13
(i)	Income per unit sold	R 8.50	8.54	8.74
<b>(4) Sundry Statistics</b>				
(a)	Area in km²	3833	3833	3833
(b)	Previous election	70002	70002	70002
	Number of registered voters			
	% poll			
(c)	Building survey:			
	(i) Building plans			
	Number passed	523	571	550
	Value passed (R '000)	485 513 000	632 298 000	589 780 300
	(ii) Inspections performed	± 2800	3000	4504
(d)	Housing			
	(i) Number of dwelling units	2442	2498	2498
	(ii) Number of people acc	± 1200	2457	2451
	(iii) Number of people on waiting list	20761	20123	20123
(e)	Fire service stations	3	3	3

BREDE VALLEY MUNICIPALITY																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
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BREDE VALLEY MUNICIPALITY																			
Annual Financial Statements for the year ended 30 June 2025																			
APPENDIX D: GRANTS AND SUBSIDIES RECEIVED																			
NAME OF GRANTS	Name of organ of state or Municipality Entity	Balance 1 July 2024	Quarterly Receipts				Quarterly Expenses				Balance 30 June 2025	Grants and subsidies delayed/ withheld				Reason for delay/ withholding of funds	Comply with the grant conditions in terms of latest DOBA	Reason for Non-Compliance	
			Sept 2024	Dec 2024	March 2025	June 2025	Sept 2024	Dec 2024	March 2025	June 2025		Sept 25	Dec 24	March 25	June 25				
Informal Settlements Upgrading Partnership Grant	Provincial	2 756 840	-	-	-	-	-	2 756 840	-	-	-	-	-	-	-	Not applicable	Yes	Project ongoing	
LOWSETA	Other	-	205 584	160 840	-	483 833	205 584	160 840	-	483 833	-	-	-	-	-	Not applicable	Yes	Project ongoing	
CWDM: Operational	Other	1 688 000	-	-	100 000	63 000	-	-	-	1 027 624	823 376	-	-	-	-	Not applicable	Yes	Project ongoing	
CWDM: Capital	Other	-	-	-	-	500 000	-	-	-	500 000	-	-	-	-	-	Not applicable	Yes	Project ongoing	
		17 597 475	91 848 584	83 688 840	78 542 000	9 293 438	85 299 774	80 450 021	58 392 395	43 743 001	12 865 148								
SUMMARY		Balance 01/07/2024	Sept 2024	Dec 2024	March 2025	June 2025	Sept 2024	Dec 2024	March 2025	June 2025	Balance 30/06/2025								
		17 597 475		263 152 863					267 885 189		12 865 148								
Register summary	Unutilised Balance - 01/07/2024	Debit Balance 01/07/2024	Received 01/07/2024 - 30/06/2025	Other Income	Capital Donated	Written - off	Conditions met Income statement Operating	Conditions met Income statement Capital	Refunded	To Other Debtors	Balance 30/06/2025								
	17 597 475	-	263 152 863	-	-	-	(197 152 339)	(65 885 841)	(4 837 210)	-	12 865 148								
		17 597 475		263 152 863				(267 885 189)			12 865 148								

Appendix E A2  
WC025 Breede Valley - Reconciliation of Table A2 Budgeted Financial Performance (revenue and expenditure by standard classification)

Description	2024/25							2023/24	
	Original Budget	Budget Adjustments (i.t.o. MFMA s28)	Final Adjustments budget (17 April 2025)	Shifting of Funds (i.t.o. MFMA s31)	Virements (Budget Virement Policy 2024/2025)	Final Budget	Actual Outcome	Variance	Restated Audited Outcome
<b>R R thousands</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>Revenue - Standard</b>									
<i>Governance and administration</i>	295 739	4 984	300 724	-	-	300 724	304 761	4 038	291 185
Executive and council	1 210	-	1 210	-	-	1 210	-	(1 210)	1 055
Finance and administration	294 530	4 984	299 514	-	-	299 514	304 761	5 247	290 130
Internal audit	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>	304 261	(12 059)	292 202	-	-	292 202	101 887	(190 315)	126 444
Community and social services	13 804	953	14 757	-	-	14 757	14 650	(107)	13 760
Sport and recreation	4 289	(399)	3 890	-	-	3 890	4 917	1 028	4 343
Public safety	253 561	(10 166)	243 395	-	-	243 395	43 730	(199 665)	74 624
Housing	32 607	(2 447)	30 160	-	-	30 160	38 590	8 430	33 717
Health	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	16 207	8 824	25 031	-	-	25 031	54 050	29 019	27 173
Planning and development	2 606	1 352	3 958	-	-	3 958	2 037	(1 921)	1 586
Road transport	13 601	7 472	21 072	-	-	21 072	51 557	30 485	25 587
Environmental protection	-	-	-	-	-	-	455	455	-
<i>Trading services</i>	1 047 892	40 916	1 088 809	-	-	1 088 809	1 073 228	(15 580)	1 006 717
Energy sources	640 736	15	640 751	-	-	640 751	652 515	11 764	610 439
Water management	143 377	8 835	152 212	-	-	152 212	151 374	(837)	137 401
Waste water management	184 647	25 711	210 357	-	-	210 357	181 626	(28 731)	178 969
Waste management	79 133	6 356	85 489	-	-	85 489	87 713	2 224	79 909
Other	-	1 000	1 000	-	-	1 000	862	(138)	-
<b>Total Revenue - Standard</b>	<b>1 664 099</b>	<b>43 666</b>	<b>1 707 764</b>	<b>-</b>	<b>-</b>	<b>1 707 764</b>	<b>1 534 788</b>	<b>(172 976)</b>	<b>1 451 520</b>
<b>Expenditure - Standard</b>									
<i>Governance and administration</i>	317 125	1 653	318 778	-	(5 541)	313 236	306 093	(7 144)	307 021
Executive and council	47 353	196	47 548	-	5 806	53 354	49 037	(4 318)	49 953
Finance and administration	264 445	1 457	265 902	-	(10 944)	254 958	252 504	(2 454)	252 883
Internal audit	5 327	-	5 327	-	(403)	4 924	4 552	(372)	4 185
<i>Community and public safety</i>	333 983	(21 472)	312 512	-	(19 304)	293 208	194 359	(98 849)	212 473
Community and social services	36 682	2 376	39 058	-	(1 954)	37 104	32 415	(4 689)	35 446
Sport and recreation	42 322	(606)	41 716	-	(2 206)	39 510	39 374	(136)	37 166
Public safety	223 756	(19 616)	204 141	-	(13 685)	190 455	96 566	(93 890)	117 324
Housing	31 123	(3 626)	27 497	-	(1 459)	26 038	25 922	(117)	22 454
Health	100	-	100	-	-	100	83	(17)	83
<i>Economic and environmental services</i>	96 007	(438)	95 569	-	777	96 346	90 986	(5 360)	88 519
Planning and development	26 099	(2 729)	23 370	-	3 237	26 608	23 116	(3 492)	22 600
Road transport	69 573	2 291	71 864	-	(2 477)	69 387	67 660	(1 727)	65 707
Environmental protection	334	-	334	-	17	351	211	(141)	211
<i>Trading services</i>	869 566	27 120	896 685	-	23 644	920 329	897 017	(23 312)	787 078
Energy sources	591 618	30 721	622 339	-	19 733	642 072	623 583	(18 489)	536 941
Water management	102 938	112	103 049	-	6 446	109 495	104 999	(4 496)	93 915
Waste water management	105 481	(3 972)	101 508	-	(3 380)	98 129	97 982	(146)	90 891
Waste management	69 529	259	69 789	-	845	70 633	70 453	(180)	65 330
Other	950	637	1 587	-	(10)	1 577	1 163	(414)	1 268
<b>Total Expenditure - Standard</b>	<b>1 617 631</b>	<b>7 500</b>	<b>1 625 131</b>	<b>-</b>	<b>(434)</b>	<b>1 624 696</b>	<b>1 489 618</b>	<b>(135 078)</b>	<b>1 396 358</b>
<b>Surplus/(Deficit) for the year</b>	<b>46 468</b>	<b>36 166</b>	<b>82 634</b>	<b>-</b>	<b>434</b>	<b>83 068</b>	<b>45 170</b>	<b>(37 898)</b>	<b>55 162</b>



**Appendix F A3**  
**WC025 Breede Valley - Reconciliation of Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)**

Description	2024/25								2023/24
	Original Budget	Budget Adjustments (i.l.o. MFMA s28)	Final Adjustments budget (17 April 2025)	Shifting of Funds (i.l.o. MFMA s31)	Virements (Budget 2024/2025)	Final Budget	Actual Outcome	Variance	Restated Audited Outcome
<b>R thousands</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>Revenue by Vote</b>									
Vote 1 - Council General	1 210	-	1 210	-	-	1 210	-	(1 210)	1 055
Vote 2 - Municipal Manager	500	-	500	-	-	500	-	(500)	500
Vote 3 - Strategic Support Services	719	985	1 704	-	-	1 704	4 365	2 661	1 038
Vote 4 - Financial Services	291 918	3 080	294 998	-	-	294 998	297 860	2 862	283 260
Vote 5 - Community Services	317 119	(16 306)	300 812	-	-	300 812	109 191	(191 622)	134 310
Vote 6 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 7 - Engineering Services	640 719	8 235	648 954	-	-	648 954	691 652	42 698	634 763
Vote 8 - Public Services	411 914	47 672	459 587	-	-	459 587	431 721	(27 866)	396 595
<b>Total Revenue by Vote</b>	<b>1 664 099</b>	<b>43 666</b>	<b>1 707 764</b>	<b>-</b>	<b>-</b>	<b>1 707 764</b>	<b>1 534 788</b>	<b>(172 976)</b>	<b>1 451 520</b>
<b>Expenditure by Vote to be appropriated</b>									
Vote 1 - Council General	42 692	196	42 888	-	806	43 694	40 443	(3 250)	39 717
Vote 2 - Municipal Manager	13 522	93	13 614	-	4 597	18 211	16 189	(2 023)	17 096
Vote 3 - Strategic Support Services	102 538	(15 858)	86 680	-	(1 002)	85 679	83 950	(1 728)	83 088
Vote 4 - Financial Services	144 676	(35 080)	109 597	-	(7 287)	102 310	96 525	(5 785)	92 991
Vote 5 - Community Services	332 222	(31 697)	300 525	-	(21 361)	279 164	185 528	(93 636)	207 186
Vote 6 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 7 - Engineering Services	605 833	81 693	687 526	-	17 214	704 741	688 371	(16 370)	599 576
Vote 8 - Public Services	376 147	8 153	384 301	-	6 597	390 898	378 612	(12 286)	356 704
<b>Total Expenditure by Vote</b>	<b>1 617 631</b>	<b>7 500</b>	<b>1 625 131</b>	<b>-</b>	<b>(434)</b>	<b>1 624 696</b>	<b>1 489 618</b>	<b>(135 078)</b>	<b>1 396 358</b>
<b>Surplus/(Deficit) for the year</b>	<b>46 468</b>	<b>36 166</b>	<b>82 634</b>	<b>-</b>	<b>434</b>	<b>83 068</b>	<b>45 170</b>	<b>(37 898)</b>	<b>55 162</b>

**Appendix G A5**  
**WC025 Breede Valley - Reconciliation of Table A5 Budgeted Capital Expenditure by vote, standard classification and funding**

Description	2024/25								2023/24
	Original Budget	Budget Adjustments (i.t.o. MFMA s28)	Final Adjustments budget (17 April 2025)	Shifting of Funds (i.t.o. MFMA s31)	Virements (Budget Virement Policy 2024/2025)	Final Budget	Actual Outcome	Variance	Restated Audited Outcome
<b>R thousands</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>Capital expenditure - Vote</b>									
<b>Multi-year expenditure</b>									
Vote 1 - Council General	5	-	5	-	-	5	2	(3)	7
Vote 2 - Municipal Manager	5	-	5	-	-	5	-	(5)	173
Vote 3 - Strategic Support Services	2 155	38	2 193	-	(403)	1 790	1 740	(50)	2 270
Vote 4 - Financial Services	-	-	-	-	-	-	-	-	85
Vote 5 - Community Services	6 005	(3 471)	2 534	-	190	2 724	585	(2 140)	1 103
Vote 6 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 7 - Engineering Services	41 797	(7 639)	34 158	-	213	34 371	30 393	(3 978)	71 627
Vote 8 - Public Services	65 684	8 140	73 824	-	(3 069)	70 755	56 898	(13 857)	107 826
<b>Capital multi-year expenditure</b>	<b>115 651</b>	<b>(2 932)</b>	<b>112 720</b>	<b>-</b>	<b>(3 069)</b>	<b>109 650</b>	<b>89 618</b>	<b>(20 033)</b>	<b>183 091</b>
<b>Single-year expenditure</b>									
Vote 1 - Council General	-	-	-	-	-	-	-	-	-
Vote 2 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 3 - Strategic Support Services	4 265	(4 200)	65	-	-	65	4	(61)	2 915
Vote 4 - Financial Services	1 405	220	1 625	-	30	1 655	283	(1 372)	927
Vote 5 - Community Services	23 673	(19 911)	3 762	-	135	3 896	3 224	(672)	3 935
Vote 6 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 7 - Engineering Services	750	57 735	58 485	-	10 317	68 802	67 158	(1 644)	1 241
Vote 8 - Public Services	41 693	(5 244)	36 449	-	(6 977)	29 472	20 601	(8 871)	42 512
<b>Capital single-year expenditure</b>	<b>71 786</b>	<b>28 600</b>	<b>100 386</b>	<b>-</b>	<b>3 504</b>	<b>103 890</b>	<b>91 270</b>	<b>(12 620)</b>	<b>51 530</b>
<b>Total Capital Expenditure - Vote</b>	<b>187 437</b>	<b>25 668</b>	<b>213 106</b>	<b>-</b>	<b>435</b>	<b>213 541</b>	<b>180 888</b>	<b>(32 653)</b>	<b>234 621</b>
<b>Capital Expenditure - Standard</b>									
<b>Governance and administration</b>	<b>5 785</b>	<b>9 287</b>	<b>15 072</b>	<b>-</b>	<b>248</b>	<b>15 321</b>	<b>13 616</b>	<b>(1 705)</b>	<b>4 764</b>
Executive and council	10	-	10	-	-	10	2	(8)	180
Budget and treasury office	5 775	9 287	15 062	-	248	15 311	13 614	(1 697)	4 584
Corporate services	-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>	<b>31 460</b>	<b>(2 457)</b>	<b>29 004</b>	<b>-</b>	<b>(5 259)</b>	<b>23 745</b>	<b>17 578</b>	<b>(6 167)</b>	<b>5 374</b>
Community and social services	888	888	1 775	-	(5)	1 770	1 533	(237)	1 903
Sport and recreation	14 543	7 402	21 945	-	(5 368)	16 576	13 413	(3 163)	2 311
Public safety	10 030	(7 146)	2 884	-	115	2 998	2 341	(657)	157

**Appendix G A5**  
**WC025 Breede Valley - Reconciliation of Table A5 Budgeted Capital Expenditure by vote, standard classification and funding**

Description	2024/25							2023/24
	Original Budget	Budget Adjustments (i.l.o. MFMA s28)	Final Adjustments budget (17 April 2025)	Shifting of Funds (i.l.o. MFMA s31)	Virements (Budget Virement Policy 2024/2025)	Final Budget	Actual Outcome	Restated Audited Outcome
<b>R thousands</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
Housing	6 000	(3 600)	2 400	-	-	2 400	291	(2 109)
Health	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	41 613	22 829	64 442	-	10 512	74 954	74 492	(462)
Planning and development	5	-	5	-	-	5	4	(1)
Road transport	41 608	22 829	64 437	-	10 512	74 949	74 488	(461)
Environmental protection	-	-	-	-	-	-	-	-
<i>Trading services</i>	108 579	(3 992)	104 587	-	(5 066)	99 521	75 202	(24 320)
Electricity	48 245	(20 197)	28 049	-	18	28 067	22 883	(5 184)
Water	14 619	7 453	22 072	-	1 618	23 690	13 906	(9 783)
Waste water management	44 715	8 352	53 067	-	(6 216)	46 851	37 637	(9 214)
Waste management	1 000	400	1 400	-	(486)	914	776	(138)
<i>Other</i>	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Standard</b>	<b>187 437</b>	<b>25 668</b>	<b>213 106</b>	<b>-</b>	<b>435</b>	<b>213 541</b>	<b>180 888</b>	<b>(32 653)</b>
<b>Funded by:</b>								
National Government	54 410	(5 441)	48 969	-	-	48 969	41 975	(6 994)
Provincial Government	-	29 337	29 337	-	-	29 337	23 421	(5 916)
District Municipality	-	500	500	-	-	500	500	-
Other transfers and grants	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>	<b>54 410</b>	<b>24 396</b>	<b>78 806</b>	<b>-</b>	<b>-</b>	<b>78 806</b>	<b>65 896</b>	<b>(12 911)</b>
<b>Public contributions &amp; donations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Borrowing</b>	<b>48 706</b>	<b>(3 659)</b>	<b>45 047</b>	<b>-</b>	<b>-</b>	<b>45 047</b>	<b>34 938</b>	<b>(10 109)</b>
<b>Internally generated funds</b>	<b>84 321</b>	<b>4 931</b>	<b>89 252</b>	<b>-</b>	<b>435</b>	<b>89 687</b>	<b>80 054</b>	<b>(9 633)</b>
<b>Total Capital Funding</b>	<b>187 437</b>	<b>25 668</b>	<b>213 106</b>	<b>-</b>	<b>435</b>	<b>213 541</b>	<b>180 888</b>	<b>(32 653)</b>
								<b>234 621</b>

BREEDE VALLEY MUNICIPALITY							
Annual Financial Statements for the year ended 30 June 2025							
APPENDIX H: Deviations for 2024/2025							
No	Deviation Reference	Directorate	Department	Reason For Deviation / Deviation	Short Summary of Deviation	Approved Amount	Approved Service Provider/ Contractor/ Supplier
# BVD 674		COMMUNITY SERVICES	TRAFFIC, LAW ENFORCEMENT AND SECURITY SERVICES	EXCEPTIONAL CASE	MANAGEMENT OF ANIMAL POUND	RATES	SANDY'S ANIMAL RESCUE
# BVD 675		ENGINEERING SERVICES	ELECTRICAL SERVICES	EXCEPTIONAL CASE	SUPPLY, INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICAL VENDING	RATES	ONTEC SYSTEMS
# BVD 677		COMMUNITY SERVICES	TRAFFIC, LAW ENFORCEMENT AND SECURITY SERVICES	EXCEPTIONAL CASE	THE MONITORING OF ALARM SYSTEMS AND ARMED RESPONSE	RATES	CAPITAL SECURITY BOLAND
# BVD 678		SSS	ICT	EXCEPTIONAL CASE	RENEWAL OF VMWARE VEEAM LICENCES	607 193.10	SITHABILE TECHNOLOGY SERVICES
# BVD 679		SSS/ FINANCE/ COMMUNITY SERVICES	HUMAN RESOURCES, COMMUNITY SERVICES, LED, IDP, FINANCIAL SERVICES AND REVENUE	EXCEPTIONAL CASE	ADVERTISEMENT, NOTICES, SUBSCRIPTION IN NEWSPAPERS	RATES	MEDIA 24, ARENA HOLDINGS, BRAND EDGE MEDIA
# BVD 680		MUNICIPAL MANAGER	GRC	EXCEPTIONAL CASE	ACFE ANNUAL CONFERENCE 9-11 SEPTEMBER 2024	12 300.00	ACFE
# BVD 681		ENGINEERING SERVICES	ENGINEERING SERVICES	EXCEPTIONAL CASE	REGISTRATION FEES FOR IMESA CONFERENCE 6-8 NOV 2024	7 400.00	IMESA
# BVD 682		COMMUNITY SERVICES	TRAFFIC, LAW ENFORCEMENT AND SECURITY SERVICES	SOLE SUPPLIER	PROCUREMENT OF ELECTRONIC NATIONAL ROAD TRAFFIC ACT 93/1996	RATES	LEXIS NEXIS
# BVD 683		SSS	HUMAN RESOURCES	EXCEPTIONAL CASE	RISK MANAGEMENT FOR CONSTRUCTION AND ENGINEERING PROJECTS (PMBOK 6TH EDITION) TRAINING WEBINAR	8 048.85	BUILT ENVIRONMENT SKILLS AND TRAINING
# BVD 684		COMMUNITY SERVICES	TRAFFIC	EMERGENCY	REPAIR OF DE DOORNS FIRESTATION DOORS	983.25	HYPERDOORS
# BVD 685		COMMUNITY SERVICES	FIRE DEPARTMENT	EMERGENCY	SANDBAGS FOR STATE OF DISASTER: FLOODING	10 736.40	AGRI-MARK WORCESTER
# BVD 686		COMMUNITY SERVICES	FIRE DEPARTMENT	EMERGENCY	SUPPLY FOOD TO COMMUNITY- FLOOD VICTIMS	20 765.00	CURTAIN AND LINEN
# BVD 687		COMMUNITY SERVICES	TRAFFIC	SOLE SUPPLIER	CALIBRATION OF VEHICLE TESTING CENTRE EQUIPMENT	RATES	CINOGEN TRADING/ TIA FULCRUM TECHNOLOGIES
# BVD 688		SSS	HUMAN RESOURCES	EMERGENCY	URGENT TRAUMA COUNSELLING FOR GROUP OF 7 EMPLOYEES SOLID WASTE	2 100.00	LYNETTE MINNAAR
# BVD 689		PUBLIC SERVICES	PUBLIC WORKS	EXCEPTIONAL CASE	STRIP AND QUOTE- REPAIR OF ROLLER DOOR AT TOUWSRIVIER MRF	12 000.00	BOLAND ELECTRICAL CONTRACTORS
# BVD 689		PUBLIC SERVICES	PUBLIC WORKS	EXCEPTIONAL CASE	STRIP AND QUOTE- REPAIR OF ROLLER DOOR AT TOUWSRIVIER MRF	6 000.00	BOLAND ELECTRICAL CONTRACTORS
# BVD 690		FINANCE	SCM	EXCEPTIONAL CASE	MEMBERSHIP FEES, TRAINING AND CONFERENCES	RATES	CIGFARO
# BVD 691		SSS	HUMAN RESOURCES	EXCEPTIONAL CASE	ACCREDITED LEARNERSHIP PROGRAM CHEMICAL OPERATIONS	RATES	BAB DEVELOPERS
# BVD 692		MUNICIPAL MANAGER	GRC	EXCEPTIONAL CASE	2024 IRMSA CONFERENCE 1-2 OCTOBER 2024 (ONLINE-VIRTUALLY)	5 824.00	IRMSA
# BVD 693		COMMUNITY SERVICES	FIRE DEPARTMENT	EMERGENCY	DELIVER POTABLE WATER TO DE DOORNS WITH 35 000 LITER TANKER AND SUPPLY TO RESIDENCE	82 800.00	LEGACY BULK
# BVD 694		SSS	ADMIN AND SUPPORT	EXCEPTIONAL CASE	MAINTENANCE OF FRANKING MACHINE	RATES	PBSA
# BVD 695		PUBLIC SERVICES	SOLID WASTE AND AREA CLEANING	EMERGENCY	HIRE OF REFUGE COMPACTORS	351 000.00	TRANSTECH
# BVD 696		ENGINEERING SERVICES	ELECTRICAL SERVICES	EXCEPTIONAL CASE	SUPPLY, INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICAL VENDING	RATES	ONTEC SYSTEMS
# BVD 697		COMMUNITY SERVICES	TRAFFIC, LAW ENFORCEMENT AND SECURITY SERVICES	EXCEPTIONAL CASE	THE MONITORING OF ALARM SYSTEMS AND ARMED RESPONSE	RATES	CAPITAL SECURITY BOLAND
# BVD 698		ENGINEERING SERVICES	ENGINEERING SERVICES	EMERGENCY	UPGRADE OF GRAVEL ROADS AVIAN PARK- WORCESTER	30 166 470.01	EXEO KHOKELA CIVIL ENGINEERING CONSTRUCTION
# BVD 699		COMMUNITY SERVICES	LIBRARY	SOLE SUPPLIER	PROFESSIONAL BODY REGISTRATION FOR LIBRARIES	3 811.39	LIASA
# BVD 700		SSS	HUMAN RESOURCES	EXCEPTIONAL CASE	ATTENDING IMPSA CONFERENCE 6-8 NOVEMBER 2024	13 400.00	IMPSA
# BVD 701		PUBLIC SERVICES	WATER AND WASTEWATER TREATMENT	SOLE SUPPLIER	SUPPLY AND DELIVERY OF COLILERT REAGENTS AND TEST KITS FOR MICROBIAL DRINKING WATER QUALITY COMPLIANCE	70 939.16	IDEXX
# BVD 702		ENGINEERING SERVICES	ELECTRICAL SERVICES	EXCEPTIONAL CASE	SUPPLY, INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICAL VENDING	RATES	ONTEC SYSTEMS
# BVD 703		PLANNING DEVELOPMENT AND INTEGRATED SERVICES	PARKS	EXCEPTIONAL CASE	REMOVAL OF BEES	RATES	PJ COOKE
# BVD 704		PLANNING DEVELOPMENT AND INTEGRATED SERVICES	WATER AND WASTEWATER TREATMENT	EMERGENCY	EMERGENCY REPAIRS OF VALVES- WORCESTER WES	12 765.00	UNIVERSAL TRADING
# BVD 705		ENGINEERING SERVICES	ENGINEERING SERVICES	EXCEPTIONAL CASE	ANNUAL FEES FOR SACPCMP	5 537.89	THE SOUTH AFRICAN COUNCIL FOR THE PROJECT AND CONSTRUCTION PROFESSION
# BVD 706		COMMUNITY DEVELOPMENT	FIRE DEPARTMENT	EMERGENCY	DELIVER POTABLE WATER TO DE DOORNS WITH 35 000 LITER TANKER AND SUPPLY TO RESIDENCE	68 985.40	LEGACY BULK
# BVD 707		PLANNING DEVELOPMENT AND INTEGRATED SERVICES	WATER AND WASTEWATER TREATMENT	EMERGENCY	EMERGENCY REPAIRS OF 450 MM AC PIPE (SUPPLYING ZWELETEMBA, HEXPARK & JOHNSON PARK)	35 190.00	UNIVERSAL TRADING
# BVD 708		COMMUNITY DEVELOPMENT	TRAFFIC, LAW ENFORCEMENT AND SECURITY SERVICES	EMERGENCY	SECURITY (GUARDING) LANDFILL SITE	RATES	CAPITAL SECURITY BOLAND
# BVD 709		PLANNING DEVELOPMENT AND INTEGRATED SERVICES	WATER AND WASTEWATER TREATMENT	EMERGENCY	CONSULTING ENGINEERING SERVICES AND CONSTRUCTION MONITORING FOR EMERGENCY REPAIRS TO FAIRY GLENN DAM ACCESS ROAD	901 666.84	NEIL LYNIERS
# BVD 710		PLANNING DEVELOPMENT AND INTEGRATED SERVICES	WATER SERVICES NETWORKS	EMERGENCY	CONSTRUCTION SERVICES FOR EMERGENCY REPAIRS TO FAIRY GLENN DAM ACCESS ROAD	3 447 169.19	JVZ CONSTRUCTION
# BVD 711		SSS	ICT	EXCEPTIONAL CASE	RENEWAL OF RED HAT LINUX OPERATING SYSTEM (RHEL) LICENCE	161 722.77	NEO TECHNOLOGIES
# BVD 712		SSS	ICT	EMERGENCY	EMERGENCY REPAIRS TO SERVER ROOM AIRCONDITIONER	26 264.25	WAYNE PRINCE AIRCONDITIONING & REFRIGERATION
# BVD 713		SSS	ICT	EXCEPTIONAL CASE	RENEWAL OF SPOTICA'S MAINTENANCE AND SUPPORT SUBSCRIPTION	RATES	BLUE TURTLE TECHNOLOGIES
# BVD 714		PLANNING DEVELOPMENT AND INTEGRATED SERVICES	WATER SERVICES NETWORKS	EMERGENCY	EMERGENCY- HIRING OF EXCAVATOR TO REPAIR WATER PIPE	5 750.00	WINTERBACH BROTHERS
# BVD 715		PUBLIC SERVICES	MUNICIPAL FACILITIES	EXCEPTIONAL CASE	APPOINTMENT OF ENGINEERING CONSULTANT FOR THE CONSTRUCTION OF FANIE OTTO AND RAWSONVILLE SPORT FACILITIES	RATES	KANTEY & TEMPLER

		<b>BREEDE VALLEY MUNICIPALITY</b>					
		<b>Annual Financial Statements for the year ended 30 June 2025</b>					
		<b>APPENDIX H: Deviations for 2024 2025</b>					
#	BVD 716	SSS	ICT	EXCEPTIONAL CASE	TELKOM SATELLITE USAGE FOR TELEPHONE AND INTERNET SERVICES AT STETEYNSKLOOF DAM	RATES	TELKOM
#	BVD 717	FINANCE	FINANCIAL PLANNING	EXCEPTIONAL CASE	PROCUREMENT OF CASEWARE LICENSES TO COMPILE THE ANNUAL FINANCIAL STATEMENTS	155 210.97	ADAPT IT
#	BVD 718	PLANNING DEVELOPMENT AND INTEGRATED SERVICES	WATER SERVICES NETWORKS	EMERGENCY	EMERGENCY REPAIR OF MAIN SEWER PIPE: DE DOORNS	3 100.95	WM SPILHAUS HEXVALLEI
						<b>36 205 134.42</b>	

BREED VALLEY MUNICIPALITY													
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2025													
APPENDIX I: INVESTMENTS													
Date Invested	Institution	ID	Account Number	Confirmation Received	Rate	Period	Amount	Maturity Date	Withdrawn	Date Recelpted	Receipt Number	Expected Interest	Interest Received
												0.00	
23/Apr/24	FNB	502	76205886727	YES	8.74%	90	5 000 000	22/Jul/24	5 000 000	22/Jul/24	5000460078	107 753.42	107 753.42
23/Apr/24	STANDARD	503	288460898-107	YES	9.150%	91	10 000 000	23/Jul/24	10 000 000	23/Jul/24	5000460111	228 123.29	228 123.29
												0.00	
													335 876.71
												0.00	
10/Jul/24	NEDBANK	506	03/7881531576/329	YES	8.87%	33	5 000 000	12/Aug/24	5 000 000	12/Aug/24	3000475514	40 097.26	40 097.26
10/Jul/24	STANDARD	507	288460898-108	YES	9.000%	33	5 000 000	12/Aug/24	5 000 000	12/Aug/24	2000374908	40 684.93	40 684.93
23/Apr/24	ABSA	504	2081567043	YES	9.28%	120	5 000 000	21/Aug/24	5 000 000	21/Aug/24	3000475785	152 547.95	152 547.95
												0.00	
													233 330.14
												0.00	
10/Jul/24	ABSA	508	20891675062	YES	8.71%	62	5 000 000	10/Sept/24	5 000 000	9/Sept/24	5000461099	73 975.34	73 975.34
10/Jul/24	NEDBANK	509	03/7881531576/330	YES	8.92%	62	5 000 000	10/Sept/24	5 000 000	9/Sept/24	5000461098	75 758.90	75 758.90
10/Jul/24	FNB	510	76206461495	YES	8.65%	62	5 000 000	10/Sept/24	5 000 000	9/Sept/24	5000461097	73 465.75	73 465.75
10/Jul/24	STANDARD	511	288460898-109	YES	9.050%	62	5 000 000	10/Sept/24	5 000 000	9/Sept/24	5000461096	76 863.01	76 863.01
23/Apr/24	ABSA	505	2081567491	YES	9.39%	150	5 000 000	20/Sept/24	5 000 000	20/Sept/24	2000376962	192 945.21	192 945.21
												0.00	
													493 008.21
												0.00	
10/Jul/24	ABSA	512	2081675101	YES	9.08%	92	5 000 000	10/Oct/24	5 000 000	10/Oct/24	5000462103	114 432.88	114 432.88
10/Jul/24	STANDARD	513	288460898-110	YES	9.125%	92	5 000 000	10/Oct/24	5 000 000	10/Oct/24	5000462104	115 000.00	115 000.00
												0.00	
													229 432.88
												0.00	
10/Jul/24	ABSA	514	2081675347	YES	9.22%	121	5 000 000	8/Nov/24	5 000 000	8/Nov/24	5000463350	152 824.66	152 824.66
10/Jul/24	NEDBANK	515	03/7881531576/331	YES	9.05%	124	5 000 000	11/Nov/24	5 000 000	11/Nov/24	2000379189	153 726.03	153 726.03
												0.00	
													306 550.69
												0.00	
10/Jul/24	FNB	516	76206461742	YES	8.79%	152	5 000 000	9/Dec/24	5 000 000	9/Dec/24	5000464395	183 024.66	183 024.65
10/Jul/24	STANDARD	517	288460898-111	YES	9.300%	153	5 000 000	10/Dec/24	5 000 000	11/Dec/24	2000380606	194 917.81	194 917.81
												0.00	
													377 942.46
												0.00	
10/Jul/24	ABSA	518	2081675436	YES	9.40%	180	5 000 000	6/Jan/25	5 000 000	6/Jan/25	4000488135	231 780.82	231 780.82
10/Dec/24	STANDARD	519	288460898-112	YES	8.475%	31	10 000 000	10/Jan/25	10 000 000	13/Jan/25	2000381817	71 979.45	71 979.45
												0.00	
													303 760.27
												0.00	
10/Dec/24	NEDBANK	520	03/7881531576/332	YES	8.22%	62	5 000 000	10/Feb/25	5 000 000	10/Feb/25	5000466082	69 813.70	69 813.70
10/Dec/24	STANDARD	521	288460898-113	YES	8.525%	62	5 000 000	10/Feb/25	5 000 000	10/Feb/25	5000466084	72 404.11	72 404.11
												0.00	
													142 217.81
												0.00	
10/Dec/24	ABSA	522	2081865479	YES	8.47%	90	10 000 000	10/Mar/25	10 000 000	10/Mar/25	5000467299	208 849.32	208 849.32
10/Dec/24	STANDARD	523	288460898-114	YES	8.550%	90	10 000 000	10/Mar/25	10 000 000	10/Mar/25	5000467300	210 821.92	210 821.92
												0.00	
													419 671.24
												0.00	
25/Feb/25	NEDBANK	532	03/7881531576/336	YES	8.02%	59	5 000 000	25/Apr/25	5 000 000	25/Apr/25	4000492341	64 819.18	64 819.18
												0.00	
													64 819.18
												0.00	
10/Dec/24	ABSA	524	2081865762	YES	8.64%	182	5 000 000	10/Jun/25	5 000 000	10/Jun/25	5000470328	215 408.22	215 408.22
28/Jan/25	ABSA	526	2081925364	YES	8.47%	153	5 000 000	30/Jun/25	5 000 000	30/Jun/25	4000494624	177 521.92	177 521.92
28/Jan/25	STANDARD	527	288460898-115	YES	8.500%	153	5 000 000	30/Jun/25	5 000 000	30/Jun/25	4000494625	178 150.68	178 150.68
												0.00	
													571 080.82
												0.00	
28/Jan/25	NEDBANK	528	03/78815631576/334	YES	8.300%	181	5 000 000	28/Jul/25				205 794.52	
												0.00	
													0.00
												0.00	
10/Dec/24	NEDBANK	525	03/7881531576/333	YES	8.42%	244	5 000 000	11/Aug/25				281 435.62	
28/Jan/25	ABSA	529	2081925097	YES	8.51%	212	5 000 000	28/Aug/25				247 139.73	
												0.00	
													0.00
												0.00	
15/Apr/25	STANDARD	536	288460898-117	YES	8.375%	153	10 000 000	15/Sept/25				351 061.64	
28/Jan/25	NEDBANK	530	03/7881531576/335	YES	8.400%	244	5 000 000	29/Sept/25				280 767.12	
28/Jan/25	STANDARD	531	288460898-116	YES	8.450%	244	5 000 000	29/Sept/25				282 438.36	
												0.00	
													0.00
												0.00	
25/Feb/25	ABSA	533	2081964174	YES	8.48%	244	5 000 000	27/Oct/25				283 441.10	
25/Feb/25	NEDBANK	534	03/7881531576/337	YES	8.32%	244	5 000 000	27/Oct/25				278 093.15	
												0.00	
													0.00
												0.00	





The image features a collection of hexagonal shapes in olive green and mustard yellow, arranged in a cluster on the right side. A large, dark red arrow points from the left towards the center, containing the text 'ANNEXURE B'.

# **ANNEXURE B**

# Report of the auditor-general to the Western Cape Provincial Parliament and the council on Breede Valley Municipality

## Report on the audit of the financial statements

### Opinion

1. I have audited the financial statements of Breede Valley Municipality set out on pages 8 to 108, which comprise the statement of financial position as at 30 June 2025, statement of financial performance, statement of changes in net assets, cash flow statement and statement of budget comparison for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of Breede Valley Municipality as at 30 June 2025 and its financial performance and cash flows for the year then ended in accordance with Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Financial Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 24 of 2024 (Dora).

### Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the financial statements section of my report.
4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International Code of Ethics for Professional Accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

## **Emphasis of matters**

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

### **Material impairments**

7. As disclosed in note 35 to the financial statements, the municipality has provided for the impairment of receivables from exchange and non-exchange transactions to the amount of R29 174 727 (2024: R42 794 143).

### **Matters important to the users of financial statements – contingent liabilities**

8. With reference to note 48 to the financial statements, the municipality is the defendant in various lawsuits. The ultimate outcome of these matters cannot presently be determined and no provision for any liability that may result was made in the financial statements.

## **Other matters**

9. I draw attention to the matters below. My opinion is not modified in respect of these matters.

### **Unaudited disclosure notes**

10. In terms of section 125(2)(e) of the MFMA, the particulars of non-compliance with the MFMA should be disclosed in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

### **Unaudited supplementary schedules**

11. The supplementary information set out on pages 109 to 125 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion on them.

## **Responsibilities of the accounting officer for the financial statements**

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with GRAP and the requirements of the MFMA and Dora; and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
13. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

## Responsibilities of the auditor-general for the audit of the financial statements

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report. This description, which is located on page 7, forms part of my auditor's report.

### Report on the audit of the annual performance report

16. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance against predetermined objectives for the selected objective presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.
17. I selected the following objective presented in the annual performance report for the year ended 30 June 2025 for auditing. I selected an objective that measures the municipality's performance on its primary mandated functions and that is of significant national, community or public interest.

Objective	Page numbers	Purpose
SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community	21 to 27	To ensure the provision of services to communities in a sustainable manner

18. I evaluated the reported performance information for the selected objective against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the municipality's planning and delivery on its mandate and objectives.
19. I performed procedures to test whether:
- the indicators used for planning and reporting on performance can be linked directly to the municipality's mandate and the achievement of its planned objectives
  - all the indicators relevant for measuring the municipality's performance against its primary mandated and prioritised functions and planned objectives are included



- the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements
- the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
- the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents
- the reported performance information is presented in the annual performance report in the prescribed manner and is comparable and understandable
- there is adequate supporting evidence for the achievements reported and for the measures taken to improve performance.

20. I performed the procedures for the purpose of reporting material findings only; and not to express an assurance opinion or conclusion.

21. I did not identify any material findings on the reported performance information for the selected objective – SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community.

### Other matter

22. I draw attention to the matter below.

### Achievement of planned targets

23. The annual performance report includes information on reported achievements against planned targets and provides measures taken to improve performance.

24. The table that follows provides information on the achievement of planned targets and lists the key service delivery indicators that were not achieved as reported in the annual performance report. The measures taken to improve performance are included in the annual performance report on pages 21 to 27.

### SO1: To provide and maintain basic services and ensure social upliftment of the Breede Valley community

<i>Targets achieved: 84,6%</i> <i>Budget spent: 95,6%</i>		
Key service delivery indicator not achieved	Planned target	Reported achievement
TL16: Complete the refurbishment of the Robertson substation by 30 June 2025	1	0
TL46: 80% of sewerage samples comply with effluent standard during the 2024-25 financial year	80%	68,13%

## Report on compliance with legislation

25. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the municipality's compliance with legislation.
26. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.
27. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.
28. I did not identify any material non-compliance with the selected legislative requirements.

## Other information in the annual report

29. The accounting officer is responsible for the other information included in the annual report. The other information does not include the financial statements, the auditor's report and the selected objective presented in the annual performance report that has been specifically reported on in this auditor's report.
30. My opinion on the financial statements and my reports on the audit of the annual performance report and compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.
31. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected objective presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
32. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, and I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

## Internal control deficiencies

33. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

34. I did not identify any significant deficiencies in internal control.

*Auditor - General*

Cape Town

30 November 2025



AUDITOR - GENERAL  
SOUTH AFRICA

*Auditing to build public confidence*



## **Annexure to the auditor's report**

The annexure includes the following:

- The auditor-general's responsibility for the audit
- The selected legislative requirements for compliance testing

### **Auditor-general's responsibility for the audit**

#### **Professional judgement and professional scepticism**

As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for the selected objective and on the municipality's compliance with selected requirements in key legislation.

#### **Financial statements**

In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made
- conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause the municipality to cease operating as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

## Communication with those charged with governance

I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

## Compliance with legislation – selected legislative requirements

The selected legislative requirements are as follows:

Legislation	Sections or regulations
Municipal Finance Management Act 56 of 2003	Sections: 1, 11(1), 13(2), 14(1), 14(2)(a), 14(2)(b), 15, 24(2)(c)(iv), 28(1), 29(1), 29(2)(b), 32(2), 32(2)(a), 32(2)(a)(i), 32(2)(a)(ii), Sections: 32(2)(b), 32(6)(a), 32(7), 33(1)(c)(ii), 53(1)(c)(ii), 53(1)(c)(iii)(bb), 54(1)(c), 62(1)(d), 63(2)(a), 63(2)(c), 64(2)(b), 64(2)(c), 64(2)(e), 64(2)(f), 64(2)(g), 65(2)(a), 65(2)(b), 65(2)(e), 72(1)(a)(ii), 112(1)(j), 116(2)(b), 116(2)(c)(ii), 117, 122(1), 122(2), 126(1)(a), 126(1)(b), 127(2), 127(5)(a)(i), 127(5)(a)(ii), 129(1), 129(3), 133(1)(a), 133(1)(c)(i), 133(1)(c)(ii), 165(1), 165(2)(a), 165(2)(b)(ii), 165(2)(b)(iv), 165(2)(b)(v), 165(2)(b)(vii), 166(2)(b), 166(2)(a)(iv), 166(5), 170, 171(4)(a), 171(4)(b)
MFMA: Municipal Budget and Reporting Regulations, 2009	Regulations: 71(1)(a), 71(1)(a)(b), 71(2)(a), 71(2)(b), 71(2)(d), 72(a), 72(b), 72(c)
MFMA: Municipal Investment Regulations, 2005	Regulations: 3(1)(a), 3(3), 6, 7, 12(2), 12(3)
MFMA: Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014	Regulations: 5(4), 6(8)(a), 6(8)(b), 10(1)
MFMA: Municipal Supply Chain Management Regulations, 2017	Regulations: 5, 12(1)(c), 12(3), 13(b), 13(c), 16(a), 17(1)(a), 17(1)(b), 17(1)(c), 19(a), 21(b), 22(1)(b)(i), 22(2), 27(2)(a), 27(2)(e), 28(1)(a)(i), 29(1)(a), 29(1)(b), 29(5)(a)(ii), 29(5)(b)(i), 32, 36(1), 36(1)(a), 38(1)(c), 38(1)(d)(ii), 38(1)(e), 38(1)(g)(i), 38(1)(g)(ii), 38(1)(g)(iii), 43, 44, 46(2)(e), 46(2)(f)
Construction Industry Development Board Act 38 of 2000	Section: 18(1)
Construction Industry Development Board Regulations, 2004	Regulations: 17, 25(7A)
Division of Revenue Act	Sections: 11(6)(b), 12(5), 16(1); 16(3)
Municipal Property Rates Act 6 of 2004	Section: 3(1)
Municipal Systems Act 32 of 2000	Sections: 25(1), 26(a), 26(c), 26(h), 26(i), 29(1)(b)(ii), 34(a), 34(b), 38(a), 41(1)(a), 41(1)(b), 41(1)(c)(ii), 42, 43(2), 45(a), 54A(1)(a), 56(1)(a), 57(2)(a), 57(4B), 57(6)(a), 57A, 66(1)(a), 66(1)(b), 67(1)(d), 74(1), 96(b)
MSA: Disciplinary Regulations for Senior Managers, 2011	Regulations: 5(2), 5(3), 5(6), 8(4)
MSA: Municipal Planning and Performance Management Regulations, 2001	Regulations: 2(1)(e), 2(3)(a), 3(3), 3(4)(b), 7(1), 8, 9(1)(a), 10(a), 12(1), 14(1)(b)(iii), 14(1)(c)(ii), 14(4)(a)(i), 14(4)(a)(iii), 15(1)(a)(i), 15(1)(a)(ii)

Legislation	Sections or regulations
MSA: Municipal Performance Regulations for Municipal Managers and Managers Directly Accountable to Municipal Managers, 2006	Regulations: 2(3)(a), 4(4)(b), 8(1), 8(2), 8(3), 26(5), 27(4)(a)(i)
MSA: Regulations on Appointment and Conditions of Employment of Senior Managers, 2014	Regulations: 17(2), 36(1)(a)
MSA: Municipal Staff Regulations	Regulations: 7(1), 19, 31, 35(1)
MSA: Municipal Systems Regulations, 2001	Regulation: 43
Prevention and Combating of Corrupt Activities Act 12 of 2004	Section: 34(1)
Preferential Procurement Policy Framework Act 5 of 2000	Sections: 2(1)(a), 2(1)(f)
Preferential Procurement Regulations, 2017	Regulations: 4(1), 4(2), 5(1), 5(3), 5(6), 5(7), 6(1), 6(2), 6(3), 6(6), 6(8), 7(1), 7(2), 7(3), 7(6), 7(8), 8(2), 8(5), 9(1), 10(1), 10(2), 11(1), 11(2)
Preferential Procurement Regulations, 2022	Regulations: 4(1), 4(2), 4(3), 4(4), 5(1), 5(2), 5(3), 5(4)

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# **ANNEXURE C**



## Report of the Audit and Performance Audit Committee

### Committee members and attendance

The audit and performance audit committee consisted of four members listed hereunder. The committee should meet at least four times per year according to its approved terms of reference. During the 2024/2025 year 5 meetings were held:

Name of Member	Appointment / Extension Date and End of Term Date	Number of meetings attended
E Abrahams	1 Sept 2023 – 31 Aug 2026	5
L Smit	1 Sept 2023 - 31 Aug 2026	5
K Talmakkies	1 Mar 2025 – 28 Feb 2028	2
P Strauss	1 Jan 2024 – 31 Dec 2026	5

This report of the Audit and Performance Audit Committee of Breede Valley Municipality is in respect of the 2024/2025 financial year. The Audit and Performance Audit Committee has complied with its responsibilities in terms of Section 166 of the MFMA and applicable Treasury Regulations. The Committee has also regulated its affairs and discharged its responsibilities in accordance with the approved Audit Committee Charter. The Committee's operation is guided by the International Institute of Internal Auditor's Standards and the King IV report on Corporate Governance.

The Municipal Manager, Chief Financial Officer, Directors, Chief Audit Executive, Chief Risk Officer, and External Auditors are permanent invitees to the Committee meetings.

### Execution of Functions

The Audit and Performance Audit Committee has executed its duties and responsibilities during the financial year in accordance with its terms of reference as they relate to the Council's accounting, internal auditing, internal control, governance, risk management and financial reporting practices.

During the year under review, the Committee, amongst other matters:

#### 1.1 In respect of the External Auditors and the External Audit

- i. Reviewed the External Auditors' (Auditor-General of RSA) terms of engagement, the audit plan and budgeted audit fees payable.
- ii. Discussed the draft management (and audit) report of the Auditor-General at the meeting of 27 November 2025. The final results of the audit became known on 30 November 2025.
- iii. Considered the audit outcome of the Municipality and communicated the Audit and Performance Audit Committee's satisfaction and congratulated the Accounting Officer and Management on the retained Clean Audit Outcome.

## **1.2 In respect of the Annual Financial Statements (AFS)**

- i. Confirmed the going concern as the basis of preparation of the annual financial statements;
- ii. Examined, reviewed and interrogated the annual financial statements, performance report as well as financial information disclosed to the public prior to submission and approval by Council;
- iii. Considered the appropriateness of accounting treatments, significant unusual transactions and management accounting judgements;
- iv. Considered the appropriateness of the accounting policies adopted by Management;

## **1.3 In respect of Internal Control and Internal Audit**

- i. Reviewed and approved the internal audit mandate, annual and three-year rolling audit plans and evaluated the independence, effectiveness and performance of the Internal Audit Function and compliance with its mandate;
- ii. Considered reports of the Internal and external auditors on Council's system of internal control, including internal financial controls and maintenance of effective internal control systems;
- iii. Reviewed significant issues raised by the internal audit process and the adequacy of corrective action in response to such findings;
- iv. Reviewed significant differences of opinion between the internal audit function and Management and noted that there was no material issues of difference raised, and all matters were addressed and resolved.
- v. Assessed the adequacy of the performance of the internal audit function and found it to be effective in providing assurance;
- vi. Reviewed and monitored the quality assurance and improvement plan submitted by internal audit as required by the IIA Standards;
- vii. Assessed the adequacy and sufficiency of available internal audit resources and found these to be limited, as more resources would be required to evaluate the control weaknesses and high-risk areas identified in both the corporate strategic risk, external audit and the audit universe.
- viii. Received assurance that proper and adequate accounting records were maintained and that systems safeguarded the assets against unauthorised use or the disposal thereof; and
- ix. In addition, the Committee noted Management's responses to conclude on internal audit findings from the prior and current year as reported in the internal audit follow up reports.

## **1.4 In respect of Legal and Compliance with Laws and Regulations**

- i. Reviewed with management matters that could have a material impact on Council;
- ii. Monitored compliance with the MFMA and other key legislation applicable to the Municipality, requirements of National and Provincial Treasury, Council's policies, and all other applicable legislation and codes of good governance;
- iii. Reviewed reports from the internal and external auditors detailing the extent of compliance.

## **1.5 In respect of Risk Management, Combined Assurance and Information Technology**

During the period under review, Management presented Strategic and Operational Risk profiles for the Municipality to the Audit and Performance Audit Committee who considered and reviewed reports from Management on risk management, including fraud risks as they pertain to financial reporting and the going concern assessment;



In respect of the coordination of assurance activities, the Committee reviewed the plans and work outcomes of the external and internal auditors and concluded that these were adequate to address all significant financial, operational and compliance risks facing the Municipality.

### **1.6 In respect of Pre-Determined Objectives (PDO's)**

The Audit and Performance Audit Committee noted:

- i. The quality of submitted performance information in the Management report is indicated as satisfactory. There was no material findings reported on performance information by the Auditor-General and Internal Audit, respectively.
- ii. Internal audit has also provided the Audit and Performance Audit Committee with reports on performance on a quarterly basis and no critical or significant findings have been raised.

### **1.7 In respect of the Finance Function**

The Audit and Performance Audit Committee:

- i. Considered the existing expertise, resources and experience of the organisation-wide finance functional capacity and has noted that the improvement year on year on the quality of the annual financial statements submitted to the Committee and the AGSA. Another aspect which is apparent, is the reduction in reliance on consultants in the compilation of the annual financial statements over the years. The number of misstatements corrected on the annual financial statements is noted. Management intends to report via an action plan in this respect.

### **1.8 Independence of the External Auditors**

The Audit and Performance Audit Committee is satisfied that the Auditor-General of RSA (AGSA) were independent of the Council.

### **1.9 General**

The Audit and Performance Audit Committee has monitored quarterly the Municipality's implementation plan for audit issues raised in the prior year and are satisfied that the matters were addressed and mostly resolved. For the matters raised in the 2024/25 audit outcome, repeat-findings did occur from the prior year. The Audit and Performance Committee has raised its concern around this aspect and other important matters raised in the Auditor-General's Management Report. The Municipal Manager has given assurance that all of these will be addressed as urgent and tracked for the 2025/2026 financial year.

The Audit and Performance Audit Committee concur and accepts the conclusions of the External Auditor on the annual financial statements and is of the opinion that the audited annual financial statements be accepted and read together with the report of the Auditor-General.



E Abrahams  
Chairperson Audit & Performance Audit Committee

30 November 2025